In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or emma.vaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

**ANNUAL MEETING AGENDA**
Wednesday, June 19, 2019, 6:00 pm
The Mansfield Barn, 3 Irish Farm Road, Jericho, VT

5:30 p.m. - Social hour, hors d’oeuvres, cash bar
6:00 p.m. - CCRPC Business Meeting
6:30 p.m. – Buffet dinner
6:45 p.m. – Welcome, opening remarks, service recognition, retirement celebrations

**CCRPC BUSINESS MEETING AGENDA**
1. Call to Order

2. Changes to the Agenda (Action; 1 min.)

3. Public Comment Period on Items NOT on the Agenda

4. Approve Minutes of May 15, 2019 Meeting * (Action; 1 min.)

5. Warn Public Hearing for FY20-23 Transportation Improvement Program (TIP) * (MPO Action: 1 min.)

6. Election of Officers and Executive Committee for FY20 * (Action: 2 min.)

7. FY20 Meeting Calendar * (Action; 1 min.)

8. Staff Recognition/Resolutions * (Action; 1 min.)

9. Chair/Executive Director’s Updates (Information; 1 min.)

10. Committee/Liaison Activities & Reports * (Information; 1 min.)
    a. Planning Advisory Committee (draft minutes May 9, 2019)*
    b. Brownfields Advisory Committee (draft minutes May 21, 2019)*
    c. Transportation Advisory Committee (draft minutes June 4, 2019)*
    d. Executive Committee (draft minutes June 5, 2019)*
        i. Act 250/Section 248 Letters*

11. Adjournment

*Attachment
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### Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:
- Transportation Advisory Committee - Tuesday, July 2, 2019; 9:00 a.m.
- Clean Water Advisory Committee - Tuesday, July 2, 2019; 11:00 a.m.
- MS4 Subcommittee – Tuesday, July 2, 2019; 12:15 p.m.
- Planning Advisory Committee - Wednesday, July 10, 2019 2:30 p.m.
- Executive Committee – **Wednesday, July 17, 2019; 5:00 p.m.**
- CCRPC Board Meeting & TIP Public Hearing- Wednesday, July 17, 2019; 6:00 p.m.

### Tentative future Board agenda items:

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<tr>
<th>Date</th>
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| July 17, 2019      | FY20-23 TIP Public Hearing and Adoption  
Transportation Performance Measures – Discussion?  
CCRPC Committee Appointments  
Policy engagement topics  
VTrans Autonomous Vehicle Testing presentation |
| NO AUGUST MEETING  |                                                                                                  |
| September 18, 2019 | MPO Training prior to meeting?  
BTV Airport Draft Noise Compatibility Plan |
DATE: Wednesday, May 15, 2019
TIME: 6:00 p.m.
PLACE: CCRPC offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404

PRESENT: Bolton: Sharon Murray  Buel’s Gore: Absent
Burlington: Andy Montroll  Charlotte: Jim Donovan
Colchester: Jacki Murphy (Alt.)  Essex: Jeff Carr
Essex Junction: Dan Kerin  Hinesburg: Mike Bissonette (Alt.)
Huntington: Absent  Jericho: Catherine McMains
Milton: Absent  Richmond: Absent
St. George: Absent  Shelburne: John Zicconi
South Burl: Chris Shaw (6:10)  Underhill: Brian Bigelow
Westford: Dave Tilton  Williston: Chris Roy
Winooski: Mike O’Brien  VTrans: Amy Bell
Socio/Econ/Housing: Absent  Bus/Ind: Tim Baechle (6:30)
Agriculture: Tom Eaton  Cons/Env: Absent
Others: Matthew Langham, VTrans  Scott Moody, CCTV
Tony Redington, Burlington Resident  Lisa Liotta, Burlington Resident
Carolyn Bates, Burlington Resident  Jack Daggitt, Burlington Resident
Serrill Flash, Burlington Resident  Megan Tuttle, Burlington Planning & Zoning
Greg Edwards, Shelburne Resident
Staff: Charlie Baker, Executive Director  Regina Mahony, Planning Prog. Mgr
Eleni Churchill, Trans. Program Mgr.  Peter Keating, Senior Planner
Amy Irvin Witham, Business office Assoc.

1. Call to order; changes to the agenda. The meeting was called to order at 6:00 p.m. by the Chair, Chris Roy. He noted that Joe Segale was not able to attend the meeting and his presentation on Autonomous Vehicle Testing (Agenda item 5) will be removed and rescheduled to a later date. Agenda item 7, the 2019 planBTV was moved up to Agenda item 5.

2. Public Comment Period on items NOT on the agenda. Members of the Pine Street Coalition were present; Tony Redington, Steve Goodkind, Lisa Liotta, Carolyn Bates, Jack Daggitt, and Serrill Flash. Mr. Redington distributed copies of a handout that outlines the Pine Street Coalition’s objectives and reasoning behind opposing the current Champlain Parkway redesign for Burlington’s South End.

Tony Redington addressed his concerns with the current plan for the Champlain Parkway. He stated it is outdated, unsafe, and without adequate design to incorporate bike and/or pedestrian traffic. He stated the Pine Street Coalition seeks to have a completely new, modern design plan implemented in order to ensure public safety, address modern environmental concerns, reduce financial burden and minimize climate change emissions. He said next month the coalition will take action at the US Federal District court.

Carolyn Bates addressed the group, stated the current Champlain Parkway design does not work for her. She stated her concerns with heavy traffic and the potential increase to traffic volume particularly
during peak travel hours (5pm). She does not want the new plan to go through and wants a new plan to be considered.

Jack Daggitt stated we are currently in the midst of a global climate crisis and moving forward with the Champlain Parkway design necessitates the elimination of many trees. If the plan goes through it will not have a positive environmental impact; it will create more cars and more congestion. A new design proposal the coalition has is a safer and better alternative.

Steve Goodkind explained, as a former Burlington Public Works Director his history with this project. He feels the Champlain Parkway project needs to stop and be changed, that it should not move forward as it is. Since the original design under the EIS, there have been multiple changes in laws, rules and how we look at roadways in general. He stated there should be another EIS based on modern standards.

3. Action on the Consent Agenda. There were two minor TIP amendments on the consent agenda. JEFF CARR MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY JOHN ZICCONI TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

4. Approve Minutes of April 17, 2019 board meeting. JIM DONOVAN MADE A MOTION, SECONDED BY SHARON MURRAY, TO APPROVE THE MINUTES WITH EDITS IF ANY. It was suggested to add Alternate to Colchester and Winooski representatives. Jim Donovan requested clarifying Actions on Agenda items 8 and 9, as they both dealt with two separate municipal plans. Jim would also like to see a brief description of what bill S.96 covers under Agenda item 10, S.96 Recommendations. The intent is to ensure anyone who reads the minutes will have clear understanding of what was discussed. MOTION CARRIED WITH DAVE TILTON AND MIKE O’BRIEN ABSTAINING.

5. 2019 planBTV: Comprehensive Plan Approval, Confirmation of Planning Process, and Determination of Energy Compliance Emily provided a brief history of the process noting that the plan meets all statutory requirements and energy compliance standards and therefore, recommends CCRPC approval. Emily introduced Meagan Tuttle, principal planner for the city of Burlington. Meagan thanked the board for moving this item up on the agenda. Andy explained the complexity of the document and thanked Meagan for her work to organize information in an efficient, user-friendly manner. Jim Donovan asked Emily to clarify if there was confirmation in notation #11, where it was the CCRPC’s “understanding that the City of Burlington has chosen not to include prohibitions on renewable generation siting in planBTV, and has chosen instead only to define places to encourage generation” Emily stated, yes there was confirmation.

ANDY MONTROLL MADE A MOTION, SECONDED BY JACKIE MURPHY THAT THE CCRPC BOARD APPROVE THE 2019 PLANBTV COMPREHENSIVE PLAN, CONFIRM BURLINGTON’S PLANNING PROCESS AND GRANT AN AFFIRMATIVE DETERMINATION OF ENERGY COMPLIANCE TO THE 2019 PLANBTV: COMPREHENSIVE PLAN. MOTION CARRIED UNANIMOUSLY BY ALL MUNICIPAL REPRESENTATIVES PRESENT.

