



Fiscal Year 2020 Mid-Year Adjustment ANNUAL WORK PLAN

(Unified Planning Work Program - UPWP)

Approved January 15, 2020

Chittenden County
Regional Planning Commission

July 1, 2019 – June 30, 2020



CHITTENDEN COUNTY RPC
Communities Planning Together

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Introduction and Purpose of the UPWP

This document, the *Fiscal Year 2020 Annual Work Plan (Unified Planning Work Program)* (FY 2020 UPWP) defines the regionally agreed upon transportation and land use planning priorities and the roles and responsibilities of various participants in the planning process for Chittenden County. The work elements described are to be accomplished during the period between July 1, 2019 and June 30, 2020. The following sections provide an overview of the Chittenden County Regional Planning Commission (CCRPC) and describe how all the municipalities, agencies, partners, stakeholders and other interests involved in the activities of CCRPC work together in a comprehensive, continuing, and cooperative process to meet critical transportation and land use needs of Chittenden County.

Introduction to Land Use Planning

The CCRPC is one of Vermont's 11 officially designated Regional Planning Commissions (RPCs). Each RPC was created by its member municipalities in 1966, approved by the Vermont Agency of Commerce and Community Development specifically to undertake regional planning, and by statute are considered municipalities.

In Vermont, planning is performed collaboratively by the State, RPCs, and municipalities. Laws define how this collaboration is to work, specifying different responsibilities for each level of government. This means that the regional planning undertaken by each RPC is intended to be different from the planning undertaken by municipalities and the State.

Regional planning performed by RPCs is at an intermediate level between the local planning performed by municipalities and the general statewide planning performed by the State. Consequently, it makes sense that the regional planning responsibilities of RPCs are intended primarily to promote the coordination and collaboration of planning activities, both between each RPC's member municipalities and between those municipalities and the State.

The State calls upon each RPC to fulfill the following duties:

- ✦ Promote the mutual cooperation of the RPC's member municipalities and cooperate with neighboring states, regions, counties, and municipalities;
- ✦ Assist and advise municipalities in the preparation of plans, studies, and Bylaws regarding the appropriate development and use of the region's physical and human resources;
- ✦ Prepare a regional plan at least every eight years;

- ✦ Review proposed State capital expenditures for compatibility with the RPC's regional plan and assist municipalities in assessing compatibility with municipal plans;
- ✦ Appear before District Environmental Commissions to aid in *Act-250* reviews of proposed developments and appear before the Public Service Board to aid in *Section-248* reviews of proposed utilities; and
- ✦ Confirm municipal planning programs and approve municipal plans.

In order to fulfill these responsibilities, the State empowers each RPC to exercise certain powers:

- ✦ Prepare studies, plans, and recommendations on a broad set of issues;
- ✦ Retain staff and consultant assistance, enter upon land with the prior approval of the owner to make examinations and surveys, hold public hearings, and require municipalities and the State to provide information;
- ✦ Carry out, with the cooperation of member municipalities, programs for the appropriate development and use of the region's physical and human resources; and
- ✦ Perform other acts or functions that the RPC deems to be necessary or appropriate.

ECOS Regional Plan

The regional plan for Chittenden County must be updated on a five-year cycle to comply with federal Department of Transportation and Economic Development Administration regulations governing the Metropolitan Transportation Plan (MTP) and Comprehensive Economic Development Strategy (CEDS) which are encompassed in the regional plan. The 2013 ECOS Regional Plan was adopted by the CCRPC Board of Directors on June 19, 2013 and amended on May 18, 2016. The ECOS Regional Plan, including the MTP and CEDS, is currently being updated and is expected to be adopted by the CCRPC Board on June 20, 2018. The ECOS Regional Plan lays out four broad goals and eight strategies for the region:

Broad Goals

1. **Natural Systems** – Design and maintain a strategically planned and managed green infrastructure network composed of natural lands, working landscapes, and open spaces that conserve ecosystem values and functions, and provide associated benefits to our community.
2. **Social Community** – Promote the skills, resources, and assurances needed for all community members to participate in the workforce and in their family, civic and cultural lives, within and among their neighborhoods, and in the larger community.
3. **Economic Infrastructure** – Build the region's capacity for shared and sustainable improvements in the economic wellbeing of the community through support of both local and globally competitive initiatives.

4. **Built Environment** – Make public and private investments in the built environment to minimize environmental impact, maximize financial efficiency, optimize social equity and benefits, and improve public health.

High Priority Strategies

1. Improve and strengthen the economic systems of our region to increase opportunities for Vermont employers and employees.
 2. Strive for 80% of new development in areas planned for growth, which amounts to 15% of our land area.
 3. Improve the safety, water quality, and habitat of our rivers, streams, wetlands and lakes in each watershed.
 4. Increase investment in and decrease subdivision of working lands and significant habitats and support local food systems.
 5. Increase opportunity for every person in our community to achieve optimal health and personal safety.
 6. Equip our residents with the education and skills that they need to thrive.
 7. Develop financing and governance systems to make the most efficient use of taxpayer dollars and reduce costs.
 8. Ensure that the projects and actions in all ECOS strategies assess equity impacts, and that the design and development of programs are inclusive of all and engage underrepresented populations.
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Introduction to Transportation Planning

The CCRPC also serves as the sole Metropolitan Planning Organization (MPO) operating within Vermont. MPOs are federally mandated and funded transportation planning and policy organizations that are governed by representatives from local governments and governmental transportation authorities. They were created to ensure regional cooperation in transportation planning for any urbanized area with a population greater than 50,000. Federal funding for transportation projects and programs are channeled through this planning process to ensure that existing and future expenditures of governmental funds for transportation projects and programs are based on a continuing, cooperative, and comprehensive (“3-C”) planning process.

As the official MPO for the region, the CCRPC is required to prepare and update a number of planning documents that detail the investments and planning activities that will help improve the transportation system within the MPO Planning Area. They include:

- ▶ A Unified Planning Work Program (UPWP)
- ▶ A Metropolitan Transportation Plan (MTP)
- ▶ A Transportation Improvement Program (TIP)

The CCRPC is also responsible for providing transportation planning assistance to its member municipalities, other partners and to the Vermont Agency of Transportation (VTrans).

Metropolitan Planning Area

The CCRPC metropolitan planning area consists of the 19 Chittenden County municipalities. In the year 2010, the population of the County was 156,545. The land area is 539 square miles. Chittenden County is currently defined as being in “attainment” for air quality under the Clean Air Act Amendments of 1990 (CAAA).

Unified Planning Work Program

The CCRPC’s Unified Planning Work Program (UPWP) serves as the annual work plan for local and regional transportation projects and other planning activities. Each fiscal year (July 1 to June 30), the CCRPC prepares a UPWP that describes our numerous programs and identifies the transportation, land use and other planning activities and projects that the CCRPC is engaged in collaboration with its member municipalities and other state and regional partners and agencies. The UPWP also serves as a management tool, the program’s budget and includes anticipated financial resources and expenditure information for the fiscal year covered.

The process for developing the annual UPWP includes a careful consideration of critical transportation and land use issues facing the region and the analytical capabilities necessary to address them. This assessment is tied to the 2013 ECOS Regional Plan goals which encompass the Metropolitan Transportation Plan (MTP) for the region. Opportunities for public comment on the draft UPWP are available between January and May of each year, with a final public hearing in May prior to Board adoption of the document.

Metropolitan Transportation Plan

The Metropolitan Transportation Plan (MTP) is the region’s principal transportation planning document that sets regional transportation priorities. The MTP must have a minimum 20-year time horizon and consider needs and issues across all transportation modes. It consists of short- and long-range strategies to address transportation needs that lead to the development of an integrated, inter-modal transportation system that facilitates the efficient movement of people and goods. As mandated by federal regulations, the MTP must both articulate and work towards the region’s comprehensive long-range land use plans, development objectives, and overall social, economic, environmental, system performance and energy conservation goals and objectives. It should also be consistent with the statewide long-range transportation plan.

Federal law requires the MTP to address ten metropolitan planning factors to ensure the federal funds spent on the region’s transportation system also address national level goals for transportation. The MTP must also be fiscally constrained, which means the projected capital and operating costs associated with all the transportation projects and programmatic actions in the MTP cannot exceed the projected level of

financial resources available during the life cycle of the MTP. In addition, the CCRPC is required to make special efforts to engage all interested parties in its development.

Transportation Improvement Program

The Transportation Improvement Program (TIP) implements the MTP through a prioritized and fiscally constrained four-year program of federally funded projects in Chittenden County. The TIP is updated on an annual basis and submitted for state and federal approval by the end of July.

The TIP includes the anticipated timing and costs for transportation projects in Chittenden County from planning through construction. Federal law requires the TIP to be fiscally constrained. In addition, documentation of private enterprise participation and financial capacity (as required for FTA Sections 3 and 9 programs) are included in the TIP. Projects in the TIP must be prioritized and adhere to project selection criteria established by the CCRPC. Finally, the TIP development process must give the public ample opportunities to review and comment in a constructive manner prior to document finalization.

