

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 REGULAR MEETING MINUTES  
3 DRAFT  
4

5 DATE: Wednesday, May 15, 2019

6 TIME: 6:00 p.m.

7 PLACE: CCRPC offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404

8 PRESENT: Bolton: Sharon Murray Buel's Gore: Absent  
9 Burlington: Andy Montroll Charlotte: Jim Donovan  
10 Colchester: Jacki Murphy (Alt.) Essex: Jeff Carr  
11 Essex Junction: Dan Kerin Hinesburg: Mike Bissonette (Alt.)  
12 Huntington: Absent Jericho: Catherine McMains  
13 Milton: Absent Richmond: Absent  
14 St. George: Absent Shelburne: John Zicconi  
15 South Burl: Chris Shaw (6:10) Underhill: Brian Bigelow  
16 Westford: Dave Tilton Williston: Chris Roy  
17 Winooski: Mike O'Brien VTrans: Amy Bell  
18 Socio/Econ/Housing: Absent Bus/Ind: Tim Baechle (6:30)  
19 Agriculture: Tom Eaton Cons/Env: Absent  
20 Others: Matthew Langham, VTrans Scott Moody, CCTV  
21 Tony Redington, Burlington Resident Lisa Liotta, Burlington Resident  
22 Carolyn Bates, Burlington Resident Jack Daggitt, Burlington Resident  
23 Serrill Flash, Burlington Resident Megan Tuttle, Burlington Planning & Zoning  
24 Greg Edwards, Shelburne Resident  
25 Staff: Charlie Baker, Executive Director Regina Mahony, Planning Prog. Mgr  
26 Eleni Churchill, Trans. Program Mgr. Peter Keating, Senior Planner  
27 Emily Nosse-Leirer, Senior Planner Bernie Ferenc, Trans. Business Mgr.  
28 Amy Irvin Witham, Business office Assoc.  
29

30 1. Call to order; changes to the agenda. The meeting was called to order at 6:00 p.m. by the Chair, Chris  
31 Roy. He noted that Joe Segale was not able to attend the meeting and his presentation on Autonomous  
32 Vehicle Testing (Agenda item 5) will be removed and rescheduled to a later date. Agenda item 7, the  
33 2019 planBTV was moved up to Agenda item 5.  
34

35 2. Public Comment Period on items NOT on the agenda. Members of the Pine Street Coalition were  
36 present; Tony Redington, Steve Goodkind, Lisa Liotta, Carolyn Bates, Jack Daggitt, and Serrill Flash. Mr.  
37 Redington distributed copies of a handout that outlines the Pine Street Coalition's objectives and  
38 reasoning behind opposing the current Champlain Parkway redesign for Burlington's South End.  
39

40 Tony Redington addressed his concerns with the current plan for the Champlain Parkway. He stated it is  
41 outdated, unsafe, and without adequate design to incorporate bike and/or pedestrian traffic. He stated  
42 the Pine Street Coalition seeks to have a completely new, modern design plan implemented in order to  
43 ensure public safety, address modern environmental concerns, reduce financial burden and minimize  
44 climate change emissions. He said next month the coalition will take action at the US Federal District  
45 court.  
46

47 Carolyn Bates addressed the group, stated the current Champlain Parkway design does not work for her.  
48 She stated her concerns with heavy traffic and the potential increase to traffic volume particularly

1 during peak travel hours (5pm). She does not want the new plan to go through and wants a new plan to  
2 be considered.

3

4 Jack Daggitt stated we are currently in the midst of a global climate crisis and moving forward with the  
5 Champlain Parkway design necessitates the elimination of many trees. If the plan goes through it will  
6 not have a positive environmental impact; it will create more cars and more congestion. A new design  
7 proposal the coalition has is a safer and better alternative.

8

9 Steve Goodkind explained, as a former Burlington Public Works Director his history with this project. He  
10 feels the Champlain Parkway project needs to stop and be changed, that it should not move forward as  
11 it is. Since the original design under the EIS, there have been multiple changes in laws, rules and how  
12 we look at roadways in general. He stated there should be another EIS based on modern standards.

