DATE: Tuesday, October 4, 2016
TIME: 9:00 a.m.
PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT

Members Present
Brian Bigelow, Underhill
Justin Rabidoux, South Burlington
Eric Wells, Milton
Amy Bell, VTrans
Dick Hosking, VTrans D5
Ashley Bishop, VTrans D5
Dennis Lutz, Essex
Katherine Sonnick, Jericho
Dean Pierce, Shelburne
Barbara Elliot, Huntington
Chris Jolly, FHWA
Sandy Thibault, CATMA
Bruce Hoar, Williston

Staff Present
Eleni Churchill, Transportation Program Manager
Christine Forde, Senior Transportation Planner
Charlie Baker, Executive Director
Sai Sarepalli, Transportation Planning Engineer
Bryan Davis, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Marshall Distel, Transportation Planner
Chris Dubin, Transportation Planner
Peter Keating, Senior Transportation Planner

Others Present
Dave Pelletier, VTrans
Bruce Nyquist, VTrans
John Choate, Winooski
Darlene Palola, Huntington

Peter Keating noted that TAC Chair Bryan Osborne would not be able to make it to today’s meeting.
With some new attendees present Peter asked for a round of introductions.

1. Consent Agenda
N/A this month.

2. Approval of Minutes
AMY BELL MADE A MOTION TO APPROVE THE MINUTES OF September 6, 2016. THE
MOTION WAS SECONDED BY DENNIS LUTZ AND PASSED UNANIMOUSLY WITH ERIC
WELLS ABSTAINING. It was then noted that Bruce Hoar had been in attendance at the September
meeting so the minutes were revised to reflect that. The TAC reapproved the minutes as revised.

3. Public Comments
There were none.

4. Malletts Bay Stormwater Project Consultant Selection
Eleni Churchill noted that this was a solicitation for qualified firms to develop a comprehensive
stormwater management system for Malletts Bay and its upland watersheds, along with conducting
scoping studies for pedestrian/bike improvements on West Lakeshore Drive between Prim Road and
Blakely Road and capacity improvements at the signalized intersection of East/West Lakeshore Drive and
Blakely Road. Eleni noted that this is a FY17 UPWP task and the proposal review committee would be
meeting this Thursday to come up with a recommendation on which firm to hire. Since they want to get
the project moving, she’s asking the TAC to grant the review committee the hiring decision. Dennis
remarked that there was quite a variety of tasks in this project and not all appeared transportation related.
Charlie said they in discussions with Town staff they were careful to only fund the stormwater tasks
related to transportation. Eleni also pointed out that given the diversity of work, the proposals reflected
this in the teams that were put together to bid on the work. BARBARA ELLIOT MADE A MOTION
THE TAC PERMIT THE EVALUATION COMMITTEE TO MAKE THE DECISION ON WHICH
CONSULTANT TO HIRE FOR THIS WORK. THE MOTION WAS SECONDED BY DENNIS LUTZ AND PASSED UNANIMOUSLY.

5. Strategic Highway Safety Plan
Bruce Nyquist of VTrans attended to provide an update on this federally mandated plan. Bruce started with a number of graphs displaying information related to crashes. Most showed rolling 5 year averages that went back to 2004 in order to reveal any trends. Data on number of crashes, lane departure crashes, improved intersection designs, younger and older driver safety, speed and aggressive driving, occupant protection, impaired driving, distracted driving, medium/heavy vehicle crashes and motorcycle safety, all revealed positive trends from 2004 through 2014. The data on work zone crashes and vulnerable user safety were negative or flat over the same time period. VTrans is in the process of updating the plan and has identified the following critical emphasis areas for 2017 through 2021:

1. Improve Infrastructure
   - A. Minimize Lane Departure
   - B. Improve the Design and Operation of Highway Intersections

2. Curb Speeding and Aggressive Driving

3. Increase Use of Occupant Protection

4. Vulnerable Users
   - A. Increase Pedestrian Safety
   - B. Increase Bicycle Safety
   - C. Increase Motorcycle Safety

5. Age Appropriate Solutions
   - A. Improve Younger Driver Safety (Under 25)
   - B. Improve Older Driver Safety (65 and older)

6. Reduce Impaired Driving

7. Curb Distracted Driving and Keep Drivers Alert

The plan will also recognize these two items as significant emphasis areas:

1. Reduce Medium/Heavy Vehicle Crashes
2. Reduce Work Zone Crashes

Other issues discussed following Bruce’s presentation included:

- According to NHTSA over 90% of crashes result from human error
- The SHSP will also include the federally required safety performance targets
- Some of the state level data presented can be broken out by smaller geography
- Autonomous vehicle impacts
- The correlation between rising VMT and rising crashes

6. Shelburne Form Based Code Consultant Selection
Peter distributed a revised memo on this project noting that the evaluation committee had met and recommended the TAC approve the CCRPC contract with Brandy Sexton of PlaceSense and her team for this work. Dean Pierce added additional background information about the project. JUSTIN RABIDOUX MADE A MOTION THE TAC APPROVE HIRING PLACESENSE FOR THE SHELBURNE FORM BASED CODE PHASE 2 WORK. THE MOTION WAS SECONDED BY BRUCE HOAR AND PASSED UNANIMOUSLY.

7. CIRC ROW Management Plan
Dave Pelletier of VTrans referenced a recently completed report on this project in order to give the TAC some if its highlights. The report begins with a history of the project before getting into the goals of this report, which include:

- Adhering to state and federal investment requirements
- Maintaining parcels with existing or potential transportation functions
• Supporting goals of other state and local programs
• Creating revenue where appropriate/viable, and
• Selling surplus property

The report then goes into the establishment of an Alternative Use Working Group consisting of VTrans staff with input from CCRPC and local staff and offers a list of allowable uses for the right-of-way (ROW). The rest of the report contains inventories of each CIRC segment and the project mitigation sites. In response to discussion that followed VTrans agreed to give towns access to their GIS map viewer that provides easy to access to the report’s information and to develop a process on how to address proposals for new uses in the ROW.

8. **Active Transportation Plan (ATP) Update**

Peter presented updated information on this project since his last report this past spring. He noted that the project is nearing completion with a draft plan available for public comment. He noted that the main ATP focus was on:

• Improving network connectivity, closing gaps; and that
• Facility types are context-sensitive and will be developed project by project in future phases

He also briefed members on the plan contents by chapter and focused on how the recommended network came from a GIS exercise that considered: Crossing known barriers, trip origins and destinations and past planning for bike/ped facilities. Peter then explained that priorities and feasibility were determined using factors such as, proximity to schools and transit, addressing bike/ped crash locations, gaps that currently exist for both walkers and cyclists, project readiness, and ROW/lane/parking impacts. He briefly described a few of the projects that rated high for both feasibility and priority and mentioned some of the non-infrastructure and short term recommendations. He concluded with the Plan’s next steps:

• Final public engagement and outreach – through Front Porch Forum and Local Walk/Bike Committees
• Formatting the report for improved readability; and then
• Return to TAC and Board in November for their approvals

Dick Hosking pointed out the narrowing of the ROW width on VT RT 117 in Jericho.

9. **Status of Projects and Subcommittee Reports**

Peter directed TAC members to the project list on the back of the agenda page and asked if members had any questions. Jason reminded members of the rMoves app to track trip making that he reported on last meeting.

10. **CCRPC September Board Meetings Report**

Peter mentioned the Board’s ATP update and a schedule to update the Metropolitan Transportation Plan/ECOS Plan.

The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Peter Keating