



## **Agenda**

### **Board Development Committee**

**Wednesday, May 8, 2019 – 5:30 p.m.**

**Small Conference Room, CCRPC Offices**

**110 West Canal Street, Suite 202, Winooski, VT  
and**

**via Teleconference: 605-313-4812**

**Code 933085\***

1. Call to Order
2. Changes to the Agenda (Action)
3. Review and approve minutes of the May 9, 2017 meeting (Action)
4. Recommend Slate of Officers and Executive Committee for FY20 (Action)
5. Other Business, Members' Items
6. Adjournment (Action)

**NEXT MEETING – TBD**

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
Board Development Committee  
Draft Meeting Minutes

Date: Wednesday, May 9, 2018  
Time: 5:00 p.m.  
Place: CCRPC offices; 110 W. Canal Street; Suite 202; Winooski, VT 05404

Members present: Andy Montroll (Chair), Jeff Carr, Catherine McMains. Forest Cohen, staff

1. Committee Chair, Andy Montroll opened the meeting at 5:02 pm.
2. Jeff Carr motioned to approve the May 2, 2017 Board Development Committee Minutes. Catherine McMains seconded, and the motion carried unanimously.
3. Andy provided a summary of his efforts to solicit Executive Committee appointments. Jeff motioned to recommend the slate of officers to the Board for FY 2019 as Chair – Chris Roy; Vice-Chair – Mike O’Brien; Treasurer – John Zicconi; Large Town – Catherine McMains; Small Town – Barbara Elliott; Past Chair – Andy Montroll. Catherine seconded. The motion passed unanimously.
4. Jeff proposed that there should be some board education/training sessions in the coming year. Catherine and Andy agreed, and that the topic should be the MPO. Jeff suggested two 45-minute sessions, perhaps MPO 101A and MPO 101B. The committee agreed that the fall would be the best time for these sessions, probably directly before the October and November Full Board meetings. The committee felt they should encourage new board members, more tenured board members, and alternates to attend the sessions.
5. Catherine McMains motioned to adjourn. Jeff Carr seconded. Meeting was adjourned at 5:14 pm.

Respectfully submitted,

Forest Cohen  
May 9, 2018