



CHITTENDEN COUNTY RPC

Communities Planning Together

CCRPC Monthly Report February 2016 Highlights

Below is a summary of project highlights from last month. There are other activities that we are taking part in that are not included in this summary. Please contact Charlie Baker (cbaker@ccrpcvt.org) for more information.

LOCAL PROJECTS

Bolton – Town Plan - Bolton's Town Plan Advisory Committee finalized a vision statement for the Town Plan. Emily worked with Bolton staff and volunteers to collect feedback on the vision statement at Town Meeting on 2/29. Sai drafted the speed study report and traffic control ordinance and it's going through internal review. CIP - Bryan reviewed Fluvial Erosion Hazard reports for Mill Brook and Joiner Brook for recommended bridge/culvert projects, and Chris is currently reviewing Bolton transportation data sets for any additional needs beyond what we're planning for this summer.

Burlington - Burlington Railyard Enterprise Scoping Study - Eleni is currently reviewing/editing the draft Scoping/PEL report. The goal is to have a draft final report to share with the City of Burlington and VTrans by the end of March for their review and comment. Winooski Ave. Corridor Study - RSG reviewed model network volumes, micro-simulation calibration and relationship to the City's Walk Bike master plan. North Avenue - Chris, Jason and Marshall attended the February North Avenue Task force meeting. TDM Action Plan- Phase 2 - Bryan and Jen Green provided comments on a draft presentation from Nelson Nygaard. An advisory committee meeting was held on 2/17 to discuss the parking cash-out and transit pass scenarios. Colchester Avenue/Riverside Avenue Scoping - project website has been created. Public outreach for the upcoming 3/8 public meeting was conducted (Front Porch Forum, notice to local media outlets, flyer distribution). Jason was interviewed by ABC 22/Fox 44. Winooski River Bike/Ped Bridge Feasibility Analysis - Draft scope of work under review.

Essex & Essex Junction - Essex Junction Train Station - The draft final scoping report has been received from RSG. Allen Martin Drive / VT Route 15 Intersection Scoping Study - CCRPC staff and the Town's public works director met with the consultant on 2/1 to discuss the scope of work and schedule.

Huntington - Peter reviewed the final report from D&K on the Huntington Lower Village walk/bike and traffic calming study.

Jericho –Jericho Corners Connection LTF - Peter reviewed revised alternative alignment details from Toole based on Trails Committee suggestions.

Milton - Sai completed the final STOP sign warrant analysis report for Railroad St. and Main Street and submitted it to the Town. US 7 Corridor Plan - Eleni & Jason are meeting with Town staff in March to review draft final corridor study changes. Milton Railroad St. Crossing (bike/ped improvements LTF) - VTrans provided comments on the draft report and appendices.

Richmond – Town Plan Update - Melanie continued to develop and print poster size maps for Richmond's town plan update strategy sessions. This month the maps focused on locating areas/sites in the town that concern

economic opportunity, safety + resiliency, transportation + mobility, and small town character. Peter provided the Town a draft transportation element for the Municipal Plan update and presented highlights at the public meeting on 2/17.

Shelburne - Falls Rd Sidewalk - VHB reviewed VTrans comments on the Conceptual Plans and began work on the Preliminary Plans. **Shelburne Form Based Code** – The Planning Commission has completed its work on the draft zoning revision and is passing the proposal on to the Selectboard for consideration. **Infrastructure and Utility Easement Mapping** – Shelburne staff is researching easements and verifying the account information. **Shelburne Southern Gateway** - The scope of work is being finalized. **Urban Forest Management Plan** - Lee met with the Shelburne Tree Advisory Committee on 2/8 to review the latest draft of the tree management plan.

South Burlington –Williston Road Area Study - Individual land owner meetings were held with interested owners to give them another opportunity to provide comments regarding issues in the area. A public meeting has been scheduled for 3/3. **Chamberlin Neighborhood Master Plan** – Lee and Christine staffed the CNAPC meeting on 2/18, which included a presentation by the Airport's consultant about their concurrent land use/reuse plan for the acquired lands; and a very successful discussion of possibilities for transportation-related enhancements in the Chamberlin neighborhood. **Zoning Administration Assistance** - Dan continues to provide staff assistance. **Hinesburg/Tilley Area Transportation and Land Use Plan** - A notice to proceed was issued on 2/5. VHB is collecting existing conditions data. **Hinesburg Rd. Sidewalk** – Justin R presented the Conceptual Plans to the Planning Commission on 2/9.

Underhill – Emily is providing gap planning/ zoning assistance to Underhill. Sai completed a reconnaissance field survey for the River Road speed study and drafted a speed study report for internal review. **Route 15 sidewalk** - L&D presented the conceptual plans at the 2/2 Selectboard meeting.