Transportation Funding

The CCRPC receives funding for regional transportation planning from several sources, but there are only two primary sources. Annually, the federal government, through the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), provides about 80% of the CCRPC's funding. Under federal law these funds must generally be matched by the recipient at a ratio of 80% federal and 20% non-federal. A Memorandum of Understanding (MOU) between the CCRPC (formerly CCMPO), VTrans, and the Chittenden County Transportation Authority (dba GMT) includes guidance as to which agency provides the local match for various funding sources and work types. The responsibility for the non-federal matching funds for both FHWA and FTA funds is shared evenly between the CCRPC and VTrans at 10% each. GMT provides 10% of funding passed through to them. Local jurisdictions are also annually assessed for the CCRPC share of the 10% of the non-federal match. VTrans or the local governments may provide additional matching funds to leverage federal funds for certain specific planning projects. Infrequently, matching funds may also include the value of "in-kind" labor donated by volunteers and municipal staff in support of specific UPWP tasks.

Title VI, Environmental Justice, and Limited-English Proficiency (LEP)

Planning must be done with the involvement and for the benefit of all the region's residents. The CCRPC is guided by federal Title VI (Civil Rights Act of 1964, As Amended) and environmental justice (EJ) mandates, and we strive to not only meet these mandates, but to create an overall transparent, inclusive planning process where Title VI, EJ, and LEP are integrated into all of our United States Department of Transportation (USDOT) federally funded programs and plans and is a guide for our public participation efforts.

Title VI of the Civil Rights Act of 1964, As Amended, states that "no person in the United States, shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." The Civil Rights Act of 1964, As Amended, has added sex (23 United States Code 324), age (Age Discrimination Act of 1975), and disability (Americans With Disabilities Act of 1990).

Federal Executive Order #12898 (*Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations*) defines environmental justice as, "*the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.*" President Clinton issued Executive Order 12898 on February 11, 1994, which reinforces the importance of fundamental rights and legal requirements contained in Title VI and the National Environmental Policy Act and introduces low-income populations as an emphasis area (when addressing socio-economic concerns). Fair treatment means that no group of people, including a racial, ethnic, or socioeconomic group, should bear a disproportionate share of the negative environmental consequences resulting from industrial, municipal, and commercial operations or the execution of federal, state, local, and tribal programs and policies. Recipients (such as Agency of Transportation, Metropolitan Planning Organizations, etc.) must identify EJ populations (EJ Mapping) and define a process to ensure that EJ populations participate in the Planning Process.

Federal Executive Order #13166 (*Improving Access to Services for Persons with Limited English Proficiency*) defines LEP as "*ensuring that recipients of Federal financial assistance (recipients) provide meaningful access to their LEP applicants and beneficiaries.*" Recipients must identify LEP populations (LEP Mapping) and define a process to allow for reasonable accommodation of LEP persons and populations in the Planning Process.

The CCRPC recognizes the importance of including all populations in our work and strives to meet the requirements outlined in legal statute for the benefit of all residents. More information on Title VI, EJ, and LEP is available in the 2014 Public Participation Plan.

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Fiscal Year 2020 Mid-Year Adjustment Annual Work Plan

(Unified Planning Work Program - UPWP)

Legend:

	New Land Use Project/Description/Deliverables
	New Transportation Project/Description/Deliverables

	A	B	C	F	G	I	AD	AE
1	Unified Planning Work Program FY2020 - Mid-Year Adjustment Approved January 15, 2020							
3	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
7	1.0	ECONOMIC OPPORTUNITY						
8	1.1	Land Use and Redevelopment						
9	1.1.1.1	Brownfields 2016 Petroleum	Regional	Implement a multi-year Brownfields Petroleum Assessment grant to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	ongoing	\$ 2,279	\$ 4,102
10	1.1.2.1	Brownfields 2016 Hazardous	Regional	Implement a multi-year Brownfields Hazardous Materials Assessment grant to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	ongoing	\$ 519	\$ 935
11	1.1.3	Brownfields 2018 Petroleum	Regional	Implement a multi-year Brownfields Petroleum Assessment grant to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	ongoing	\$ 4,010	\$ 7,218
12	1.1.4	Brownfields 2018 Hazardous	Regional	Implement a multi-year Brownfields Hazardous Materials Assessment grant to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	ongoing	\$ 5,653	\$ 10,176
13	1.2	Tourism						
14	1.2.1	Byway Coordination & Technical Assistance	Lake Champlain Byway, 3-county region	Provide coordination and technical assistance to the County's eight byway member municipalities [Milton, Colchester, Essex Junction, Burlington, South Burlington, Shelburne and Charlotte] to implement related projects and participate in broader, regional efforts via coordination with the Lake Champlain Byway Council which oversees management of the three-county Byway.	1. Participation at meetings of Lake Champlain Byway Council, VDTM Byway marketing and related meetings. 2. Project identification and grant writing with member municipalities. 3. Maintenance of and improvements to Byway website, exploration and/creation of Byway website mobile site/app and fielding Byway inquiries. 4. Integration of Byway Corridor Management Plan objectives into updates ECOS Plan.	ongoing	\$ 2,174	\$ 3,912
15	1.3	Economic Advancement						
16	2.0	PLANNED GROWTH						
17	2.1	Land Use and Development						
18	2.1.1	Municipal Plan Development Assistance	Regional	Provide municipal planning and technical assistance for Comprehensive Plans in accordance with the ACCD contract. Also assist municipalities with state designations, ERAF, flood resiliency and the Maintain/Evolve/Transform concept.	1. Use VAPDA developed forms, checklists, and standard procedures in municipal consultations and town plan approvals. 2. Conduct mid-term Plan implementation reviews. 3. Complete formal municipal plan reviews and CCRPC Board approval for Essex Junction, Huntington, Westford, Underhill, and as requested. 4. Municipalities provided assistance with state designation renewal requirements, and ERAF requirements. 5. Help interested communities use the Maintain/Evolve/ Transform (MET) process and develop an implementation program. 6. Help DHCD identify municipalities ready for state designation programs and help organize outreach events. 7. Write Buel's Gore Plan.	ongoing	\$ 15,706	\$ 28,272
19	2.1.1.5	Huntington Town Plan Update	Huntington	The Huntington Planning Commission would like technical assistance in updating its town plan to conform with state laws and state and regional planning initiatives and to engage the town's residents in planning process. Assistance would include technical writing and review of the plan and assistance with public engagement.	1. Updated Town Plan	9/19	\$ 1,894	\$ 3,410
20	2.1.1.7	Essex Junction Municipal Plan Support	Essex Junction	The Village of Essex Junction will be updating their Plan to include enhanced energy, Five Corners design elements/transportation, and data updates. This is a relatively minor update, as the intent is to combine the Plan with the Town Plan when it is up for renewal.	1. Update Town Plan	9/19	\$ 1,948	\$ 3,506
21	2.1.3	Municipal Plan Implementation Assistance	Regional	Local technical assistance and plan implementation activities not directly funded in other tasks.	1. May include: development review, draft bylaws, reports/research, build-out analysis, etc. 2. Annual report on assistance provided sent to VAPDA & DHCD on or before Sept. 30.	ongoing	\$ 37,164	\$ 66,894
22	2.1.3.10	Infrastructure and Utility Easement Mapping in Shelburne	Shelburne	CCRPC support combined with Town staff effort. The Project's goal is to geo-reference and map several utility-related features: 1) water and wastewater easements; and 2) properties with physical connections to the municipal wastewater or water systems. The proposed GIS project would continue the mapping of Town infrastructure and other features including stormwater infrastructure, easements, and other municipal infrastructure. Should it be necessary, work also may include limited updating of parcel information. The project would enhance the development review process, improve management of public works, and support the development of future stormwater utility.	The expected deliverable at the conclusion of the current phase of the project is updated GIS data and maps, including online maps.	12/19	\$ 534	\$ 534

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	BE	BN	BO	BQ	BR	BS	BT
1	Unified Planning Work Program FY2020 - Mid-Year Adjustment Approved January 15, 2020															
3	Task #	Trans. Related staff cost	Planning Related staff costs	Total Carry forward from FY19	Trans. Consultants Regionally Matched	Funding Source	Consultant Costs Match with Local Funding	GMT	Trans. Direct Expense	Other Trans Funds	Fed/State/Muni Contract - Staff Costs	ACCD - Staff Costs	Muni Contribution	Planning Direct Costs	Total Planning FY20	GRAND TOTAL
7	1.0															
8	1.1															
9	1.1.1.1		\$ 4,102			EPA					\$2,279	\$1,823		\$13,214	\$17,316	\$17,316
10	1.1.2.1		\$ 935			EPA					\$519	\$415		\$11,058	\$11,993	\$11,993
11	1.1.3		\$ 7,218			EPA					\$4,010	\$3,208		\$40,000	\$47,218	\$47,218
12	1.1.4		\$ 10,176			EPA					\$5,653	\$4,523		\$50,000	\$60,176	\$60,176
13	1.2															
14	1.2.1	\$ 3,912	\$ -			PL										\$3,912
15	1.3															
16	2.0															
17	2.1															
18	2.1.1		\$ 28,272			ACCD						\$28,272			\$28,272	\$28,272
19	2.1.1.5		\$ 3,410			MUNI					\$0	\$3,410			\$3,410	\$3,410
20	2.1.1.7		\$ 3,506			MUNI					\$3,000	\$506			\$3,506	\$3,506
21	2.1.3		\$ 66,894			ACCD						\$66,894			\$66,894	\$66,894
22	2.1.3.10		\$ 534			MUNI					\$500	\$34			\$534	\$534

