The Chittenden County Regional Planning Commission (CCRPC) is a cooperative regional forum for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre- eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region’s livability. The CCRPC serves as the region’s federally designated metropolitan planning organization (MPO) and is responsible to all citizens of the region to ensure the implementation of the best regional and transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County’s 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Burlington International Airport (BIA) and a rail industry representative; and, at-large members representing the interests of agriculture; environmental conservation; business; and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full Commission selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region’s future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY17, the CCRPC invested about $5 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, public health, training, and technical assistance. The program leverages more than $4.5 million in Federal and State investment with $245,000 in municipal dues and another $187,000 in local match for specific projects—an 11:1 return on investment.

Municipal Planning and Implementation
RPCs act as a cost effective professional planning staff for many of Vermont’s municipalities. Work in recent years has been focused on improving town plans and local permitting through education and enhanced consultations (on-site training), bylaw modernization, facilitating transition to Development Review Boards and implementing new requirements for economic development and flood resiliency planning. Current and clear plans and bylaws are essential in smooth state and local permitting. This work is supported through local and regional planning funds, municipal dues, and other grants. All technical assistance provided this year is shown on the At Work map; highlights include:

- **Town Plan Assistance**: Continued work with Bolton to draft their Town Plan, and get it adopted. Other Town Plan update assistance includes: Provided an initial review of Shelburne, Winooski, Milton, Colchester and Burlington’s existing plans. Created Town Plan maps for Bolton, Buels Gore, Charlotte, Richmond and St. George. Continued working with St. George on their flood resiliency, water quality and forestry sections.
- **Town Plan Approvals**: Approved the Comprehensive Plans and confirmed the planning process for Bolton and Shelburne (an amendment).
Chittenden County Regional Planning Commission
FY 17 Annual Report

• **Zoning:** Assisted Huntington with an overhaul of their zoning regulations, by ensuring they've addressed statutory changes and consistency with their Town Plan (which calls for protection of the rural landscape, and appropriate growth in the Village districts). Continued assistance in development and adoption of Form Based Code zoning in Shelburne.

• **CIP:** Provided Capital Improvement Plan development assistance to Bolton.

• **Development Review Services:** Provided temporary development review services for South Burlington.

• **Training:** The CCRPC held the Development Review Board Summit & Land Use Essentials training; Economic Development Strategies training – 21 people from 9 of our 19 municipalities participated. CCRPC also participated in the Town Plan Training webinar hosted by ACCD; hosted two Act 174 energy trainings; and a Building Energy Code training. We continued hosting meetings and online webinars open to municipalities and regional partners covering topics such as: Advancing the Intersection of Health, Equity, and Transportation; Guide to Running a Bike Share; VOBCIT/VTCulverts (http://www.vtculverts.org/); and the entire 12-webinar series from the Association of Pedestrian and Bicycling Professionals (over FY16 and FY17).

Regional Planning
RPC’s coordinate planning at the regional level through the adoption and implementation of a comprehensive regional plan, and related studies. These plans guide local planning and the investment decisions of the public and private sectors.

• **Plan Updates:** CCRPC began working on the 2018 update to the Chittenden County ECOS Plan which combines the regional plan, comprehensive economic development strategy, and metropolitan transportation plan. Updates are being made to the energy, transportation and economic sections. To prepare for the 2018 update of the ECOS Plan, the CCRPC updated the county’s population, housing, and employment projections. These projections to 2050 will serve as inputs to the Energy Plan and to the Travel Demand Model, which will have implications for the Metropolitan Transportation Plan. (http://www.ccrpcvt.org/our-work/our-plans/ecos-regional-plan/).

• **ECOS Plan Annual Report and Indicators:** The 2016 Annual Report is a summary that highlights a number of regional accomplishments, trends, and high priority actions. The ECOS Scorecard hosts the ECOS Partners’ shared measurement and indicator system that monitors how well Chittenden County is doing relative to achieving our shared ECOS goals. (https://app.resultsscorecard.com/Scorecard/Embed/8502)

• **Plan Implementation:** CCRPC implements the Plan through collective impact relationships and projects with the GBIC, Department of Health, United Way, UVM-Medical Center, UVM, our member municipalities and many other partners. As an example, we’ve implemented Strategy #2 (Strive for 80% of new development in areas planned for growth, which amounts to 15% of our land area) through the zoning projects mentioned above, permit reviews, and planned transportation investments in those places resulting in 83% of residential growth in these areas in 2015. CCRPC used the ECOS Plan to evaluate applications and participate in Act 250 and Section 248 hearings.