6. FY20 Draft Unified Planning Work Program (UPWP) & Budget Public Hearing and Vote. JEFF CARR MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO OPEN PUBLIC HEARING AT 6:25 PM. MOTION CARRIED UNANIMOUSLY. There were no members of the public in attendance. Charlie noted there is a staff proposed edit to add $30,000.00 in carry over funds for Task #2.3.2.3 (line 34) for the Level of Service (LOS) Study. DAN KERIN MADE A MOTION, SECONDED BY JIM DONOVAN, TO CLOSE THE PUBLIC HEARING AT 6:35 PM.
MIKE O’BRIEN MADE A MOTION, SECONDED BY JIM DONOVAN TO APPROVE THE TRANSPORTATION PORTION OF THE UPWP AND BUDGET FOR FY20, INCLUDING THE EDIT. VOTE:

- BOLTON YES
- BURLINGTON YES (4)
- CHARLOTTE YES
- COLCHESTER YES (2)
- ESSEX YES
- ESSEX JCT YES
- HINESBURG YES
- HUNTINGTON ABSENT
- JERICHO YES
- MILTON ABSENT
- RICHMOND ABSENT
- ST. GEORGE VACANT
- SHELBURNE YES
- SO. BURL YES (2)
- UNDERHILL YES
- WESTFORD YES
- WILLISTON YES
- WINOOSKI YES

MOTION CARRIED WITH 20 OUT OF 24 VOTES AND 14 OUT OF 18 MUNICIPALITIES PRESENT AND VOTING.

MIKE O’BRIEN MADE A MOTION, SECONDED BY JIM DONOVAN TO APPROVE THE REMAINING PORTION OF THE FY20 UPWP AND BUDGET. MOTION CARRIED UNANIMOUSLY.

7. Board Development Committee – Report on FY20 Officer Nominations: Andy Montroll stated the Board Development Committee met by conference call last week to develop a slate of officers for FY20. The committee’s recommendations are as follows:
- Mike O’Brien, Chair
- Catherine McMains, Vice Chair
- John Zicconi, Secretary-Treasurer
- Chris Shaw, At large for Towns over 5,000
- Barbara Elliott, At Large for Towns under 5,000
- Chris Roy, Immediate Past Chair

The Election of Officers will occur at the CCRPC Board’s Annual Meeting on June 19, 2019. Nominations will also be taken from the floor.

8. Policy Engagement Decision Process Chris Roy reminded members of the discussion at the April Board meeting about the best way to decide which public policy issues to engage in. It was also suggested at the last Executive Committee meeting that policy engagement issues be based on the ECOS plan. However, there is also a need to address other relevant issues as they arise. In order to accomplish this, staff is suggesting that standing items be added to July and January agendas to ensure CCRPC is making thoughtful decisions in terms of choosing relevant policy items to engage in.

Jeff Carr mentioned the importance of being proactive in order to absorb the intent and meaning of issues. He stated it is best not to be rushed when making decisions. He voiced concerns that July and January may not be the best months. Lengthy discussion ensued between members in terms of timing and the importance of ensuring issues align with the mission. John Zicconi reminded everyone an issue can be up for discussion at any time, however, setting an agenda item twice yearly, 6 months apart is good practice. Charlie noted he wants to manage expectations and he envisions developing a list of items to be discussed. Staff will review and help decide which issues are most relevant. Members agreed this is a new approach and the exact protocol will be a work in progress. Jeff stated we rely heavily on Charlie to bring information to the table. Jeff also stated it is important we act as a resource for the public and be good stewards of policy and planning. It was the sense of the body that we will add this as an agenda item to the May and November meetings and evaluate the approach as we go.

9. Chair/Executive Director Report
a. Legislative Update: Charlie stated the S.96 Water Quality bill is in the final stages of debate, particularly on how to raise revenue for clean water projects. There is a shift away from the capital budget funds and a push for new revenue to fill the gap. House Ways and Means proposed taking 4% of rooms and meals tax from the Education Fund to be allocated over to Water Quality and backfilled the education fund with a cloud computing tax. The S.96 bill will likely be resolved over the next couple of days. The bill addresses two major issues: funding and setting up a new watershed-based grant funding distribution model to address pollution reduction goals in each watershed. Chris Roy asked what happened with the enforcement provision, Charlie stated this was removed from the House version and the Senate had questioned why it came out. Charlie also noted Act 250 is being held in House Natural Resources Committee until next year.

b. Annual Meeting. Charlie reminded everyone the Annual Meeting will be held on June 19, 2019 at The Mansfield Barn, 3 Irish Farm Road in Jericho, Vermont. The main focus of the meeting will be to celebrate Bernie Ferenc and Peter’ Keating’s upcoming retirements.

10. Committee/Liaison Activities & Reports Chris noted that minutes of various committee meetings were included in the meeting packet.

11. Members’ Items, Other business. There was none.

12. Adjourn. AMY BELL MADE A MOTION, SECONDED BY SHARON MURRAY, TO ADJOURN THE MEETING AT 7:02 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Amy Irvin Witham
Chittenden County Regional Planning Commission
June 19, 2019
Agenda Item 5: Action Item

FY2020-2023 Transportation Improvement Program

Issues: Federal regulations require the Chittenden County Regional Planning Commission (CCRPC), as the designated Metropolitan Planning Organization (MPO) for Chittenden County, to develop and maintain a Transportation Improvement Program (TIP). The TIP contains funding information for transportation projects proposed to spend federal transportation funds in Chittenden County. Projects must be listed in the TIP to spend federal surface transportation funds. The TIP includes all modes of transportation including highways, bicycle and pedestrian facilities and transit.

The TIP covers a four-year period and it must be fiscally-constrained. It is typically updated every year with the assistance of the Transportation Advisory Committee (TAC), the Vermont Agency of Transportation (VTrans), Green Mountain Transit (GMT) and Burlington International Airport.

The TIP lists federal funding amounts in the federal fiscal year when they are expected to be needed. It should be noted that the TIP is a planning and not a budget document. The TIP represents the intent to construct or implement a specific project and the anticipated flow of federal funds. Funds correspond to the following project development phases:

- Scoping – a process that develops safe and effective alternatives based on documented rational that meet the stated purpose and need while minimizing environmental impacts
- Preliminary Engineering – detailed design of the preferred alternative
- Right-of-Way - process of determining if land rights are needed for construction and negotiation of appropriate compensation
- Construction

The Draft Fiscal Year 2020–2023 Transportation Improvement Program is provided as a separate attachment.

Staff Recommendation: Recommend that the Board warn a public hearing for July 17 at 6pm on the FY2020-2023 Transportation Improvement Program.

TAC Recommendation: Recommend that the Board warn a public hearing for July 17 on the FY2020-2023 Transportation Improvement Program.

For more information contact: Christine Forde 846-4490 ext. *13 or cforde@ccrpcvt.org
Election of Officers and Executive Committee Members for FY20

From: Andy Montroll (Board Development Committee Chair)

The Board Development Committee met on May 8th and recommends the following the slate of officers for FY2020.

- Mike O’Brien (Winooski), Chair
- Catherine McMains (Jericho), Vice-Chair
- John Zicconi (Shelburne), Secretary/Treasurer
- Chris Shaw (South Burlington), At-large for Towns over 5,000
- Barbara Elliot (Huntington), At-large for Towns under 5,000
- Chris Roy (Williston), Immediate Past Chair

The Election of Officers will occur at the CCRPC Board’s Annual Meeting on June 19, 2019.

The bylaw provisions regarding election of Officers and the Executive Committee are as follows (please note that Article VII, Section C. specifies the inclusion of the Immediate Past Chair as a member of the Executive Committee):

ARTICLE VII. OFFICERS & EXECUTIVE COMMITTEE
A. Election of Officers and Executive Committee
   The Chittenden County Regional Planning Commission shall annually elect three officers, a Chair, Vice-Chair, and Secretary/Treasurer. In addition, the Chittenden County Regional Planning Commission shall annually elect two municipal Board members to the Executive Committee. One municipal Board member of the Executive Committee shall represent a community of 5000+ population; the other, a community of less than 5000 population, based on information from the latest census or population estimate completed by the US Census Bureau.

   The Board Development Committee shall render its report of nominations to fill ensuing vacancies prior to the June meeting. The Board Development Committee may nominate one or more candidates for each office. Candidates may also be nominated from the floor.