	A	B	C	F	G	I	AD	AE
	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
23	2.1.3.21	Interim Zoning Assistance	South Burlington	Assist the City with Interim Zoning plans and studies.	1. Final natural resources bylaws. 2. Open space/rural conservation mapping. 3. Review economic analysis. 4. Review Inclusionary Zoning draft. 5. Draft River Corridor bylaw language.	12/19	\$ 8,568	\$ 15,422
24	2.1.3.22	Bolton Valley CDBG	Bolton	Assist Bolton with administration of a Community Development Block Grant for community water and sewer system improvements (grant), and resort facility upgrades (loan) at Bolton Valley.	1. Help administer grant.	6/20	\$ 8,553	\$ 15,395
25	2.1.3.23	Charlotte Zoning Assistance	Charlotte	Provided Staff assistance to fill a gap in employment.	1. In-house Zoning Administration assistance including zoning permits, fielding questions, etc.	8/19	\$ 3,521	\$ 6,338
26	2.1.3.24	Essex Infographic	Essex	Provide infographics for educational materials associated with merger of the Town and Village.	1. Understand message. 2. Prepare and deliver draft infographic. 3. Edit and deliver final infographic.	12/19	\$ 1,125	\$ 2,025
27	2.1.4	Regional and State Issues	Regional	Work with DHCD and RPCs statewide on issues of statewide interest.	1. Review and comment on proposed Act 250 legislation. 2. Assist VPA with statutory amendment recommendations for Plan elements and goals. 3. Other issues as may arise.	ongoing	\$ 28,514	\$ 51,325
28	2.1.5	Regional Housing Conversation	Regional	Follow-up on how to attract tech industry and young families summary report by continued participation in the Building Homes Together campaign, and help identify how we can build more housing to meet the needs. Convene affordable housing committees in the region to share ideas, expand our knowledge and coordinate policies and activities with each other and the CCRPC.	1. Work with the PAC on useful analysis and deep dive conversations of housing tools. 2. Consider an update to the 2012 housing needs assessment. 3. Convene municipal housing committee members for peer exchange on housing tools.	ongoing	\$ 22,968	\$ 41,343
29	2.2	Energy and Climate						
30	2.2.2	Regional Transportation Energy Planning	VEIC	Staff will coordinate activities with state and regional partners to advance transportation energy and emissions strategies identified in the 2018 ECOS/MTP and town energy plans. Staff will also develop regional energy forums for energy committees to connect with utilities and energy vendors, including connecting TDM partners to energy partners/utilities. VEIC will continue to support local and regional energy planning and plug-in electric vehicle (EV) market transformation in Chittenden County. Specific VEIC activities in support of the ECOS plan's clean energy goals could include the following: 1) Municipal energy planning assistance; 2) Consumer engagement and marketing programs to support electric vehicle adoption; and 3) Workplace and multifamily charging infrastructure resources and development.	1) Staff will participate in activities with partners to advance electric/autonomous/connected vehicle use; and 2) Staff will also host 2 regional energy forums for energy committees and municipal staff/officials to connect with TDM partners and energy partners/utilities. VEIC activities/deliverables could include: 1) Municipal energy planning assistance; 2) Consumer engagement and marketing programs to support electric vehicle adoption; and 3) Workplace and multifamily charging infrastructure resources and development.	6/20	\$ 15,268	\$ 27,483
31	2.2.5	Act 174 Training/Municipal Energy Planning	Regional	Provide training and technical assistance to municipalities which choose to pursue enhanced energy planning.	Draft plan element and/or amendments, analysis and maps, implementation pathways and assistance with determination of energy compliance to Williston, Jericho, Essex/Essex Junction and Hinesburg (and possibly others). Conduct a training including advertising materials, attendance and evaluation summary.	ongoing	\$ 5,861	\$ 10,549
32	2.2.6	Energy Plan Implementation	BRC	Implementation of local and regional energy plans. Work will involve support for municipal and local energy committee efforts to achieve objectives for promoting energy efficiency consistent with Efficiency Vermont's mission.	1. Build RPC capacity and knowledge to serve as a "first line of support" for local energy groups. 2. Thermal efficiency activities. 3. Electric Efficiency Activities.	12/20	\$ 11,884	\$ 21,392
33	2.3	Transportation and Land Use						
34	2.3.1	Act 250/Section 248 Review - Non-Transportation	Regional	Review Act 250 major applications and Section 248 applications with hearings (or potential applications) in relation to the regional plan. Report on the number of applications commented on, providing more detail about those involving substantive comment, using attached form for reporting.	1. Provide letters (and potentially participate in hearings) on Act 250 & Section 248 applications that go to hearing. 2. Provide year-end report to DHCD.	ongoing	\$ 7,414	\$ 13,345
35	2.3.1.2	Act 250/Section 248 Review - Transportation	Regional	Conduct reviews of Act 250 applications (focusing on Criterion 5) and Traffic Impact Studies, and work with Act 250 to better incorporate TDM and other non-motorized mitigations into the process. Provide technical assistance to the District Commission coordinators as needed.	1) Provide letters (and potentially participate in hearings) on Act 250 & Section 248 applications that go to hearing; and 2) Maintain Act 250 database transportation mitigation conditions.	ongoing	\$ 11,716	\$ 21,089
36	2.3.2	Transportation Advisory Committee (TAC)	Regional	Administration of and participation in Transportation Advisory Committee (TAC) meetings.	1) Development of TAC agendas and meeting notes; 2) Facilitation of meetings as necessary; and 3) Participation of staff in TAC meetings.	ongoing	\$ 20,550	\$ 36,990
37	2.3.2.3	Transportation Policy Planning	Regional	Monitor national, state, regional and local transportation policy development and assist in implementation efforts as appropriate.	1) Maintain an ongoing summary of policy efforts; 2. Implementation of policy objectives; 3) Provide comments on state policies/plans developed by VTrans, as appropriate; 4) Coordinate with VTrans and FHWA on transportation performance measures and targets; and 5) Evaluate the State's LOS Policy for urban areas in the county and propose revisions to VTrans.	ongoing	\$ 12,568	\$ 22,622
38	2.3.3	Transportation Demand Management (TDM)	Regional	Managing regional TDM initiatives and projects in coordination with partners.	1) Coordinate/manage regional TDM projects and initiatives; and 2) Partner coordination with CarShare VT, Local Motion, CATMA, and other partners.	ongoing	\$ 20,628	\$ 37,130

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	BE	BN	BO	BQ	BR	BS	BT
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3																
23	2.1.3.21		\$ 15,422			MUNI					\$ 15,000	\$422			\$15,422	\$15,422
24	2.1.3.22		\$ 15,395			MUNI					\$30,720	\$0			\$30,720	\$30,720
25	2.1.3.23		\$ 6,338			MUNI					\$3,950	\$2,388			\$6,338	\$6,338
26	2.1.3.24		\$ 2,025			MUNI					\$1,000	\$1,025			\$2,025	\$2,025
27	2.1.4		\$ 51,325			ACCD						\$51,325			\$51,325	\$51,325
28	2.1.5		\$ 41,343			ACCD						\$41,343			\$41,343	\$41,343
29	2.2															
30	2.2.2	\$ 27,483	\$ -		\$ 30,000	PL										\$57,483
31	2.2.5		\$ 10,549			DPS					\$0	\$10,549			\$10,549	\$10,549
32	2.2.6		\$ 21,392			EVT					\$21,392	0			\$21,392	\$21,392
33	2.30															
34	2.3.1		\$ 13,345			ACCD						\$13,345			\$13,345	\$13,345
35	2.3.1.2	\$ 21,089				PL										\$21,089
36	2.3.2	\$ 36,990				PL										\$36,990
37	2.3.2.3	\$ 22,622		\$ 19,000	\$ -	PL										\$41,622
38	2.3.3	\$ 37,130				PL/FTA										\$37,130

