

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 REGULAR MEETING MINUTES
3 FINAL
4

5 DATE: Wednesday, April 17, 2019

6 TIME: 6:00 p.m.

7 PLACE: CCRPC offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404

8 PRESENT: Bolton: Sharon Murray Buel's Gore: Absent
9 Burlington: Andy Montroll Charlotte: Jim Donovan
10 Colchester: Jacki Murphy (Alt) Essex: Jeff Carr
11 Essex Junction: Dan Kerin Hinesburg: Andrea Morgante
12 Huntington: Barbara Elliott Jericho: Catherine McMains
13 Milton: Tony Micklus Richmond: Absent
14 St. George: Absent Shelburne: John Zicconi
15 South Burl: Chris Shaw Underhill: Brian Bigelow
16 Westford: Absent Williston: Chris Roy
17 Winooski: Abby Bleything (Alt) VTrans: Amy Bell
18 Socio/Econ/Housing: Absent Business/Industry: Absent
19 Agriculture: Absent Cons/Env: Absent

20 Others: Matthew Langham, VTrans Scott Moody, CCTV

21 Mike Bissonette, Hinesburg Alternate

22 Staff: Charlie Baker, Executive Director

23 Eleni Churchill, Trans. Program Mgr. Forest Cohen, Sr. Business Mgr.

24 Marshall Distel, Trans. Planner Chris Dubin, Trans. Planner

25 Christine Forde, Sr. Trans. Planner Emily Nosse-Leirer, Sr. Planner

26 Amy Irvin Witham, Business office Assoc. Bryan Davis, Sr. Trans. Planner

27
28 1. Call to order; changes to the agenda. The meeting was called to order at 6:01 p.m. by the Chair,
29 Chris Roy. There were no changes to the agenda.

30
31 2. Public Comment Period on items NOT on the agenda. There were none.

32
33 3. Action on the Consent Agenda. There were no items on the consent agenda.

34
35 4. Approve Minutes of March 20, 2019 board meeting. CATHERINE MCMAINS MADE A MOTION,
36 SECONDED BY JIM DONOVAN TO APPROVE THE MINUTES WITH EDITS, IF ANY. Jacki Murphy asked
37 for a correction regarding attendance. Jacki Murphy noted that she believed Colchester
38 Representative Jeff Bartley was present, however, he is listed as Absent. [Staff followed up with Jeff
39 directly and confirmed Jeff was not present at the March 20, board meeting – so no change was
40 made to the minutes.] MOTION TO APPROVE WAS APPROVED BY ALL EXCEPT FOR ABSTENTIONS
41 FROM JOHN ZICCONI AND JACKI MURPHY.

42
43 5. Warn Public Hearing for the FY20 UPWP and Budget. Charlie noted the Executive Committee, the
44 UPWP Committee, and CCRPC Staff recommends the Board warn for Public Hearing at the May 15th,
45 2019 meeting for the draft FY20 UPWP and budget. He reviewed the memo and attachments that
46 were included in the board packet and asked if there were any questions. There were none.
47 BARBARA ELLIOTT MADE A MOTION, SECONDED BY ANDY MONTROLL, THAT THE BOARD WARN A

1 PUBLIC HEARING FOR THE FY20 UPWP AND BUDGET AT THE MAY 15TH MEETING AT 6PM. MOTION
2 CARRIED UNANIMOUSLY.
3

- 4 6. Road Erosion Inventory Status presentation. Chris Dubin gave a PowerPoint presentation (see
5 attached) that provided an overview of the CCRPC's efforts in assisting municipalities meeting the
6 goals of the Municipal Roads General Permit. The presentation focused on the Road Erosion
7 inventory work that has been conducted over the past few summers, some of the reporting,
8 analysis, and work tracking tools that the RPC has developed, as well as future planned work.
9 Discussion ensued between members regarding future considerations, specifically the potential
10 shortages of stone as well as continued funding for maintenance of work that has been done.
11
- 12 7. Charge to Board Development Committee to Develop slate of officers for FY20. Chris Roy charged
13 the Board Development Committee with developing a slate of officers for FY20. Andy Montroll
14 asked if anyone is interested in serving on the executive committee, they should contact him before
15 the May 16, 2019 board meeting as this information needs to be formalized by the June board
16 meeting.
17
- 18 8. Winooski Master Plan Approval, Confirmation of Planning Process, and Determination of Energy
19 Compliance. Emily Nosse-Leirer reported that the Planning Advisory Committee recommended the
20 CCRPC board approve the 2019 Winooski Master plan, confirm Winooski's planning process, and
21 grant an affirmative determination of energy compliance to the 2019 Winooski Master plan. Staff
22 agrees and recommends the same. SEE ACTION BELOW #9.
23
- 24 9. Colchester Town Plan Approval, Confirmation of Planning Process, and Determination of Energy
25 Compliance. Emily Nosse-Leirer reported that the Planning Advisory Committee recommends the
26 CCRPC board approve the 2019 Colchester Town plan, confirm Colchester's planning process, and
27 grant an affirmative determination of energy compliance to the 2019 Colchester plan. Staff agrees
28 and recommends the same.
29