   The officers of the Chittenden County Regional Planning Commission shall be elected by a two-thirds majority of the Board members present and voting pursuant to 24 V.S.A. § 4343(b). The results of the voting shall be announced at the June meeting of each year. In the event a majority for any office is not reached, the top two vote getters will have a run-off election and the Chittenden County Regional Planning Commission will continue to vote until a majority is reached.
Chittenden County Regional Planning Commission  
June 19, 2019  
Agenda Item 7: Action Item  

FY2020 Schedule of Meetings

Issues: Vermont’s Open Meeting Law requires that public bodies clearly designate the time and place of all regular meetings. Below is the proposed meeting schedule for both the Executive Committee and the CCRPC Commission for the 2020 fiscal year beginning July 2019. Please mark your calendars.

**EXECUTIVE COMMITTEE**
- First Wednesday of the Month  
  - 5:45 p.m. – 7:00 p.m.
- July 17, 2019 (Prior to board meeting-5 pm)
- NO AUGUST MEETING  
- September 4, 2019, (Joint w/Finance. Comm.)  
- October 3, 2019
- November 6, 2019 (Joint w/Finance Comm.)  
- December 4, 2019
- January 8, 2020
- February 5, 2020  
- March 4, 2020
- April 1, 2020
- May 6, 2020 (Joint with Finance Comm.)  
- June 3, 2020

**COMMISSION MEETINGS**
- Third Wednesday of the Month  
  - 6:00 p.m. – 8:00 p.m.
- July 17, 2019
- NO AUGUST MEETING  
- September 18, 2019
- October 16, 2019
- November 20, 2019
- Legislative breakfast date TBD
- January 15, 2020
- February 19, 2020
- March 18, 2020
- April 15. 2020
- May 20, 2020
- June 17, 2020 (ANNUAL MEETING)

The Transportation Advisory Committee (TAC) meets the first Tuesday of each month at 9:00 a.m. (except on Town Meeting Day, when they meet on the 1st Wednesday.)

The Clean Water Advisory Committee (CWAC) meets the first Tuesday of each month at 11:00 a.m. (except on Town Meeting Day, when they meet on the 1st Wednesday.)

The Finance Committee meets the 4th Wednesday of each month at 5:45 p.m. as needed.

The Planning Advisory Committee (PAC) generally meets bi-monthly on the 2nd Wednesday of the month from 2:30-4:30 p.m.

**Staff Recommendation:** That the Commission approve the FY2020 Meeting Schedule.

**Exec. Comm. Recommendation:** That the Commission approve the FY2020 Meeting Schedule.

**For more information contact:** Charlie Baker – [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org) or 735-3500
RESOLUTION HONORING PAM BRANGAN
FOR 20 YEARS OF SERVICE

WHEREAS, Chittenden County Regional Planning Commission (CCRPC), hired Pam Brangan on May 11, 1999; and

WHEREAS, Pam Brangan has achieved outstanding results in providing Geographic Information Systems Services and Information Technology Services and Support for the CCRPC Commission, Chittenden County Municipalities, and staff; and

WHEREAS, Pam Brangan has achieved certification as a Geographic Information Systems Professional (GISP); and

WHEREAS, over the past 20 years Pam has created, led and championed many initiatives at CCRPC including:
- Managing the Tropical Storm Irene local road damage mapping for the state;
- Developing an award-winning GIS Program;
- Delivering the very best in municipal assistance for countless municipal plans and zoning updates;
- Assisting with natural resources, byways, and water quality efforts throughout the region;
- Creating online maps and story maps for CCRPC and our municipal members that are growing in usage every year; and

WHEREAS, throughout her career at CCRPC, Pam Brangan has always been professional and held high ethical standards in her work, thereby earning the respect and gratitude of her peers, municipalities, partner agencies, and the public;

NOW, THEREFORE, BE IT RESOLVED THAT CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION celebrates Pam Brangan for 20 years of outstanding work, dedication, professionalism, high ethical standards, and support of CCRPC; and looks forward to many more years working together.

ADOPTED THIS 19th DAY OF JUNE, 2019, IN JERICHO, VERMONT

Christopher D. Roy, Chair
RESOLUTION HONORING PETER KEATING
FOR 31 YEARS OF SERVICE

WHEREAS, the Chittenden County Regional Planning Commission (CCRPC) hired Peter Keating on October 1, 1988 to staff the Chittenden County Metropolitan Planning Organization (CCMPO); and

WHEREAS, Peter Keating has made outstanding efforts in providing transportation planning support to the CCMPO/CCRPC board, municipalities, partner agencies, and staff; and

WHEREAS, over the past 31 years Peter Keating has led, championed and managed many initiatives and projects at the CCMPO/CCRPC including:
  • Managing the Metropolitan Transportation Plan (MTP) every five years;
  • Involved in regional and local bike and pedestrian projects and initiatives;
  • Overseeing the development and adoption of the Regional Park & Ride Plan;
  • Leading the development and adoption of the Regional Bicycle and Pedestrian and Active Transportation Plans;
  • Managing transportation scoping and feasibility studies;
  • Involved in public transit planning with an emphasis on Elderly and Disabled transit services;
  • Acting as liaison to Green Mountain Transit and CCTA previously; and
  • Staffing the Transportation Advisory Committee (TAC); and

WHEREAS, Peter has earned the respect and gratitude of his peers, public officials, and the public;

NOW, THEREFORE, BE IT RESOLVED THAT CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION celebrates Peter Keating for his outstanding work, dedication, professionalism and high ethical standards, and support of the CCRPC/CCMPO over the last 31 years and wishes to extend heartfelt congratulations and best wishes to Peter on his retirement.

ADOPTED THIS 19th DAY OF JUNE, 2019, IN JERICHO, VERMONT

Christopher D. Roy, Chair
RESOLUTION HONORING BERNADETTE FERENC
FOR 35 YEARS OF SERVICE

WHEREAS, the Chittenden County Regional Planning Commission (CCRPC) hired Bernadette (Bernie) Ferenc on September 5, 1984 to staff the Chittenden County Metropolitan Planning Organization (CCMPO); and

WHEREAS, Bernie Ferenc has made outstanding efforts in providing business and financial services support to the CCMPO/CCRPC board, municipalities, partner agencies, and staff; and

WHEREAS, over the past 35 years, Bernie:

- Has expertly overseen the Transportation Financial Management System in a way that will remain unparalleled;
- Has guided the administration of Board of Directors, the Executive Committee, and staff, and whom without her guidance, may not have maintained the level of excellence she inspires;
- Has efficiently coordinated the day-to-day office operations of the organization and made sure everyone has what they need;
- Has acted in a caring and compassionate manner towards her colleagues, our Board and committee members and members of the community at large;
- Has given to her community and strongly and successfully encouraged those around her to do so as well;
- Has always been the person to prompt the group to celebrate personal accomplishments and milestones;
- Has done her best preparing staff to carry forward her highly effective systems and processes; and
- Has carefully archived and celebrated CCMPO/CCRPC history; and

WHEREAS, throughout her career at CCRPC and CCMPO, Bernie Ferenc has created an atmosphere of loyalty, honesty, and accountability, which serve as a high bar for all that work with and interact with her;

NOW, THEREFORE, BE IT RESOLVED, THAT CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION celebrates and thanks Bernie Ferenc for her outstanding work, dedication, professionalism, and support of the CCRPC/CCMPO over the last 35 years and wishes to extend heartfelt congratulations and best wishes to Bernie on her retirement.

ADOPTED THIS 19th DAY OF JUNE, 2019, IN JERICHO, VERMONT

Christopher D. Roy, Chair
Members Present:
Joss Besse, Bolton
Matt Boulanger, Williston
Larry Lewack, Bolton
Darren Schibler, Essex
Alex Weinlagen, Hinesburg
Eric Vorwald, Winooski
Everett Marshall, Huntington (via phone for Huntington Plan part)
Sarah Hadd, Colchester
Meagan Tuttle, Burlington
Paul Conner, South Burlington

Dean Pierce, Shelburne
Dana Hanley, Essex
Michael Burris, Milton

Other:

Staff:
Regina Mahony, Planning Program Manager
Emily Nosse-Leirer, Senior Planner
Melanie Needle, Senior Planner
Jason Charest, Senior Transportation Planner

1. Welcome and Introductions
Joss Besse called the meeting to order at 2:35 p.m.

2. Approval of February 13, 2019 Minutes
Alex Weinlagen made a motion, seconded by Darren Schibler, to approve the February 13, 2019 minutes. No further discussion. MOTION PASSED.

