

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 REGULAR MEETING MINUTES
3 DRAFT
4

5 DATE: Wednesday, October 17, 2018

6 TIME: 6:00 p.m.

7 PLACE: CCRPC Offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404

8 PRESENT: Bolton: Sharon Murray Buel's Gore: Absent
9 Burlington: Andy Montroll Charlotte: Absent
10 Colchester: Jeff Bartley Essex: Jeff Carr
11 Essex Jct: Dan Kerin Hinesburg: Andrea Morgante
12 Huntington: Barbara Elliott Jericho: Catherine McMains
13 Milton: Tony Micklus Richmond: Absent
14 St. George: Absent Shelburne: George Schiavone, Alt.
15 So. Burlington: Chris Shaw Underhill: Brian Bigelow
16 Westford: VACANT Williston: Chris Roy
17 Winooski: Mike O'Brien VTrans: Amy Bell
18 Agriculture: Absent Cons/Env: Absent

19 Socio/Econ/Housing: Justin Dextrateur (6:17)

20 Bus/Ind.: Tim Baechle (6:45)

21 Staff: Charlie Baker, Executive Director Jason Charest, Sr. Trans. Planning Eng.
22 Eleni Churchill, Trans. Program Mgr. Forest Cohen, Sr. Business Manager
23 Bryan Davis, Sr. Transportation Planner Marshall Distel, Transportation Planner
24 Bernie Ferenc, Trans. Business Mgr. Christine Forde, Sr. Transportation Planner
25 Peter Keating, Sr. Trans. Planner Regina Mahony, Planning Program Manager
26 Dan Albrecht, Senior Planner
27 Others: Rob Fish, Burlington Alternate Michael Bissonette, Hinesburg Alternate
28 Abby Bleything, Winooski Alternate Wayne Howe, Jericho Alternate
29 Kevin Pullis, WBA Stephen Falbel, Steadman Hill
30 Karen Bates, Dept. of Env. Conservation

31
32 [Note: This CCRPC meeting was preceded by a 45-minute training session on MPO Part 2. The
33 November meeting will also be preceded by a third training session on specific MPO programs.]
34

35 1. Call to Order; Changes to the Agenda. The meeting was called to order at 6:00 p.m. by the Chair,
36 Chris Roy. There were no changes to the agenda. Mike O'Brien introduced Abby Bleything who is the
37 new alternate from Winooski.
38

39 2. Public Comment Period on Items NOT on the Agenda. There were none.
40

41 3. Action on Consent Agenda. There were two amendments to the FY19-22 TIP. One to add the 2018
42 VTrans Bicycle & Pedestrian Program awards and 2) substitute Bayside Intersection Roundabout and
43 Stormwater Improvements for Severance Road Path and Intersection improvements – both In
44 Colchester. JEFF CARR MADE A MOTION, SECONDED BY DAN KERIN, TO APPROVE THE CONSENT
45 AGENDA. MOTION CARRIED UNANIMOUSLY.
46

1 4. Approve Minutes of September 19, 2018 Meeting. JEFF CARR MADE A MOTION, SECONDED BY
2 CATHERINE MCMAINS, TO APPROVE THE MINUTES OF SEPTEMBER 19, 2018. MOTION CARRIED
3 UNANIMOUSLY.
4

5 5. Transportation Survey Results. Peter Keating noted that since 2000 the CCRPC has regularly assessed
6 the public's attitudes on transportation. Previous surveys were undertaken in 2000, 2006 and 2012.
7 The latest survey was conducted in April and May 2018. We've tried to replicate the survey over the last
8 three times and we ask the same questions to track changes in responses. This year's survey was
9 conducted by WBA Research of Crofton, MD and Kevin Pullis is here to review survey results. Mr. Pullis
10 noted this is an interactive presentation and members should ask questions as they arise. He noted that
11 he is presenting people's perception of the facts and not the facts. About 8500 invitations were mailed
12 to households to take an on-line survey. Each invitation had a unique password so it could only be used
13 once. Five hundred households took the 21-minute survey. He then reviewed transportation use which
14 shows that 84% of the respondents say driving is #1. There has been a small drop in GMT use from 16%
15 in 2012 to 12% in 2018. Mr. Pullis reviewed the methodology; systemwide results; strengths/
16 weaknesses by mode (driving, GMT use, walking and biking), the importance of possible improvements;
17 and conclusions.
18

