

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TRANSPORTATION ADVISORY COMMITTEE
AGENDA

NOTE - This meeting will be held via conference call as we have only one necessary action item on the agenda – see #4 below.

Dial-in information: Call – 605-313-4812, access code – 933085#

DATE: **Tuesday, August 6, 2019**
TIME: **9:00 a.m.**
PLACE: **Conference Call**

DELIBERATIVE AGENDA:

1. Action on Consent agenda
N/A this month.
2. Minutes of June 4, 2019 – (Action Item)
See attached.
3. Public Comment Period (Information item)
Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.
4. Consultant Selection for Way to Go! (Action Item)
An RFP was issued soliciting proposals for the development, management, marketing and outreach, launch, analysis, and reporting for the 2019/2020 Way to Go! Transportation Challenge (WTG). Proposals have been evaluated and consultant teams interviewed in July and a recommendation on a preferred consultant made. See attached memo for more information and a recommendation to the TAC.
5. Status of Projects and Subcommittee Reports (Information Item)
See bulleted list on the reverse for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these on-going or recently completed projects.
6. CCRPC June and July Board Meetings Report (Information Item)
The Board met on 6/19 warning a public hearing on the FY20 TIP. On 7/17 they received a presentation from VTrans on autonomous vehicles, approved the TIP, and made TAC at-large appointments
7. Chairman's/Members' Items (Information Item)

Next Meeting: Tuesday, September 3, 2019

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

Project List:

- Title VI program participation and Public Participation Plan implementation
- Participation in the Vermont Highway Safety Alliance
- Participation in the State's Rail Council
- Coordination with United Way on Neighbor Rides and Elders & Disabled program analysis
- Advanced Traffic Monitoring System through FHWA AID grant – Maintenance and Monitoring
- LPM services for Underhill sidewalk construction on VT 15 – Deeds
- LPM services for Hinesburg – Village South Area Sidewalk on VT 116 – Right of way plans
- LPM services for Shelburne – Irish Hill Road Sidewalk and Pedestrian Bridge project – Consultant selection
- Allen Brook Watershed Culverts Assessment Study, Williston – Project Completed
- Dorset Street and Williston Road Intersection lane assignment Analysis – Draft Report
- Williston Traffic Signals Assessment Study – Kick-off meeting
- Packard Road and Raceway Road Paving Analysis Study, Jericho – Kick-off Meeting
- Winooski Avenue Corridor Study (Burlington)
- Amtrak Train Overnight Storage Study (Burlington)
- Coordination with GMT on ADA, NextGEN and Elders & Disabled advisory committees
- Railyard Enterprise Supplemental Scoping (Burlington)
- South Burlington Bike Ped Gaps scoping
- South Burlington Ped. Crossing and Bike Access
- Essex Junction Parking Study
- So. Burlington VT116-Kimball-Tilley Land Use and Transportation Plan
- Williston Transportation Impact Fees
- Winooski Transportation Impact Fee
- Williston Shared Use and Multi-Modal Parking Requirements
- I-89 Exit 14 Bike/Pedestrian Crossing Study, Phase II (South Burlington)
- Overhaul of South Burlington's Traffic Overlay District (This project has been combined with the Transportation Impact Fee Ordinance project).
- Update to South Burlington's Transportation Impact Fee Ordinance
- Regional Transportation Energy Planning
- Transportation Hazard Mitigation Planning
- Municipal Road General Permit (MRGP) Work
- Grants-In-Aid Coordination with Municipalities.
- 2018/2019 Way to Go! to School
- Greenride Bikeshare
- Regional Shared Mobility Analysis and Recommendations
- City Center Parking & Movement Plan, South Burlington
- Chittenden County I-89 2050 Study
- VT-116/Charlotte Rd Intersection Study (Hinesburg)
- East Allen Street Gateway Enhancements Scoping Study (Winooski)
- Lower Village Supplemental Scoping Study (Huntington)
- Richmond Road Intersection Scoping (Hinesburg)
- Colchester Ave Protected Bike Lanes and East Ave Intersection Improvements (Burlington)

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1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 TRANSPORTATION ADVISORY COMMITTEE - MINUTES
3