3. Data – 2018 Development Activity and Census Prep
Melanie Needle provided an overview of the following:

a. 2018 Housing Data. The 2018 housing data was included in the packet for review to ensure that the numbers looked correct for each municipality. The total so far is 527 for 2018, but this does not include Burlington. South Burlington will double check their count. As part of the Building Homes Together campaign, CCRPC is also looking at the affordable units, and Melanie presented those numbers as well. The affordable housing units include more than just brand new construction; it also includes projects that have been brought into an affordable portfolio (i.e. shared equity homes, and Dorset Commons). There was a suggestion to also make it clear what affordable housing units are actually new construction versus brought into an affordable portfolio.

b. Census 2020 Prep:
   i. PSAP – Melanie Needle explained that the Participant Statistical Areas Program (PSAP) is intended to adjust tract and block group geographies to meet homogeneity thresholds set by the Census. This is also an opportunity to adjust the geographies to create more meaningful statistical boundaries for municipalities and the region (particularly for alignment with Traffic Analysis Zones) as well. Melanie Needle sent an email to all of the planners explaining that she and Jason Charest reviewed the boundaries that are not meeting the threshold and suggested an adjustment; the email also asked Planners to review these adjustments and let CCRPC know if the municipality is in agreement. Staff can also meet with you in person to work through it, as they did with Colchester. There was a question about whether the Census will be open to accepting proposed changes? Odds are probably good so long as the thresholds are met. Melanie Needle further explained that there are also special use census tracts; these may not meet the thresholds as a result of a particular land use (like UVM or Shelburne Farms). This process does not include amending the block geography, however, the block groups and tracts next within the blocks and the blocks will be delineated by the Census Bureau after tracks and block groups have been finalized. There was a question about whether the special use census tracts have a unique identifier? Staff is not sure. Shelburne would like to have an in person meeting as well.
   ii. Complete Count Committees – Melanie Needle explained that the purpose of these committees is to
count difficult to count populations (those who are homeless as an example). The Partnership Specialist, Bob Stock, suggests that Burlington, Essex, Colchester and South Burlington think about setting up these Committee’s because they have high non-responsive rates. It is important to get the count correct due to the potential loss of federal funding (based on $4,000/person). There was a question about how the count will take place in a place like Harbor Place. Melanie Needle stated that her understanding is that whoever is there on 4/1/20 will be counted there. Dana Hanley stated that Essex has been working with Bob because they are 14% undercounted. Dana Hanley has been charged to find representatives that know the community well to serve on the Committee, including Howard Center, Community Justice Center, School District, etc. Dana Hanley suggests doing this at the municipal level because it could be a lot of money. Meagan Tuttle stated that Burlington is doing this as well. Regina Mahony stated that Michael Moser is holding a statewide Committee as well and will be distributing the methods and tools that the Committee comes up with. Meagan Tuttle stated that you can find the non-responsive rates on the Census website. This was not provided during the meeting, but for reference this is the website: https://www.census.gov/roam.

iii. New Construction Program – Melanie Needle explained that the New Construction Program is intended to have an accurate count as possible by Census Day, 4/1/20. The purpose is to capture housing construction that began after 3/1/18 that would not have been submitted to the Census Bureau through any other program. The deadline for submitting addresses is 11/29/19. Municipalities can either do this on their own or designate CCRPC to do this. The PAC indicated that the municipalities already report new number of units on an annual basis, but not necessarily the addresses (and there was a discussion about whether this is only for the ACS and not the full Census count). There was a question about whether the e-911 data gets to the Census Bureau? There was a comment that sometimes the e-911 points show up before the unit is actually built. Melanie Needle suggested that perhaps CCRPC can help by providing the 2018 housing data for the County. There was a discussion about whether the municipalities could then provide the 2019 data as it takes CCRPC awhile to aggregate it; and we won’t have it by the November 29, 2019 deadline. Potential issues are the method that the Census is using to gather this data, and whether it is possible to designate two separate entities to submit it. The data collection methods include GUPS, shapefiles and/or pdf maps. CCRPC will follow-up on: whether two entities can be set up to provide the data; whether the Census is already getting this information from another source; and will provide this information to the PAC so each municipality can decide whether they need or want CCRPC’s help or not.


Joss Besse opened the public hearing at 3:30pm. Hearing no comment, Joss Besse, closed the public comment period at 3:30pm.

Regina Mahony indicated that Emily Nosse-Leirer has assisted Huntington in writing this Plan, therefore Regina reviewed the Plan for approval of the Plan and confirmation process; and Melanie Needle reviewed the Plan for enhanced energy. Regina Mahony explained that the Plan is a total rewrite, though not largely different from the policies they’ve been working on for quite a while now (i.e. incentivize growth in the Villages; and protect the more rural parts of Town). Regina Mahony stated that the Planning Commission is intending to finalize the Plan this month and warns of June public hearing. Regina Mahony found that the draft Plan meets the requirements for CCRPC approval. Melanie Needle indicated that the Plan meets the enhanced energy planning standards. Melanie stated that the town Energy Committee has been very active in working on the Plan including local level data. Melanie Needle indicated that there could be some improvement to meet standard 9-g for municipal leadership on deploying renewable energy generation. The Staff report suggests that Action 32 in Appendix 1 could be clarified and strengthened by referencing how much work the Town has already done on wastewater planning; and consider including language that creates the basis for pairing new infrastructure with combined heat and power system technology and water use efficiency.

Joss Besse asked Everett Marshall is he has anything to add. Everett Marshall indicated that the Town was delayed on working on the Town Plan because their zoning amendments have been taking quite some time. It has been helpful to have Emily Nosse-Leirer assist the Planning Commission in writing the Plan.
Dean Pierce asked if the Town has an issue with the specific wastewater comment. Everett Marshall stated that he thinks the suggestion is great and doesn’t see an issue with incorporating it. Emily Nosse-Leirer added that there are also other things that the Town is doing that can meet 9.g. Melanie Needle added that 9.g. is one of the standards that isn’t needed for the determination, because there is a ‘not applicable’ option.

Joss Besse asked if the PAC wants to include the 9.g. comment as a condition of the recommendation to the Board? Paul Conner stated that the Plan is really strong and clear and it seems like there is still room in the drafting process to address 9.g. as a minor element, he is okay with staff reviewing this comment. Darren Schibler suggested including a condition that is more flexible than just the wastewater suggestion specifically.

Paul Conner made a motion, seconded by Eric Vorwald, that the PAC finds that the draft 2019 Huntington Town Plan, meets all statutory requirements for CCRPC approval, and that the municipality’s planning process meets all statutory requirements for CCRPC confirmation.

The PAC also finds that the draft 2019 Huntington Town Plan meets the requirements of the enhanced energy planning standards (“determination”) set forth in 24 V.S.A. §4352, with the inclusion of language to address 9g as acceptable by CCRPC Staff.

Upon notification that the Plan has been adopted by the municipality, CCRPC staff will review the plan, and any information relevant to the confirmation process. If staff determines that the required data and reference have not been added, or that substantive changes have been made, the materials will be forwarded to the PAC for review. Otherwise the PAC recommends that the Plan, and the municipal planning process, should be forwarded to the CCRPC Board for approval, confirmation, and an affirmative determination of energy compliance.

No further discussion; the MOTION PASSED.


Joss Besse stated that Robin Pierce was not able to attend the meeting. Joss Besse opened the public hearing at 3:45pm. Hearing no comment, Joss Besse, closed the public comment period at 3:45pm.

Emily Nosse-Leirer stated that Melanie Needle assisted Essex Junction in preparation of the Plan. The Plan is an update and re-adoption of the 2014 Plan with an 8-year timeframe. Emily Nosse-Leirer added that, however, during the life of the Plan there is an intention to adopt a unified plan with the Town within the 8-year timeframe. The draft Plan adds information to meet statutory requirements, provides updated data, addresses some recent changes in the community and incorporates an enhanced energy plan by reference. Emily Nosse-Leirer added that the energy plan is a combined plan for both the Village and the Town. Staff found that the Plan meets the requirements for approval of the Plan and the confirmation process, and for an enhanced energy determination.

Darren Schibler and Dana Hanley added that the Town intends to adopt the Energy Plan at a joint Trustees/Selectboard meeting in June. The Town does not intend to incorporate it by reference into the Town Plan at this time, but they will when they update the Plan. Darren Schibler and Dana Hanley both thanked Melanie Needle for the work she has done in navigating and working with the all the various boards and entities in development of the energy plan. There was quite a bit of PAC discussion regarding the process and how the Junction will receive the enhanced designation, but the Town will not at this time and therefore not have substantial deference. Darren Schibler indicated that this is fully understood by the Town and the Town will rely on CCRPC’s participation in Section 248 proceedings until they re-write their Plan and incorporate the joint energy plan.