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	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3	2.3.3.1	Expand, Strengthen & Optimize CATMA	CATMA	CATMA will plan and strengthen its expansion as a regional TMA, and provide comprehensive TDM planning assistance and support to businesses, developers, and municipalities. A consistent resource in the region on cooperative transportation and parking opportunities will ensure efficient, coordinated & cost-effective TDM solutions. The continued growth and interest in CATMA's Employee Transportation Coordinator (ETC) Network, consisting of over 60 diversified members, has provided a forum for members to engage in the TDM conversation and practices, while bolstering networking among regional TDM leaders and providing CATMA with information on TDM needs and opportunities in our region. In addition, CATMA will conduct online transportation surveys at three additional sites in FY20 in an effort to provide the organization with baseline commute data and inform our region about transportation barriers and opportunities.	1) Outreach to at least 25 businesses, developers and/or municipalities. 2) Enroll 10 new businesses in some TDM capacity (ETC Network or CATMA Member). 3) Coordinate & Conduct Fall ETC Events in the Fall 2019 & Spring 2020. 4) Conduct Transportation Survey for 3 Businesses, Organizations and/or Residential sites. 5) Explore updating membership plan(s) upon completion of CATMA Strategic Business Plan to be completed in May 2019. 6) Facilitate, plan and develop transition of GreenRide Bikeshare fleet to Electric Assist Bikes and electric scooters. 7) Enhance the CATMA website as a consistent, one-stop transportation resource. 8) Influence, support and coordinate more efficient use of surface and structured on/off-site shared parking resources to eligible CATMA members or external projects. 9) Develop data indicators and reports to direct more strategic investments, improve system and program performance and provide a better commuter experience. 10) Promote and offer membership plan(s) to clients willing to invest, commit and sustain TDM at their site/development.	6/20	\$ -	\$ -
39	2.3.3.2	CarShare Vermont: Old North End Park It Pledge (PIP) & Homes for People, Not Cars	CarShare Vermont	Building on the success of a 2013 citywide outreach campaign called the Park It Pledge (PIP) to encourage residents to adopt more sustainable transportation practices for a sustained period of time, CarShare VT will conduct a targeted PIP focused in Burlington's Old North End neighborhood. The aim is to canvas 1,000 households to inform residents about the transportation options available in our community and offer generous incentives to encourage households to commit to reducing their vehicle dependence for a three-month period. Our goal is to recruit at least 25 households to participate in the pledge. CarShare VT seeks to deepen its potential to make residential living costs in Burlington more affordable by making more visible the various connections between transportation and housing costs. CarShare will work with local non-profits and banking institutions to develop informational and outreach resources for people of low- to moderate incomes to help increase access to housing opportunities through sound management of personal transportation costs. CarShare VT, with local housing partners, will explore an innovative sharing model which incentivizes the creation of accessory dwelling units while minimizing private vehicle ownership, literally transforming space for cars to house people.	Old North End PIP: 1) Development and deployment of a comprehensive grassroots outreach campaign about available transportation options and their benefits. 2) Participation by 25 households in a Park It Pledge where they commit to shedding a personal vehicle for three months and adopting more sustainable modes. 3) Participating households are expected to reduce their VMT, on average, by 30%. 4) It is expected that 10% of households will permanently shed a vehicle by the end of the pledge. Homes for People, Not Cars: 1) Greater awareness among financial institutions of the role that locational decisions and transportation options play in personal finances and overall housing costs. 2) Improved processes among community banking institutions to make transportation costs more transparent for the financial and housing decisions of their customers and members. 3) Development of a model for land-, home-, and carsharing which helps to create more affordable housing and transportation options for a range of residents facing cost of living challenges in Burlington. 4) Research and analysis to understand the demand for these kind of living arrangement / housing types, and recommendations proposed for changes to the current Accessory Dwelling Unit (ADU) ordinance, property tax, and parking regulations necessary to enable the growth of such a model.	6/20	\$ -	\$ -
40	2.3.3.3	Local Motion Regional Walk-Bike Planning & Technical Assistance	Local Motion	WALK-BIKE PLANNING & TECHNICAL ASSISTANCE: Work with municipalities across Chittenden County to incorporate bike and pedestrian design and policy as part of transportation and land use plans and projects, as well as take advantage of opportunities for short-term, on the ground improvements for walking and biking through the coordination of pop-up demos and the development of Walk-Bike Safety Community Action Plans. BIKE COMMUTER TRAINING & SUPPORT: Provide bicycling training and consulting through a series of workshops, personalized demonstrations, and other assistance for people using bikes for transportation via workplaces and community centers, and helping employers identify strategies and programs for encouraging walking and biking to work. PUBLIC EDUCATION & EVENTS TO PROMOTE WALKING AND BIKING: Raise the profile of walking and biking and emphasize the connections between active transportation and community/economic vitality through a coordinated event and public education series. CONTRACT ADMIN & COORDINATION: Manage contract and coordinate with CCRPC and other partners	1) Participate in monthly Transportation Advisory Committee meetings and provide feedback and input on at least 1 major project that has a regional impact. 2) Sit on at least 2 project advisory committees. Provide feedback on at least 5 project designs or plans. Provide at least 10 hours of technical assistance to 2 municipalities outside the most populated areas of Chittenden County for any type of technical assistance listed under the specific task. 3) Draft a Walk-Bike Community Action Plan or Bike Walk Safety Action Plan (School Travel Plan) for at least 1 school or community, including Action Plan elements noted under the specific task. 4) Identify at least 3 potential demonstration project locations in Chittenden County. Collaborate with municipalities and/or advocacy partners to identify and develop concepts for at least 3 feasible projects. Advise on design and support execution of at least 2 projects using our demonstration project support trailer. Develop and offer trainings and/or resources to support the implementation of successful pop-up demonstrations more widely. 5) Attend at least 10 walk-bike committee meetings in various communities and provide support via technical presentations and other requested services. 6) Compile and make available baseline bike count data on at least 10 corridors throughout the county.	6/20	\$ -	\$ -
41	2.3.3.4	Way to Go! Challenge	Regional	Way to Go! (WTG) encourages Vermonters to find and use more efficient transportation options to meet their mobility needs. Its purpose is to help lower emissions, conserve energy, and save transportation dollars through reduced single occupancy vehicle (SOV) use. This year, the program might continue to focus on schools to explore new mobility opportunities for students, parents, teachers, and administrators.	Initiate, plan, host and conclude the statewide FY20 Way to Go! program/event in partnership with VTrans. Provide a Way to Go! report to VTrans no later than 2 months after the event.	6/20	\$ -	\$ -
42	2.3.3.5.1	Way to Go Challenge (Statewide - Go Vermont Funding)	Statewide	Way to Go! (WTG) encourages Vermonters to find and use more efficient transportation options to meet their mobility needs. Its purpose is to help lower emissions, conserve energy, and save transportation dollars through reduced single occupancy vehicle (SOV) use. This year, the program might continue to focus on schools to explore new mobility opportunities for students, parents, teachers, and administrators.	Initiate, plan, host and conclude the statewide FY20 Way to Go! program/event in partnership with VTrans. Provide a Way to Go! report to VTrans no later than 2 months after the event.	6/20	\$ -	\$ -
43								

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	BE	BN	BO	BQ	BR	BS	BT
	Task #	Trans. Related staff cost	Planning Related staff costs	Total Carry forward from FY19	Trans. Consultants Regionally Matched	Funding Source	Consultant Costs Match with Local Funding	GMT	Trans. Direct Expense	Other Trans Funds	Fed/State/Muni Contract - Staff Costs	ACCD - Staff Costs	Muni Contribution	Planning Direct Costs	Total Planning FY20	GRAND TOTAL
3																
	2.3.3.1	\$ -				PL	\$58,000									\$58,000
39																
	2.3.3.2	\$ -		\$ 6,760		PL	\$29,800									\$36,560
40																
	2.3.3.3	\$ -				PL	\$80,000									\$80,000
41																
	2.3.3.4	\$ -		\$ 2,020	\$ 40,000	PL										\$42,020
42																
	2.3.3.5.1				\$ 40,000	Go Vermont				\$ 32,000						\$40,000
43																

