1. **Call to Order.** The meeting was called to order by Annie Costandi at 11:00.

2. **Review and action on draft minutes of October 2, 2018.** After a brief recap by Dan Albrecht, Karen Adams pointed out that the Colchester intern’s first name is Andrew. Karen Richards made a motion, seconded by James Sherrard to approve the minutes as corrected. **MOTION PASSED** with Polly Harris, and Don Meals abstaining.

3. **Recommend appointment guidelines for non-municipal representatives to CWAC.** Annie opened the discussion about the four draft criteria:
   1) the organization’s primary focus is on watersheds that are within Chittenden County;
   2) that they are established non-profit organizations with a track record of participating as partners with our municipalities on the implementation of water quality research, outreach and improvements projects;
   3) that the organization be nominated by at least one CWAC municipal member; and
   4) that the organization not be primarily engaged in political or lobbying activities.

   Don spoke out in opposition to the 4th criteria to have as broad as representation as possible. James noted that the primary goal is to help municipalities. Joss would be concerned if the word “primarily” was removed from the 4 criteria. Annie noted that Don suggested having members be non-voting was an option. James would not be concerned if organizations were non-voting. There was discussion about how big a difference there is between voting and non-voting members, particularly if there are votes on policy positions to an agency.

   James Sherrard moved that the four bullets be approved as written with a second from Darlene Palola. Everyone was in favor except Don Meals and Brian Bigelow were opposed and the following abstained: Chrsty Witters, Jennifer Callahan, Kristen Balschnat and Chris Robinson. **MOTION PASSED.**

4. **From SWMP to Project Implementation, Chittenden County Examples; Danielle Owczarski, DEC & Dan Albrecht, CCRPC.** Danielle first presented on how to find and prepare watershed projects for implementation using DEC’s story map available at this link: [https://arcg.is/1jmubL](https://arcg.is/1jmubL). More and more state funding is going towards green stormwater projects (primarily trying to treat water flow across impervious surfaces). The Tactical Basin Plans present the big picture for each watershed but also include an
Implementation Table highlighting the most critical types of projects that are needed. To access project ideas, one then explores the state’s Watersheds Project Database where you can sort by town, by type of project, by project readiness, etc.

Danielle and Dan then showcased two examples of how projects were moved from the TBP phase, through a stormwater master plan process and then towards implementation. The Town of Jericho secured an Ecosystem Restoration Program grant of about $50k and completed sub-surface chambers and regraded to improve a pre-existing basin with better infiltration at the corner of VT-15 and Packard Road. The Town of Underhill worked with the CCRPC to obtain about $20k in Clean Water Block Grant funds and will be installing a large raingarden to treat roof and parking lot runoff at the Town Office on Pleasant Valley Road.

5. **Draft Water Quality – Clean Water Utilities bill.** Charlie reviewed some comments that he sent to the Secretary of ANR regarding a bill that she is drafting requiring municipalities to participate in clean water utilities for the purpose of implementing, owning, and maintaining non-regulatory projects. It sounds like that this early bill will be getting combined with a bill that Senator Bray was drafting. We’ll have to monitor this bill as it moves through the legislature.

6. **Updates.** 3-acre rule – Padraic wasn’t able to be here as the draft rule is going to LCAR today. He will be at the February meeting to discuss. Jess Rubin from UVM provided an update on some research for using mycoremediation for water pollution reduction (see PDF posted at Committee webpage).

7. **Items for February 5th meeting agenda,** draft 3-acre permit rule and preliminary list of potential regulated parcels; legislative update

8. **Adjournment.** The meeting adjourned at 12:20 p.m.

Respectfully submitted, Charlie Baker