



January 31, 2019
January Monthly Update, FY 19
Prepared by Kristen Balschunat

Ongoing Tasks

- Finish Final Report for Stream Team water quality monitoring season (due in March)
- Burlington: Preparing for May 4th Rain Barrel workshop - gathering supplies, setting up web registration, creating promo materials, booking location
- Shelburne: Preparing for late August storm drain mural project. Creating publicity, reaching out to partners
- Milton: Preparing for July storm drain mural and stenciling project. May also assist with volunteer recruitment for rain garden installation at municipal building.
- Colchester: March 4 - will table at Town Meeting Dinner with Karen
- Working on Winter Newsletter
- Analyzing Stream Team Data with help from WNRCD intern, Kelly

Outreach Tasks

- Facebook account -- One Posts -- Remained at 219 "likes" and 222 "follows"
- Instagram account - No Posts -- Up to 122 account followers
- Rack Card Edits
- Met with Dave to update Rethink Runoff website

Completed Event/Project Driven Tasks

- Met with MS4 reps from Project and Outreach towns to brainstorm plans for 2019. Developed project calendar and pinned down next-steps.
- Total number of residents in Rethink Runoff towns reached in-person this month = **0**

Completed Administrative Tasks

- 2018-2019 Work-plan and activity tracking
- FY19 Budget tracking
- Preparing monthly update
- Sent memo for Annual Report edits

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Budget FY19 Expenses from Oct 24, 2018-November 20:

WNRCD - \$ 2,081.25
Travel - \$ 5.01
Supplies - \$ 0
Promotional - \$
Contractual - \$0
Advertisements - \$
Total - \$ 2,086.26

Total FY19 Expenses:

WNRCD - \$15,187.50
Travel - \$267.41
Supplies -\$ 58.57
Promotional - \$0
Contractual - \$500.00
Advertisements - \$0
Total ~ \$16,013.48

Total budgeted for FY19 - \$23,000.00

Total spent FY19 to date - \$16,013.48

Total remaining FY19 budget - **\$6,986.52**

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