DATE: Tuesday, September 6, 2016
TIME: 9:00 a.m.
PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT

Members Present
Dean Bloch, Charlotte
Brian Bigelow, Underhill
Justin Rabidoux, South Burlington
Bob Henneberger, Seniors
Matt Langham, VTrans
Amy Bell, VTrans
Dick Hosking, VTrans D5
Ashley Bishop, VTrans D5
Dennis Lutz, Essex
Katherine Sonnick, Jericho
Nicole Losch, Burlington
Robin Pierce, Essex Junction
Barbara Elliot, Huntington
Katelin Brewer-Colie, Bike/Ped
Sandy Thibault, CATMA
Mary Anne Michaels, Rail
Trevor Lashua, Hinesburg

Staff Present
Eleni Churchill, Transportation Program Manager
Regina Mahony, Planning Program Manager
Christine Forde, Senior Transportation Planner
Charlie Baker, Executive Director
Sai Sarepalli, Transportation Planning Engineer
Bryan Davis, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Marshall Distel, Transportation Planner
Dan Albrecht, Senior Planner
Chris Dubin, Transportation Planner

Others Present
There were none.

Bryan Davis noted that he is filling in for Peter Keating and the TAC Chair Bryan Osborne would not be able to make it to today’s meeting.

1. Consent Agenda
A memo in the meeting packet contained a minor TIP amendment. JUSTIN RABIDOUX MADE A MOTION, SECONDED BY DENNIS LUTZ TO APPROVE THE TIP AMENDMENTS. THE MOTION PASSED UNANIMOUSLY.

2. Approval of Minutes
BOB HENNEBERGER MADE A MOTION TO APPROVE THE MINUTES OF July 5, 2016. THE MOTION WAS SECONDED BY BARBARA ELLIOT AND PASSED UNANIMOUSLY.

3. Public Comments
There were none.

4. Road Erosion Inventory: Update and Consultant Selection (Action Item)
Bryan Davis introduced this item to the TAC and informed them about the selection committee’s recommendation of Fitzgerald Environmental Associates (with Milone & MacBroom). Justin Rabidoux asked about future projects and if Fitzgerald is on board for these as well. Dan Albrecht and Charlie Baker responded no, as of right now they would just be working on this phase of developing a prioritization methodology. Dan informed everyone that there is a separate RFP out for the Jericho Stormwater Master Plan. Dean Bloch asked that electronic files be included as deliverables. Katelin Brewer-Colie suggested Green Stormwater Infrastructure (GSI) be part of the toolbox of stormwater improvements. Dean inquired about how the CCRPC’s data collection went over the summer. Dan and Chris Dubin responded that the interns were able to complete the inventories on time but noted it was a
reasonably dry summer and we likely benefited because of it. Dick Hosking asked if this prioritization model would be available to other RPCs if it proves successful. Yes it would be available for them to use. Dennis Lutz asked about paved vs gravel roads and their respective phosphorus runoff. He is concerned with making sure we are making improvements to stormwater where we will achieve the most benefit relative to costs. Some municipalities had both paved and gravel data collected whereas others were only gravel. Dan noted the towns where paved inventory was not gathered are part of the MS4 umbrella and paved roads would be addressed there. An interactive walk through of the online map viewer tool was given. Dean asked what would be the best process for next year, meet with road commissioner first? Chris responded in the affirmative that meeting with the appropriate town officials ahead of conducting the inventory would be best. BRUCE HOAR MADE A RECOMMENDATION TO APPROVE THE COMMITTEE’S CONSULTANT SELECTION AND WAS SECONDED BY DENNIS LUTZ. THE MOTION PASSED UNANIMOUSLY.

5. Metropolitan Transportation Plan (MTP) Update (Information Item)

Charlie Baker explained that it is time to update our MTP which needs to be approved in 2018. A big piece of this is our Regional Transportation Model Update that is currently underway. Related to this process is an update to our demographic forecasting. The population growth growing forward to 2040 looks to be a bit flatter than in previous MTP updates. Charlie proposed that we spend more time on this as a group and that the TAC serves as the MTP advisory committee to approve the population forecasts. This would begin in October and finish in the April/May 2017 timeframe. Dean asked if the population forecasts would be broken down into age cohorts and Charlie responded yes it will be. There will also be one TAC member needed to serve on the Long Range Planning Committee (LRPC). Justin volunteered to serve on the LRPC. Dennis asked about the CIRC projects with respect to the MTP project list. Jason Charest gave an introduction to the rMove travel data collection app and explained how this is the tool that will be used to conduct a household travel survey as part of the model update. Providing there are enough respondents it will give us a statistically representative sample of various travel behavior throughout the county. The TAC members are encouraged to participate in this and Jason will forward a link when it is available. The survey will utilize your cell phone GPS to track and record respondents travel behavior over a 2-3 day period.

6. I-89 Exit 14 Systems Engineering Analysis (SEA) Follow Up (Information Item)

Sai Sarepalli recapped the request made at the July TAC meeting to authorize staff to proceed with entering into a contract with the most qualified consultant based on the selection committee’s recommendation. Sai informed the TAC that the selection committee chose Stantec for this project. He followed up with the project’s next steps.

7. Status of Projects and Subcommittee Reports

Bryan directed TAC members to the project list on the back of the agenda page and asked if members had any questions.

8. CCRPC May and July Board Meetings Report

Charlie reviewed the highlights of the July Board Meeting. There were three minor TIP amendments, a UVM Medical Center Needs Assessment presentation, FY17 TIP approval, chair appointed committees, board development committee update to our bylaws regarding regional shared services, and the hazard mitigation plan is underway.

9. Chairman’s/Members’ Items

Bryan Davis had two updates:
a.) Vermont DEC announced the proposed 2017 Vermont Stormwater Management Manual Rule was filed with Interagency Committee on Administrative Rules (ICAR) on Tuesday, August 30, 2016, to initiate adoption of the Manual through rulemaking. A public meeting has been scheduled for Tuesday, October 25th, 2016 from 9:00 am until 12:00 pm at the Pavilion Building Auditorium, located at 109 State Street in Montpelier. A copy of the proposed rule and associated filings is available on the VT DEC Stormwater Program website at the following link: http://dec.vermont.gov/watershed/stormwater/manual_update

b.) VT DEC announced four workshops in September to review the RFP for Ecosystem Restoration Grants. The nearest one to us is on September 20, 2016 at the DEC Fish and Wildlife Office, 111 West St, Essex Junction from 1-4pm. The RFP can be found at the following website: http://dec.vermont.gov/watershed/cwi/grants

DENNIS LUTZ MOVED TO ADJOURN THE MEETING AND THE MOTION WAS SECONDED BY JUSTIN RABIDOUX.

The meeting adjourned at 9:49 a.m.

Respectfully submitted,

Jason Charest