DATE: Wednesday, September 18, 2019
TIME: 6:00 p.m.
PLACE: CCRPC offices; 110 W. Canal Street, Suite 202; Winooski, VT 05404
PRESENT:
- Bolton: Absent
- Burlington: Andy Montroll
- Burlington: Jenna Pugliese-Alt.
- Charlotte: Absent
- Colchester: Jacki Murphy
- Essex: Jeff Carr
- Essex: Elaine Haney-Alt.
- Essex Junction: Dan Kerin
- Hinesburg: Mike Bissonette
- Huntingdon: Absent
- Jericho: Catherine McMains
- Milton: Tony Micklus
- Richmond: Bard Hill
- St. George: Absent
- Shelburne: John Zicconi
- South Burl: Chris Shaw
- Underhill: Brian Bigelow
- Westford: Vacant
- Williston: Chris Roy
- Winooski: Michael O’Brien
- VTrans: Amy Bell
- Socio/Econ/Housing: Absent
- Bus/Ind: Tim Baechle
- Agriculture: Tom Eaton
- Cons/Env: Don Meals
- GMT: Jon Moore
- BIA: Larry Lackey
- Others: Matthew Langham, VTrans
- Scott Moody, CCTV
- Nic Longo, BIA
- Diane Carter, BIA consultant
- Staff: Charlie Baker, Executive Director
- Regina Mahoney, Planning Program Mgr.
- Peter Keating, Senior Planner
- Christine Forde, Senior Planner
- Forest Cohen, Senior Business Mgr.
- Emily Nosse-Leirer, Senior Planner
- Marshall Distel, Planner
- Dan Albrecht, Senior Planner
- Amy Irvin Witham, Business Office Assoc.

1. Call to order; changes to the agenda. The meeting was called to order at 6:02 p.m. by the Chair, Michael O’Brien. There were no changes.

2. Public Comment Period on Items NOT on the Agenda. There were no comments.

3. Action on Consent Agenda. There were two amendments to the FY19 and FY20 TIP. The first, US7 Signal upgrade, Shelburne South Burlington with the addition of funds for engineering and construction costs. The second, VT15 Multiuse Path – St. Mikes Crosswalk Colchester Essex, to add a crosswalk and sidewalk. CHRIS SHAW MADE A MOTION, SECONDED BY DAN KERIN TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

4. Approve Minutes of July 17, 2019 board meeting. CATHERINE MCMAINS MADE A MOTION, SECONDED BY JEFF CARR, TO APPROVE THE MINUTES OF JULY 17, 2019 WITH EDITS. Jeff Carr explained he was present and represented both Essex as well as Essex Junction, his affirmative vote should have been counted for each town. MOTION CARRIED UNANIMOUSLY.

150 sets standards for airport operators to use in documenting noise exposure in nearby areas. It is a voluntary process; there may be federal funding available to minimize noise related land use incompatibilities. There are two parts:

- **Noise Exposure Map** - Provides a detailed description of airport layout, operations land use and noise/land compatibility for the study year and a forecast year.
  - The NEM is a graphical presentation of the specific aircraft noise levels (noise contours) around an airport depicted over the existing land use. The noise level is expressed as Day-Night Average Sound Level (DNL). The NEM provided depicted noise levels for current condition (2018) and a 5 year forecast.

- **Noise Compatibility Program** - The proposed plan to reduce noise exposure and identify land use mitigation measures to address existing non compatible uses and land use control measures to prevent new non-compatible uses.
  - The NCP is a land use planning study that recommends noise mitigation efforts and future land use planning initiatives for areas located with the 65 DNL and higher noise contour. The NCP is being updated to reflect new recommendations for noise mitigation.

