

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TRANSPORTATION ADVISORY COMMITTEE
AGENDA

DATE: **Tuesday, December 3, 2019**
TIME: **9:00 a.m.**
PLACE: **CCRPC Office, 110 West Canal St. Winooski**

DELIBERATIVE AGENDA:

1. Action on Consent agenda 9:00 – 9:05
2. Minutes of November 5, 2019 (Action Item) 9:05 – 9:10
See attached.
3. Public Comment Period (Information item) 9:10 – 9:15
Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.
4. High Impact Economic Development Project List (Information Item) 9:15 – 9:25
Seth Bowden, GBIC staff, will introduce an effort to create a methodology/process through which critical and high impact economic development projects may be vetted and chosen. The overall goal is to have a statewide list of projects that are already identified, can attract resources, and be meaningful to communities. This is being done throughout the state at the request of Department of Economic Development.
5. Chittenden County I-89 2050 Study (Information Item) 9:25 – 9:55
Eleni Churchill, CCRPC staff, will provide an update on this project.
6. State Public Transit Projects (Information Item) 9:55 – 10:40
Ross MacDonald, VTrans staff, will highlight current and new state transit projects.
7. CCRPC FY21 UPWP Solicitation (Information Item) 10:40 – 10:50
Marshall Distel, CCRPC staff, will provide a brief update on the FY21 UPWP packet.
8. Status of Projects and Subcommittee Reports (Information Item) 10:50 – 10:52
See bulleted list on the reverse of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these on-going or recently completed projects.
9. CCRPC November Board Meeting Report (Information Item) 10:52 – 10:56
The Board received a report on the CCRPC's FY19 audit, VTrans update on Williston Park and Ride and warn a public hearing for a major TIP Amendment in January, Draft Public Transit Policy Plan update from VTrans, and action on Town of Charlotte Determination of Energy Compliance.
10. Chairman's/Members' Items (Information Item) 10:56 – 11:00

Next Meeting: Tuesday, January 7, 2020

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

Project List:

- Title VI program participation and Public Participation Plan implementation
- Participation in the Vermont Highway Safety Alliance
- Participation in the State's Rail Council
- Coordination with United Way on Neighbor Rides and Elders & Disabled Program analysis
- Advanced Traffic Monitoring System through FHWA AID grant – Maintenance and Monitoring
- LPM services for Underhill sidewalk construction on VT 15
- LPM services for Hinesburg – Village South Area Sidewalk on VT 116
- LPM services for Shelburne – Irish Hill Road Sidewalk and Pedestrian Bridge project
- Dorset Street and Williston Road Intersection Lane Assignment Analysis
- Williston Traffic Signals Assessment Study - Completed
- Packard Road and Raceway Road Paving Analysis Study (Jericho)
- Winooski Avenue Corridor Study (Burlington)
- Amtrak Train Overnight Storage Study (Burlington)
- Coordination with GMT on ADA and Elders & Disabled advisory committees
- Railyard Enterprise Supplemental Scoping (Burlington)
- South Burlington Ped. Crossing and Bike Access
- So. Burlington VT116-Kimball-Tilley Land Use and Transportation Plan
- Winooski Transportation Impact Fee (**Project Complete**)
- Williston Shared Use and Multi-Modal Parking Requirements (**Project Complete**)
- Update to South Burlington's Transportation Impact Fee Ordinance
- Regional Transportation Energy Planning
- Transportation Hazard Mitigation Planning
- Municipal Road General Permit (MRGP) Work
- Grants-In-Aid Coordination with Municipalities.
- 2019/2020 Way to Go! to School
- Greenride Bikeshare
- City Center Parking & Movement Plan, South Burlington
- Chittenden County I-89 2050 Study
- VT-116/Charlotte Rd Intersection Study (Hinesburg)
- East Allen Street Gateway Enhancements Scoping Study (Winooski)
- Lower Village Supplemental Scoping Study (Huntington)
- Richmond Road Intersection Scoping (Hinesburg)
- Colchester Ave Protected Bike Lanes and East Ave Intersection Improvements (Burlington)
- Williston/South Burlington Marshall Ave/Kimball Ave shared use path scoping
- Essex Tanglewood Drive Shared-Use Path and Stormwater Scoping study
- Bikeway Connectivity, Pedestrian Safety, and Stormwater Management in the Old North End (Burlington)

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CCRPC Transportation Advisory Committee

December 3, 2019

Agenda Item 1: Consent Item

FY2020 Transportation Improvement Program Amendment

Issues

Make the following change to the FY20 TIP.

VT15/Underhill Flats Sidewalk, Underhill (Project BP077, Amendment FY20-08)

- › **Description of the Change:** Advance \$288,000 in federal funds for construction from FY19 to FY20.
- › **Reason for the Change:** This project was scheduled to be constructed in 2019 but was delayed. The project is working towards construction in 2020.

Staff

Recommendation:

Recommend that the TAC approve the proposed TIP amendment.