4 DATE: Tuesday June 4, 2019
5 TIME: 9:00 a.m.
6 PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT
7

8 **Members Present**

9 Lisa Schaeffler, Williston
10 Brian Bigelow, Underhill
11 Jon Rauscher, Winooski
12 Nicole Losch, Burlington
13 Richard Watts, Hinesburg
14 Joss Besse, Bolton
15 Matt Langham, VTrans
16 Dennis Lutz, Essex
17 Amy Bell, VTrans
18 Bob Henneberger, Seniors
19 Justin Rabidou, South Burlington
20 Dean Pierce, Shelburne
21 Sandy Thibault, CATMA
22 Bryan Osborne, Colchester, TAC Chair
23 Josh Arneson, Richmond
24 Charles Hunter, Rail
25 Larry Lackey, Burlington Airport
26 Rachel Kennedy, GMT
27

Staff

Bryan Davis, Senior Transportation Planner
Chris Dubin, Transportation Planner
Peter Keating, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Marshall Distel, Transportation Planner
Sai Sarepalli, Transportation Planning Engineer

Others

Joe Segale, VTrans
Harrison Luca, CCRPC Intern
Rachel Galus, CCRPC Intern
Kate Longfield, CCRPC Intern
Kathryn Koberna, CCRPC Intern

28 Bryan Osborne called the meeting to order at 9:00AM, calling for a round of introductions.
29

30 **1. Consent Agenda**

31 JUSTIN RABIDOUX MADE A MOTION, SECONDED BY DENNIS LUTZ, TO APPROVE THE
32 CONSENT OF TIP AMENDMENTS. THE MOTION PASSED UNANIMOUSLY.
33

34 **2. Approval of Minutes**

35 BOB HENNEBERGER MADE A MOTION, SECONDED BY USTIN RABIDOUX, TO APROVE THE
36 MINUTES OF MAY 7, 2019. THE MOTION PASSED UNANIMOUSLY.
37

38 **3. Public Comments**

39 None.
40

41 **4. Automated Vehicle (AV) Testing in VT**

42 Joe Segale of VTrans reported on recently passed state legislation to allow the testing of AVs in the state.
43 The points he covered included:

- 44 • Automated Vehicles Overview
- 45 • Potential Benefits and Consequences
- 46 • Federal and State Roles
- 47 • VT Stakeholder Feedback
- 48 • S.149 - VT AV Testing Legislation

49 The overview addressed the various elements that comprise an AV, as well as the five stages of
50 automation – from the driver having total control to the system having that control. He also offered
51 projections on when, and at what rate, AVs will come online, and a disruptive change scenario where
52 95% of vehicle miles are in shared and electric vehicles by 2030. To illustrate how quickly AVs are
53 advancing, Joe shared graphics of private sector investment and the many corporations joining in the
54 effort. He also noted the different impacts that could affect the future system if a private/individual

1 ownership scenario happens vs. a shared vehicle model. Congestion and parking impacts could be very
2 different. Joe also described the federal vs. state and municipal roles in our transportation system and how
3 AV related legislation is being considered in more and more states. The last several slides of his
4 presentation went over the details in the VT legislation that just passed. Key elements of this bill include:

- 5 • Specific state, RPC and municipal roles
- 6 • AV tester requirements
- 7 • Elements in the testing application

8 Joe is also developing program guidance that will be complete by 2021. The discussion that followed
9 included more on municipal roles and responsibilities, the liability issues that will arise and the types of
10 vehicles that might be tested – cars, trucks or transit.

11

12 **5. FY29-23 Draft Transportation Improvement Program**

13 Christine Forde began by putting the TIP into larger context flowing from the Metropolitan
14 Transportation Plan, through corridor or scoping studies before ending up on the TIP list. She went on,
15 explaining how from the TIP (where funding is identified and obligated) a project leads to design and
16 construction. She then defined the TIP, described how projects get on it, and noted that projects also need
17 to be on the State’s Transportation Capital Program. She noted that the TIP is a planning and not a budget
18 document. It represents the intent to construct or implement a specific project and the anticipated flow of
19 federal funds. Using a sample page from the draft TIP Christine described how the document should be
20 read and identified the content of its various sections. She then presented the anticipated level of funding
21 expected over the coming 4 years:

- 22 • FY2020 -- \$76.4 million
 - 23 • FY2021 -- \$60.2 million
 - 24 • FY2022 -- \$59.3 million
 - 25 • FY2023 -- \$45.3 million
- 26 FY20-23 Total - \$244 million