13

14 3. Action on the Consent Agenda. There were two minor TIP amendments on the consent agenda. JEFF  
15 CARR MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY JOHN ZICCONI TO APPROVE  
16 THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

17

18 4. Approve Minutes of April 17, 2019 board meeting. JIM DONOVAN MADE A MOTION, SECONDED BY  
19 SHARON MURRAY, TO APPROVE THE MINUTES WITH EDITS IF ANY. It was suggested to add Alternate to  
20 Colchester and Winooski representatives. Jim Donovan requested clarifying Actions on Agenda items 8  
21 and 9, as they both dealt with two separate municipal plans. Jim would also like to see a brief  
22 description of what bill S.96 covers under Agenda item 10, S.96 Recommendations. The intent is to  
23 ensure anyone who reads the minutes will have clear understanding of what was discussed. MOTION  
24 CARRIED WITH DAVE TILTON AND MIKE O'BRIEN ABSTAINING.

25

26 5. 2019 planBTV: Comprehensive Plan Approval, Confirmation of Planning Process, and Determination of  
27 Energy Compliance Emily provided a brief history of the process noting that the plan meets all statutory  
28 requirements and energy compliance standards and therefore, recommends CCRPC approval. Emily  
29 introduced Meagan Tuttle, principal planner for the city of Burlington. Meagan thanked the board for  
30 moving this item up on the agenda. Andy explained the complexity of the document and thanked  
31 Meagan for her work to organize information in an efficient, user-friendly manner. Jim Donovan asked  
32 Emily to clarify if there was confirmation in notation #11, where it was the CCRPC's "understanding that  
33 the City of Burlington has chosen not to include prohibitions on renewable generation siting in planBTV,  
34 and has chosen instead only to define places to encourage generation" Emily stated, yes there was  
35 confirmation.

36

37 ANDY MONTROLL MADE A MOTION, SECONDED BY JACKIE MURPHY THAT THE CCRPC BOARD APPROVE  
38 THE 2019 PLANBTV COMPREHENSIVE PLAN, CONFIRM BURLINGTON'S PLANNING PROCESS AND GRANT  
39 AN AFFIRMATIVE DETERMINATION OF ENERGY COMPLIANCE TO THE 2019 PLANBTV: COMPREHENSIVE  
40 PLAN. MOTION CARRIED UNANIMOUSLY BY ALL MUNICIPAL REPRESENTATIVES PRESENT.

41

42 6. FY20 Draft Unified Planning Work Program (UPWP) & Budget Public Hearing and Vote. JEFF CARR  
43 MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO OPEN PUBLIC HEARING AT 6:25 PM.  
44 MOTION CARRIED UNANIMOUSLY. There were no members of the public in attendance. Charlie noted  
45 there is a staff proposed edit to add \$30,000.00 in carry over funds for Task #2.3.2.3 (line 34) for the  
46 Level of Service (LOS) Study. DAN KERIN MADE A MOTION, SECONDED BY JIM DONOVAN, TO CLOSE THE  
47 PUBLIC HEARING AT 6:35 PM.

48

1 MIKE O’BRIEN MADE A MOTION, SECONDED BY JIM DONOVAN TO APPROVE THE TRANSPORTATION  
 2 PORTION OF THE UPWP AND BUDGET FOR FY20, INCLUDING THE EDIT. VOTE:

3	BOLTON	YES	BURLINGTON	YES (4)	CHARLOTTE	YES
4	COLCHESTER	YES (2)	ESSEX	YES	ESSEX JCT	YES
5	HINESBURG	YES	HUNTINGTON	ABSENT	JERICO	YES
6	MILTON	ABSENT	RICHMOND	ABSENT	ST. GEORGE	VACANT
7	SHELBURNE	YES	SO. BURL	YES (2)	UNDERHILL	YES
8	WESTFORD	YES	WILLISTON	YES	WINOOSKI	YES
9	VTRANS	YES				

10 MOTION CARRIED WITH 20 OUT OF 24 VOTES AND 14 OUT OF 18 MUNICIPALITIES PRESENT AND  
 11 VOTING.

12  
 13 MIKE O’BRIEN MADE A MOTION, SECONDED BY JIM DONOVAN TO APPROVE THE REMAINING PORTION  
 14 OF THE FY20 UPWP AND BUDGET. MOTION CARRIED UNANIMOUSLY.

