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2 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
3 TRANSPORTATION ADVISORY COMMITTEE - MINUTES  
4

5 DATE: Wednesday, March 6, 2019  
6 TIME: 9:00 a.m.  
7 PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT  
8

9 **Members Present**

10 Lisa Schaeffler, Williston  
11 Brian Bigelow, Underhill  
12 Jon Rauscher, Winooski  
13 Amy Bell, VTrans  
14 Nicole Losch, Burlington  
15 Allegra Williams, Local Motion  
16 Richard Watts, Hinesburg  
17 Matt Langham, VTrans  
18 Chris Jolly, FHWA  
19 David Allerton, Milton  
20 Dennis Lutz, Essex  
21 Mary Anne Michaels, Rail  
22 Larry Lackey, Burlington Airport  
23 Dean Bloch, Charlotte  
24 Josh Arneson, Richmond  
25

**Staff Present**

Eleni Churchill, Transportation Project Manager  
Sai Sarepalli, Transportation Planning Engineer  
Bryan Davis, Senior Transportation Planner  
Charlie Baker, Executive Director  
Chris Dubin, Transportation Planner  
Jason Charest, Senior Transportation Planning Engineer  
Peter Keating, Senior Transportation Planner  
Christine Forde, Senior Transportation Planner

**Others**

Susan Molzon, Burlington DPW

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27 Peter Keating called the meeting to order at 9:05AM, calling for a round of introductions.  
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29 **1. Consent Agenda**

30 DEAN BLOCH MADE A MOTION, SECONDED BY RICHARD WATTS, TO REMOVE THE  
31 CHAMPLAIN PARKWAY TIP AMENDMENT FROM THE CONSENT AGENDA AND TO TAKE  
32 ACTION ON THAT AFTER HEARING BURLINGTON'S PRESENTATION ON THAT PROJECT.  
33 THE MOTION PASSED.  
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35 AMY BELL MADE A MOTION, SECONDED BY BRIAN BIGELOW, TO APPROVE THE TIP  
36 AMENDMENT ITEMS DESCRIBED IN AGENDA MEMO 1A. THE MOTION PASSED.  
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38 **2. Approval of Minutes**

39 NICOLE LOSCH MADE A MOTION, SECONDED BY RICHARD WATTS, TO APPROVE THE  
40 MINUTES OF JANUARY 8, 2019. THE MOTION PASSED.  
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42 **3. Public Comments**

43 None.  
44

45 **4. Champlain Parkway and Other Burlington Projects**

46 Susan Molzon of Burlington Public Works briefed the TAC on the status of this long-planned project.  
47 She identified the DPW project team, illustrated the compete layout from I-189 west, then north to  
48 Lakeside, then to Pine north to Main Street. She next provided cross section views from eight sections  
49 along the corridor. Currently final design plans are being prepared and all necessary permits are in  
50 hand or applications are under review. The current schedule sees construction going out to bid this  
51 coming spring and construction starting this fall. The project is expected to be complete in fall 2021.  
52 Susan concluded with a screenshot of the project website identifying the various information resource  
53 links. Topics of discussion that followed included, parking impacts, truck routes, project cost, signals,  
54 court appeals status and right-of-way acquisition status. Nicole Losch then presented the TAC with other

1 Burlington projects and initiatives, including Great Streets, bikeshare expansion, parklet pilot program,  
2 quick build and others.

3  
4 Returning to the topic of TIP amendment for the Champlain Parkway project, DEAN BLOCH MADE A  
5 MOTION TO APPROVE THE TIP AMENDMENT AS RECOMMENDED IN MEMO 1B. THE  
6 MOTION WAS SECONDED BY RICHARD WATTS AND UNANIMOUSLY APPROVED.

