

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
Board Development Committee
Meeting Minutes

Date: Wednesday, December 14, 2016
Time: 5:30 p.m.
Place: CCRPC offices; 110 W. Canal Street; Suite 202; Winooski, VT 05404

Members present: Jeff Carr and Catherine McMains via teleconference. Staff present: Charlie Baker, Exec. Director

1. Committee chair, Catherine opened the meeting at 5:33pm.
2. Changes to the Agenda, Members' Items – no changes.
3. Minutes - Catherine moved and Jeff seconded approval of the November 9, 2016 minutes. All in favor.
4. Review and revise Draft Bylaws* - The addition of CCTA as a voting member was discussed. FTA was consulted and we discovered that only MPOs with over 200,000 population are required to have transit agencies with voting rights. The draft bylaws were edited by removing CCTA voting rights from the draft. On a motion by Jeff, seconded by Catherine, the Board Development Committee recommended that the attached draft bylaws be considered by the CCRPC Board at their next meeting for public and municipal review subject to any non-substantive minor edits that Andy may identify by December 20th.
5. Other business – Jeff asked that we discuss how to groom new members for roles in the CCRPC. What can we do to build a back bench for CCRPC member municipalities and officers? This should be added to a future board agenda for discussion and to solicit ideas.
6. Adjournment –Catherine moved adjournment, Jeff seconded. All in favor. Meeting adjourned at 5:44.

Respectfully submitted,

Charlie Baker

Attachment: Draft bylaws dated 12/14/16