

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
REGULAR MEETING MINUTES  
DRAFT

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48

DATE: Wednesday, June 19, 2019  
TIME: 6:00 p.m.  
PLACE: The Mansfield Barn, 3 Irish Farm Road, Jericho, VT  
PRESENT: Bolton: Sharon Murray Buel's Gore: Garret Mott  
Burlington: Andy Montroll Charlotte: Marty Illick (Alternate)  
Colchester: Absent Essex: Jeff Carr  
Essex Junction: Dan Kerin Hinesburg: Andrea Morgante  
Huntington: Absent Jericho: Catherine McMains  
Milton: Absent Richmond: Absent  
St. George: Absent Shelburne: Absent  
South Burl: Chris Shaw Underhill: Brian Bigelow  
Westford: Absent Williston: Chris Roy  
Winooski: Mike O'Brien VTrans: Amy Bell  
Socio/Econ/Housing: Justin Dextrateur Bus/Ind: Absent  
Agriculture: Absent Cons/Env: Absent  
FHWA: Chris Jolly Matthew Langham, VTrans  
Michelle Boomhower, VTrans Charles Hunter, Rail  
Mary Anne Michaels, Rail  
Staff: Charlie Baker, Executive Director Regina Mahony, Planning Prog. Mgr  
Eleni Churchill, Trans. Program Mgr. Peter Keating, Senior Planner  
Emily Nosse-Leirer, Senior Planner Bernie Ferenc, Trans. Business Mgr.  
Forest Cohen, Senior Business Mgr. Melanie Needle, Senior Planner  
Pam Brangan, IT Manager Amy Irvin Witham, Business office Assoc.  
Marshall Distel, Trans Planner Chris Dubin, Trans Planner  
Bryan Davis, Senior Trans Planner Emma Vaughn, Communications Manager  
Sai Sarepelli, Senior Trans Planner Christine Forde, Senior Trans Planner  
Jason Charest, Senior Trans Planner  
Others: Scott Moody, CCTV Pam Baker, Guest  
Jim Brangan, Guest Jesse Baker, City Manager Winooski  
Greg Needle, Guest Alan Botula, Guest  
Diane Meyerhoff, Guest Janet Botula, Former CCRPC Staff  
Karen Yacos, Exec Dir, Local Motion  
Jim Dudley, Former CCRPC MPO Board  
Angie Ferenc, Guest Aaron Ferenc, Guest  
Tony Ferenc, Guest Jess Ferenc, Guest  
Casimer Ferenc, Guest Ella Ferenc, Guest  
Ethan Ferenc, Guest Noah Ferenc, Guest  
Barbara Fowler, Guest George Gerecke, Former CCRPC MPO Board  
Elaine Haney, Chair Essex Selectboard Lindsay Hoar, Guest  
Essie Howe, Guest Nancy Keating, Guest  
Paul Keating, Guest Kathy Keating, Guest  
Kevin Keating, Guest Brendan Keating, Guest

1	Jennifer Kramer, Guest	Cathyann LaRose, City of So. Burl
2	Kristine Lott, Mayor City of Winooski	Dennis Lutz, Public Works Di. Essex
3	Carol Lutz, Guest	Richard McGuire, Town Mgr Williston
4	Sue O'Brien, Guest	Deb Sachs, Former CCRPC Staff
5	Michael Oman, Former CCRPC Staff	Maeve Rusenias, Guest
6	Kevin Seymour, Guest	Jonathan Slason, RSG Inc
7	Sandy Thibault, Exec Dir, CATMA	
8		
9		

10 The 6:00 p.m. business meeting was preceded by a social hour with CCRPC Board members, former  
11 board members, staff, municipal managers, family of staff, and others. The evening also included a  
12 buffet dinner followed by welcoming remarks, service recognition and retirement celebrations.

- 13
- 14 1. Call to order. The business meeting was called to order at 6:14p.m. by the Chair, Chris Roy.
  - 15
  - 16 2. Changes to the Agenda. There were no changes to the agenda.
  - 17
  - 18 3. Public Comment Period on items NOT on the agenda. There were none.
  - 19
  - 20 4. Approve Minutes of May 15, 2019 board meeting. DAN KERIN MADE A MOTION, SECONDED BY JEFF  
21 CARR, TO APPROVE THE MINUTES OF MAY 15, 2019 WITH CORRECTIONS IF ANY. MOTION CARRIED  
22 UNANIMOUSLY.
  - 23
  - 24 5. Warn Public Hearing for FY20-23 Transportation Improvement Program (TIP). JEFF CARR MADE A  
25 MOTION, SECONDED BY SHARON MURRAY, TO WARN A PUBLIC HEARING FOR THE FY20-23 TIP FOR  
26 THE JULY 17, 2019 MEETING AT 6:00PM. THE MOTION CARRIED UNANIMOUSLY.
  - 27
  - 28 6. Election of Officers and Executive Committee for FY20. Andy Montroll, Chair of the Board  
29 Development Committee, reviewed the recommended slate of candidates. DAN KERIN MADE A  
30 MOTION, SECONDED BY GARRET MOTT, TO APPROVE THE SLATE OF OFFICERS FOR FY20  
31 RECOMMENDED BY THE BOARD DEVELOPMENT COMMITTEE ON MAY 8, 2019. Chris asked for any  
32 additional nominations from the floor. There were none. MOTION CARRIED UNANIMOUSLY TO  
33 ELECT THE SLATE AS PRESENTED.
  - 34
  - 35
  - 36
    - Mike O'Brien (Winooski) Chair
    - 37 • Catherine McMains (Jericho) Vice Chair
    - 38 • John Zicconi (Shelburne), Secretary/Treasurer
    - 39 • Chris Shaw (South Burlington) At-Large for Towns over 5000
    - 40 • Barbara Elliot (Huntington), At-Large for Towns under 5000
    - 41 • Chris Roy (Williston), Immediate Past Chair
    - 42
  - 43 7. FY20 Meeting Calendar. As the memo indicated, Vermont's Open Meeting Law requires public  
44 bodies clearly designate the time and place of all regular meetings. GARRET MOTT MADE A  
45 MOTION, SECONDED BY CATHERINE MCMAINS, TO APPROVE THE FY20 MEETING SCHEDULE AS  
46 RECOMMENDED IN THE MEMO. MOTION CARRIED UNANIMOUSLY.
  - 47

- 1 8. Staff Recognition/Resolutions The board meeting packet included three resolutions. The first, to  
2 celebrate, recognize and thank Pam Brangan for her 20 years of service. Additionally, we honored  
3 and celebrated two long time employees who are both retiring this year; Peter Keating (31 years of  
4 service) and Bernadette “Bernie” Ferenc (35 years of service). Peter and Bernie were warmly  
5 recognized by fellow colleagues. Both were applauded by current and former CCRPC Board  
6 members and employees, various colleagues, friends and family with standing ovations.  
7
- 8 9. Chair/Executive Director Updates. There were none.  
9
- 10 10. Committee/Liaison Activities & Reports. Minutes of Planning Advisory Committee, Brownfields  
11 Advisory Committee, Transportation Advisory Committee, and the Executive Committee minutes  
12 were included in the meeting packet.  
13
- 14 11. Adjournment. GARRET MOTT MADE A MOTION, SECONDED BY CATHERINE MCMAINS, TO  
15 ADJOURN THE MEETING AT 6:17 P.M. MOTION CARRIED UNANIMOUSLY.  
16

17 Respectfully submitted,  
18 Amy Irvin Witham