There was a discussion regarding a lack of measurable objectives and a question about how CCRPC will be able to determine if the Village has implemented their Plan in the next review. The goals are quite general, and it could be strengthened by adding some key indicators (perhaps in the new energy section). It was noted that the Village has clearly been implementing their Plan over the years so the comment does not need to be a condition of approval; but the PAC would like to make the suggestion to the Planning Commission.
Dean Pierce made a motion, seconded by Paul Conner, that the PAC finds that the draft Village of Essex Junction Comprehensive Plan 2019-2027 meets all statutory requirements for CCRPC approval, and that the municipality's planning process meets all statutory requirements for CCRPC confirmation.

The PAC also finds that the draft Village of Essex Junction Comprehensive Plan 2019-2027 meets the requirements of the enhanced energy planning standards (“determination”) set forth in 24 V.S.A. §4352.

Upon notification that the Plan has been adopted by the municipality, CCRPC staff will review the plan, and any information relevant to the confirmation process. If staff determines that the required data and reference have not been added, or that substantive changes have been made, the materials will be forwarded to the PAC for review. Otherwise the PAC recommends that the Plan, and the municipal planning process, should be forwarded to the CCRPC Board for approval, confirmation, and an affirmative determination of energy compliance.

No further discussion; the MOTION PASSED.

6. **Regional Act 250/Section 248 Projects on the Horizon**

- Hinesburg: nothing new
- Essex: nothing major; build-out of a previous application and an amendment
- Shelburne: Sterling construction former garden side property (19-ish units); 45-day notice for solar project on Shelburne Museum on west side of railroad tracks.
- Bolton: nothing.
- Colchester: nothing.
- Winooski: nothing.
- So. Burlington: expansion to Cairns Arena; Spear Street solar re-notified the 45-day notice
- Williston: amendment to Finney Crossing related to Healthy Living site
- Burlington: nothing new
- Milton: nothing new

7. **Other Business**

   a. Milton Plan Amendment for Village Center Designation*. Milton is doing a minor amendment to their Plan to prepare for Village Center Designation. Emily Nosse-Leirer reviewed this and found that it does not affect their full approval and timeframe.

   b. Housing Convening – Inclusionary Zoning held on 4/30/19. [Grounded Solutions](https://www.ccrpcvt.org/our-work/economic-development/housing/) is a great resource for inclusionary zoning. CCRPC has also added these convenings to our website, including notes and resources:

8. **Adjourn**

Paul Conner made a motion, seconded by Dean Pierce, to adjourn. MOTION PASSED. The meeting adjourned at 4:05 p.m.

Respectfully submitted, Regina Mahony
Brownfields Advisory Committee Minutes
Tuesday, May 21, 2019, 2:00 p.m. – 3:30 p.m.,
CCRPC Main Conference Room, 110 West Canal St., Suite 202 Winooski, VT

To access various documents referenced below, please visit:
http://www.ccrpcvt.org/our-work/economic-development/brownfields/#advisory-committee

<table>
<thead>
<tr>
<th>Committee Members:</th>
<th>Staff:</th>
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<tbody>
<tr>
<td>Curt Carter, GBIC (Chair)</td>
<td>Dan Albrecht, Senior Planner</td>
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<tr>
<td>Kirsten Merriman-Shapiro, CEDO (via phone)</td>
<td>Emily Nosse-Leirer, Senior Planner</td>
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<td>Matt Vaughan, Lake Champlain Basin Program</td>
<td>Guests:</td>
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<td>CCRPC Consultants</td>
<td>Kathy O’Reilly, Town of Colchester</td>
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<td>Miles Waite, Waite-Heidel</td>
<td>Robin Pierce, Village of Essex Junction</td>
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<td>Claudine Safar, Monaghan Safar Ducham</td>
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<td>Ted Chamberlin, Chamberlain Construction Inc.</td>
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<td>Meg McGovern, Donahue and Associates</td>
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1. **Call to Order, Introductions and Changes to the Agenda**

   The meeting began at 2:07pm. The agenda was changed for Action on Site Nominations to be discussed before the changes to the Brownfields Program Participation Form.

2. **Public comments on items not on the Agenda**

   No public comment.

3. **Review and action on 4/29 meeting summary**

   The summary was approved unanimously.

4. **Action on Site Nominations/Assistance Requests**  *(Action, 70 minutes)*

   Essex Junction: 1 Main Street, Road Res-Q, Village of Essex Junction, Phase II ESA Supplemental (PETRO-Non-PCF eligible, Waite-Heindel, $1,870)

   Miles explained that the Phase II scope has been consolidated to combine monitoring wells with another brownfield on the other side of Maple Street. This allows for greater efficiency and lower costs. Dan emphasized that the timing of the assessment is important, and the assessment may need to wait until after the Village closes on the property so that VT-DEC can issue an eligibility determination that we can use our Petroleum Assessment funds. Dan stated that the staff recommendation is to fully fund the request. He noted that committee member Pablo Bose had indicated via email that he is in support of all the project recommendations made by staff.

   **Matt made a motion, which Curt seconded, to approve the request for funding, contingent on an eligibility determination from EPA. The motion passed unanimously.**
Colchester: 110 Heineberg Drive, Chamberlain Construction, Phase II ESA Supplemental (HAZ, Waite-Heindel, $30,520)

Ted described the three different site plans that were sent out in the packet. Dan asked for clarification on how much employment would be created by this project. Ted said that the estimate of 1-2 employees is still accurate. Miles explained that there is a need for soil borings to confirm whether there are any fuel oil leaks from a suspected 500-gallon former storage tank, and another to test soil vapors from former dry cleaning. There are also three groundwater monitoring wells proposed to confirm whether there is any groundwater contaminant migration and a well to test wastewater to confirm whether there is any contamination of the septic system from any past chemical dumping in the drain. Dan asked whether dry cleaning chemicals being dumped down the drain is standard practice. Miles confirmed that it is not allowed, but DEC has suggested testing for this issue given concerns about that particular operator’s past practices. Matt asked to see the original scoring of the project and the committee discussed the scoring matrix. Curt said that he is concerned why the scoring matrix the committee adopted doesn’t have any criteria based on how badly contaminated the site is. Ms. Safar said that the project hasn’t been a priority for DEC action. Dan explained that the staff recommendation is to fund 80% of the project as we have been for commercial projects, coming out to $22,067. Additionally, given the relatively low anticipated employment numbers of the proposed redevelopment, staff recommends that any costs beyond the $28,084, Dan recommended that any further work supported by CCRPC be supported at a 60% rate with overall CCRPC contributions not exceeding an additional $5,000.

Matt said that he found 80% of the cost to be a high amount, given the low score of the project on the scoring matrix, and asked for Kirsten and Curt’s opinion. Kirsten said that she thinks that maybe brownfields projects that are commercial should maybe pay more than 20% of the costs. Ms. Safar emphasized how much work has been put into getting the contaminating party to pay for it (via investigation of various insurance policies), unsuccessfully. Kathy also emphasized that this is a priority area for the town and that the town has only applied with one other project, as opposed to other municipalities with lots of asks.

*K Kirsten moved that the project costs be funded at 80% of the costs not to exceed $22,067. Matt seconded the motion. The motion passed unanimously. The second part of the staff recommendation was not acted upon.*

Burlington: 241-249 North Winooski Avenue, Burlington Children’s Space, Phase II ESA Supplemental (HAZ, Waite-Heindel, $2,251) and BRELLA application fee, $500 (HAZ-Cleanup Planning)

This project is for Burlington Children’s Space to purchase the part of the building that they currently occupy. There is additional testing needed to make sure that a grassy outdoor area used for outdoor play at the daycare is not contaminated with volatile chemicals and that all areas used for outdoor play are appropriately capped to prevent exposure. More mitigation might be needed, but unfortunately can’t be covered by CCRPC’s assessment grant.

*Matt recommended that the full request be funded. Kirsten seconded the motion. The motion passed unanimously.*
5. **Project Updates**

Shelburne: Fairway at Spear

Miles gave a brief update on the Fairway at Spear project, saying that research for the Phase I appears to indicate no contamination and the report should be finished soon.