**For more
information,
contact:**

Christine Forde
cforde@ccrpcvt.org or 846-4490 ext. *13

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 TRANSPORTATION ADVISORY COMMITTEE
3 MINUTES
4

5 DATE: Tuesday, November 5, 2019
6 TIME: 9:00 a.m.
7 PLACE: CCRPC Offices, 110 West Canal St. Winooski, VT
8

9 **Members Present**

10 Brian Osborne, TAC Chair
11 Nicole Losch, Burlington
12 Matt Langham, VTrans
13 Amy Bell, VTrans
14 Chris Jolly, FHWA
15 Ashley Toof, Milton
16 Dave Allerton, Milton
17 Andrea Morgante, Hinesburg
18 Brian Bigelow, Underhill
19 Dean Bloch, Charlotte
20 Josh Arneson, Richmond
21 Katherine Sonnick, Jericho
22 Joss Besse, Bolton
23 Dennis Lutz, Essex
24 Sandy Thibault, CATMA
25 Seth Bowden, GBIC
26 Richard Watts, Environment
27 Chris Damiani, GMT
28

Staff

Charlie Baker, Executive Director
Marshall Distel, Transportation Planner
Bryan Davis, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Eleni Churchill, Transportation Program Manager
Jason Charest, Senior Transportation Planning Engineer
Chris Dubin, Transportation Planner
Sai Sarepalli, Transportation Planning Engineer
Pam Brangan, GIS Data & IT Manager

Others

Jackie Cassino, VTrans
Stephen Falbel, Steadman Hill Consulting
Tina Bohl, VTrans
Scott Burbank, VHB
Tom Derenthal, Burlington resident

29 Brian Osborne called the meeting to order at 9:00AM, calling for a round of introductions.
30

31 **1. Consent Agenda:** Brian Osborne asked if the signage may be confusing. Christine replied it's a
32 federal requirement. Chris Jolly noted this has been a long process and the regulations have been on the
33 books for a long time, and this language may be a compromise; VTrans may have additional information
34 about the language. Amy Bell responded that various language options were developed with FHWA
35 supporting what is presented. ANDREA MORGANTE MADE A MOTION APPROVING THE
36 CONSENT AGENDA FOR I-89 SUPPLEMENTAL SIGNAGE, EXITS 12 - 17 (PROJECT HP147,
37 AMENDMENT FY20-07). THE MOTION WAS SECONDED BY RICHARD WATTS AND PASSED
38 UNANIMOUSLY.
39

40 **2. Approval of Minutes**

41 Bryan asked for any changes. Seth Bowden noted that he works for GBIC not VEIC. Bryan also asked if
42 Dennis Lutz was present, which Dennis confirmed. AMY BELL MADE A MOTION TO APPROVE
43 THE MINUTES OF OCTOBER 1, 2019 WITH AMENDMENTS, SECONDED BY RICHARD
44 WATTS. THE MOTION PASSED UNANIMOUSLY. CCRPC staff will update and repost to the
45 CCRPC website.
46

47 **3. Public Comments**

48 None.
49

50 **4. VT Culverts**

51 Pam Brangan, CCRPC staff, provided the latest information on VT Culverts with supporting handout and
52 describe short videos available as tutorials in using VT Culverts, including an introductory video and
53 other videos on exporting data. Andrea asked if the tool includes functions and data for aquatic organism
54 passage (AOP). Pam notes that functionality for AOP is limited but there are data fields to capture

1 additional information related to AOP. Andrea encouraged a way to link culverts and AOP databases to
2 consider their relationship. Pam notes that the VTrans large structures database has a feature to
3 incorporate AOP information and use the data.
4

5 **5. Updates to the Road Erosion Inventory data**

6 Chris Dubin, CCRPC staff, described updates to REI data and provided a progress update in meeting the
7 municipal roads general permit (MRGP) requirements. He displayed several online tools ([https://mrgp-
8 ccrpc.opendata.arcgis.com/](https://mrgp-ccrpc.opendata.arcgis.com/)) to help municipalities review roadway inventory and improvements progress
9 to date, and how explore the data in more detail. Next steps include work with and updates to catch basins
10 and Class 4 roadways, with submittal to the Vermont Department of Environmental Conservation as well
11 as ongoing future updates. Note that if a Class 4 road is downgraded to a trail then it doesn't need to go
12 through the MRGP process. If it stays as Class 4 it's potentially eligible for available funding, but this
13 would need further investigation. Chris noted that Better Roads grants are due November 22 and CCRPC
14 staff are available to help if needed. [NOTE: VTrans has since extended the deadline to December 13.]
15