• **Legislative Forum** – CCRPC hosted our annual Legislative Breakfast in December to discuss
priority issues of housing, water quality, and municipal shared services. (http://www.ccrpcvt.org/about-us/commission/policies-positions/).

Economic and Community Development
Economic growth is supported best when development efforts are partnered with solid planning functions. RPCs work with towns and in strong partnership with Regional Development Corporations (RDCs) to this end in a number of ways, including development of comprehensive strategies that will help to position Vermont for long term economic gain.

- **Lake Champlain Byway** – As part of the Byway (www.lakechamplainbyway.com) CCRPC continued to promote improvements to traveler information and to interpretation of the area’s historic, recreational and scenic resources. Four bicyclist “rest stops” (consisting of a large picnic table with a roof accompanied by an information kiosk) were constructed along the Byway - two in the Islands and one each in Colchester (at Airport Park) and Shelburne (at Shelburne Vineyard). Improved the Lake Champlain Byway online resource sites map - http://map.ccrpcvt.org/lcbyway/. Relaunched the Byway’s website, www.lakechamplainbyway.com and launched a cell phone audio tour available for listening by phone and on the web at www.lcbyway.oncell.com

- Continued our strong partnership with GBIC/LCRCC working together to advance plans, policies, and projects that improve our economy such as the Brownfields program below.

Brownfields
Vermont RPCs have sought and have been awarded over 10 million dollars for this economic development initiative. Environmental site assessments allow properties to be sold, developed or redeveloped in ways that benefit the local and state economy, create or protect jobs and increase housing opportunities.

- CCRPC obtained a $400,000 Brownfield Assessment Grant from EPA in FY16. The CCRPC’s Brownfields Advisory Committee funded the following redevelopment studies through this grant. In Burlington at the following locations: 207 Flynn Avenue (City Market); 316 Flynn Avenue (apartments + commercial space); 339 Pine Street (potential new road); 400 Pine Street (artist studios + office); 453 Pine (potential office) and Burlington Waterfront (soil cleanup); and at the following locations in Winooski: 4 Abenaki Way (hotel) and 70 Main Street (theatre, office& commercial). Interested property owners should contact dalbrecht@ccrpcvt.org.

Transportation Planning
Through contracts with VTrans, RPCs coordinate the Transportation Planning Initiative (TPI). This effort has provided a statewide framework for public and municipal involvement in planning for improvements to Vermont’s transportation system, with local communities represented through regional Transportation Advisory Committees (TACs). Each regional TAC prioritizes projects, identifies local and regional transportation needs, and provides the platform for public involvement in the planning and development of the state’s transportation system. RPCs serve as the point of delivery for
the statewide transportation planning process to support local, regional, state and federal transportation network advancement.

The CCRPC serves as the only metropolitan planning organization (MPO) operating within Vermont. MPOs are federally mandated and funded transportation planning organizations governed by representatives from local municipalities and state transportation agencies/departments. Federal funding for transportation projects and programs are channeled through this planning process. Congress created MPOs in order to ensure that transportation projects and programs in urbanized areas (population greater than 50,000) are based on a continuing, cooperative, and comprehensive (“3-C”) planning process that serve the needs of the municipalities in the area.

Objective #1 - Cooperation and Coordination between VTrans, Regions and Municipalities

- **TAC Activity** - The TAC met 10 times in FY17. Attendance varied from 14 to 19 members, more than 50% of total membership.

- **TAC Outcomes** – The TAC approved consultant selection for the following projects:
  
  o Regional Travel Demand Model Update
  o Road Erosion Inventory Prioritization Project
  o Malletts Bay Stormwater and Transportation Management Plan
  o Shelburne Form Based Code

The TAC approved discussed, heard presentations on and/or made recommendations on the following projects/tasks:

  o The FY17 Transportation Improvement Program
  o The FY17 Unified Planning Work Program
  o I-89 Exit 14 Systems Engineering Analysis
  o Municipal Roads General Permit (MRGP)
  o Road Erosion Inventories & Prioritization Methodology Updates
  o Metropolitan Transportation Plan Updates
  o Strategic Highway Safety Plan
  o Active Transportation Plan
  o CIRC ROW Management Plan
  o Flood Damage Reporting
  o Way to Go! Challenge Report
  o FY 18 Better Roads Grant Applications
  o Roadway Functional Class Evaluation and Updates
  o Town Highway Bridge Pre-Candidate List Priorities
  o VTrans Funding Priorities
  o Chittenden County Population Forecast Update
  o I-89 Exit 14 Bike Ped Crossing Study
  o VTrans Bike Ped Program
  o VTrans Long Range Transportation Plan
  o Accelerated Innovation Deployment (AID) Project

