

Joint Survey Committee for Chittenden County Public Safety Services

7/26/17 8:00-10:00AM

Colchester Town Hall, 781 Blakely Road

Meeting Minutes

Call to Order/Introductions

Present: Aaron Frank, Colchester; Joe Colangelo, Shelburne; Jessie Baker, Winooski; Darren Adams, Milton; Kevin Dorn, South Burlington; Rick McGuire, Williston; Pat Scheidel, Essex; also Charlie Baker and Lee Krohn (CCRPC), Ann Janda (Shelburne), Al Barber (Hinesburg), Zack Borst (UVM), Irene Wrenner (Essex), Dawn Francis (Colchester).

Agenda Approval: motion to approve by Colangelo; seconded by Adams and approved unanimously.

Public Comment

Approval of Minutes from 6/28/17: motion to approve by J. Baker; seconded by Colangelo and approved unanimously.

Technical advisory group update: the recent CAD demonstrations hosted by Burlington were referenced; the group will meet as needed on technical issues.

Update: Communications with Dispatchers. Nothing new to report here; recent article from the Times Argus re: dispatchers and the Central Vermont PSA.

Union Municipal District Agreement (Charter) Drafting – Consider Approving as Recommended Charter for Local Legislative Review.

Frank presented an updated version, based on legal review. Each municipality that desires a legal review should review/comment to attorney Joe McLean by Aug. 10 with any other legal or process issues, so that a final draft can be constructed. Question: as described on pp 10/11: if a municipality withdraws, its financial obligations remain; need to clarify so not assessed twice for deficit or debt upon departure...and allow the option to pay in a lump sum or installments, at the municipality's discretion.

Janda gave a presentation that could be offered to help explain Union Municipal Districts in clear, simple terms. Discussion followed, and suggestions were made for clarifications on several slides, as well as additional slides to help further explain the concept; the MOU discussed below could also be included in the presentation to explain the approach to finances. All expressed appreciation for the work.

Funding Formula and MOU Drafting – Consider Approving as Recommended for Local Legislative Review. Legal counsel reviewed. It was agreed that a simple majority is sufficient for revisions to the funding MOU (page 5). In the short term (first two years), municipalities pay what they do now for dispatching + small % increase; in the longer term, the new financial construct in the MOU applies. Would there be a credit for abandonment of recent capital building expenses incurred? No.

JS Committee and Management Matters and Communications -- regarding timing and sequence of document review, meetings, and approvals... after discussion, it was agreed that the Managers would bring the draft UMD Charter to their legislative bodies in August for high-level review to see if there were any key issues or "show stoppers" yet to resolve. Once in final form, it can be approved by the JSC along with the MOU, and sent to the AG for approval. The goal is finalize all of this essential preliminary work, so that it can be supported by the legislative bodies and presented for municipal approvals in the Town Meeting process in March 2018. CCRPC will begin work on an a document to the municipalities regarding this process which could also to inform public/press of the status; Janda will update the UMD presentation in time for use by the Managers in their August meetings, so there will be a clear and consistent approach and communication strategy.

Next Meetings -- The meeting slated for August 23 will now be on August 30, same time and location as usual in Colchester; the intent being to adopt the charter and MOU. Next meeting after that will be on September 27.

Adjournment -- with no other business, the meeting was adjourned at 9:45.

Respectfully submitted by Lee Krohn.