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3								
44	2.3.4	Transit Oriented Development (TOD) Public Transportation Planning Assistance	Regional	Staff coordination and technical assistance for TOD and Public Transportation related projects.	1) Staff will continue to coordinate with GMT and other partners in the implementation of all elements of Public Transit Planning. 2) Participate in GMT's regional E&D meetings with providers and stakeholders; 3) Assist GMT with ADA Advisory Committee planning; 4) The CCRPC will work with GMT to transition the duty of organizing and facilitating quarterly meetings of the regional E&D (Elderly and Disabled) Committee to the CCRPC; and 5) The CCRPC will work with GMT and E&D partners to create an E&D annual workplan and associated goals and objectives.	6/20	\$ 23,917	\$ 43,051
45	2.3.4.1	Transit Service & Operations Planning (GMT)	Regional	Transit Planning conducted by GMT in Chittenden County.	1) Service Planning: NextGen Implementation Assistance, Bus Stop Audit & Numbering, Customer Service Survey, Ongoing Service Planning; 2) NTD reporting: FTA reporting, annual requirement; 3) Ridecheck: Annual survey of boardings/deboardings; and 4) Miscellaneous Planning Activities: Transit Asset Management (TAM) Plan, Intelligent Transportation Systems (ITS) planning, HASTUS Training, Facility Planning, Grant Writing, and others.	6/20	\$ 522	\$ 940
46	2.3.4.16	Neighbor Rides Senior & Persons with Disabilities Ride Share Program	United Way of Northwest Vermont	The Neighbor Rides initiative is a multi-year effort working to align community resources, identify and prioritize gaps in the current system and develop creative solutions to support the mobility needs of older adults and adults with disabilities. This project will be the second and final stage of our initiative to develop a system for engaging end-users' of Chittenden County's E&D program in providing feedback. The establishment of a high-quality feedback loop is essential to inform the E&D program as well as support greater inclusion in transportation planning over time. This project also has support from the Fund for Shared Insight and SurveyMonkey.	1) Refine the Chittenden County's Elders and Persons with Disability (E&D) Rider feedback survey, performance measurements, and implementation plans. 2) Conduct outreach to riders under the E&D program in partnership with local E&D partners. Collect feedback through paper and online surveys as well as phone interviews to maximize accessibility to the end-user. UVM MC Home Health and Hospice (formerly Visiting Nurse Association) clients will require alternative outreach strategies due to the low response rate from year one. Additionally, to increase awareness, include promotions on the SSTA vehicles in advance of the survey distribution. 3) Analyze feedback data and work to identify key themes. 4) Summarize rider feedback data and develop appropriate education and outreach opportunities for sharing data with riders, E&D providers, project stakeholders, and the general public. 5) Assess program performance implementing year two feedback loop and assess performance measures to established goals. 6) Work in collaboration with a diverse group of stakeholders to identify and prioritize opportunities to advance mobility beyond our current system and services offered.	6/20	\$ 1,909	\$ 3,437
47	2.3.4.22	Kimball Ave / Kennedy Drive / Old Farm Road / Tilley Drive / VT 116 Transportation Needs Analysis (Phase 2)	South Burlington	Phase 2 continues in FY 19 and FY20 as alternatives are evaluated to address long-term, multi-modal transportation needs to accommodate anticipated significant development in this area.	Phase 2: Preferred Alternative, 2035 Area Plan.		\$ 4,360	\$ 7,848
48	2.3.4.29	Essex Jct. Village Center Parking Plan	Essex Jct.	This project will evaluate parking within the Village Center District and determine if additional parking is required to meet current and future development needs. A consultant is needed to identify how much parking for commercial and residential space within the Village Center.	Parking plan for the Village Center District that includes analysis of current and future parking needs, development of options to help shape future development and municipal parking requirements in the Village.	9/19	\$ 615	\$ 1,107
49	2.3.4.30	City Center Parking & Movement Plan (Phase 1) So. Burlington	So. Burlington	The project would get the City started into how manage parking and movement of people (employees, especially) in City Center. Building on the broad Transportation Demand Management option report from 2015, this would begin to establish what the City will need to do both physically and systematically to manage parking and maximize efficiency in the coming years as City Center builds out.	Specific short, medium, and long-term programmatic recommendations (e.g.: establishment of a special maintenance district, paid parking deployment and enforcement structure, etc.). Specific short, medium and long-term infrastructure needs (public parking areas, TDM systems etc.). Public outreach materials - summary report of findings	12/19	\$ 2,616	\$ 4,709
50	2.3.4.31	Shared Use & Multi-Modal Parking Requirements - Williston	Williston	This project is a revision of the town's parking requirements dealing with shared use parking in areas planned for compact, mixed-use development. The town's current parking provisions for these developments have proven to be inadequate and outdated. The town seeks to adopt a more effective set of requirements and strategies for reducing and optimizing the amount of vehicular parking in areas planned for higher intensity development in proximity to transit service and non-motorized transportation facilities in the town's growth center.	1) Analysis of the town's existing parking formulas and requirements; and 2) Recommended text changes to existing town regulations.	9/19	\$ 811	\$ 1,460
51	2.3.4.32	Elderly and Disabled Transit Service Review (Phase 1)	Regional	In FY19, CCRPC and United Way staff started to conduct an evaluation of E&D transportation in Chittenden County. In FY20, CCRPC staff hope to work on additional initiatives to create a more equitable and efficient paratransit service for all Chittenden County residents.	Work with partners to determine how to better organize a more efficient and effective Elderly and Disabled Transit Service in Chittenden County.	6/20	\$ 7,893	\$ 14,207

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3																
	2.3.4	\$ 43,051				PL/FTA										\$43,051
44																
	2.3.4.1	\$ 940				PL/FTA		\$ 402,340								\$403,280
45																
	2.3.4.16	\$ 3,437				PL/FTA	\$47,000									\$50,437
46																
	2.3.4.22	\$ 7,848		\$ -		PL	\$12,000									\$19,848
47																
	2.3.4.29	\$ 1,107		\$ 3,291		PL	\$0									\$4,398
48																
	2.3.4.30	\$ 4,709		\$ 19,000		PL	\$3,000									\$26,709
49																
	2.3.4.31	\$ 1,460		\$ 4,832		PL	\$0									\$6,292
50																
	2.3.4.32	\$ 14,207		\$ 8,572	\$ -	PL	\$0									\$22,779
51																

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	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
52	2.3.4.33	Commuter Bus (Link Routes) Ridership Pilot Project	UVM	Increasing public transit use can reduce demand for single occupancy cars, contributing to lower emissions, improve transportation cost equity, and reduce congestion. Due to the real and perceived costs of using transit, demand for fixed route transit often increases when coupled with workplace parking restrictions (e.g. limits on permits, higher costs, remote parking requiring longer walks or other transfers). In this project, the UVM team will expand (beyond the VT116 Corridor) a targeted intervention of connecting potential transit users with free transit offered by UVM and other Burlington entities, on five Link Express and Commuter Routes that serve Chittenden County.	1) Project management throughout the study; 2) Develop email lists and outreach plan, meetings with project partners; 3) Develop survey, Implement survey, conduct follow-up, data analysis of the results, project meetings; 4) Prepare focus group questions and approach (including incentives), host focus groups, content analysis; 5) Incentive package mailing, phone & email outreach, test incentives, follow-up; 6) Funding for incentives packages, parking pass buy-outs, and individual bus rider incentives; and 7) Summary report, including ridership changes and incentive effectiveness.	6/20	\$ 2,553	\$ 4,596
53	2.3.4.34	Intermodal Facilities and Official Map (Williston)	Williston	The proposed project will: 1) Investigate where inter-modal transportation facilities would best be located in Williston and what types of needs each facility would address, and would also involve a prioritization process considering needs, opportunities, costs and feasibility; and 2) Work with town staff and citizens to develop a draft Official Map for Williston to be used within the town's regulatory framework when determining the location, type, and extent of desired street, sidewalk, multi-use path, and trail facilities.	1) Prioritization matrix for local intermodal facility sites; and 2) Draft Official Map for Williston.	12/20	\$ 14,417	\$ 25,951
54	2.3.4.35	Elderly and Disabled Transit Service Review (Phase 2)	Regional	This effort will follow-up on recommendations developed during the Phase 1 as well as work on additional initiatives with United Way and E&D Partners to create a more equitable and efficient paratransit service for all Chittenden County residents.	Develop recommendations on how to better organize a more efficient and effective Elderly and Disabled Transit Service in Chittenden County.	26/20	\$ 2,140	\$ 3,853
55	2.3.6	Technical Assistance to Advance ECOS/MTP/TIP Implementation - Local, Regional & State	Local/ Regional/State	Provide transportation technical assistance to Chittenden County municipalities for plans, projects and initiatives at the local level that help advance the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP) as well as the ECOS Strategies. Municipal technical assistance includes but not limited to: complete streets evaluation, traffic calming measures, traffic control warrants, speed studies, autonomous vehicle feasibility studies, etc. Provide transportation technical assistance to advance the implementation of State & Regional level ECOS/MTP and TIP projects and initiatives.	Delivery of transportation technical assistance to municipalities either with in-house staff or through consultants. Deliverables could include: speed studies; signal warrants; stop sign warrants; intersection capacity (LOS) analysis; sight distance studies; etc. At a regional and state level deliverables include: 1) Provide technical assistance to state and regional partners on a variety of transportation issues; 2) Assist with TPI meeting coordination and attend TPI meetings; 3) Participation in VTrans and FHWA recommended training; 4) Participation in various Legislative studies, task forces, councils, committees and state planning processes; modal plans; and other federal and state planning efforts; 5) Assist VTrans with municipal and public outreach and coordination for specific projects and initiatives; 6) Prepare the SFY 2020 TPI/VAPDA Performance Report that includes transportation performance measures; 7) Participate in Transportation flood resilience planning activities and workshops; and 8) Further evaluate identified Park&Ride sites at Exit 17 in Colchester.	Ongoing	\$ 86,097	\$ 154,975
56	2.3.6.7	Update to So. Burlington Transportation Impact Fee Ordinance	South Burlington	The City's Impact Fee Ordinance pertaining to transportation has not been updated since 2009. This project will update the Ordinance to account for non-vehicle projects more fully and to point to the CIP as the project list for future improvements.	Updated traffic impact fee ordinance for South Burlington		\$ 850	\$ 1,530
57	2.3.6.12	Williston Transportation Impact Fee Update	Williston	The town seeks assistance in updating and revising the transportation impact fee chapter of its Unified Development Bylaw. The current transportation impact fee was implemented in 2009 on work started in 2006. Many new or revised transportation projects have been identified and discussed as a result of subsequent planning work such as the Circ. Alternatives Task Force, the recent town plan update, and on-going work with VTrans and the CCRPC on developing a Transportation Improvement District in the Taft Corners area.	1. Report documenting impact fee determination; 2. Updated list of state and local transportation improvement projects and eligibility of impact fee funding; 3. Recommended revised impact fee schedule and funding share formula; and 4. Recommended text changes to existing town regulations.		\$ 366	\$ 658
58	2.3.6.14	Transportation Impact Fee Study (Winooski)	Winooski	Through this Transportation Impact Fee Study we will evaluate and provide the future foundation for infrastructure costs that may be attributed to growth and development. Additionally, this study will provide a regional assessment of what the market can bear, point to the City's Capital Improvement Plan's projects as the funding options for future fee revenues, and propose an ordinance for consideration by the City Council.	Finalized transportation impact fee proposal for consideration by the City Council.	12/19	\$ 4,220	\$ 7,597
59	2.3.6.15	Paving Analysis for Raceway Road and Packard Road-Jericho	Jericho	Inventory existing conditions of Raceway and Packard Roads, including soil borings. Based on existing conditions, identify improvements necessary to support paving those two roads. Develop a phased paving plan.	A phased paving plan for Raceway Rd and Packard Rd.	6/20	\$ 2,983	\$ 5,369