Williston –Village Master Plan – Marshall and Williston staff are working to address public input. **Transportation Plan** - Marshall worked with Williston staff to develop a list of work products that will be presented at a Williston public hearing in May. **Blair Park Williston Pedestrian Facility Scoping Study** - Marshall and Sai attended two Williston Select Board Meetings where the consultant presented the findings and preferred alternative for the scoping study. The staff reviewed the final scoping study report and provided feedback to the consultant. **Trans Improvement District** - Bryan and Eleni met with RSG on 2/5 to discuss the project and identify specific tasks. RSG will have a draft scope for review in March.

Winooski - Zoning Ordinance Update & Form Based Code - Regina prepared a presentation and met with the Winooski City Council on 2/16/16 for their first review of the bylaws. **Transportation Master Plan** – The consultant (VHB) and Eleni presented the draft transportation plan to the Winooski Public Works Commission on 2/11. The PW Commission provided great feedback which was incorporated into a revised draft which will be presented at their March meeting (3/10). The next round of public outreach is planned for mid-April. **Winooski River Bridge** - A meeting was held on 2/4 with CCRPC, Winooski, Burlington, and McFarland Johnson (MJ) staff to discuss draft alternatives for the eastern bridge railing/panels.

REGIONAL PROJECTS/ACTIVITIES

Legislative - Charlie testified on [H.249](#) regarding inter-municipal services on 2/3. [S.230](#) is proposing that RPCs will have the option of developing more detailed energy plans that will have increased weight in the PSB process.

Regional Bike/Ped Planning - Emma, Bryan, and Peter participated in a full Walk/Bike Summit meeting on 2/9 and helped develop communications and distribute emails and a press release announcing the April 1 & 2 event.

Peter hosted the monthly Association of Pedestrian and Bicycle Professionals (APBP) webinar series on 2/17, titled "Planning for Facility Maintenance and Management Costs." These webinars are hosted the 3rd Wednesday of each month at CCRPC. Regional Active Transportation (Bike/Ped) Master Plan Update – The consultant is addressing Advisory Committee member comments. Peter presented the project to the TAC on 3/2.

ECOS Plan and Partnerships – ECOS Plan Annual Report - The ECOS Annual Report was released on 2/2. ECOS Plan Update - Regina finalized the amendments for the first public hearing draft. The first public hearing draft was published on 2/12 and presented to the CCRPC board on 2/17. How to Attract Young Families and Tech Industry - Emily continued working on the second draft of the white paper which was provided to the Executive Committee for their 3/2 meeting. ECOS Partnerships - Charlie participated in: testimony on H.249 on 2/3; LCRCC/GBIC Public Policy Committee on 2/3, VAPDA on 2/4; Opportunities Credit Union board on 2/4 & 2/9; meeting with the RDCs re H.249 on 2/5; UVM-MC CHIC on 2/9; and Housing Vermont board on 2/10.

Public Participation - Emma prepared and sent out the February newsletter on 2/22. Emma continued to work on the CCRPC website update for launch on 3/8. Emma continued planning the initiatives for celebrating the CCRPC's 50th anniversary this year. Bryan and Emma prepared and submitted the CCRPC's 2015 Title VI/DBE Program Report to VTrans on 2/24.

Emergency Management, Hazard Mitigation and Safety – Lee staffed the LEPC meeting on 2/9, where Bruce Martin, Deputy Chief, VT Hazmat Response Team, gave a thorough presentation about the Team's history, functions, and response capabilities. Lee contacted all member municipalities to obtain damage reports related to heavy rains on 2/24 and relay them to the State Emergency Operations Center. Lee helped arrange for and participated in a half day EPA workshop on EPA/RECRA community right to know laws, and "Tier II" hazardous materials reporting requirements. All-Hazards Mitigation Plan – AHMP Update Review Committee met on 2/2. Dan met with public works staff in Burlington, Colchester, Winooski and Williston.

Energy, Climate and Air Quality Planning - Melanie prepared a board training presentation on climate and energy at the 2/17 board meeting. Melanie worked with VEIC staff to send communications to planners in Williston, Winooski, Richmond, St. George, Bolton, and Charlotte suggesting the inclusion of EV language in the comprehensive plan and zoning regulations. These towns were chosen as their town plans are expiring next year.