27 Christine explained the ups and downs of year-to-year funding by looking at funding history back to 2010
28 in a bar chart. She then broke down the TIP content in finer detail describing transportation project
29 categories and the amounts of funding in each. There is a bit of gray are when it comes to assigning
30 projects to some of these categories as illustrated by the I-89 Exit 16 improvements in the Roadway
31 Corridor Improvements category, a project that could’ve gone into New Facilities. She next reported on
32 CIRC alternatives project status and then anticipated construction projects scheduled over the next two
33 years. The following discussion included:

- 34 • Dennis Lutz repeated a request that he has brought up in the past. That is the need to more
35 specifically identify how projects get on the TIP once scoping has been completed. (Christine
36 reported that we will return this Fall to the TAC with a plan on this process.)
- 37 • Justin Rabidou said that South Burlington cannot support an Airport project that includes the
38 demolition of any more homes and that he would be voting against TIP approval. He also noted
39 that it wasn’t his intent to hold up the entire TIP but that the City insists that home demolitions
40 should cease. Christine noted that the words “land acquisition” should be removed from the
41 project description. Matt Langham noted that the aviation projects are on the TIP only for
42 information and could be removed as the TIP has no authority over Federal Aviation
43 Administration (FAA) funding.

44 Following further discussion, DENNIS LUTZ MADE A MOTION THE TAC ASK THE BOARD TO
45 WARN A PUBLIC HEARING FOR THEIR JULY MEETING FOR THE FY2020 – 2023 TIP; AND
46 THAT THE BOARD APPROVE THE TIP. THE MOTION WAS SECONDED BY DEAN PIERCE
47 AND PASSED WITH JUSTIN RABIDOUX VOTING NO.

48

49 **6. Committee Chairmanship**

50 Eleni reported that Bryan Osborne is interested in continuing as TAC Chair but that it would be helpful if
51 another member would agree to be Vice-Chair in his absence. Justin Rabidou agreed to accept the Vice-
52 Chair role.

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7. Status of Projects and Subcommittee Reports (Information Item)

Justin asked about the status of the Crescent Connector project in Essex Junction. Robin Pierce replied that one property owner is opposing it and has not yet agreed to any easement on his property.

