

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
**MS4 SUBCOMMITTEE**  
 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, July 3, 2019**  
 SCHEDULED TIME: 12:30 p.m. to 1:30 p.m.  
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Burlington: James Sherrard (acting member)	Burlington Airport: Polly Harris (Stantec)	Williston:
Colchester: Karen Adams, Andrew Douglas	Milton: Dave Allerton, Ashley Toof	Winooski: Ryan Lambert, Tim Grover
Essex: Annie Costandi, co-chair + interns: Noah Schultz and Kylie Tardif	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Tom DiPietro	Univ. of VT: Claire Forbes
DEC:		
<b>Other Attendees:</b> WNRCD: Kristen Balschunat; Blue® Stormwater: Nisha Nadkarni; VLCT: Milly Archer; DEC: Jim Pease, Karen Bates		
<b>CCRPC Staff:</b> Dan Albrecht		

**1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

Chelsea Mandigo called the meeting to order at 12:17 p.m. An update on the Clean Streets street sweeping study was added to the agenda. No public comments made.

**2. Review and action on draft minutes of May 7, 2019**

After a brief recap by Dan Albrecht, *Karen Adams made a motion, seconded by Chris Robinso to approve the minutes as drafted. MOTION PASSED with abstentions by Harris, Lambert and Sherrard.*

**3. Blue® Stormwater (Nisha Nadkami): overview of program, followed by brief initial conversation about potential collaboration**

Ms. Nadkami provided an overview of the program. They have conducted evaluations of several residences and businesses in several communities in the area. They have formal contracts in place with Burlington and Colchester with each procuring a set number of Blue staff hours and also providing rebates to homeowners to defray the cost of improvements. Burlington pays a rebate based upon square footage while Colchester used both a tiered and flat rate depending upon the project. Blue has also been in touch with Williston, South Burlington and Shelburne about developing contracts.

In terms of potential collaboration between Blue and Rethink Runoff, committee member discussed

- having Blue provide services (e.g. X number of home evaluations per year) to each year's three designated "project" communities
  - having Blue serve on an "on call" or ad hoc basis with CCRPC paying Blue for services and then billing the appropriate towns as needed
  - whether or not a partnership/contract is necessary given that existing Rethink Runoff programs already meet Minimum Measure #2
  - how would costs be fairly allocated in overall dues increased to cover the partnership but some member communities (let alone the Airport, UVM and VTRANS) receive few Blue home/business evaluations
- It was noted that none of the four communities with SW utilities currently provide a credit towards homeowners who receive such types of certifications.

The discussion concluded with Subcommittee members agreeing to the following two actions:

- that a link to Blue® be added to the Rethink Runoff website and
- that the issue should be discussed further at an upcoming meeting

**4. Pluck**

1 **a. Finalize Budget & Scope of Work for FY20**

2 Members made various suggestions to the proposed scope of work including removing the proposed Rain  
3 Garden PDF, shifting the focus from “endangered animal” to “habitat damage”, further effort put into the “Ms.  
4 Drop” character and removing the proposed animation addressing car washing and perhaps focus on  
5 downspouts or chloride use.

6 In the interim a small group of the two co-chairs plus Albrecht and Balschunat will meet with Dave Barron  
7 to finalize the FY20 scope of work.

8 A motion was made by Tom DiPietro to approve an overall FY20 budget of \$12,000 for Pluck with the final  
9 scope to be completed by the small group, seconded by Jennifer Callahan. MOTION PASSED with Harris and  
10 Sherrard abstaining.

11  
12 **b. Preliminary results of Rethink Runoff spring ad campaign**

13 No discussion. Chelsea Mandigo noted that she and Annie had authorized a carryover through July 5<sup>th</sup> of  
14 Stream Team ads suggested by Dave as the ad buy was running a surplus and many people’s attention will be  
15 drawn to the lake during the holiday week. (Editor’s Note: After the meeting, Barron indicating he would  
16 forward the information to Albrecht for distribution.)

17  
18 **5. Winooski NRCD (Kristen Balschunat): Stream Team update**

19 Kristen provided a comprehensive update. She noted that it has been hard to secure stream cleanups in one of  
20 the given three project towns each year. Towns are not requesting them. Therefore, in order to be able to meet  
21 planned annual objectives to carry out a stream clean-up she asked for authorization to charge her time during  
22 a separate, planned September stream clean up in Williston being funded by CSWD in partnership with the  
23 Town. (just the cleanup day in question not organizing time). She can provide some RRST outreach during the  
24 event. Authorization was granted by the Subcommittee

25  
26 **6. Update: Clean Streets street sweeping study**

27 Jim Pease distributed a copy of USGS’s preliminary results which had been previously distributed this  
28 spring. In a nutshell, towns can gain credit for P-removal from street sweeping if they increase the frequency  
29 of their sweeping to 4 times each fall, two in October and two in November. Note that other non-study towns  
30 could work towards similar approvals as it is basically a GIS exercise to compare street sweeping routes with  
31 the percentage of tree cover overlapping with the town right-of-way. Final results of the study are anticipated  
32 in December 2019. A member asked Pease about credits for catch basin cleaning but he indicated that these  
33 numbers would be pretty low

34  
35 **7. Items for Tuesday, June 4<sup>th</sup> meeting**

36 Agenda to be developed. Potential for no meeting being held especially if no CWAC meeting is held.

37  
38 **7. Adjournment**

The meeting adjourned at 1:25 p.m.

39  
40 *Respectfully submitted, Dan Albrecht*