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3																
	2.3.4.33	\$ 4,596				PL	\$10,000									\$14,596
52																
	2.3.4.34	\$ 25,951		\$ -		PL	\$34,000									\$59,951
53																
	2.3.4.35	\$ 3,853		\$ -	\$ 15,000	PL										\$18,853
54																
	2.3.6	\$ 154,975		\$ 32,647	\$ 20,000	PL										\$207,622
55																
	2.3.6.7	\$ 1,530		\$ 10,032		PL	\$20,000									\$31,562
56																
	2.3.6.12	\$ 658				PL										\$658
57																
	2.3.6.14	\$ 7,597		\$ 30,271		PL	\$0									\$37,868
58																
	2.3.6.15	\$ 5,369				PL	\$13,000									\$18,369
59																

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	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
	2.3.6.16	South Burlington -Traffic Overlay District / Traffic Impact Fees Update - Phase II	South Burlington	The City and CCRPC are currently completing a project that overhauls the City's Traffic Overlay District and Traffic Impact Fees into a coordinated transportation regulatory system. In this Phase II, the City and CCRPC will work to link the results of this work directly to implementation projects identified through other studies completed in recent years. This may include updates to elements of scoping or corridor studies for prioritized improvements, as well as developing a traffic-reduction assignment to specific improvements. As discussed with CCRPC staff, this proposal would evolve as the Phase I project concludes in the current fiscal year.	Deliverables will be developed after the conclusion of the Traffic Overlay District/Traffic Impact Fees projects in FY19.	6/20	\$ 8,819	\$ 15,874
60								
	2.3.6.17	Lane Assignment Evaluation for Route 2A/Zephyr Road/Paul Street Intersection-Williston	Williston	Evaluate lane assignment and signal phasing plan at the Zephyr Rd/Route 2A/Paul St intersection in Williston. Evaluate traffic data to develop a report determining if the lane redesignation at this intersection is needed.	1) Evaluate traffic/signal data to determine whether a lane redesignation at this intersection is necessary; and 2) Evaluate the current ad develop a new timing plan if needed.	6/20	\$ 2,050	\$ 3,691
61								
	2.3.6.18	North Williston Road Traffic Calming Evaluation -Williston	Williston	The North Williston Rd Scoping study was completed in 2017, with the preferred alternatives being implemented in stages as funding is available. Phase I of the traffic calming measures were installed in 2018. These included: four way stop signs at Mountain View/Gov. Chittenden/North Williston Road intersection, yellow flashing curve sign, radar speed feedback sign, chevrons, and rumble strips. Rectangular rapid flashing beacons will be installed in the spring of 2019. This study will evaluate the Phase I traffic calming measures before continuing to Phase II of the installation of additional measures.	A report evaluating the Phase I traffic calming measures for the North Williston Road.	6/20	\$ 5,891	\$ 10,604
62								
	2.3.7	Bike Ped Planning - Local and Regional	Local/Regional	Assist VTrans and other state and regional partners with planning efforts related to walking and biking as needed. Provide advice/assistance to municipal planning efforts related to walking and biking.	1) Implementation of a comprehensive regional bike/ped planning program; 2) Participate in VTrans' On-Road Bicycle Facilities Plan and other initiatives as necessary; 3) Review and comment on work products generated by VTrans; 4) Staff will continue to assist Safe Routes to School, as needed, with general outreach, participation in School Travel Plan working groups, and support for data collection and monitoring; and 5) Implementation of a comprehensive local bike/ped planning program.	ongoing	\$ 24,566	\$ 44,220
63								
	2.3.8.19	So. Burlington Multi-site Recreation Path Scoping (4 sites)	South Burlington	Undertake scoping for up to 4 identified recreation path / sidewalk connections within the Capital Improvement Plan. The City's bike-ped committee has identified candidate projects for this scoping analysis.	1) Complete inventory of existing infrastructure for each location. 2) Develop recommendations and preliminary cost estimates for improvements for each location.	9/19	\$ 340	\$ 612
64								
	2.3.8.21	So. Burlington Multi-site Pedestrian Crossing & Bike Access	So. Burlington	The project would examine and scope possible improvements to four crossings to determine the feasibility and, as appropriate, necessary signalization required to implement the projects.	Conceptual plans for: Kennedy Dr/Twin Oak Dr; Williston Rd by Pillsbury Manor; Williston Rd/Kennedy Dr; and Williston Rd/Hinesburg Rd.	6/19	\$ 2,324	\$ 4,184
65								
	2.3.8.23	Lake Street Stormwater and Sidewalk Feasibility Study - Burlington	Burlington	Feasibility study for Lake Street to address stormwater issues and close the gaps in the sidewalk network on the street. These improvements will be incorporated into the City's anticipated paving of the street in 2020 or 2021.	Report detailing selected stormwater improvements treatments and a sidewalk preferred alignment.	6/20	\$ 5,620	\$ 10,116
66								
	2.3.8.24	Bikeway Connectivity, Pedestrian Safety, and Stormwater Management in the Old North End - Burl	Burlington	This project should evaluate options for low-stress bikeways that will connect the Battery Park shared use path, the Old North End Neighborhood Greenway, and the upcoming Lakeview Terrace and Depot Street Neighborhood Greenways. This may include options through Battery Park and on adjacent roadways, which could include but may not be limited to North Avenue, North Street, Front Street, Park Street, and Summer Street.	Report detailing the various options evaluated and the preferred alternative for low-stress bikeways in the Old North End.	6/20	\$ 10,943	\$ 19,697
67								
	2.3.8.25	River Road/Pleasant Valley Road Bicyclist Accommodation and Pavement Analysis (Underhill)	Underhill	The project will identify safety improvements for bicyclists and motorists who use River Road and Pleasant Valley Road, which tend to be high-traffic and high-speed roads, particularly during commute times. Inadequate, crumbling shoulders on these roadways create safety conflicts between bicyclists and motorists. Moreover, prior to 2018 resurfacing, the pavement was compromised with deep and persistent rutting creating an additional hazardous condition for bicyclists. The abbreviated lifespan of area resurfacing projects is taken to be an indication of a roadway subbase issue. The goals of this study would be to evaluate and recommend improvements for bicyclists and the roadway. Evaluation to include consideration of utilization of Irish Settlement Road (as opposed to Pleasant Valley Road) as the primary means for bicyclists reaching points north (Cambridge, Lamoille Rail Trail, etc.) of Underhill Center.	Report with recommended roadway cross-section that includes safe facilities for bicyclists. Condition of the base/sub-base of the roadway will also be investigated.	6/20	\$ 9,737	\$ 17,527
68								

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3																
	2.3.6.16	\$ 15,874				PL	\$15,000									\$30,874
60																
	2.3.6.17	\$ 3,691				PL	\$0									\$3,691
61																
	2.3.6.18	\$ 10,604				PL	\$0									\$10,604
62																
	2.3.7	\$ 44,220				PL										\$44,220
63																
	2.3.8.19	\$ 612				PL										\$612
64																
	2.3.8.21	\$ 4,184		\$817		PL	\$0									\$5,001
65																
	2.3.8.23	\$ 10,116				PL	\$25,000									\$35,116
66																
	2.3.8.24	\$ 19,697				PL	\$30,000									\$49,697
67																
	2.3.8.25	\$ 17,527				PL	\$50,000									\$67,527
68																