8. CCRPC May Board Meetings Report

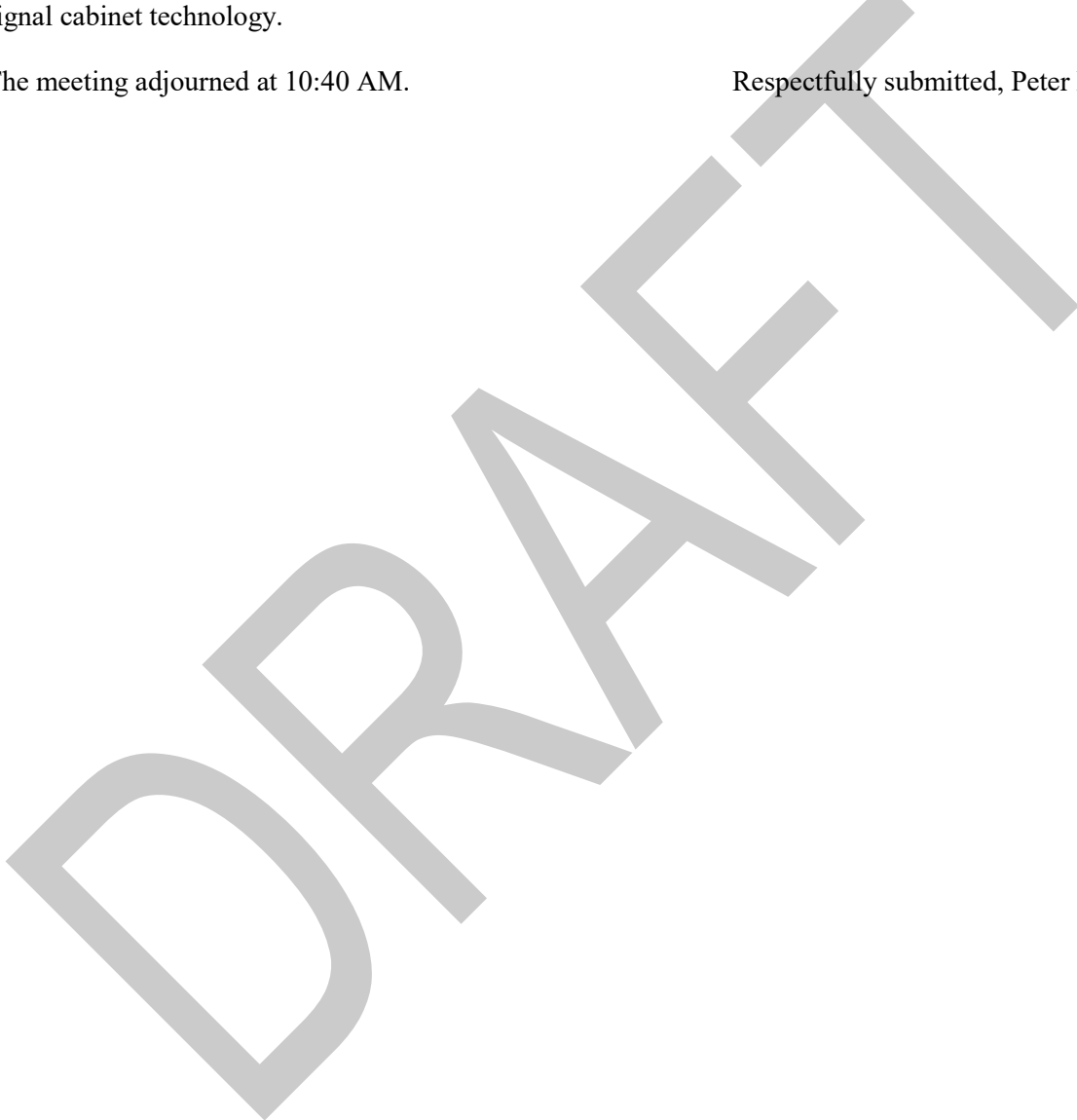
Peter noted that the Board met on 5/15, holding a public hearing and approving the FY20 UPWP.

9. Chairman's/Members' Items

Chris Dubin showed the list of Grant in Aid awards which are the same as last year. Amy Bell reported on VTrans staff move to Barre. The move is reportedly going to save the Agency \$300,000/year. Dennis reported that the Susie Wilson corridor will become a signalization guinea pig for VTrans new traffic signal cabinet technology.

The meeting adjourned at 10:40 AM.

Respectfully submitted, Peter Keating





CCRPC Transportation Advisory Committee

August 6, 2019

Agenda Item 4: Action Item

Consultant Selection for Way to Go!

Background and Process:

The Way to Go! Transportation Challenge (WTG) incentivizes and encourages using more efficient transportation options than driving alone. This 15-year-old program has involved the public, employers, schools, municipalities, transit/transportation agencies and advocates, and others in exploring new mobility opportunities.

Selected through an RFP process in 2016, consultant Place Creative has been managing the program, which has shifted focus to schools statewide (rather than employers/commuters). For 2018/2019 the program transitioned from a week-long event to a school-year (September through May) effort featuring a variety of activities from which schools (students and staff) could choose to participate, earn points and receive prizes and awards. More than 28,000 students, faculty and staff from 75 schools participated in WTG activities this year.

Based on CCRPC procurement guidelines, it is necessary to go through a competitive RFP process to select a consultant to manage WTG. An RFP was released on May 20, 2019, promoted on the CCRPC website, listed on the Vermont State Bid System, sent directly to 9 firms, and proposals were received from two firms by the June 14, 2019 deadline: Place Creative and The Clark Group.

Based on the Review Committee scoring of the two technical proposals, review of the two cost proposals, and personal interviews with both consultant teams, the Review Committee recommends that Place Creative be approved to manage the Way to Go! project under an initial two-year contract, with the option for up to two (2) one-year renewals depending on funding availability. Available funding for FY20 is \$80,000 (\$40,000 CCRPC + \$40,000 VTrans).

Staff Recommendation:

TAC approval of the Review Committee recommendation of the Place Creative team to manage the Way to Go! project under an initial two-year contract, with the option for up to two (2) one-year renewals depending on funding availability.

Information contact: Bryan Davis, (802) 861-0129, bdavis@ccrpcvt.org