

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
**MS4 SUBCOMMITTEE**  
 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, May 7, 2019**  
 SCHEDULED TIME: 12:30 p.m. to 1:30 p.m.  
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Burlington: Jenna Olson	Burlington Airport: Polly Harris (Stantec)	Williston: James Sherrard
Colchester:	Milton:	Winooski: Tim Grover
Essex:	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Tom DiPietro	Univ. of VT: Claire Forbes
DEC:		
<b>Other Attendees:</b> WNRCD: Kristen Balschunat, Gianna Petito;		
<b>CCRPC Staff:</b> Dan Albrecht		

**1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

Chelsea Mandigo called the meeting to order at 12:30 p.m. No changes to the agenda nor public comments made.

**2. Review and action on draft minutes of April 2, 2019**

After a brief recap by Dan Albrecht, *Karen Adams made a motion, seconded by Chelsea Mandigo to approve the minutes as drafted. MOTION PASSED with abstentions by Costandi, Forbes and Harris.*

**3. WNRCD:**

a. **Activities update**

Kristen Balschunat provided a brief update. Items to note in particular are the high turnout at the Burlington Rain Barrel workshop, 15 volunteers have been secured for water quality sampling with only 3 sites left that need a monitor and the high number (100!) of individual residents reached this month.

b. **Revisions to Water Quality sampling program for 2020**

Kristen, Gianna and the members discussed in general terms some potential ideas for changes to implement beginning in 2020 which included: perhaps more chloride monitoring as this is a growing concern, some research regarding monitoring to address changes in water quality long term due to development in general, and as well as a more narrow time frame analysis to understand water quality before a given subdivision is built versus water quality after. Kristen indicated she will work over the coming year to have dedicated discussions on an individual basis with town staff to collect more feedback on what changes would be desired.

c. **Requested increase to current FY contract for Stream Team services**

Kristen presented a detailed budget breakdown showing expenses through April 19<sup>th</sup> and anticipated remaining costs. Overall costs ran higher than initially project before the start of the fiscal year mostly due to a higher level of interest from the public for stream team events/projects coupled with additional staff time invested to strengthen the water quality sampling program. Additionally, and through no fault of either WNRCD or Burlington, the costs of rain barrels jumped dramatically with little notice. On that basis, WNRCD was projecting remaining expenses from April 19 through June 30<sup>th</sup> requesting an overall increase of \$4,422.83 to cover remaining cost for FY19.

**4. Rethink Runoff budget update**

Dan Albrecht presented a detailed spreadsheet showing expenses paid to date as well as projected expenses for the remainder of the fiscal year. The take home message is that he is projecting that FY19 will end with an accessible surplus of about \$9k with another \$6 set aside consisting of \$3k for building a \$15k survey reserve by 2023 and \$3k as a committed carryover to the FY20 budget. The co-chairs and Dan noted that they had previously indicated to WNRCD and to the Subcommittee that an increase in WNRCD time and expenses was

1 warranted from an effectiveness and demand standpoint and feasible as FY19 started with a healthy \$18k  
2 surplus.  
3 A brief discussion and a review of the minutes from prior meetings, it was confirmed that the Subcommittee  
4 had actually previously approved that the Stream Team promo materials (totaling \$1,556) were to be paid for  
5 out of the projected current funds surplus and not counted against WNRCD's total contract amount of \$23,000.  
6 *On that basis, a motion was made by Karen Adams to approve an overall budget increase of \$2,886 to*  
7 *WNRCD's contract, seconded by James Sherrard. MOTION PASSED with Harris abstaining.*  
8

9 **5. Updates**  
10 None

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12 **6. Items for Tuesday, June 4<sup>th</sup> meeting**  
13 Agenda to be developed. Potential for no meeting being held due to members attending New England Water  
14 Environment Association meeting.

15  
16 **7. Adjournment**           The meeting adjourned at 1:45 p.m.

17  
18 *Respectfully submitted, Dan Albrecht*

