



CHITTENDEN COUNTY PUBLIC SAFETY AUTHORITY
Board of Directors Meeting
November 25, 2019, 8:00am
Colchester Town Hall, 781 Blakely Road
Outer Bay Conference Room

FINAL MINUTES

Attendees:

Members: Aaron Frank (Chair – Colchester), Tom Hubbard (South Burlington), Jessie Baker (Winooski), and Steve Locke (Secretary – Burlington).

Others present: Pam Simays (BPD), Kathryn Clarke (BPD), Cole Hayes (BPD), Caroline Earle by phone (FOP), Leo Wermer (SBFD)

1. **Call to Order** – Frank called the meeting to order at 8:07.
2. **Agenda Approval** – Locke moved to approve the agenda and Baker seconded. Motion carried.
3. **Public Comment** - None
4. **Approval of Minutes from 11/13/19** – Baker moved to approve the minutes and Hubbard seconded. All in favor. Motion carried.
5. **Treasurer’s Report on Payments / Monthly Financial Report: Board Acceptance** – Locke moved to accept the report and Baker seconded. All in favor. Motion carried.
6. **Board Communications and Other Matters** – None
7. **Next Meetings:**
 - Monday December 16th 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
 - Monday January 27th 8:00-9:30AM Colchester Town Offices, Third Floor Outer Bay Room
8. **Executive Session: Attorney Client Privileged Communications**

Hubbard moved that the CCPSA board enter Executive Session for the purpose of considering attorney client privileged communications, as authorized under 1 V.S.A. Section 313(a)(6). Locke seconded. All in favor. Motion carried.

Hubbard moved to exit Executive Session. Baker seconded. All in favor. Motion carried.
9. Hubbard moved that the CCPSA board, having reviewed letter from Caroline Earle. dated November 13th 2019 alleging a violation of the open meeting law, and considering the facts and circumstances with CCPSA counsel, has determined that no violation has occurred and that no cure is necessary. Locke seconded. All in favor. Motion carried.
10. Hubbard moved that the CCPSA board authorize its attorney, Joe McLean to respond to Caroline Earle related to the prior motion. Locke seconded. All in favor. Motion carried.
11. **Adjournment**

Hubbard moved to adjourn and Baker seconded. All in favor. Motion carried.