

Chittenden County Public Safety Board of Directors

10/22/18 8:00-9:30 AM

Colchester Town Hall, 781 Blakely Road

Outer Bay Conference Room

Agenda

- 1. Call to Order/Introductions**
- 2. Agenda Approval**
- 3. Public Comment**
- 4. Approval of Minutes from 9/17/18**
- 5. Logo Drafts: Emma Vaughn**
- 6. Treasurer's Report on Payments / Monthly Financial Report: Board Acceptance**
- 7. FY 19 Budget: Approval and Voluntary Contributions from Member Communities**
- 8. Board Communications and Other Matters**
- 9. Next Meetings:**
 - Monday November 26th 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
 - Monday December 17th 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
- 10. Executive Session: Contract**
- 11. Action Item: Authorization to enter into consulting contract**
- 12. Adjournment**

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Draft Meeting Minutes

1. **Call to Order/Introductions** – A. Frank called the meeting to order at 8:11am.
2. **Agenda Approval** – J. Baker made a motion and S. Locke seconded to approve the agenda. All in favor. Motion passed.
3. **Public Comment** – none
4. **Approval of Minutes from 6/25/18** – S. Locke made a motion and K. Dorn seconded to approve the minutes of June 25, 2018. All in favor. Motion passed.
5. **Funding & Expense Report/Approval of Requests for Payments** – R. McGuire noted that we don't have an approved budget due to the unknown consultant expense. There was \$10,512 transferred over to Williston from CCRPC at the beginning of July. Payments included legal and VLCT insurance expenses. K. Dorn made a motion and S. Locke seconded to accept the financials. All in favor. Motion passed.
6. **Board Communications and Other Matters**
 - Emma Vaughn – Logo and Letterhead. E. Vaughn reviewed the logo options that were sent previously. All in attendance preferred Option 1A. S. Locke suggested adding a gold line to represent dispatch. It was a sense of the group to go with Option 1.A. with that change.
7. **Next Meetings:**
 - Monday October 22nd 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
 - Monday November 26th 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
8. **Executive Session: Contract** – Motion to enter executive session, to consider contracts with consultants, premature public knowledge of which would place the CCPSA at a substantial disadvantage. Motion made by S. Locke, and seconded by K. Dorn. All in favor. Motion passed. Motion to exit executive session by S. Locke, and seconded by K. Dorn. All in favor. Motion passed.
9. **Adjournment** – Motion to adjourn by Jessie Baker, seconded by K. Dorn., All in favor. Motion passed. The meeting adjourned at 9:07am.

Respectfully submitted,
Charlie Baker

Assistant Secretary

DRAFT



REVENUE	Proposed Budget FY2019	Actual through Sept	Budget Balance
Burlington	TBD		\$ -
Colchester	TBD		\$ -
Milton	TBD		\$ -
Winooski	TBD		\$ -
South Burlington	TBD		\$ -
Williston	TBD		\$ -
Prior Year Reserves	\$ 11,000	\$ 10,512	\$ 10,512
Total Revenue	\$ 11,000	\$ 10,512	\$ 10,512

EXPENSES	Proposed Budget FY2019	Actual through Sept	Budget Balance
Consultant	TBD		\$ -
Insurance/VLCT	\$ 2,000	\$ 854	\$ 854
Misc	\$ 2,000		\$ -
Legal	\$ 5,000	\$ 704	\$ 704
Equipment Ops/Repairs	\$ 2,000		\$ -
Total Expenses	\$ 11,000	\$ 1,558	\$ 1,558

CCPSA Proposed Budget:
10/16/18

REVENUE

Burlington	40,447
Colchester	16,477
Milton	10,062
Winooski	6,926
South Burlington	17,556
Williston	8,532
Prior Year Reserves	10,512
Total Revenue	110,512

EXPENSES

Consultant	100,000
Insurance/VLCT	1,854
Misc.	1,658
Legal	5,000
Equipment Ops/Repairs	2,000
Total Expenses	110,512

NET REVENUE-EXPENSES -
