

**CHITTENDEN COUNTY, VERMONT**  
**LOCAL EMERGENCY PLANNING COMMITTEE #1**  
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## Meeting notes – April 9, 2019

Present: Marshall Distel, Christine Forde, Regina Mahony, CCRPC; Bob Henneberger, Red Cross; Al Barber, Hinesburg Fire Department; Jeff Barton, Colchester Police Department; Samantha Slayton, VOSHA; Josh Estey, Shelburne Fire Department/Chittenden Solid Waste; John Berino, UVM Medical Center; Zachary Borst, UVM Emergency Management.

Al Barber called the meeting to order at 0910. There were no changes to the agenda, nor public comment on items not on the agenda. Introductions were made. There were no comments on last month's minutes.

Christine provided an overview of statutory requirements and content guidelines LEPCs are supposed to follow for Emergency Response Plans. The group discussed the Rutland Region Emergency Management Guide as an example plan. It was noted that the Rutland plan is a resource directory rather than a response plan.

Zachary Borst – Who is going to use this plan? Unless we know this plan will be useful, I would recommend that we put minimal effort into effort beyond the basic requirements. EPA has short guide for how to conduct this planning to be compliant with EPCRA. Successful plans are usually done at the county level but Vermont does not have county government so there is not an entity with authority.

Josh Estey – Would be interested to connect with Rutland to see if anyone is using their plan. Is this worth doing? How often would it be updated? There is some usefulness of having the reporting facilities around us, but I don't see the helpfulness of producing this regional guide. We already have numerous mutual aid documents that would take the place of this.

The Rutland plan included a list of Tier II facilities. Our list is much larger so would be a large appendix to the plan. Rutland may have been working on a mutual aid agreement when they did the plan.

Max Kennedy – We should reach out to emergency responders if this is to be a resource for first responders in the community. Reach out to them to see if they already have the info that will be provided in the guide to make sure we are not duplicating efforts. There might be use in providing maps and lists of Tier II facilities, but need to make sure the list is as complete as possible.

The group reviewed maps of Tier II facilities created by CCRPC for Shelburne and Hinesburg. CCRPC is creating Tier II lists and maps for all LEPC#1 municipalities. The data is from digital Tier II submissions provided by the state.

Bob Henneberger – Commented on the lack of reporters from Shelburne. A lot of known sites are missing. The group was concerned about providing an incomplete data set to first responders.

The group discussed the need to educate facilities about the response requirements. A lot of money is not collected, and it is important for first responders to know what chemicals are located on site when they respond to a call.

John Berino - Agreement that the chemical list is useful, but the regional guide may not be. We should spend meeting time identifying entities that are not reporting and educate them about the requirements.

The group discussed spending future meeting time reviewing the maps and list town by town. 10-15 minutes of each meeting could be devoted to reviewing the lists and identify non responders and educate them. Could we overlay businesses with Tier II responders?

Once non responders are identified updating the list each year will be very time consuming.

The Tier II list is useful for general planning but not really for hazard planning because it is self reporting.

It was suggested that we survey the fire departments asking them what they want.

Max Kennedy – I like the idea of having monthly meetings targeting certain towns. It might promote more participation in monthly meetings.

Bob Henneberger – The mutual aid folks meet quarterly. It might be worthwhile to present at those meetings about Tier II reporting. It would also be worthwhile to send basic information on Tier II reporting to each municipality.

Christine – Reaching out to the non-reporting entities might be more successful if it was coming from local fire departments rather than the CCRPC.

Al Barber – We will get the maps and lists to local FDs and ask that they identify any known missing entities that should be reporting chemicals. Provide a Tier II reporting fact sheet. Public inquiries about chemical information should be directed to the State rather than provided by the CCRPC.

The next quarterly mutual aid meeting is the first Thursday in June. Al will introduce the Tier II lists and maps and lists at that meeting and we will mail them after the meeting to town EMDs. We will ask for assistance in identifying missing facilities. The list of missing facilities should be sent to the state for action.

There was a discussion about the future of our LEPC meetings. It would be beneficial to continue to hear from entities with EHS chemicals about their emergency response plans. Another possible future presentation would be from the State police meth lab.

Al Barber adjourned the meeting at 1030.

The next LEPC meeting will be held on May 14 at the CCPRC offices in Winooski.

*Respectfully submitted by Christine Forde*

Please note: LEPC meeting agendas, minutes, and other information may also be found at <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>