30 Emily suggested considering these two actions together since they are quite similar. She noted that
31 each of the town plans include new content and have 8 years before expiration. Emily noted Regina
32 Mahoney did the writing for the Winooski plan. Staff agrees that both are meeting statutory
33 requirements as well as energy planning requirements.
34

35 JIM DONOVAN MADE A MOTION, SECONDED BY DAN KERIN, TO APPROVE BOTH THE WINOOSKI
36 MASTER PLAN AS WELL AS THE COLCHESTER TOWN PLAN RESOLUTIONS. MOTION CARRIED
37 UNANIMOUSLY BY THE MUNICIPAL MEMBERS.
38

- 39 10. S.96 Recommendations. Charlie reviewed the Legislature considerations of bill S.96. [Brief
40 description added as part of approving the minutes: The bill sets up a new distribution system for
41 water quality grants with watershed-based clean water service providers. It also requires ANR to
42 analyze how much pollution will need to be reduced beyond what is will be accomplished through
43 permits and provides funding to each clean water service provider to reach that additional pollution
44 reduction. The bill will also establish new revenue for clean water investment.] The bill is now under
45 consideration by the House and we are seeking review and finalization of the comments by the
46 CCRPC Board. Jeff Carr had concerns about the status and process, how much revenue would this
47 involve and where revenue would come from. Charlie offered clarification that the bill provides for
48 a new structure for distributing funds and has a section for the House Ways and Means to provide

1 about \$8 million of new revenue as soon as they get the bill from House Natural Resources.
2 Discussion ensued between members. Andrea Morgante stated there is difficulty in encouraging
3 land owners to agree to these projects, since most of the projects will happen on private land. Jeff
4 asked if anyone feels CCRPC should accept responsibility in management and enforcement of the
5 issue. Lengthy discussion ensues between members regarding what entity should take
6 responsibility for monitoring and enforcing. Members feel the CCRPC role and mission are not
7 aligned with this potential enforcement role as described in §924(f)(2). CCRPC is a municipal service
8 provider, not an enforcement entity. Jeff stated our mission should not be changed, we can
9 contribute to shaping and supporting, but we cannot take on role of enforcement as this is
10 inconsistent with our mission. JEFF CARR MADE A MOTION, SECONDED BY ANDY MONTROLL, TO
11 COMMUNICATE TO THE LEGISLATURE THAT CCRPC IS NOT IN A POSITION, EITHER TECHNICALLY OR
12 FINANCIALLY, TO TAKE ON THIS ENFORCEMENT ROLE AND THAT THIS IS INCONSISTENT WITH OUR
13 MISSION. MOTION CARRIED WITH AMY BELL ABSTAINING.
14

15 11. Chair/Executive Director Report

16 a. Legislative updates. Charlie stated the draft of the Act250 Bill will be held through the summer
17 months as changes are still being discussed. A major area of focus for us in this bill will be how
18 to better promote smart growth in our region.
19

20 12. Committee/Liaison Activities & Reports. Chris Roy noted that Act 250 and Sec 248 letters as well as
21 the minutes of various committee meetings were included in the meeting packet.
22

23 13. Members' Items, Other business. Andrea Morgante remarked about hearing a story about VLCT
24 taking a position on autonomous vehicle testing in Vermont. She wondered if we should have a
25 position on this. Amy Bell stated Joe Segale, from VTRANS, can present on this topic. Discussion
26 ensued between members as to the suitability of Vermont given the challenges of the terrain as well
27 as winter driving conditions. After some discussion it was agreed to have Joe Segale from VTrans
28 present to the board and determine if, and what, position we might take after that. Chris Shaw
29 brought up two additional concerns related to expansion of fossil fuel infrastructure and 5G service.
30 After discussion about how to address emergent issues, Chris Roy asked staff to develop some ideas
31 about how CCRPC might best address these types of issues going forward. Chris Roy agreed to place
32 this topic on the next agenda.
33

34 Abby Bleything announced UVM is holding a forum at the Burlington Hilton on May 3, 2019 from
35 9:30am – 3:30pm. The three topics are Electric and Autonomous Future, Vermont Leading the Way
36 with Transportation Innovations and Micro Mobility and Macro Transit. More information can be
37 found on the UVM website at www.uvm.edu/transportation.
38

39 14. Adjourn. JEFF CARR MADE A MOTION, SECONDED BY JIM DONOVAN, TO ADJOURN THE MEETING
40 AT 7:26 P.M. MOTION CARRIED UNANIMOUSLY.
41

42 Respectfully submitted,
43

44 Amy Irvin Witham