Member discussion ensued. Charlie mentioned a concern for public participation and if public comments would be incorporated into the plan. Nic explained, yes, the plan would be open for public comments and they will be responded to and incorporated into the plan. Chris Shaw voiced concerns about noise mitigation for area residential homes and multi-family housing. Several maps and selected sections of the maps were shown by Nic, some that compared previous noise contours with the most current, also illustrating forecast conditions in the future. Noise contours are drawn at 65 DNL (Day-Night Average Sound Level). The noise contours are generated by a FAA computer model called AEDT. Nic then provided a primer on sound terminology with DNL examples and highlighted the 10-dB penalty for night sounds (between 10PM and 7AM) programmed into the AEDT. The process of updating the NEM is nearly complete and about to be sent for FAA review. The NCP is still in process and will be the subject of further public review over the coming months. Nic noted the following possible land use measures that could be part of any NCP. Land Use Measures include: Sound insulation, Land Acquisition and Relocation, Sound Buffers/Barriers, Home Sales Assistance, Purchase Assurance, Easement Acquisition for New Development, and Real Estate Disclosure. Diane Carter explained the FAA works with BIA to offer multiple options; owners need to decide what best fits their needs in terms of Noise Mitigation. The plan is a necessary step to secure FAA grant funds.

6. **Green Mountain Transit Asset Management Plan and Targets.** Jon Moore, Interim General Manager of GMT presented on the Green Mountain Transit Asset Management Plan and targets. GMT established asset targets for rolling stock, equipment and facilities. The target statement from GMT-TAM states: "The Authority’s annual State of Good Repair performance targets for FY2019 are that our fleet and equipment will not be more than 20% past the Useful Life Benchmark, and our facilities will be at least a 3.0 on the term rating scale". Member discussion ensued regarding GMT’s audit process and meeting benchmarks. Peter Keating explained MPO action is required. Last fall the CCRPC agreed with the VTrans established targets for other performance measures. CCRPC Staff recommends the board approve the November 2019 GMT Transit Asset Management Plan, targets for rolling stock, equipment, and facilities.
JEFF CARR MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE GMT TRANSIT ASSET MANAGEMENT PLAN AS PRESENTED. MPO VOTE:

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<td>Winooski:</td>
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MOTION CARRIED WITH 19 OF 24 VOTES; AND 13 OF 18 MUNICIPALITIES VOTING IN THE AFFIRMATIVE.


8. FY2020 Committee Appointments. Mike reviewed the FY2020 Committee Appointments memo with members. He also noted there is an open spot on the Board Development Committee. Mike stated Wayne Howe has agreed to representing the Board on the Planning Advisory Committee. Tom Eaton asked to join the Clean Water Advisory Committee. CHAIR O’BRIEN APPROVED THE APPOINTMENTS AS THERE WAS NO OBJECTION FROM THE BOARD.

9. Chair/Executive Director Report.

a. Building Homes Together Update. Charlie stated this is basically on target. We have averaged over 700 new units over last 3 years for overall production. However, we are below target for affordable housing, currently coming in at 13% as opposed to the goal of 20%. Looking forward, there are a lot of big projects on the horizon and hope to move closer to the 20% target within the next two years.

b. Transportation Climate Initiative. There is a lot to be determined, but we plan to explore the opportunity and will host a forum in the next couple of weeks. The current regional discussion is for a focus on transportation, combined effort of ANR and VTRANS.

c. Amtrak Storage Study. There has been public frustration expressed over a CCRPC report that provided technical analysis and relative assessments on criteria provided for site locations for overnight train storage. The CCRPC only provided analysis within a report. We did not make a site determination or recommendation.

d. Clean Water Service Provider: Charlie noted that we will be participating in ANR’s process as they develop regulations and guidance for clean water service providers.

e. Audit update. Auditors completed an audit in August which appears to have gone very well. For FY19 we projected a negative 100K budget, however, FY19 ended about $40K better than budgeted.
f. Compensation Study: Hickok and Boardman will conduct a compensation study this fall, to be completed by the end of December. We typically have a compensation study every 5 years.

Regina and Charlie reminded everyone that Peter Keating is retiring at the end of the month. Mike and members extended thanks for his over 30 years of service.

10. Committee/Liaison Activities & Reports. Minutes for various meeting were included in the packet (Brownfields Advisory, Transportation Advisory Committee, Planning Advisory Committee, CWAC, MS4 Subcommittee, and Executive Committee).

11. Members’ Items, Other business. There was none.

12. Adjourn. JEFF CARR MADE A MOTION, SECONDED BY CHRIS ROY, TO ADJOURN THE MEETING AT 7:45 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Amy Irvin Witham