6. **Update to CCRPC Brownfields Program Participation Form**

Dan walked through updates to the participation form. Kirsten asked for confirmation regarding whether an applicant can remove themselves from having their information publicized. Staff emphasized that while the client can pay for the report, we would not remove anything from the public record of our minutes. The Committee decided to remove the third “bullet point” in its entirety (both the edits and the original text) which read:

> If public funds have been expended on my property, I must reimburse this cost to prevent any future disclosure (note: reimbursement is not required if disclosure is not an issue) Should I desire to not have the results be disclosed and made available to the public by the CCRPC of any assessments and studies conducted on my property funded in whole or in part by the CCRPC, I must first notify CCRPC within 15 calendar days of receipt of draft results of the assessment study of my desire to have not have the results be public and must pay CCRPC’s contractor directly for the full cost within 30 calendar days of receipt of the final results of the assessment/study.

The first bullet of that section which read “(i)Information collected by CCRPC or its consultant(s) is public information and will be available for public review” remains in place

*By unanimous consent, the Committee approve the remaining edits.* Dan indicated he would ask CCRPC counsel and DEC and EPA staff their thoughts on including the concept contained in the removed bullet point in a future version.

7. **Adjourn**

The meeting adjourned at 3:04pm.
DATE: Tuesday June 4, 2019
TIME: 9:00 a.m.
PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT

Members Present
Lisa Schaeffler, Williston
Brian Bigelow, Underhill
Jon Rauscher, Winooski
Nicole Losch, Burlington
Richard Watts, Hinesburg
Joss Besse, Bolton
Matt Langham, VTrans
Dennis Lutz, Essex
Amy Bell, VTrans
Bob Henneberger, Seniors
Justin Rabidoux, South Burlington
Dean Pierce, Shelburne
Sandy Thibault, CATMA
Bryan Osborne, Colchester, TAC Chair
Josh Arneson, Richmond
Charles Hunter, Rail
Larry Lackey, Burlington Airport
Rachel Kennedy, GMT

Staff
Bryan Davis, Senior Transportation Planner
Chris Dubin, Transportation Planner
Peter Keating, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Marshall Distel, Transportation Planning Engineer
Sai Sarepalli, Transportation Planning Engineer

Others
Joe Segale, VTrans
Harrison Luca, CCRPC Intern
Rachel Galus, CCRPC Intern
Kate Longfield, CCRPC Intern
Kathryn Koberna, CCRPC Intern

Bryan Osborne called the meeting to order at 9:00AM, calling for a round of introductions.

1. Consent Agenda
JUSTIN RABIDOUX MADE A MOTION, SECONDED BY DENNIS LUTZ, TO APPROVE THE
CONSENT OF TIP AMENDMENTS. THE MOTION PASSED UNANIMOUSLY.

2. Approval of Minutes
BOB HENNEBERGER MADE A MOTION, SECONDED BY USTIN RABIDOUX, TO APPROVE THE
MINUTES OF MAY 7, 2019. THE MOTION PASSED UNANIMOUSLY.

3. Public Comments
None.

4. Automated Vehicle (AV) Testing in VT
Joe Segale of VTrans reported on recently passed state legislation to allow the testing of AVs in the state.
The points he covered included:
- Automated Vehicles Overview
- Potential Benefits and Consequences
- Federal and State Roles
- VT Stakeholder Feedback
- S.149 - VT AV Testing Legislation

The overview addressed the various elements that comprise an AV, as well as the five stages of
automation – from the driver having total control to the system having that control. He also offered
projections on when, and at what rate, AVs will come online, and a disruptive change scenario where
95% of vehicle miles are in shared and electric vehicles by 2030. To illustrate how quickly AVs are
advancing, Joe shared graphics of private sector investment and the many corporations joining in the
effort. He also noted the different impacts that could affect the future system if a private/individual
ownership scenario happens vs. a shared vehicle model. Congestion and parking impacts could be very
different. Joe also described the federal vs. state and municipal roles in our transportation system and how
AV related legislation is being considered in more and more states. The last several slides of his
presentation went over the details in the VT legislation that just passed. Key elements of this bill include:

- Specific state, RPC and municipal roles
- AV tester requirements
- Elements in the testing application

Joe is also developing program guidance that will be complete by 2021. The discussion that followed
included more on municipal roles and responsibilities, the liability issues that will arise and the types of
vehicles that might be tested – cars, trucks or transit.

5. FY29-23 Draft Transportation Improvement Program
Christine Forde began by putting the TIP into larger context flowing from the Metropolitan
Transportation Plan, through corridor or scoping studies before ending up on the TIP list. She went on,
explaining how from the TIP (where funding is identified and obligated) a project leads to design and
construction. She then defined the TIP, described how projects get on it, and noted that projects also need
to be on the State’s Transportation Capital Program. She noted that the TIP is a planning and not a budget
document. It represents the intent to construct or implement a specific project and the anticipated flow of
federal funds. Using a sample page from the draft TIP Christine described how the document should be
read and identified the content of its various sections. She then presented the anticipated level of funding
expected over the coming 4 years:

- FY2020 -- $76.4 million
- FY2021 -- $60.2 million
- FY2022 -- $59.3 million
- FY2023 -- $45.3 million
FY20-23 Total - $244 million
Christine explained the ups and downs of year-to-year funding by looking at funding history back to 2010
in a bar chart. She then broke down the TIP content in finer detail describing transportation project
categories and the amounts of funding in each. There is a bit of gray area when it comes to assigning
projects to some of these categories as illustrated by the I-89 Exit 16 improvements in the Roadway
Corridor Improvements category, a project that could’ve gone into New Facilities. She next reported on
CIRC alternatives project status and then anticipated construction projects scheduled over the next two
years. The following discussion included:

- Dennis Lutz repeated a request that he has brought up in the past. That is the need to more
  specifically identify how projects get on the TIP once scoping has been completed. (Christine
  reported that we will return this Fall to the TAC with a plan on this process.)
- Justin Rabidoux said that South Burlington cannot support an Airport project that includes the
demolition of any more homes and that he would be voting against TIP approval. He also noted
that it wasn’t his intent to hold up the entire TIP but that the City insists that home demolitions
should cease. Christine noted that the words “land acquisition” should be removed from the
project description. Matt Langham noted that the aviation projects are on the TIP only for
information and could be removed as the TIP has no authority over Federal Aviation
Administration (FAA) funding.

Following further discussion, DENNIS LUTZ MADE A MOTION THE TAC ASK THE BOARD TO
WARN A PUBLIC HEARING FOR THEIR JULY MEETING FOR THE FY2020 – 2023 TIP; AND
THAT THE BOARD APPROVE THE TIP. THE MOTION WAS SECONDED BY DEAN PIERCE
AND PASSED WITH JUSTIN RABIDOUX VOTING NO.

6. Committee Chairmanship
Eleni reported that Bryan Osborne is interested in continuing as TAC Chair but that it would be helpful if
another member would agree to be Vice-Chair in his absence. Justin Rabidoux agreed to accept the Vice-
Chair role.
7. **Status of Projects and Subcommittee Reports (Information Item)**  
Justin asked about the status of the Crescent Connector project in Essex Junction. Robin Pierce replied that one property owner is opposing it and has not yet agreed to any easement on his property.

8. **CCRPC May Board Meetings Report**  
Peter noted that the Board met on 5/15, holding a public hearing and approving the FY20 UPWP.

9. **Chairman’s/Members’ Items**  
Chris Dubin showed the list of Grant in Aid awards which are the same as last year. Amy Bell reported on VTrans staff move to Barre. The move is reportedly going to save the Agency $300,000/year. Dennis reported that the Susie Wilson corridor will become a signalization guinea pig for VTrans new traffic signal cabinet technology.

The meeting adjourned at 10:40 AM. Respectfully submitted, Peter Keating
The meeting was called to order at 5:50 p.m. by the Vice-Chair, Mike O’Brien.

1. Changes to the Agenda, Members’ Items. There were no changes.

2. Approval of May 1, 2019 Joint Executive & Finance Committee Minutes. JOHN ZICCONI MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO APPROVE THE MINUTES OF MAY 1, 2019. MOTION CARRIED UNANIMOUSLY.