- **Other Transportation Outreach Assistance Provided by CCRPC:**
Chittenden County Regional Planning Commission
FY 17 Annual Report

- Road manager meetings – hosted a meeting on October 19, 2016. Also shared events and funding opportunities as appropriate.
- Codes & Standards – solicited updated forms via email.
- Transportation Board Forum: Fall 2016, Main Street Landing, Burlington.
- Facilitated municipal participation in numerous MRGP meetings and updates.
- North Avenue Pilot Project (Burlington) survey.
- Promoted participation in Sept. 26-Oct 7 Way to Go! Challenge. TDM outreach to businesses and partners countywide through CATMA.
- Provided Annual Traffic Alert! Communications outreach program.

Staff participated in public transit planning activities including:
- The Elderly & Disabled program advisory committee
- GMT’s ADA Advisory Committee
- United Way’s Neighbor Rides volunteer driver program Advisory Committee
- GMT’s NextGEN Transit Plan Advisory Committee

**CCRPC Data Collection in FY 17:**
- 14 Municipal Infrastructure Inventories (culverts, sidewalks, signs, parking and pavement) for the following municipalities: Burlington, Bolton, Charlotte, Hinesburg, Huntington, Milton, Richmond, St. George, Westford, Williston and Winooski.
- Park-and-Ride counts were completed in Charlotte, Colchester, Essex, Hinesburg, Huntington, Richmond and Westford.

**Objective #2 - Conformance with Act 200 and Facilitating Decentralized Decision Making**

- **Status of Regional Metropolitan Transportation Plan (MTP)** – CCRPC began updating the 2013 MTP which should be adopted by June 2018. Updated the Regional Transportation Model to provide the best possible analysis for the MTP.
- **Participation in Transportation Planning and Project Development Activities** – Below is the list of 12 Project Definition (Scoping) and 4 Municipal Construction Projects (Local Project Management (LPM)) that the CCRPC managed in FY 17:
  - Winooski River Bridge Scoping (Burlington/Winooski)
  - I-89 Exit 14 Bike & Pedestrian Scoping (South Burlington)
  - Colchester Ave/Riverside Ave/Barrett St/Mill St Intersection Scoping (Burlington)
  - Railyard Enterprise Scoping/PEL Project (Burlington)
  - Shelburne Southern Gateway (US 7) Scoping
  - Richmond Road Bike & Pedestrian Scoping (Hinesburg)
  - South Burlington Sidewalk/Path Connecting-the-Gaps Scoping
  - Mountain View Rd Bicycle/Pedestrian Supplemental Scoping (Williston)
  - North Williston Rd Scoping Study (Williston)
  - Bank St/Church St Intersection Scoping (Burlington)
  - Bay Rd Bicycle and Mobility Study (Shelburne)
  - Allen Martin Drive and VT 15 Intersection Scoping Study (Essex)
LPM services for Underhill sidewalk construction on VT 15
LPM services for Shelburne sidewalk construction on US 7
LPM services for South Burlington sidewalk construction on VT 116
LPM services for Hinesburg Village South VT 116 sidewalk design and construction

- **Participation in Act 250 review related to transportation issues** – CCRPC staff reviewed all applications in Chittenden County but participated only in major applications and a small number of minor ones with potentially significant impacts. In FY 17, staff reviewed 9 major Act 250 applications and provided written comment to the District 4 Environmental Commission.

**Objective #3 - Providing Transportation Planning Support to Municipalities and the Region**

- **CCRPC invests about 50% of our MPO funding in municipal planning.**

  During FY 17, the CCRPC initiated, managed and was involved in major regional and local transportation plans, studies and initiatives; conducted various studies and provided technical assistance and support to municipalities and partners on transportation issues. Please see below for more information on these activities:

  - Initiated and managed the following multimodal Corridor and Area-wide Studies:
    - Malletts Bay Stormwater and Transportation Management Plan (Colchester)
    - Kimball Ave/Kennedy Dr/Old Farm Rd/Tilley Drive/VT 116 Transportation Needs Analysis (South Burlington)
    - Williston Road Network Transportation Study (South Burlington)
    - Riverside Future Street Network Study (Jericho)
    - Exit 12 Transportation Improvement District Evaluation (Williston)
    - Winooski Ave Corridor Study - Phase 1 (Burlington)
  - Completed road erosion inventories for the 8 municipalities that received FY 17 Better Roads Category A grants. The CCRPC submitted applications and was awarded FY 18 Better Roads Category A grants for the other 10 municipalities in our region.
  - Completed the Regional Active Transportation Plan.
  - Evaluated current traffic signal system along VT 15 from Exit 15 to Susie Wilson Road.
  - Completed a scope of work and selected a consultant to evaluate traffic signal system at the Exit 14 area (US 2 and Dorset Street).
  - Completed Systems Engineering Analysis (SEA) for the Advance Traffic Monitoring System using Bluetooth Technology project, in close cooperation with VTrans and FHWA, and implemented a pilot system for Williston Rd (US 2) from University Heights to Industrial Ave.
  - Assisted with the planBTV Walk Bike, Burlington’s walk/bike master plan.
  - Funded and assisted Burlington with Downtown Parking Assessment and Innovations.
  - Completed the Winooski River Bike/Ped Bridge Feasibility Study
  - Initiated the ADA Study on Sidewalks/Paths/Crossings/Intersections (Essex and Essex Junction)
  - Initiated and managed the Path & Sidewalk Impact Policies Study (Essex)
  - CCRPC Staff provided technical assistance to the following municipalities:
    - Huntington – Speed and safety analysis study for Camels Hump Road
    - Williston – Speed study for Oak Hill Road and Blair Park Road intersection analysis
    - Shelburne – Crosswalk feasibility study along Falls Road
Chittenden County Regional Planning Commission
FY 17 Annual Report

- Shelburne - Pedestrian improvement study at the railroad underpass on Bay Road.
  Provided conceptual improvement plans and evaluated the performance of a pilot project that implemented proposed improvements.
- Burlington – North Ave Pilot Project/road diet data gathering and analyses
  - Staff reviewed road safety audit reports and proposed safety improvements for local roads in Richmond, Burlington and Milton and completed before and after crash data analysis for Richmond and Milton as part of High Risk Rural Roads evaluation.
  - Provided Capital Improvement Program assistance to Bolton.
  - The CCRPC was involved in the following Transportation Demand Management (TDM) initiatives and studies:
    - Travel Smarter, an online trip planner providing directions and displaying the impacts -- time, cost, calories -- of walking, biking, busing, or driving. www.TravelSmarterVT.org
    - 13th annual Way to Go! Challenge to encourage non-single occupant vehicle travel and demonstrate the environmental and financial benefits. www.WayToGoVT.org
    - Provided funding for TDM projects to CATMA, CarShare Vermont, and Local Motion.
  - Since 2013, the CCRPC has been investing in United Way’s Neighbor Rides program to integrate volunteer drivers into human services transportation in order to increase access to transportation for seniors and persons with disabilities by offering a lower-cost option.

Emergency Preparedness and Disaster Resiliency
RPCs play key roles in the mitigation and preparedness phases of emergency management in partnership with Vermont Emergency Management, the Vermont Homeland Security Unit, VTrans and the Agency of Natural Resources. RPCs provide direct staff to the State Emergency Operations Center when needed, administrative support to the Local Emergency Planning Committees, and coordination among responders and planners throughout the State’s four Public Safety Districts. RPCs also help update floodplain bylaws and FEMA-required hazard mitigation plans, coordinate updates to municipal emergency operations plans and assisted as needed in special circumstances like Tropical Storm Irene and other disasters.

- Hazard Mitigation Plan: In FY17, CCRPC, in consultation with municipalities, wrote the 2017 Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan (AHMP) which was formally approved by FEMA in March 2017. This also included the approval of the template for the municipal AHMPS which are annexed to the Multi-Jurisdictional document. As of June 30, 2017, 15 of the 19 municipalities in the CCRPC region had had their 2017 AHMPS approved by FEMA for adoption, while drafts for the remaining four had already been submitted to Vermont DEMHS and thus remained eligible for a favorable ERAF rate. These plans outline key municipal actions to address and mitigate against common hazards such as severe rainstorms and flooding. (http://www.ccrpcvt.org/our-work/emergency-management/hazard-mitigation-plan/).
- Local Emergency Operations Plans: 18 out of 19 (95%) of municipalities in the CCRPC region currently have an updated local emergency operations plan.
- ERAF: Staff continued assisting with information and details regarding new rules for Emergency Relief and Assistance Fund (ERAF) and flood resiliency planning requirements.
Chittenden County Regional Planning Commission
FY 17 Annual Report

- **Hazard Mitigation Grant Program:** As sub-grantees to ANR in a FEMA-Funded Hazard Mitigation Grant, developed a Project Readiness Workbook template which all RPC’s will replicate for 2 towns in their region. The readiness workbook includes specific problem areas identified in All Hazard Mitigation Plan that could have a fix funded through several grants. The workbook provides the towns with key pieces of information about the problem area that can be used in various grant applications.