GIS, Data & Mapping - Pam developed and provided various maps to Bolton, Burlington, Charlotte, Essex, Hinesburg, Jericho, and Shelburne. Pam updated Huntington Map Viewer with sign and culvert data. Updates to the Milton Map Viewer began in February and will be finished up in March. These updates include more current data as well as converting the map viewer to a different platform so that it can be viewed on a pc, smartphone, tablet, etc. The Westford Map Viewer was updated to include the ANR River Corridor data. Data Development & Maintenance – Pam made additions to the CCRPC conserved lands dataset based on new data from Vermont Land Trust. Chris is finalizing Huntington's sign assessment. Chris and Marshall completed the February park and ride counts. VT Online Bridge & Culvert Inventory – Pam is developing a process for updating the bridge data in VTCulverts.

Health – Melanie developed a demo of the Community Health and Public Safety Dashboard and presented it to the Burlington Police Department Service Executives Meeting. Melanie and Charlie participated in meetings of the Chittenden Opiate Alliance and drafted job descriptions for the Chittenden Opiate Alliance backbone positions. CCRPC received a \$100,000 grant from UVM Medical Center to support this work.

Housing - Melanie, Emily, Charlie, and Regina met to discuss an outline and schedule for having a regional conversation on the connection between housing and economic development.

Intelligent Transportation Systems (ITS) – ITS Plan - We received the final ITS plan report and GIS files from the consultant. **Real Time Traffic Information** – We received 4 proposals. **Adaptive Signal Control (ASC) Planning Study** - The CCRPC staff is currently reviewing the final draft report.

Transit –CCTA Planning & Development - CCTA met with Winooski City officials to discuss potential route/stop change along Abenaki Way. As the third highest ridership route in CCTA’s local system, the North Avenue (#7) route lacks appealing frequency. CCTA is analyzing a redistribution of service hours from the Pine St and City Loop routes onto the North Ave. **CCTA Transit Center** - Made significant progress during February.

Transportation Demand Management (TDM) – Bryan and Emma provided web content to Tally Ho for the Go! Chittenden County outreach project called Travel Smarter, which is scheduled to launch in April. CATMA staff participated in the City of Burlington Economic and Technical Analysis of Key Employee Commute TDM Strategies Go To Meeting on 2/17. CarShare VT staff promoted general program information, the Be Car Conscious campaign and Mobility Share program through tabling, digital and print media. Local Motion attended, presented at, planned for, and/or gave input to the following meetings/processes: CCRPC TAC, North Ave. Corridor Task Force/Pilot project, Rutland Walk Bike Summit, regional bike facilities toolkit, winter biking workshops, PlanBTV Walk Bike, Barrett/Riverside/Colchester Ave. scoping, South Burlington Walk Bike Gaps study, plans for Minneapolis Mayor visit, and the CCRPC Active Transportation Plan.

VTrans – The TAC met on 2/2 and heard from VTrans on why they intend to eliminate our sidewalk program and heard updates on Way to Go! and the North Ave Burlington Corridor project. Charlie sent a letter to Secretary Cole regarding the sidewalk program on 2/16. Charlie participated in the Vermont Rail Advisory Council meeting on 2/17. **CCRPC/VTrans/CCTA MOU** – The draft is still being edited and reviewed. It should be on the CCRPC Board agenda in April for action. **Functional Class Changes** - Marshall drafted a memo describing the methodology that the CCRPC followed in developing the proposed functional class changes for the county's federal aid system and developed justifications for each proposed change. **TIP**- Christine reviewed the VTrans Transportation Capital Program and summarized funding levels and schedules for Chittenden County projects. The TIP fiscal constraint letter was received from VTrans.

Water Quality – Dan met with the following potential partners to explore cooperation on water quality related projects: 2/3 Winooski NRCD; 2/5 LC SeaGrant/ANR Green Infrastructure Program; and 2/18: Friends of the Winooski River. **MS4 Permit** – Dan assisted the MS4 communities with scheduling a meeting on 3/2 with ANR staff concerning the developed lands permit and related stormwater management issues. **Municipal Water Quality Assistance** – The Clean Water Advisory Committee (CWAC) meeting on 2/2 included a presentation by Danielle Owczarski on the Lamoille Tactical Basin Plan update. The 3/8 CWAC meeting will focus on the various tracking and analysis tools to be used by ANR to monitor implementation of the VCWA.

Transportation Model –Staff is drafting an RFP for a model update in FY17.

ORGANIZATIONAL

Finance, Budget & Accounting – The unaudited financial statements for January were completed. Our net income for FY16 through January is \$17,164.

UPWP – Staff reviewed all project requests and discussed priority projects with municipalities and met with FHWA and VTrans to determine federal transportation funding eligibility. The UPWP request spreadsheet was updated and sent to the UPWP Committee for review at their 3/3 meeting.