3. Act 250 & Sec. 248 Applications:
   a. SunCommon 150kW Solar Canopy; Colchester; #19-1324-NMP*. Regina stated that we reviewed this before for the advanced notice, and now CCRPC received a petition for a Certification of Public Good for a 150kW solar canopy at 163 Acorn Lane in Colchester, VT. This is a canopy over a parking lot, and the ECOS Plan strongly supports this project on an already impacted site. Staff finds that the project complies with the siting constraint policies in the ECOS plan. JOHN ZICCONI MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER TO SUNCOMMON. MOTION CARRIED UNANIMOUSLY.

   b. Aegis 3943 Roosevelt Hwy 500kW Solar, Colchester, Case #19-1448-AN. Regina stated CCRPC received a 45-day notice of a Section 248 petition for a 500kW net metered solar array located 1100 ft west of 3943 Roosevelt Highway in Colchester VT. Staff finds that this project meets the suitability policies of the ECOS Plan, and requests no further information. JOHN ZICCONI MADE A MOTION, SECONDED BY CATHERINE MCMAINS, TO APPROVE THE LETTER TO AEGIS RENEWABLE ENERGY. MOTION CARRIED UNANIMOUSLY.

   c. & d. Encore Shelburne Museum 150kW Solar; Shelburne #19-1493-AN and Encore Shelburne Museum 500kW Solar; Shelburne #19-1494-AN. These agenda items were discussed together. Regina stated CCRPC received a 45-day notice of a Section 248 petitions for 150kW and 500kW solar projects at Shelburne Museum at 6000 Shelburne Road in Shelburne, Vt. Regina noted the letters have an amendment regarding possible local restraint, however, the town is not planning to comment during the 45-day notice period, therefore the CCRPC is not requesting further information. John Zicconi asked if the project location is within the historic village district. Discussion among members ensued. Regina referred to the map, and determined the location is not within the boundaries of the village.
Andy Montroll made a motion, seconded by John Zicconi to approve the letter to Encore Renewable Energy regarding the 150KW project. Carried unanimously.

Andy Montroll made a motion, seconded by John Zicconi to approve the letter to Encore Renewable Energy regarding the 500KW project. Carried unanimously.

e. Encore Jericho Gravel Pit 1.5MW Solar; Jericho; #19-1527-AN Regina stated CCRPC received a 45-day notice of a Section 248 petition for a 1.5MW solar array located off Ethan Allen Road in Jericho, VT. Regina indicated that CCRPC has reviewed this location before for a smaller solar array project; now this is for a much larger project. If this is approved the existing petition will be cancelled. The project site location was previously a gravel pit, and the ECOS Plan strongly supports this project on a previously developed site. Staff is not requesting any further information on the siting policies. John Zicconi made a motion, seconded by Barbara Elliot, to approve the letter to Encore Renewable Energy. Motion carried unanimously.

f. Aegis Sunny Hollow, 150kW Solar Colchester, Case #19-1449-AN. Regina stated CCRPC received a 45-day notice of a Section 248 petition for a 150kW net metered solar project located at Sunny Hollow Natural Area in Colchester VT. The project is still under review by Colchester, and the site appears to have constraints on it (state-significant natural communities, highest priority forest block and primary agricultural soils). CCRPC will defer to the Vt. ANR and Agency of Agriculture in determining the impact of the project on these constraints. This letter will serve to notify the applicant of these constraints if they are not aware of them already. John Zicconi made a motion, seconded by Barbara Elliot, to approve the letter to Aegis Renewable Energy. Motion carried unanimously.

4. FY20 Calendar of Meeting dates. Charlie asked members to review the proposed FY20 Schedule of meetings for both the Executive Committee as well as the Commission meetings for July 2019 through June 2020. Discussion between members ensued. It was determined the July Executive Committee meeting would be held at 5pm, immediately preceding the July 17 Board Meeting. Catherine McMains posed a question about the Finance Committee meeting date and time for May of 2020. Members agreed it is best to schedule a Joint Finance and Executive Committee meeting on May 6, 2020. Barbara Elliot made a motion, seconded by Catherine McMains, to recommend the meeting schedule as amended, to the Board. Motion carried unanimously.

5. Review the FY20-23 TIP. Charlie provided a handout, assembled by Christine Forde, that details the current TIP, current proposals and what changes have occurred. Charlie explained the intent was to provide an overview and details will be available in July. Members reviewed and discussed the document.

6. Chair/Executive Director Report

No updates from the Chair. Charlie stated S96 has not made it all the way to the Governor yet, however, it probably will soon. S96 will be a process over the next 2-3 years. There are many small legislative changes including autonomous vehicle testing and an update on commuter rail in the Transportation Bill. Charlie noted ACT 250 remains on hold until the beginning of 2020. John Zicconi asked if Joe Segale would be rescheduled to present on AV’s. Charlie stated we will invite him to present at the July Board Meeting. Charlie asked for further input on the purchase of new conference room tables after board approval of the budget last month. Discussion ensued. All members agreed with moving ahead to purchase new conference room tables as a capital expense.
7. CCRPC June 19, 2019 Annual Meeting Agenda review.
Charlie noted the Annual Meeting is scheduled for June 19, 2019 in Jericho; the current schedule is to hold a social hour at 5:30pm, dinner at 6:30pm and program at 6:45pm. Members discussed the proposed schedule and decided to set 6pm as the time of the business portion of the meeting. The meeting will need board approvals for minutes, a public hearing for the TIP, and officer and executive committee appointments. John Zicconi apologized; he will not be in attendance that evening due to a scheduled business engagement in Island Pond.

8. Other Business
There were no other business.

9. Executive Session.
   ANDY MONTROLL MADE A MOTION AT 6:27PM, SECONDED BY BARBARA ELLIOTT TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS. MOTION CARRIED UNANIMOUSLY. ANDY MONTROLL MADE A MOTION AT 6:51PM, SECONDED BY BARBARA ELLIOTT TO EXIT EXECUTIVE SESSION. MOTION CARRIED UNANIMOUSLY. BARBARA ELLIOT MADE A MOTION, SECONDED BY CATHERINE MCMAINS THAT THE EXECUTIVE COMMITTEE RECOGNIZE EMPLOYEE ACHIEVEMENT AND AUTHORIZES THE EXECUTIVE DIRECTOR TO SPEND UP TO 100% OF THE FY20 SALARY BUDGET AS DETERMINED BY THE EXECUTIVE DIRECTOR FOR STAFF, AND AS DETERMINED BY THE EXECUTIVE COMMITTEE, FOR THE EXECUTIVE DIRECTOR. MOTION CARRIED UNANIMOUSLY.

11. Adjournment.
    ANDY MONTROL MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO ADJOURN THE EXECUTIVE COMMITTEE MEETING AT 6:51PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Amy Irvin Witham
June 6, 2019

Sarah Shaw
SunCommon Commercial Project Assistant
442 US Route 2
Waterbury, VT 05676

RE: Petition for SunCommon/Green Mountain Power Corporation’s Proposed 150kW Solar Canopy at 163 Acorn Lane, Colchester, VT (#19-1324-NMP)

Dear Ms. Shaw,

Chittenden County Regional Planning Commission has received the petition for a Certification of Public Good for a 150kW solar canopy at 163 Acorn Lane in Colchester, VT. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal
CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment”. Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

Suitability Policies
The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed advances the following suitability policies:

- The project is located proximate to 3-phase power in an area with adequate grid capacity.
- The project is located on a previously impacted area.
- The project is located in an area planned for growth.

The 2018 ECOS Plan strongly supports the building of renewable energy facilities on areas that are already impacted, including rooftops and parking lots. Therefore, the location of this project meets the suitability policies of the 2018 ECOS Plan.

Constraints
The 2018 ECOS Plan states that ground mounted renewable energy generation is constrained in certain areas due to state and local restrictions on development. Strategy 2, Action 4b states: “Site renewable energy generation to avoid state and local known constraints and to minimize impacts to state and local possible constraints, as defined in Strategy 3, Action 1.f, and Strategy 4, Action 1.f, and Action 2.e. Renewable energy generation sited on existing structures or parking lots complies with this policy.”
This project will be located on an existing parking lot. Therefore, CCRPC finds that this project complies with the siting constraint policies in the ECOS Plan.

These comments are based on information currently available; we may have additional comments as the process continues.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
Sarah Hadd, Colchester Director of Planning and Zoning
June 6, 2019

Eric Phaneuf, Director of Business Development
Aegis Renewable Energy, Inc.
340 Mad River Park, Suite 6
Waitsfield, VT 05673
epaneuf@aegis-re.com

RE: Advance Notice of Petition for Aegis Renewable Energy’s Proposed 500kW Solar Array near 3943 Roosevelt Highway in Colchester, VT (Case #19-1448-AN)

Dear Mr. Phaneuf:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 500kW net metered solar array located 1,100 feet west of 3943 Roosevelt Highway in Colchester, VT. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

**ECOS Energy Goal**
CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment”. Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

**Suitability Policies**
The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located in an area with adequate grid capacity.
- The project is outside of any state designated centers or historic districts.
- The project’s location has been designated as a preferred site by the Town of Colchester (see the town’s letter to the PUC dated May 28, 2019, which refers to this site via its tax map address, 0 Creek Farm Road).

