

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS4 SUBCOMMITTEE
 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Wednesday, March 7, 2018**
 SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: Jenna Olson	Burlington Airport: Larry Lackey, Polly Harris (Stantec)	Williston: James Sherrard
Colchester: Karen Adams	Milton:	Winooski: Tim Grover; John Choate
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo, Co-Chair	South Burlington: Tom DiPietro	University of VT: Claire Forbes
VANR: Christy Witters		
Other Attendees: Holly Kreiner, WNRCD		
CCRPC Staff: Dan Albrecht, Charles Baker		

1. Welcome: Chelsea Mandigo called the meeting to order at 12:31 p.m.

2. Changes to the Agenda – The Chair suggested and the Subcommittee agreed to move the consideration of vendor selection for Stream Team services later in the meeting so Ms. Kreiner would be able to leave during the discussion.

3. Review and action on draft minutes of February 6, 2018

After a brief recap by Dan Albrecht, *Karen Adams made a motion, seconded by Chris Robinson to approve the minutes with no corrections. Polly Harris abstained. MOTION PASSED.*

4. Consider approval of Lead Agency services line-item for FY19 of more than 10% of overall budget (\$8,250 of \$68,911 or 11.9%) pursuant to stipulation in Program Agreement

After a brief discussion describing the need for this approval, *Tom DiPietro made a motion, seconded by Karen Adams to approve the \$8,250 allocation. Polly Harris abstained. MOTION PASSED.*

5. Review and Finalize 2017 Annual Reports

a. Minimum Control Measure #2 (2017 Stream Team report and Water Quality Monitoring Report)
 Committee members had no recommended edits to the Stream Team report. With regards to the water quality monitoring, Ms. Forbes asked and members concurred to have some sentences removed that theorized on what land uses might be causing high Phosphorus or high Chloride counts. Based upon a recommendation from Jim Pease, it was also recommended that a local “attainment” stream be added to the monitoring effort. It was also recommended that sampling be discontinued for turbidity as it is not a pollutant and it was also suggested that sampling locations be located closer to DEC’s Biological Monitoring sites. Finally, Tom DiPietro raised the larger question of the purpose of collecting this data. Members agreed that it was done primarily as a citizen engagement mechanism but that this question should be revisited at the next meeting.

Chris Robinson made a motion, seconded by Jenna Olson, to approve the MCM#2 report with the recommended edits to the water quality monitoring report. Polly Harris abstained. No further discussion. MOTION PASSED.

b. Minimum Control Measure #1 (RSEP / Rethink Runoff report)
 Dan recapped the highlights of the report noting in particular the improved web traffic. *Karen Adams made a motion, seconded by Claire Forbes, to approve the MCM#21 Polly Harris abstained. No further discussion. MOTION PASSED*

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6. Review and consider adoption of CCRPC comment letter on draft MS4 permit

Annie Costandi walked through the comments which had been developed earlier at a meeting of various MS4 representatives. One small suggested edit was suggested to “Section 8.3 Municipal Road Requirements” to note that the comments do not apply to the three non-traditional MS4s. *Karen Adams made a motion, seconded by Tim Grover, to approve and forward the draft comment letter for consideration by the full CCRPC Board for transmittal to DEC. Polly Harris abstained. No further discussion. MOTION PASSED.*
Note: Ms. Olson was not present during the vote due to having to step out for a phone call.

[Note: Ms. Kreiner of WNRCD left the meeting at this time.]

7. Review recommendation of CCRPC on Vendor selection for Stream Team services

Dan Albrecht walked through the scores of the review committee consisting of Costandi, Mandigo, Allerton and Olson plus himself. He had mistakenly left off Ms. Olson’s rankings in the paper memo he distributed. Ms. Olson indicated that she considered WNRCD’s proposal to be ranked first with the Clark Group second. Overall, all five reviewers had WNRCD’s proposal ranked first. *James Sherrard made a motion, seconded by Jenna Olson, to recommend that CCRPC hire WNRCD for the needed Stream Team services Polly Harris abstained. No further discussion. MOTION PASSED.*

8. Items for Tuesday, April 3rd meeting

Report on results of Survey.

10. Adjournment

The meeting adjourned at 1:06 p.m.

Respectfully submitted, Dan Albrecht