

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 **MS4 SUBCOMMITTEE**
3 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES
4

5 DATE: **Tuesday, February 5, 2019**
6 SCHEDULED TIME: 12:30 p.m. to 1:15 p.m.
7 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
8 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
9 <http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: Jenna Olson, via phone	Burlington Airport: Polly Harris (Stantec)	Williston: James Sherrard
Colchester: Karen Adams, Andrew Douglas	Milton: Dave Allerton	Winooski: Tim Grover
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo, Co-Chair	South Burlington: Tom DiPietro	Univ. of VT: Claire Forbes
DEC: Christy Witters		
Other Attendees: WNRCD: Kristen Balschunat; Friends of the Winooski River: Michele Braun		
CCRPC Staff: Dan Albrecht		

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11 1. **Call to Order:** Chelsea Mandigo called the meeting to order at 12:27 p.m.

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13 2. **Changes to the Agenda** – None

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15 3. **Review and action on draft minutes of January 8, 2019 (Action)**

16 After a brief recap by Dan Albrecht, *James Sherrard made a motion, seconded by Karen Adams to approve the*
17 *minutes with a correction to spell Ms. Balschnat's first name as Kristen not Kristin in section 5. MOTION*
18 *PASSED with Polly Harris and Annie Costandi abstaining.*

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20 4. **Review of Article for submission to Water Environment Federation SW magazine (Action)**

21 Chelsea and Annie noted that the article had been prepared using new text developed by them along with
22 previous boilerplate provided by Dan. One typo was noted and corrected. *Tom DiPietro made a motion,*
23 *seconded by Jennifer Callahan to approve submission of the article as corrected. MOTION PASSED.*

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25 5. **Review and approve final MCM#2 2018 Calendar Year Report (Action)**

26 Kristen Balschunat noted that the draft had been circulated earlier in February and no additional edits were
27 suggested. *Tom DiPietro made a motion, seconded by Jennifer Callahan to approve submission of the article*
28 *as corrected. MOTION PASSED with Polly Harris and Christy Witters abstaining.*

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30 6. **Review January 2019 status update (Discussion)**

31 Kristen Balschunat recapped the update posted earlier to the Subcommittee page. Of particular note were: the
32 Subcommittee indicated no need for them to review WNRCD's application prior to its submission to the
33 LaRosa Program for testing of the WQ samples collected by RRST; RRST needs candidate streams for a
34 cleanup project, and needs ideas on Young Adult books to curate a Stream Team reading list for local libraries.

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36 7. **Updates**

37 In response to a query from Tom DiPietro, Christy Witters indicated that the MS4s SWMPs have not yet been
38 processed and she is working on finalizing DEC's MS4 reporting template. Also, WNRCD's Annual Tree &
39 Trout sale has started.

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41 8. **Items for WEDNESDAY, March 6th meeting**

42 Final MCM-#1 report, Final RRST WQ Summary Report; DEC template for MS4 reporting

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44 9. **Adjournment**

45 The meeting adjourned at 12:45 p.m.

46 *Respectfully submitted, Dan Albrecht*