19 Jeff Carr asked if there was a more pointed question about what it would take to get people out of their
20 cars for transit. George Schiavone wondered if we might want to restrict the survey to the more
21 populated areas of the county. Dan Kerin would like to see a statewide survey done to get input from
22 folks that have to come into the County. Discussion ensued about VTrans doing a statewide online
23 survey go to – <https://vtrans.vermont.gov/planning/PTPP> . Amy said one thing that would be
24 interesting is people's perception of the road/bridge conditions. Mike O'Brien asked when the full
25 report would be available. Peter said in a couple of weeks and we'll put this on our website.
26

27 6. Transportation Performance Measures (MPO Business). Eleni Churchill noted that the memo in the
28 board packet describes the measures we're voting on tonight:
29

30 VTrans, in collaboration with the CCRPC, developed the statewide targets for NHS bridge and pavement
31 performance; NHS travel time reliability for passenger vehicles; and Interstate travel reliability for
32 freight movements. Statewide targets for performance measures for all relevant Vermont categories
33 are listed below:
34

35 **Infrastructure Condition - Pavement**

- 36 • Percentage of pavement on the Interstate in good condition: **35%**
- 37 • Percentage of pavement on the Interstate in poor condition: **4.9%**
- 38 • Percentage of pavement on the non-Interstate NHS in good condition: **30%**
- 39 • Percentage of pavement on the non-Interstate NHS in poor condition: **9.9%**

40 **Infrastructure Condition - Bridges**

- 41 • Percentage of NHS bridges in good condition: **35%**
- 42 • Percentage of NHS bridges in poor condition: **6.0%**

43• **National Highway System Reliability**

- 44 • Percent of Interstate System person-miles traveled that are reliable: **90%**
- 45 • Percent of non-Interstate NHS person-miles traveled that are reliable: **80%**

46• **Freight Movements and Economic Vitality**

1 • Interstate System Truck Travel Time Index: **Less than 1.75**
2 JEFF CARR MADE A MOTION, SECONDED BY DAN KERIN, TO ACCEPT THE TAC AND EXECUTIVE
3 COMMITTEE RECOMMENDATION THAT THE CCRPC BOARD AGREES TO THE STATEWIDE TARGETS SET BY
4 VTRANS FOR ALL PERFORMANCE MEASURES UNDER THE NHS INFRASTRUCTURE CONDITION (PAVEMENT
5 AND BRIDGES), NHS TIME TRAVEL RELIABILITY, AND INTERSTATE FREIGHT MOVEMENT CATEGORIES.
6 MOTION CARRIED UNANIMOUSLY, WITH ONLY MPO MEMBERS VOTING.
7

8 7. FY20 Municipal Dues. Charlie Baker said every year we review the municipal dues and update the
9 Equalized Education Grand List (EEGL) as the assessments are based on each municipality's share of the
10 county total EEGL, so the amount changes slightly for each municipality even without an increase. Since
11 we merged with CCMPO in 2012 we have only had one dues increase in 2015, which was based on the
12 Employment Cost Index (ECI) for State and Local Government employee compensation of 1.8%. Staff
13 have reviewed the ECI and are recommending a 2.3% (or \$5,630) increase for FY20. Table 1 shows the
14 impact on each municipality. Some communities will experience a slightly higher increase because of
15 the increase in their EEGL. When asked what the dues are used for, Charlie said about \$200,000 of this
16 matches transportation planning work and the rest goes to operating expenses. MIKE O'BRIEN MADE A
17 MOTION, SECONDED BY ANDY MONTROLL, TO INCREASE THE MUNICIPAL DUES FOR FY20 BY 2.3%.
18 MOTION CARRIED UNANIMOUSLY.
19

