

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
ANNUAL MEETING MINUTES  
DRAFT

DATE: Wednesday, June 20, 2018  
 TIME: 6:00 p.m.  
 PLACE: ECHO Leahy Center for Lake Champlain; 1 College St., Burlington, VT 05401  
 PRESENT:

Bolton:	Sharon Murray	Buel's Gore:	Garret Mott
Burlington:	Andy Montroll	Charlotte:	Absent
Colchester:	Absent	Essex:	Jeff Carr
Essex Junction:	Dan Kerin	Hinesburg:	Absent
Huntington:	Andrew Hendrickson (alt)	Jericho:	Catherine McMains
Milton:	Absent	Richmond:	Absent
St. George:	Absent	Shelburne:	John Zicconi
So. Burlington:	Absent	Underhill:	Brian Bigelow
Westford:	VACANT	Williston:	Chris Roy
Winooski:	Mike O'Brien	VTrans:	Michelle Boomhower
Socio/Econ/Housing:	Justin Dextrateur	Cons/Env :	Don Meals
Business/Ind :	Absent		

Others : Amy Bell, VTrans  
 Staff :

Charlie Baker, Executive Director	Regina Mahony, Planning Program Mgr.
Eleni Churchill, Trans. Program Mgr.	Forest Cohen, Sr. Business Manager
Dan Albrecht: Senior Planner	Jason Charest, Trans Planning Engineer
Bryan Davis, Sr. Trans. Planner	Marshall Distel, Transportation Planner
Chris Dubin, Transportation Planner	Bernie Ferenc, Trans. Business Manager
Christine Forde, Sr. Trans. Planner	Melanie Needle, Sr. Planner
Emily Nosse-Leirer, Planner	Emma Vaughn, Communication Manager

The business meeting was preceded by a social hour with members of GBIC, legislators, municipal managers and others. At 6 p.m. there was a short program presenting GBIC awards and acknowledging CCRPC staff and board member service.

1. The business meeting of the CCRPC was opened at 6:43 p.m. by the Chair, Chris Roy. DAN KERIN MADE A MOTION, SECONDED BY SHARON MURRAY, TO ADOPT THE 2018 ECOS PLAN, INCLUDING THE REGIONAL PLAN AND THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY. MOTION CARRIED UNANIMOUSLY. See vote below for the Metropolitan Transportation Plan component of the ECOS Plan.

The meeting then moved outdoors to continue the agenda.

2. Changes to the Agenda. There were none.

3. a. Approval of Metropolitan Transportation Plan (MTP) CATHERINE MCMAINS MADE A MOTION, SECONDED BY DAN KERIN, TO APPROVE THE METROPOLITAN TRANSPORTATION PLAN (MTP) ELEMENT OF THE ECOS REGIONAL PLAN. MPO VOTE:

Bolton:	Yes	Burlington:	Yes (4)	Charlotte:	Absent
Colchester:	Absent	Essex:	Yes	Essex Jct ;	Yes
Hinesburg :	Absent	Huntington :	Yes	Jericho:	Yes
Milton:	Absent	Richmond:	Absent	St. George:	Absent

Shelburne:	Yes	So. Burlington:	Absent	Underhill:	Yes
Westford:	Vacant	Williston:	Yes	Winooski:	Yes
VTrans:	Yes				

MOTION CARRIED WITH 14 OF 24 VOTES AND TEN OF EIGHTEEN MUNICIPALITIES VOTING IN FAVOR.

4. Board and Staff Recognition/Resolutions. The following board members were recognized for their service: Jim Donovan (10 years); Andrea Morgante (20 years); Mike O'Brien (20 years). The following staff members were recognized for their service, and associated resolutions were approved: Charlie Baker (10 years); Forest Cohen (10 years); Dan Albrecht (15 years); Christine Forde (20 years); and Peter Keating (30 years).

5. Public Comment Period for items Not on the agenda. There were none.

6. Approve minutes of May 16, 2018 Meeting. CATHERINE MCMAINS MADE A MOTION, SECONDED BY SHARON MURRAY, TO APPROVE THE MINUTES OF MAY 16, 2018 WITH CORRECTIONS, IF ANY. It was noted that the motion to approve the FY19 UPWP did not show the seconder. (Bernie reviewed her notes and John Zicconi had seconded the approval motion.). MOTION CARRIED TO APPROVE THE MINUTES AS CORRECTED, WITH GARRET MOTT ABSTAINING.

7. Warn Public Hearing for the FY19-22 Transportation Improvement Program (TIP). JEFF CARR MADE A MOTION TO WARN A PUBLIC HEARING FOR THE FY19-22 T.I.P. FOR THE JULY 18, 2018 MEETING AT 6:00 P.M. DAN KERIN SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

8. Election of Officers and Executive Committee for FY19. JEFF CARR MADE A MOTION, SECONDED BY DAN KERIN, TO APPROVE THE SLATE OF OFFICERS RECOMMENDED BY THE BOARD DEVELOPMENT COMMITTEE: CHRIS ROY, CHAIR; MIKE O'BRIEN, VICE-CHAIR; JOHN ZICCONI, SECRETARY-TREASURER; BARBARA ELLIOTT, AT LARGE FOR COMMUNITIES <5,000; CATHERINE MCMAINS AT LARGE FOR COMMUNITIES >5,000; AND ANDY MONTROLL AS IMMEDIATE PAST CHAIR. Andy asked for nominations from the floor. There were none. MOTION CARRIED UNANIMOUSLY TO ELECT THE SLATE AS PRESENTED.

9. Chair/Executive Director's Report. There were none.

10. Committee/Liaison Activities & Reports. Minutes were included in the packet.

11. Adjournment. DAN KERIN MADE A MOTION, SECONDED BY GARRET MOTT, TO ADJOURN THE MEETING AT 6:55 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bernadette Ferenc