	A	B	C	F	G	I	AD	AE
	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
69	2.3.9	Intermodal Transportation Planning (Air, Rail, Ferry, Park and Ride, Freight)	Regional	Coordinated intermodal transportation planning including surface transportation connections for passengers and freight to air, rail, ferry, and park and ride facilities.	1) Facilitation of and participation in state and regional intermodal planning activities, including: Rail, Park & Ride and Freight projects/initiatives; and 2) Coordination with the Burlington International Airport.	ongoing	\$ 7,971	\$ 14,347
70	2.3.10	ITS (Intelligent Transportation Systems) & TSM (Transportation System Management)	Regional	Implement the 2016 Regional ITS Plan recommendations by enhancing capacity of the existing transportation network through signal optimization for selected high-volume corridors.	Conduct signal optimization for selected corridors as necessary. Participate in the VTrans managed project to upgrade traffic signal and communications infrastructure for 17 intersections on US7 (Shelburne Road).	ongoing	\$ 6,651	\$ 11,972
71	2.3.10.2	Real Time Traffic Information (separate grant)	Regional	In close coordination with the VTrans, the CCRPC will plan, design and implement advanced traffic monitoring systems (ATMS) for five corridors in the county to collect travel times and average vehicle speeds through anonymously tracking Bluetooth (BT) devices carried by motorists (cell phones) and vehicles.	Deployment of BT monitoring devices in five Chittenden County corridors to collect real time speed and travel time information which will be utilized by the VTrans ATMS and TIS systems through the State Traffic Operations Center (TOC).	6/22	\$ 9,275	\$ 16,696
72	2.3.10.4	Williston Traffic Signal Assessment	Williston	This study will evaluate signal equipment condition and communications capabilities at 4 signalized intersection along Marshall Avenue. Depending on results, a plan will be developed for signal upgrades at these intersections.	A report detailing signal equipment condition and communications capabilities at 4 signalized intersection along Marshall Avenue and a plan to upgrade these signals.	6/20	\$ 5,601	\$ 10,082
73	2.3.13	Corridor Planning & Coordination for Implementation Plan Advancement	Local/Regional	Participate in VTrans' Transportation Corridor Management Planning efforts. Coordinate with Municipalities, VTrans (as appropriate) and other stakeholders to advance corridor implementation plans for the following corridor studies: US 7, Shelburne Road (Burlington/So. Burlington/Shelburne); VT 15 (Essex, Essex Junction, Colchester, Winooski); Colchester Ave (Burlington); US 7 (Milton). Continued advancement of local and regional corridor studies.	1) Coordination with municipalities, modal partners, VTrans and other stakeholders regarding implementation of local and regional corridor plans; and 2) Participation in VTrans' Transportation Corridor Management Planning efforts.	ongoing	\$ 1,308	\$ 2,354
74	2.3.13.3	Winooski Avenue Corridor Study (Burl) Phases 2 & 3	Burlington	Phase 2: Complete a comprehensive transportation and land use corridor study for Winooski Avenue in Burlington (initiated in FY18), from Riverside Ave to Howard St, to develop multimodal transportation improvement strategies to address safety, capacity, and connectivity for all modes. The study will take into account recommendations from planBTV land use and walk/bike plans as well as consider economic growth and community enhancements in the study corridor. Phase 3: Parking Management Plan for North Winooski Ave/Old North End.	Phase 2: A final Winooski Avenue Corridor Plan that includes multimodal improvement strategies to achieve the community's vision and goals. Phase 3: Results of the parking management plan that will inform the short and long term multimodal improvements for North Winooski Avenue.	12/19	\$ 21,201	\$ 38,163
75	2.3.13.4	Chittenden County I-89 2050 Study (Regional)	Regional	This is the second year of a multiyear study. The broad intent of this study is to assess the safety, capacity, resiliency and other needs of Interstate 89 in Chittenden County; identify existing and future multimodal needs; develop and evaluate improvements strategies; examine transportation and land use impacts of new or expanded interchanges; determine asset management/maintenance needs; and develop an implementation plan for making investments.	Deliverables are based on the finalized I-89 Study scope of work.	6/21	\$ 43,573	\$ 78,431
76	2.3.13.5	Chittenden County I-89 2050 Study (VTrans Funding)	VTrans	This is the second year of a multiyear study. The broad intent of this study is to assess the safety, capacity, resiliency and other needs of Interstate 89 in Chittenden County; identify existing and future multimodal needs; develop and evaluate improvements strategies; examine transportation and land use impacts of new or expanded interchanges; determine asset management/maintenance needs; and develop an implementation plan for making investments.	Deliverables are based on the finalized I-89 Study scope of work.	6/21	\$ -	\$ -
77	2.3.16	Scoping Studies (Local and Regional)	Local/Regional	Continued advancement of local and regional scoping studies.	Coordination with municipalities, VTrans and other stakeholders regarding implementation of local and regional scoping studies.	ongoing	\$ 654	\$ 1,177
78	2.3.16.2	Railyard Enterprise Project (REP) Supplemental Scoping	Burlington	Complete the REP Supplemental Scoping Study.	REP Supplemental Scoping Report will include a comprehensive evaluation and risk assessment of Alternative 1B alignments and document Burlington's and VTrans' final decision whether to proceed with implementing a specific 1B alignment with state and local funding only.	12/19	\$ 1,962	\$ 3,531
79	2.3.16.16	East Allen Street Scoping (Winooski)	Winooski	This scoping project advances the planning efforts for East Allen Street conducted as part of the Winooski Transportation Master Plan and the Winooski Gateway Corridors Form Based Code. These planning efforts laid out a vision for increased safety and mobility for all roadway users, improved streetscape amenities, and enhanced economic development opportunities along the major gateway corridors in Winooski. This scoping study will develop alternatives and conceptual plans that fulfill the vision for this corridor.	Final scoping report with a locally preferred alternative(s) for the various corridor facilities.	12/19	\$ 4,631	\$ 8,337

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3																
	2.3.9	\$ 14,347				PL										\$14,347
69																
	2.3.10	\$ 11,972				PL										\$11,972
70																
	2.3.10.2		\$ 16,696			FHWA					\$16,696			\$100,000	\$116,696	\$116,696
71																
	2.3.10.4	\$ 10,082				PL	\$15,000									\$25,082
72																
	2.3.13	\$ 2,354				PL										\$2,354
73																
	2.3.13.3	\$ 38,163		\$ 56,790		PL	\$67,000									\$161,953
74																
	2.3.13.4	78,431		\$ 66,963	\$ 144,000	PL										\$289,394
75																
	2.3.13.5	-		\$ 37,666	\$ 81,000	FAFF				\$ 72,900						\$118,666
76																
	2.3.16	\$ 1,177				PL										\$1,177
77																
	2.3.16.2	\$ 3,531		\$ -		PL	\$7,000									\$10,531
78																
	2.3.16.16	\$ 8,337		\$ 8,276		PL	\$0									\$16,613
79																

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3								
80	2.3.16.17	Lower Village Supplemental Scoping (Huntington)	Huntington	This supplemental scoping will build on previous work completed in 2016 to address pedestrian, bicycle, bus, truck and vehicular traffic in Huntington's Lower Village. This study will develop conceptual alternatives endorsed by the Selectboard that address safety, mobility, stormwater and other identified issues in the study area.	Preferred alternative endorsed by the town Selectboard for the Huntington Lower Village.	12/19	\$ 1,591	\$ 2,864
81	2.3.16.18	Multiuse Path Connecting Williston to South Burlington - Supplemental Scoping	South Burlington/Williston	Conduct a detailed evaluation of the obstacles of the preferred alternative, identified in the 2006 & 2010 Scoping Studies, for a multiuse path connecting Williston and South Burlington over Muddy Brook. This study will focus on the alignment along Marshall Ave and will include evaluation of impacts on wetlands, right-of-way and archaeological sensitive areas, and permitting, among others.	Revised scoping report with detailed information on wetlands, right-of-way, historic, archaeological, permitting, and other identified issues.	6/20	\$ 6,130	\$ 11,034
82	2.3.16.19	Queen City Park Road Sidewalk Scoping	Burlington/South Burlington	Queen City Park Road is split between South Burlington and Burlington and connects residential, recreation and commercial land uses. Presently, sidewalk exists on the south side of QCPR, but a large ~700 ft gap is missing from the Champlain Water District to Central Avenue. Central Avenue is home to South Burlington's Red Rocks Park and its Red Rocks residential neighborhood.	Final scoping report with a preferred sidewalk alternative.	6/20	\$ 9,751	\$ 17,553
83	2.3.16.21	Colchester Avenue Protected Bike Lanes and East Avenue Intersection Improvements (Burlington)	Burlington	This is a scoping study to investigate safety issues at the Colchester Ave/East Ave intersection (High Crash Location) and develop alternatives to address these issues as well as investigate the feasibility of protected bike lanes along Colchester Avenue and other improvements to provide for safe travel of pedestrians and bicyclists at this intersection.	A report summarizing the scoping process and identifying the preferred alternatives.	6/20	\$ 13,550	\$ 24,389
84	2.3.16.22	Tanglewood Drive Shared-Use Path and Stormwater Scoping Project-Essex	Essex	This study will include scoping for a multiuse path and stormwater improvements along Tanglewood Drive. The Tanglewood Drive neighborhood currently lacks adequate infrastructure for bicyclists and pedestrians. Moreover, the roadway's 40-ft cross section contributes to significant stormwater runoff into a gully located at the end of Fern Hollow Road, which has caused significant erosion and has contributed to an increase in the sediment load to the Alder Brook watershed. This study will seek to identify alternatives to enhance safety for bicyclists and pedestrians, while also identifying opportunities to reduce the stormwater runoff from the transportation system.	A scoping report that identifies preferred alternatives for a pedestrian/bicycle facility and stormwater treatments, including conceptual plans and planning level cost estimates of the alternatives.	6/20	\$ 7,207	\$ 12,972
85	2.3.16.23	Richmond Road Intersection Scoping - Hinesburg	Hinesburg	Conceptual plans to modify the intersection of Richmond Road, North Road, and Texas Hill Road, and reclaim the curved roadway and associated parking area to serve as public space. Existing GMT transit stop to be retained. Possible public space opportunities could include a playground with benches and tree plantings for an underserved part of the community, and a terrific terminus for the future Richmond Road sidewalk (per 2016 CCRPC-funded feasibility study). Project elements: a local concerns meeting, design options by a landscape architect, a follow up public meeting to present options, a final report, and a cost estimate.	1) Community involvement to spur engagement and understanding of needed safety and public space improvements; 2) Final report assessing alternatives – both for intersection redesign and for public space improvements; 3) Conceptual plans; and 4) Planning level cost estimates.	6/20	\$ 11,879	\$ 21,382
86	2.3.18	Transportation Model - Ongoing Upgrades and Model Runs	Regional	1. Enhancements and updates to the travel demand model; 2. On-call assistance from RSG on modeling issues and projects.	1) Updated travel demand model as needed; and 2) Model runs upon request from VTrans and municipalities for projects not included in the UPWP.	ongoing	\$ 2,917	\$ 5,250
87	2.3.19	Transportation Improvement Program (TIP)	Regional	Process amendments for the FY2019-2022 TIP and develop the new FY2020-2023 TIP. Complete the 2021 Capital Program prioritization. Review progress of planned and scoped projects in the county. Continue to participate in the development and testing of the new VTrans project prioritization methodology (VPSP2).	1) TIP amendments as needed; 2) CCRPC staff will provide VTrans regional priorities for transportation projects based upon a list provided by VTrans; 3) Develop FY2020-2023 TIP; 4) Aid in facilitation of STIP hearing; 5) Test new VTrans prioritization methodology and provide feedback; and 6) Develop the FY20 Annual Listing of Projects obligating Federal Funds.	ongoing	\$ 30,958	\$ 55,724
88	2.3.21	Transportation DIRECT COSTS	Regional	Purchase of direct cost eligible transportation program services and goods such as training, travel, work shop expenses, traffic counter equipment, etc.	1. Acquisition of transportation program direct cost services and goods.	ongoing	\$ -	\$ -
89	2.4	Transportation Implementation						
90	2.4.2	Municipal Project Management Services (Separate Grants)	Various municipalities	Project management services for various municipalities. MPM manages and coordinates all project activities and monitor all aspects of project development on behalf of the Municipality while acting as liaison between the Municipality, VTrans, consultants and/or contractors as necessary.	See deliverables for individual MPM Projects.	ongoing	\$ -	\$ -