CCRPC finds that the general location of this project meets the suitability policies of the 2018 ECOS Plan.

**Constraints**
The 2018 ECOS Plan states that ground mounted renewable energy generation is constrained in certain areas due to state and local restrictions on development. Strategy 2, Action 4b states: “Site renewable
energy generation to avoid state and local known constraints and to minimize impacts to state and local possible constraints, as defined in Strategy 3, Action 1.f, and Strategy 4, Action 1.f, and Action 2.e. Renewable energy generation sited on existing structures or parking lots complies with this policy.”

CCRPC has reviewed the constraints that exist on the site of the proposed project. Based on our review of this project’s location using the ANR Natural Resources Atlas and the conceptual site plan, it appears that statewide agricultural soils will be impacted by this project. CCRPC will defer to the Vermont Agency of Agriculture, Food and Markets in determining the impact of development on agricultural soils. CCRPC is not requesting further information or action related to this constraint at this time.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
Sarah Hadd, Director of Planning and Zoning, Colchester
Sean Cannon, Planning and Zoning Coordinator, Colchester
June 6, 2019

Phillip D. Foy
General Counsel
Encore Renewable Energy
110 Main Street, Suite 2E
Burlington, VT 05401

RE: Advance Notice of Petition for ER Steamboat Solar LLC’s Proposed 150kW Project in Shelburne, VT – 6000 Shelburne Road (Case #19-1493-AN)

Dear Mr. Foy:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 150kW solar project at 6000 Shelburne Road in Shelburne, VT. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

**ECOS Energy Goal**

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment.” Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

**Suitability Policies**

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located in an area proximate to existing distribution and transmission infrastructure with adequate grid capacity.
- The project will provide more than 50% of energy produced to the Shelburne Museum. It is therefore a preferred site as defined in the Vermont Public Utility Commission’s Net Metering Rule (Rule 5.100).
- The project is located in one of Chittenden County’s areas planned for growth (Metro Planning Area).
- The project is outside of any state designated centers or historic districts.

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.
Constraints
The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that some constraints may be impacted by the project.

- **Agricultural Soils**: Based on the agricultural soils layer shown on the ANR Natural Resources Atlas, it appears that statewide agricultural soils will be impacted by this project. CCRPC will defer to the Vermont Agency of Agriculture, Food and Markets in determining the impact of development on agricultural soils. **CCRPC is not requesting further information or action related to this constraint at this time.**

Additionally, we are aware that this project is located near a local possible constraint (significant view areas), but appears to avoid it. Further, we understand that the town is not planning to comment during the 45-day notice period and therefore CCRPC is not requesting further information or action related to this constraint at this time.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
Dean Pierce, Director of Planning & Zoning, Town of Shelburne
June 6, 2019

Phillip D. Foy
General Counsel
Encore Renewable Energy
110 Main Street, Suite 2E
Burlington, VT 05401

RE: Advance Notice of Petition for ER Museum Solar LLC’s Proposed 500kW Project in Shelburne, VT – 6000 Shelburne Road (Case #19-1494-AN)

Dear Mr. Foy:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 500kW solar project at 6000 Shelburne Road in Shelburne, VT. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal
CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment.” Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

Suitability Policies
The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located in an area proximate to existing distribution and transmission infrastructure with adequate grid capacity.
- The project will provide more than 50% of energy produced to the Shelburne Museum. It is therefore a preferred site as defined in the Vermont Public Utility Commission’s Net Metering Rule (Rule 5.100).
- The project is located in one of Chittenden County’s areas planned for growth (Metro Planning Area).
- The project is outside of any state designated centers or historic districts.

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.
Constraints
The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that some constraints may be impacted by the project.

- **Agricultural Soils**: Based on the agricultural soils layer shown on the ANR Natural Resources Atlas, it appears that statewide agricultural soils will be impacted by this project. CCRPC will defer to the Vermont Agency of Agriculture, Food and Markets in determining the impact of development on agricultural soils. **CCRPC is not requesting further information or action related to this constraint at this time.**

Additionally, we are aware that this project is located near a local possible constraint (significant view areas), but appears to avoid it. Further, we understand that the town is not planning to comment during the 45-day notice period and therefore CCRPC is not requesting further information or action related to this constraint at this time.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
Dean Pierce, Director of Planning & Zoning, Town of Shelburne
June 6, 2019

Phillip D. Foy
General Counsel
Encore Renewable Energy
110 Main Street, Suite 2E
Burlington, VT 05401

RE: Advance Notice of Petition for ER Jericho Gravel Solar, LLC’s Proposed 1.5MW Solar Array off Ethan Allen Road in Jericho, VT (Case #19-1527-AN)

Dear Mr. Foy:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 1.5MW solar array off Ethan Allen Road in Jericho, VT. We understand that a CPG was issued for a 500kW solar array on this site in 2018 and that this CPG would replace the previous one. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal
CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment”. Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

Suitability Policies
The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:
- The project is located on a previously impacted site
- The project is outside of any state designated centers or historic districts.
CCRPC finds that the general location of this project meets the suitability policies of the 2018 ECOS Plan. **CCRPC is highly supportive of projects sited on previously developed sites like this parcel, which is a former gravel pit.**

Constraints
The 2018 ECOS Plan states that ground mounted renewable energy generation is constrained in certain areas due to state and local restrictions on development. Strategy 2, Action 4b states: “Site renewable energy generation to avoid state and local known constraints and to minimize impacts to state and local
possible constraints, as defined in Strategy 3, Action 1.f, and Strategy 4, Action 1.f, and Action 2.e. Renewable energy generation sited on existing structures or parking lots complies with this policy."

CCRPC has reviewed the constraints that exist on the site of the proposed project. The natural resources assessment and conceptual site plan submitted by the applicant show that there are river corridors and surface water setbacks on the parcel. However, the project’s conceptual location appears to avoid these resources. The conceptual site plan shows that there are statewide primary agricultural soils mapped on this parcel. However, given this parcel’s history as a gravel pit, CCRPC supports locating renewable energy development on this site. **CCRPC is not requesting further information or action related to constraints at this time.**

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker  
Executive Director

cc: CCRPC Board  
Katherine Sonnick, Jericho Planning Coordinator
June 12, 2019

Chris Lamonia
Aegis Renewable Energy, Inc.
340 Mad River Park, Suite 6
clamonia@aegis-re.com

RE: Advance Notice of Petition for Aegis Renewable Energy, Inc.’s Proposed 150 kW Project in Colchester, VT – Sunny Hollow Natural Area (Case #19-1449-AN)

Dear Mr. Lamonia:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 150kW solar project at Sunny Hollow Natural Area in Colchester, VT. We have reviewed this project in light of CCRPC’s 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018. Please be advised that the Town of Colchester is still reviewing this application.

ECOS Energy Goal
CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: “Move Chittenden County’s energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State’s Comprehensive Energy Plan goals.”

Strategy 2, Action 4b of the ECOS Plan states “CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan’s goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment.” Development of this solar facility helps implement this action. The Plan’s suitability policies help determine whether projects are cost effective, and the Plan’s constraint policies help determine whether projects respect the natural environment.

Suitability Policies
The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located in an area proximate to existing distribution and transmission infrastructure with adequate grid capacity.
- The project is located in one of Chittenden County’s areas planned for growth (Metro Planning Area).
- The project is outside of any state designated centers or historic districts.

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.
Constraints
The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e).

Based on the site plan included in the advance notice, CCRPC has reviewed the constraints that exist on the site of the proposed project. Please be advised that it appears that this project impacts several constraints as defined by the State of Vermont:

- The project narrative submitted with the advance notice states that the project does not impact any significant natural communities, but the ANR Natural Resources Atlas shows that the project appears to impact a state-significant natural community. State-significant natural communities are known constraints defined by the State of Vermont. **CCRPC will defer to the Vermont Agency of Natural Resources in determining the location of the natural community and the impact of development.**

- The project appears to impact a highest priority forest block and primary agricultural soils, possible constraints defined by the State of Vermont. **CCRPC will defer to the Vermont Agency of Natural Resources and the Vermont Agency of Agriculture, Food and Markets in determining the impact of this project on forest blocks and primary agricultural soils.**

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board
    Sarah Hadd, Director of Planning and Zoning, Colchester