- **Local Emergency Planning Committee:** CCRPC, with Local Emergency Planning Committee 1 (LEPC 1 [http://www.ccrpcvt.org/em/lepc/](http://www.ccrpcvt.org/em/lepc/)), served as a key conduit between municipalities and the State in collecting and sharing damage assessment information after disasters, helped with emergency preparedness for hazardous materials incidents, hosted workshops on a wide array of emergency preparedness topics, and facilitated Incident Command System, Active Shooter, School Safety, Fire Safety, and Public Information Officer training.

- **Hazardous Materials:** Worked to help make “Tier II” hazardous materials information more easily accessible and usable by first responders, by identifying challenges with existing software reporting systems and opportunities for improvements.

**Geographic Information System Services**
In addition to enhancing the RPC work, RPC’s provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.


- **Town Plan Maps:** Created for Bolton, Buels Gore, Charlotte, Richmond, and St. George; and a data update for Williston.

- **GIS Data:** Developed or updated numerous GIS datasets (zoning, bridges, culverts, housing points, signs, sidewalks, pavement, parking lots, scenic resources, state designations, groundwater source protection areas, trails, conserved land, utilities, etc.) for Bolton, Charlotte, Colchester, Essex, Essex Junction, Jericho, Milton, Shelburne, Underhill, Westford, and Winooski.

- **Colchester Map Service:** Continue to provide updates to their map service which links to the Town’s VueWorks Asset Management system. Also, Collector App maps for Colchester Public Works to use in tracking street sweeping and work conducted on catch basins and outfalls.

- **Shelburne Sewer:** Developed an online map with Town staff providing information about sewer and water accounts, and showing sewer and water easement information.

- **Colchester Bayside Build-out Analysis:** Conducted a build out analysis of the Fire District No.2 sewer expansion area to understand the development potential under various scenarios.

- **Winooski Map Service:** Providing an interactive digital map service for Winooski’s NexGen Asset Management system.

- **VOBCIT:** CCRPC continues to work with partners to improve, enhance and support the VOBCIT website ([https://vtculverts.org](https://vtculverts.org)).
Energy Conservation and Development
A renewed focus on clean, renewable, sustainable and affordable energy presents Vermont with great opportunity and significant challenges. RPCs integrate energy planning with land use, transportation and natural resources efforts, and work with municipalities to assist with project implementation. RPCs participate in Section 248 proceedings and support comprehensive planning at the local and regional level to inform the permitting process.

- **Regional Energy Plan:** The CCRPC is developing an enhanced Regional Plan (ECOS Plan) with a particular focus on energy to advance the State Comprehensive Energy Plan’s climate and energy goals while also being consistent with municipal and regional land use plans. CCRPC conducted 21 presentations in 16 of our municipalities; and two regional presentations in December 2016 and May 2017 to gather input.

- **Municipal Energy Plans:** The CCRPC also developed Municipal Energy Data Guides for each municipality to support local planning and to assist municipalities with understanding their role in meeting their State’s energy goals (http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/). Also began providing specific technical assistance to Shelburne, Winooski and Colchester to help them develop their local energy plans.

- **Municipal Energy Elements:** Reviewed and made recommendations on 5 (Shelburne, Winooski, Milton, Colchester and Burlington) municipal energy plan elements to ensure content meets state statute.

- **Energy Building Code Training:** Hosted an Energy Building Code training with VEIC for planners and zoning administrators regarding updates to the codes, and reminders of the municipal role. The training also included a presentation from South Burlington on inclusion of energy codes in their zoning regulations.

Watershed Planning and Project Development
RPCs work with the Agency of Natural Resources to assist with completion of the EPA-required watershed tactical basin plans. RPCs also work with municipalities to implement river corridor assessments in local planning and regulations for better and safer growth management decisions.