20 8. Ad Hoc Committee on Commission on Act 250 Appointments. Charlie noted that the Commission on
21 Act 250 will have a report for the legislature on December 15, 2018. We would like to have a sub-
22 committee to review that report and suggest any positions to the CCRPC for consideration. We have
23 several volunteers to serve: Justin Dextrateur, Socio/Econ/Housing; Jim Donovan, Charlotte, Tony
24 Micklus, Milton; Andy Montroll, Burlington; and Chris Roy, Williston. Others are welcome as well. JEFF
25 CARR MADE A MOTION, SECONDED BY SHARON MURRAY, TO APPROVE THE SLATE OF VOLUNTEERS AS
26 PRESENTED. MOTION CARRIED UNANIMOUSLY.
27

28 9. Winooski Tactical Basin Plan (TBP). Dan Albrecht presented the plan at the September meeting.
29 Karen Bates of Department of Environmental Conservation is here to answer any questions. Staff has
30 prepared a comment letter with recommendations regarding conformance of the draft Winooski
31 Tactical Basin Plan with the 2018 Chittenden County ECOS Plan. It has been reviewed by the Clean
32 Water Advisory Committee (CWAC) and the Executive Committee, changes were made and now it is
33 being recommended for approval by the CCRPC Board. Dan reviewed the goals and recommendations.
34 Under additional comments regarding wastewater systems, the table gives various sectors and Karen
35 was asked what was included in the "Natural Resources" sector. She said it would be wetlands or
36 allowing streams to expand into floodplains. Andrea Morgante noted that it doesn't seem to talk about
37 prevention. When asked what ANR will do with the recommendations, Karen said the will respond to
38 each comment and prepare their final plan. Comments are due by October 31st. MIKE O'BRIEN MADE A
39 MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER TO BE SENT TO THE AGENCY OF
40 NATURAL RESOURCES. MOTION CARRIED UNANIMOUSLY.
41

42 10. Chair/Executive Director's Report.

- 43 a. Cabinet for a Day. Two weeks ago the Governor brought some of his cabinet members to
44 Chittenden County. We had a meeting with Sec. Flynn; Commerce leadership met with
45 Winooski officials and the Commissioner of Public Service met with our staff regarding energy.
46 b. Building Homes Together. The group held a press conference last week to announce the results
47 of the past two years. There was a drop in new homes in 2017 to 659 as compared to 954 in

1 2016. We are still below a healthy rental vacancy rate at 1.8% for long-term market vacancy.
2 We did not meet our affordable housing goal of 280 new homes, reaching 191. Charlie did note
3 that there is a lot of housing construction in 2018 and scheduled for 2019. Chris Shaw
4 questioned what we consider affordable housing and is it perpetual or does it change over time.
5 Charlie said we basically include Cathedral Square properties and Champlain Housing Trust.
6 Justin Dextrateur noted that there is also inclusionary zoning in Burlington that requires
7 developers to have a certain percentage of their development to be affordable that is perpetual
8 as well. CCRPC will be hosting a Convening of local Housing Committee members on October 29
9 to discuss Housing Trust Funds.

- 10 c. Public Utility Commission meetings. These meetings are being held to get input on issues such
11 as electric vehicles and energy efficiency and they will report to the legislature by July.
12 d. Legislative Breakfast. We have scheduled our legislative breakfast for Tuesday, December 11
13 from 7:30 - 9 a.m. at Trader Duke's Hotel. Emma was very careful in making sure we don't
14 conflict with another group. Topics to discuss include: water quality, housing, I-89 study which
15 will start in 2019, what comes out of Commission on Act 250; and reiterate the importance of
16 Chittenden County to the Vermont economy.

17
18 11. Committee/Liaison Activities and Reports. Chris Roy noted the packet contains minutes of various
19 committee meetings. Andrea Morgante questioned the UVM Patrick Forbush Gutterson Complex
20 Expansion letter approved by the Executive Committee and wondered if we'd looked at using that area
21 with better connectivity. Charlie said we don't get involved in the site plans. Abby Bleything works for
22 UVM and noted that they had to sign an agreement that the expansion would NOT change traffic
23 patterns in that area.

24
25 12. Members' Items, Other business. There was none.

26
27 13. Adjourn. DAN KERIN MADE A MOTION, SECONDED BY ANDY MONTROLL, TO ADJOURN THE
28 MEETING AT 7:14 P.M. MOTION CARRIED UNANIMOUSLY.

29
30 Respectfully submitted,

31
32 Bernadette Ferenc