15  
 16 7. Board Development Committee – Report on FY20 Officer Nominations: Andy Montroll stated the  
 17 Board Development Committee met by conference call last week to develop a slate of officers for FY20.  
 18 The committee’s recommendations are as follows:

- 19 Mike O’Brien, Chair
- 20 Catherine McMains, Vice Chair
- 21 John Zicconi, Secretary-Treasurer
- 22 Chris Shaw, At large for Towns over 5,000
- 23 Barbara Elliott, At Large for Towns under 5,000
- 24 Chris Roy, Immediate Past Chair

25 The Election of Officers will occur at the CCRPC Board’s Annual Meeting on June 19, 2019. Nominations  
 26 will also be taken from the floor.

27  
 28 8. Policy Engagement Decision Process Chris Roy reminded members of the discussion at the April  
 29 Board meeting about the best way to decide which public policy issues to engage in. It was also  
 30 suggested at the last Executive Committee meeting that policy engagement issues be based on the ECOS  
 31 plan. However, there is also a need to address other relevant issues as they arise. In order to  
 32 accomplish this, staff is suggesting that standing items be added to July and January agendas to ensure  
 33 CCRPC is making thoughtful decisions in terms of choosing relevant policy items to engage in.

34  
 35 Jeff Carr mentioned the importance of being proactive in order to absorb the intent and meaning of  
 36 issues. He stated it is best not to be rushed when making decisions. He voiced concerns that July and  
 37 January may not be the best months. Lengthy discussion ensued between members in terms of timing  
 38 and the importance of ensuring issues align with the mission. John Zicconi reminded everyone an issue  
 39 can be up for discussion at any time, however, setting an agenda item twice yearly, 6 months apart is  
 40 good practice. Charlie noted he wants to manage expectations and he envisions developing a list of  
 41 items to be discussed. Staff will review and help decide which issues are most relevant. Members  
 42 agreed this is a new approach and the exact protocol will be a work in progress. Jeff stated we rely  
 43 heavily on Charlie to bring information to the table. Jeff also stated it is important we act as a resource  
 44 for the public and be good stewards of policy and planning. It was the sense of the body that we will  
 45 add this as an agenda item to the May and November meetings and evaluate the approach as we go.

46  
 47 9. Chair/Executive Director Report

1 a. Legislative Update: Charlie stated the S.96 Water Quality bill is in the final stages of debate,  
2 particularly on how to raise revenue for clean water projects. There is shift away from the capital budget  
3 funds and a push for new revenue to fill the gap. House Ways and Means proposed taking 4% of rooms  
4 and meals tax from the Education Fund to be allocated over to Water Quality and backfilled the  
5 education fund with a cloud computing tax. The S.96 bill will likely be resolved over the next couple of  
6 days. The bill addresses two major issues: funding and setting up a new watershed-based grant funding  
7 distribution model to address pollution reduction goals in each watershed. Chris Roy asked what  
8 happened with the enforcement provision, Charlie stated this was removed from the House version and  
9 the Senate had questioned why it came out. Charlie also noted Act 250 is being held in House Natural  
10 Resources Committee until next year.

11  
12 b. Annual Meeting. Charlie reminded everyone the Annual Meeting will be held on June 19, 2019 at The  
13 Mansfield Barn, 3 Irish Farm Road in Jericho, Vermont. The main focus of the meeting will be to  
14 celebrate Bernie Ferenc and Peter' Keating's upcoming retirements.

15  
16 10. Committee/Liaison Activities & Reports Chris noted that minutes of various committee meetings  
17 were included in the meeting packet.

18  
19 11. Members' Items, Other business. There was none.

20  
21 12. Adjourn. AMY BELL MADE A MOTION, SECONDED BY SHARON MURRAY, TO ADJOURN THE  
22 MEETING AT 7:02 P.M. MOTION CARRIED UNANIMOUSLY.

23  
24 Respectfully submitted,  
25 Amy Irvin Witham