

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 EXECUTIVE COMMITTEE MEETING MINUTES
3 DRAFT
4

5 DATE: Wednesday, October 2, 2019
6 TIME: 5:45 p.m.
7 PLACE: CCRPC Offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404
8 PRESENT: Mike O'Brien, Chair Catherine McMains, Vice Chair
9 John Zicconi, Secretary-Treasurer Barbara Elliott, At Large <5000 (via telephone)
10 Chris Shaw, At Large >5000 Chris Roy, Immediate Past Chair
11 STAFF: Charlie Baker, Executive Director Eleni Churchill, Transportation Program Mgr.
12 Forest Cohen, Senior Business Mgr. Regina Mahony, Planning Program Mgr.
13 Amy Irvin Witham, Business Office Associate
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15 The meeting was called to order at 5:48 p.m. by the Chair, Mike O'Brien.
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17 1. Changes to the Agenda, Members' Items. There were no changes to the agenda.

18 There were two member comments, as follows:

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- 20 • John Zicconi stated he will not be in attendance for the November Executive Committee meeting.
 - 21 • Chris Shaw stated he appreciated the presentation by Nic Longo from BIA on the Noise
22 Compatibility Plan; he asked that staff explore opportunities for continued sound monitoring.
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24 2. Approval of September 4, 2019 Joint Executive & Finance Committee Minutes. JOHN ZICCONI MADE
25 A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE MINUTES WITH EDITS. MOTION CARRIED
26 UNANIMOUSLY. Catherine McMains requested the following technical edits:

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- 28 • page 1, line 35, add the word "stated" [...] Forest stated [...]
 - 29 • page 2, lines 2 and 4, the word pension should be lower-case
 - 30 • page 2, line 7, add the word "then" to the sentence "[...] and then to the Board [...]"
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32 3. Act 250 & Sec. 248 Applications: There were none.

33 4. FY21 Municipal Dues. Charlie referenced the FY21 Municipal Dues Memo included in the packet and
34 explained that the corresponding Table 1 presents FY21 dues at a 0% increase whereas Table 2 depicts a
35 3% increase. The figures are based on the same ECI information over a 12-month period, ending June
36 2019. Charlie explained that we increased the dues by 2.3% for FY20 and do not need to be increased
37 for FY21. BARBARA ELLIOTT MADE A MOTION, SECONDED BY JOHN ZICCONI TO KEEP THE DUES LEVEL
38 FOR FY21. MOTION CARRIED UNANIMOUSLY.
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40 5. CIRC Alternatives status report preparation. Members discussed the status of scheduled CIRC
41 Alternatives Projects. Pedestrian safety issues are of major concern, particularly in Williston at the 189
42 Exit 12 underpass. There is no safe pedestrian crossing and it is quite dangerous. Members discussed
43 ways to make the project a priority. There is also a concern that a lot of the commitments made at the
44 time the Circ Alternatives process was completed are not moving forward and there will be a point in
45 time when these commitments are completely forgotten. Charlie reminded everyone Michele

1 Boomhower, Director of Policy, Planning and Intermodal Development at VTrans will attend the next
2 Board Meeting to speak to concerns regarding the status of CIRC Alternatives projects.

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4 6. Chair/Executive Director Report:

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6 a. Community Justice Summit Charlie noted there are 5 Community Justice Centers in
7 Chittenden County: Winooski, Burlington, Essex, South Burlington and Williston. The municipal
8 CJs are funded by the State and municipalities to deliver restorative justice services. Town
9 Managers and the Vermont Dept of Corrections were looking for someone to host neutral
10 facilitation. We are hosting the forum on October 30, 2019 at the Expo in Essex Jct.

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12 b. Transportation Climate Initiative Charlie explained, northeastern states from Virginia to
13 Maine have joined together to investigate a cap and trade system for transportation emissions.
14 There remains a lot to be determined, however, we are currently exploring the opportunity. Last
15 week on September 24th, we hosted a workshop to gather input on use of these funds for rural
16 transportation improvements if and when the system gets going. ANR and VTrans are
17 continuing to gather information on the subject and eventually will present findings to the
18 Governor. There is potential to see monies as early as FY22, however, there is a lot to be
19 determined before then.

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21 c. Regional Dispatch Charlie noted that the Chittenden County Public Safety Authority is working
22 with a consultant to work through the details to begin operations in July 2020. Some key issues
23 include employee transition from the individual municipalities (current towns included in the
24 regional dispatch are Burlington, Colchester, South Burlington, Winooski, and Williston) to the
25 regional center; developing and gaining municipal approval of the budget; and, the technology
26 and communications infrastructure needs.

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28 d. Net Metering Preferred Sites
29 Charlie stated the Public Utilities Commission is currently taking comments on Net Metering
30 rulemaking. There is a sense that preferred sites should be more explicit in town plans.
31 However, RPC's would like to see more flexibility to also allow more of a criteria-based decision-
32 making system.

33
34 e. CATMA Charlie mentioned CATMA is going through a strategic business planning exercise and
35 expressed desire to work more closely with the CCRPC. They consider CCRPC to be a valuable
36 resource. He met with them today and encouraged them to also look at other organizations
37 that might be a better long-term partner. He expects we will talk more about this in November.

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39 f. Legislative Breakfast topics

40 Charlie asked members about topics to bring to the upcoming Legislative meeting. Members
41 feel items that currently have momentum may be the best ones to push forward, for example,
42 Act 250. Chris Shaw mentioned Oregon's single family zoning law in metropolitan transit areas;
43 and if something similar would be appropriate here. Charlie stated that the Administration is
44 considering a proposal to establish a minimum baseline of duplexes in residential districts.
45 Catherine McMains asked about zoning regulations and the effect of parking spots being
46 required, as it increases the costs and lowers the affordability, and affordability is one of the
47 major problems in Chittenden County. Member discussion ensued, and it was noted that there
48 would be more discussion on Legislative Breakfast topics next month.

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7. Review Agenda for October 16, 2019 Board Meeting. The Board Agenda for October was included in the packet. Members reviewed the proposed agenda. Charlie reminded everyone there will be continued RPC Training immediately preceding the Board Meeting. The training will provide more information on voting rules, the annual budget and the timeline for transportation projects. Members discussed adding an agenda item for an Executive Session to the meeting to provide a status report on the potential litigation regarding the Amtrak Overnight Storage and Servicing Study.

8. Other Business There was no other business.

11. Executive Session. CATHERINE MCMAINS MADE A MOTION, SECONDED BY CHRIS SHAW, TO GO INTO EXECUTIVE SESSION AT 6:40 P.M. TO DISCUSS POTENTIAL LITIGATION WITH THE EXECUTIVE DIRECTOR (Charlie Baker) AND THE TRANSPORTATION PLANNING MANAGER (Eleni Churchill). Due to a conflict of interest, Chris Roy excused himself and left the meeting at 6:41 P.M. THE MOTION TO GO INTO EXECUTIVE SESSION CARRIED UNANIMOUSLY.

CATHERINE MCMAINS MADE A MOTION, SECONDED BY CHRIS SHAW, TO EXIT EXECUTIVE SESSION AT 6:55 P.M. THE MOTION CARRIED UNANIMOUSLY.

12. Adjournment. CHRIS SHAW MADE A MOTION, SECONDED BY JOHN ZICCONNI, TO ADJOURN AT 6:55 P.M. THE MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Amy Irvin Witham