### 7 8 **5. Water Quality Update**

9 Chris Dubin provided updates on the CCRPCs efforts in assisting Municipalities meet Municipal Roads  
10 General Permit (MRGP) goals through inventory work, reporting, and various grant programs. In  
11 particular, items discussed were:

- 12 • Outlet mapping, criticality for correct methodology, and impacts to MRGP compliance
- 13 • Grants in Aid Program plan for outstanding FY19 work in Chittenden County
- 14 • DEC MRGP reporting form and inventory completion dates.
- 15 • Upcoming field season game plan for CCRPC field technicians.

### 16 17 **6. Project Prioritization**

18 Christine Forde presented the latest version of this process that has been on-going for over 10 years. She  
19 first provided background information contrasting the VTrans Capital Program with CCRPC's  
20 Transportation Improvement Program (TIP) and noting the different program categories in the Capital  
21 Program. Each year the Vermont Legislature requires that projects in the State's Transportation Capital  
22 Program be prioritized. The numerical grading system assigns a priority rating to all paving, roadway,  
23 safety and traffic operations, state bridge, interstate bridge, and town highway bridge projects. The rating  
24 system consists of two separate components:

- 25 1. An asset management-based factor which is objective and quantifiable with data provided by VTrans.
- 26 2. A priority rating system focusing on functional importance taking into consideration several factors and  
27 established by Regional Planning Commissions.

28 Christine provided the details that go into each of the components, identifying categories and point  
29 assignments. Also taken into consideration is where the project falls in the TIP. Typically, projects that  
30 score well are those that:

- 31 • access designated growth areas, airport, tourism facilities
- 32 • improve safety in a location with a documented safety problem
- 33 • are bicycle/pedestrian facilities making intermodal, regional connection or accessing designated  
34 growth areas
- 35 • Are reconstruction projects with critical need
- 36 • Improve corridors with significant congestion

37  
38 Dennis Lutz would like to see a plan for projects to "move up the food chain" from scoping onto the TIP.  
39 Currently, scoped projects can languish before moving on to an implementation phase with no clear  
40 guidance on how to move forward. He suggested Towns should formalize a process, sending a letter post-  
41 scoping requesting the RPC add the project to the TIP. Following this step, those scoped projects should  
42 also be prioritized. Christine responded noting that the CCRPC will report on all scoped projects and  
43 their current status.

44  
45 Following discussion, DENNIS LUTZ MADE A MOTION THE TAC APPROVE THE 2021  
46 PRIORITIZATION AND FORWARD TO THE CCRPC BOARD. THE MOTION WAS SECONDED  
47 BY DEAN BLOCH AND PASSED UNANIMOUSLY.

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1 **7. Future TAC Agenda Items**

2 Peter reported that staff had recently started to find it a challenge to fill the agendas for the monthly  
3 meetings and felt that soliciting TAC members could produce some timely and informative topics to  
4 consider for future meetings. Suggested topics from members both present and via email included:

- 5 • VTrans On-Road Bike Plan updates
- 6 • New paving techniques
- 7 • I-89 Corridor study land use modeling
- 8 • Congressional action on transportation related bills
- 9 • Recent data gathering technology and its analytical uses

10 For the next two TAC meetings we will also have the FY2020 draft UPWP up for discussion and action.

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12 **8. Status of Projects and Subcommittee Reports**

13 Peter referred members to the project list on the reverse side of the meeting agenda.

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15 **9. CCRPC January and February Board Meetings Report**

16 Peter noted that the Board approved the mid-year adjustment to the FY19 UPWP in January and in  
17 February heard the presentation on Burlington projects.

18  
19 **10. Chairman's/Members' Items**

20 Amy Bell noted that VTrans is in the process of synchronizing road standards and that there had been a  
21 spirited discussion on this topic with regional planners last month. There will be a draft of new standards  
22 shortly with a deadline for comments of April 26<sup>th</sup>.

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24 AMY BELL MADE A MOTION, SECONDED BY NICOLE LOSCH, TO ADJOURN THE MEETING.  
25 THE MOTION PASSED.

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27 The meeting adjourned at 10:30 AM.

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29 Respectfully submitted, Peter Keating