16 **6. VTrans Public Transit Policy Plan**

17 Jackie Cassino/VTrans and Stephen Falbel/Steadman Hill Consulting provided an update on the PTPP
18 which provides a 10-year view of transit and policy needs in the state. The PTPP is a statutory
19 requirement and is updated every five years. New for this plan is incorporation of the human service
20 transportation coordination plan into the PTPP rather than as a separate plan, as it's been in the past.
21 Stephen provided an overview of transit across the state, highlighted key data in Chittenden County,
22 reviewed proposed goals and outlined recommendations. Richard asked if employee-paid parking could
23 be overlaid as another indicator of propensity for transit. It's unclear if there are relevant datasets
24 available. It was pointed out that the paperwork and background check for volunteer drivers across
25 programs and agencies are currently onerous, and there is a recommendation to streamline the process and
26 investigate other states as examples. Charlie asked if there is a funding goal to expand the overall funding
27 pool, and Stephen noted that a previous analysis found that about \$40M is currently spent statewide,
28 which would need to be 4-5 times higher to meet the transit trip demands expressed through the PTPP
29 process. Charlie asked about integrating land use and housing into transit planning, which is a long-term
30 concept presented in this project. The draft final report will be released by the end of November, with
31 public comments due by the end of December. Andrea brought up the point of integration and changes to
32 the public school bus system and public transit system. Joss asked if there are performance measures that
33 could be provided by the PTPP and its future updates which Towns could use as part of their own
34 reporting requirements, to which Stephen replied yes. This presentation and other project materials are
35 available at: <https://vtrans.vermont.gov/planning/PTPP>. For more information contact Jackie Cassino at
36 jackie.cassino@vermont.gov or 802-272-2368.
37

38 **7. Williston Park and Ride and Major TIP Amendment**

39 Tina Bohl/VTrans and Scott Burbank/VHB provided a project update and requested a major TIP
40 amendment for the Williston Park & Ride, a project that started in 2005 with VTrans's purchase of
41 property near Exit 12 for a future park and ride facility. With the 2018 sale of a lot south of the proposed
42 site for a future police barracks, the park and ride driveway entrance off Route 2A had to be moved south
43 as per conditions in the project's Letter of Intent. This move introduced involvement of other private
44 landowners as part of the right-of-way (ROW) process for the new entrance. There is sidewalk included
45 which will connect to future sidewalk and crosswalk through a different project. There is commitment
46 from GMT to provide service to the new park and ride. The lot will include 142 parking spaces, with
47 capacity needs developed through a federal formula some years ago. Opportunities for expansion are not
48 likely as the current design is at the Town of Williston's DRB maximum criteria of 35% lot coverage.
49 There is limited potential for additional park and ride capacity at the proposed police barracks since they
50 will be using 35% of max lot coverage as well. Andrea posed the question if planning can begin now for
51 future additional park and ride capacity. Project construction could begin by the end of 2020 but could
52 change based on the ROW process. Construction may take 2 years. Dennis asked if there is a need for a

1 traffic signal at the proposed driveway entrance. Scott noted that the previous traffic study is being
2 updated with current traffic volumes to address the question. There is a turn lane as part of the project
3 design, and about 17 EV chargers will be installed as part of light pole installation. It was asked if there
4 are plans to expand capacity at Richmond Park and Ride, and while nothing is currently planned that
5 could be explored in the future. It was also asked if there is an opportunity to install solar panels over the
6 parking, but that idea would likely get strong pushback from VTrans maintenance. It was asked if there is
7 somewhere in VTrans policy to address solar panel installation as part of projects. It was also noted that
8 municipalities do not regulate solar. It was pointed out that community members voice concern for park
9 and rides and there are fewer voices in support of them since users/supporters may live outside of the
10 community. ANDREA MORGANTE MADE A MOTION TO RECOMMEND THAT THE TAC
11 ADVISE THE BOARD TO WARN AND HOLD A PUBLIC HEARING ON THESE TIP
12 AMENDMENTS AND APPROVE THE AMENDMENTS, SECOND BY BRIAN BIGELOW,
13 APPROVED UNANIMOUSLY.

14

15 **8. Status of Projects and Subcommittee Reports (Information Item):**

16 Bryan Davis noted that the project list on the back of the agenda identifies current projects, and TAC
17 members can follow up with staff about these or other projects.

18

19 **9. CCRPC October Board Meetings Report**

20 Christine noted that the Board received a Circ Alternatives Status Report from VTrans, approved the
21 Huntington Town Plan, Planning Process and Energy Compliance, and approved FY21 municipal dues.

22

23 **10. Chairman's/Members' Items:**

24 Marshall noted FY21 UPWP materials to be sent in a couple of weeks with applications due in January.
25 Christine noted that FEMA will be assessing damage from the recent storm and sent information, please
26 be in touch as needed. Andrea suggests future agenda item- how towns can begin to address private roads
27 and impacts on stormwater, town ditches, what is strategy to develop communication and regulation for
28 existing private roads that don't meet standards and impact municipal system.

29

30 DEAN BLOCH MADE A MOTION TO ADJUORN, SECOND BY ANDREA MORGANTE,
31 APPROVED UNANIMOUSLY.

32

33 The meeting adjourned at 10:55 AM.

34

35 Respectfully submitted, Bryan Davis