January 31, 2019
January Monthly Update, FY 19
Prepared by Kristen Balschunat

Ongoing Tasks
- Finish Final Report for Stream Team water quality monitoring season (due in March)
- Burlington: Preparing for May 4th Rain Barrel workshop - gathering supplies, setting up web registration, creating promo materials, booking location
- Shelburne: Preparing for late August storm drain mural project. Creating publicity, reaching out to partners
- Milton: Preparing for July storm drain mural and stenciling project. May also assist with volunteer recruitment for rain garden installation at municipal building.
- Colchester: March 4 - will table at Town Meeting Dinner with Karen
- Working on Winter Newsletter
- Analyzing Stream Team Data with help from WNRCRD intern, Kelly

Outreach Tasks
- Facebook account -- One Posts -- Remained at 219 “likes” and 222 “follows”
- Instagram account - No Posts -- Up to 122 account followers
- Rack Card Edits
- Met with Dave to update Rethink Runoff website

Completed Event/Project Driven Tasks
- Met with MS4 reps from Project and Outreach towns to brainstorm plans for 2019.
  Developed project calendar and pinned down next-steps.
- Total number of residents in Rethink Runoff towns reached in-person this month = 0

Completed Administrative Tasks
- 2018-2019 Work-plan and activity tracking
- FY19 Budget tracking
- Preparing monthly update
- Sent memo for Annual Report edits

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300 Interstate Corporate Center, Suite 200
Williston, VT 05602
(802) 288-8155 ext 104

Berlin Office
617 Comstock Road, Suite 1
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(802) 778-3178 ext 110
Budget FY19 Expenses from Oct 24, 2018-November 20:

- WNRC - $2,081.25
- Travel - $5.01
- Supplies - $0
- Promotional - $
- Contractual - $0
- Advertisements - $

**Total** - **$2,086.26**

Total FY19 Expenses:

- WNRC - $15,187.50
- Travel - $267.41
- Supplies - $58.57
- Promotional - $0
- Contractual - $500.00
- Advertisements - $0

**Total ~ $16,013.48**

Total budgeted for FY19 - $23,000.00
Total spent FY19 to date - $16,013.48

Total remaining FY19 budget - **$6,986.52**