- **Water Quality Outreach:** CCRPC is managing, with all RPCs as sub-grantees, a grant provided from the Vermont Department of Environmental Conservation (DEC) to conduct a multi-pronged outreach effort focused on improving water quality in compliance with the Vermont Clean Water Act (VCWA). CCRPC continues work with municipal staff and boards to provide information about the requirements for municipalities triggered by the VCWA and also work with them on options such as stronger municipal protections against flood hazards and river corridor erosion, stormwater master planning, and other town plan or zoning changes to improve water quality. CCRPC assisted in completion of the Lamoille Tactical Basin Plan including providing recommendations about priorities; and have begun work on development of the Winooski Tactical Basin Plan.

- **Clean Water Advisory Committee:** Provided ongoing staff support to the Clean Water Advisory Committee (CWAC) to oversee CCRPC activities and policy development regarding but not limited to, the Vermont Lake Champlain TMDL Plan and its related plans and programs.
• **Stormwater** – Provided ongoing staff support to the *Chittenden County Stream Team* and *Chittenden County Regional Stormwater Education Program* to facilitate multi-municipal cooperation to comply with ANR stormwater permit requirements for public education and involvement. In April 2017, these two efforts were merged under a single identity, [Rethink Runoff](http://rethinkrunoff.org/) overseen by the MS4 Subcommittee of the CWAC described above.

• **Stormwater Master Plans**: Worked with Town of Jericho to complete the Jericho Stormwater Master Plan; and entered projects into DECs project database. Secured DEC grants for Stormwater Master Plans for Underhill and Richmond; and began managing these projects. The Winooski NRCD and Friends of the Winooski who will assist with outreach on the Richmond stormwater master plan.

• **River Corridors**: Assisted Huntington in an overhaul of their zoning regulations, including review of the floodplain and river corridor regulations.

• **Road Erosion Inventories**: Worked with DEC and fellow RPCs to develop and refine a GIS-based methodology to conduct municipal road erosion inventories to comply with pending Municipal Roads General Permit. Road erosion inventories were completed for Jericho, Bolton, Richmond, Huntington, St. George, and Essex Junction. Partial inventories were completed for Essex and Williston.

• **Malletts Bay Stormwater in Colchester**: Helped fund and manage a stormwater plan to address runoff from the current and planned transportation system in the Mallets Bay area.

**Special Projects**

• The CCRPC continues to use the [2014 Public Participation Plan](http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/) to guide our focus on diversity and equity in all projects.

• **Chittenden County Opioid Alliance**: CCRPC has continued to provide back-bone support (including hiring three staff and fiscal management) for the Chittenden County Opioid Alliance. The Opioid Alliance is a unique commitment from state, local government, and non-profit leaders to put forth a comprehensive mutually reinforcing approach to reducing opioid abuse and the ancillary burdens they bring to our community. ([http://www.ecosproject.com/chittenden-county-opioid-alliance](http://www.ecosproject.com/chittenden-county-opioid-alliance))

• **Building Homes Together** – The CCRPC, Champlain Housing Trust and Housing Vermont continue to lead a coordinated campaign to strengthen Chittenden County communities by building 3,500 homes by 2021 for people of all incomes, including 700 affordable homes. ([http://www.ecosproject.com/building-homes-together](http://www.ecosproject.com/building-homes-together))

• **Prevention Network**: Continue to serve as the lead agency for the Department of Health’s Partnership for Success to reduce alcohol and substance abuse among youth.

Administration and Funding

The CCRPC receives most of its funding through performance-based grants and contracts with the state. Town assessments constitute a small but very important percentage of our funding. For the 2017 fiscal year, the CCRPC’s total revenue of approximately $5 million dollars was derived from about 73% federally funded grants, 16% state funding, 19% from municipalities, and 2% from state and regional charitable and non-profit organizations to fund the Chittenden County Opiate Alliance. About $2.6 million, or 52% of the total funding was passed through to consultants or sub-grantees.

All of the CCRPC’s revenue sources are tied to federal, state or municipal agreements with scopes of work, guidelines and/or performance measures. CCRPC works with our members and VTrans to decide the best way to invest our MPO funding annually in developing our unified planning work program. Municipal dues, and the funding received through the CCRPC’s performance agreement with ACCD, are also necessary to provide matching funds required by grantors. The grants we receive enable us to work with our municipalities on areas such as transportation, emergency planning, community development, brownfields redevelopment, energy, public health, and natural resources. Revenue from federal and state grantors typically requires non-federal matching funds. Required match ranges from 10 percent (transportation planning) to 50 percent (Emergency Management Planning Grant).

The CCRPC conducts a single audit on an annual basis. The federal single audit field work will be conducted in September of 2017, with the full report to be completed before December 2017.

‘At Work’ Map - See next page.