



June 28, 2019

Monthly Update, FY 19 -- For activities between May 19th and June 15th

Prepared by Kristen Balschunat

Ongoing Tasks

- Shelburne: Preparing for late August storm drain mural project.
- Milton: Preparing for July storm drain mural and stenciling project.
- Library Project: Building recommended reading list for libraries in Essex and Essex Junction

Outreach Tasks

- Facebook account -- Three Posts -- Up to 238 “likes” and 275 “followers”
- Instagram account - Three Posts -- Up to 149 account followers

Completed Event/Project Driven Tasks

- Coordinated with prospective volunteers over phone and email to match them with sampling sites and ensure that they understood the responsibilities of volunteering.
- Delivered Stream Team water quality monitoring training on June 11th. Two training sessions were offered to accommodate volunteers’ schedules. A morning and evening 2-hour training took place at Landry Park in Winooski. Volunteers learned about the background of the program, learned sampling protocol, took practice samples on Morehouse Brook, received t-shirts, stickers and handouts and information about how to be an ambassador for clean water in their community.
- Affixed labels to sample bottles, created volunteer “kits” with bottles and data sheets, coordinated sample dropoff to lab, ordered sample bottles for next 4 weeks of sampling.
- Total number of residents in Rethink Runoff towns reached **in-person** this month = **20**

Town	# of RRST Volunteers
Essex Junction	3
Colchester	2
South Burlington	7
Burlington	4
Williston	3
Shelburne	1
Hinesburg	1
TOTAL	21

Completed Administrative Tasks

- Met with Annie and Chelsea to discuss initiatives for Essex and Essex Junction and check in about Stream Team FY19 budget and project progress.
- Developed detailed FY19 expense summary and budget increase request
- 2018-2019 Work-plan and activity tracking
- FY19 Budget tracking
- Preparing monthly update
- Attending MS4 monthly meeting

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Budget FY19 Expenses from April 2, 2019 to May 18, 2019:

WNRCD - \$ 274.85
Travel - \$ 14.62
Supplies - \$0.00
Promotional - \$0
Contractual - \$0
Advertisements - \$0
Expenses Total - \$970.87
Income (Essex Invoice) - \$274.85
Total Cost - \$696.02

Total FY19 Expenses:

WNRCD - \$24,679.38
Travel - \$493.42
Supplies - \$476.80
Promotional - \$0
Contractual - \$500.00
Advertisements - \$0
Total - \$24,678.87

Total budgeted for FY19 - \$25,886.00

Total spent FY19 to date - \$25,374.89

Total remaining FY19 budget - **\$511.11**

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