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3																
	2.3.16.17	\$ 2,864		\$ 9,252		PL	\$0									\$12,116
80																
	2.3.16.18	\$ 11,034			\$ 30,000	PL										\$41,034
81																
	2.3.16.19	\$ 17,553			\$ 40,000	PL										\$57,553
82																
	2.3.16.21	\$ 24,389			\$ -	PL	\$87,184									\$111,573
83																
	2.3.16.22	\$ 12,972			\$ -	PL	\$39,000									\$51,972
84																
	2.3.16.23	\$ 21,382			\$ -	PL	\$30,000									\$51,382
85																
	2.3.18	\$ 5,250		\$ 23,581	\$ -	PL										\$28,831
86																
	2.3.19	\$ 55,724				PL										\$55,724
87																
	2.3.21	\$ -				PL			\$ 35,000							\$35,000
88																
89	2.4															
	2.4.2		\$ -			MUNI					\$0				\$0	\$0
90																

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3								
91	2.4.2.3	Municipal Project Management Services - Underhill	Underhill	CCRPC staff acts as a Municipal Project Manager (MPM) for the VT Route 15 sidewalk design and construction project in Underhill which is 80% funded through a VTrans Bicycle and Pedestrian grant award.	Activities include, but not limited to the following: review and monitor a master schedule, permits and approvals; assist the municipality in all right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness; and provide regular progress reports to Municipality and VTrans.		\$ 2,983	\$ 5,369
92	2.4.2.4	Municipal Project Management Services - Hinesburg	Hinesburg	CCRPC staff acts as a Municipal Project Manager (MPM) for the Village South Sidewalk design and construction project in Hinesburg which is 80% funded through a VTrans Bicycle and Pedestrian grant award.	Activities include, but not limited to the following: review and monitor a master schedule, permits and approvals; assist the municipality in all right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness; and provide regular progress reports to Municipality and VTrans.		\$ 1,989	\$ 3,579
93	2.4.2.5	Municipal Project Management Services - Shelburne	Shelburne	CCRPC staff acts as a Municipal Project Manager (MPM) for the Irish Hill Road sidewalk and Pedestrian Bridge design and construction project in Shelburne which is 80% funded through a VTrans Bicycle and Pedestrian grant award.	Activities include, but not limited to the following: review and monitor a master schedule, permits and approvals; assist the municipality in all right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness; and provide regular progress reports to Municipality and VTrans.		\$ 5,966	\$ 10,738
94	3.0	MITIGATION & WATER QUALITY						
95	3.1	Hazard & Natural Resource Protection						
96	3.1.5	604(B) Water Quality Project	Regional	Annual small water quality grant with slightly different focus from year to year.	Work to prioritize projects in DEC Watershed Projects Databased, determine continued interest in same, develop more thorough project descriptions and conduct GIS analysis and coordination of projects vis-à-vis the Clean Water Road Map. Deliverables include: Counts of projects entered directly into the Watershed Projects Database, or completed and error-checked "batch import files." Complete "batch import files" to update data on existing WPD projects such as prioritization, level of continued interest, more thorough project descriptions and analysis of the project relative to information in the Clean Water Road Map.	8/19	\$ 2,039	\$ 3,670
97	3.2	Stormwater/Non-point Source Program						
98	3.2.2	Water Quality - Non-transportation	Regional	Monitoring of and reporting to munis on impacts of Act 138, Water Quality financing mechanisms, Lake Champlain TMDL, etc.	1. Participation in meetings, monitoring and reporting on policies and programs. 2. Participation in meetings and discussion to facilitate desired partnerships between RPCs, municipalities and non-profits related to Water Quality improvements.	ongoing	\$ 10,953	\$ 19,715
99	3.2.2.1	Regional Stormwater Education Program (RSEP) & Chittenden County Stream Team (CCST)	Regional	Serve as Lead Agency to implement programs described in an MOU between CCRPC and twelve MS-4 (Municipal Separate Storm Sewer Systems) permittees in County to meet a portion of permit obligations.	1. Provide technical assistance to MS4 Subcommittee of the Clean Water Advisory Committee. 2. Manage subcontractor(s) selected to implement social marketing campaign to assure permittee compliance with Minimum Measure #1, Public Education and Outreach. 3. Manage subcontractor(s) selected to implement programming to assure permittee compliance with Minimum Measure #2, Public Involvement and Participation.	ongoing	\$ 2,548	\$ 4,587
100	3.2.2.5	Water Quality - Basin Planning & Outreach	Regional	Non-transportation related TMDL assistance to municipalities. Education and training on best practices. Involvement in basin planning processes, including consideration of municipal projects and priorities.	1. Provide technical assistance to Clean Water Advisory Committee. 2. Serve as grant administrator on behalf of VAPDA for its umbrella grant with VT-DEC concerning outreach on Vermont Clean Water Act. 3. Conduct outreach efforts to municipalities to encourage adoption of programs and policies to improve water quality. 4. Participate with VT-DEC staff on development of and implementation of Tactical Basin Plans (Lamoille, Winooski and Northern Direct-to-Lake) and facilitate municipal review and input and municipal prioritization of projects. Current contract ends 8/31/17 with a follow-on contract anticipated to be starting in August or September 2017.	9/19	\$ 14,574	\$ 26,233
101	3.2.3	Water Quality - Transportation (Regional)	Regional	General CCRPC staff activities assisting municipalities and participating in VTrans and DEC transportation related, stormwater and other clean water initiatives. Consultant assistance in developing conceptual plans and cost estimates for high priority Road Erosion Inventory (REI) sites for Municipal Roads General Permit (MRGP) compliance. Conceptual plans would contain geographic locations, extent, and detailed schematics or examples of various stormwater mitigation infrastructure techniques that will assist in meeting MRGP standards and mitigate roadway stormwater erosion. Prepare initial Storm Water Master Plan (SWMP) for each municipality and incorporate SWMP projects in 5+ year capital/transportation improvement program. On call assistance for small water quality projects.	1) Provide assistance, education and training to municipalities related to transportation/stormwater issues; 2) Participation in Clean Water initiatives; 3) Assist towns with road erosion inventories (REI) and prioritization for MRGP compliance; 4) Update REIs based on work conducted by municipalities; and 5) Continue to develop conceptual plans and budgets for high priority REI sites for Chittenden County municipalities.	ongoing	\$ 48,199	\$ 86,759

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3																
91	2.4.2.3		\$ 5,369			MUNI					\$5,369				\$5,369	\$5,369
92	2.4.2.4		\$ 3,579			MUNI					\$3,579				\$3,579	\$3,579
93	2.4.2.5		\$ 10,738			MUNI					\$10,738				\$10,738	\$10,738
94	3.0															
95	3.1															
96	3.1.5		\$ 3,670			ANR					\$3,636				\$3,636	\$3,636
97	3.2															
98	3.2.2		\$ 19,715			ACCD						\$19,715			\$19,715	\$19,715
99	3.2.2.1		\$ 4,587			MUNI					\$4,587	\$0			\$4,587	\$4,587
100	3.2.2.5		\$ 26,233			ANR					\$26,233	\$0	\$223,767	\$250,000	\$250,000	\$250,000
101	3.2.3	\$ 86,759			\$ 60,000	PL										\$146,759

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102	3.2.3.20	Water Quality - Transportation (Local Projects)	Individual Municipalities	Conduct scoping for non-MRGP transportation related water quality municipal projects.	Conceptual plans that address stormwater/transportation issues on municipal roads.	ongoing	\$ -	\$ -
103	3.2.3.21	MRGP Improvement Plan-Jericho	Jericho	Develop a 10-yr plan to improve hydraulically connected road segments which do not currently meet MRGP standards. Ensure that the methodology is applicable for other rural municipalities.	A 10-year plan that prioritizes REI sites in Jericho and develops conceptual improvements and costs.	6/20	\$ 1,729	\$ 3,112
104	3.2.3.22	Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 1 (Burl)	Burlington	This project would cover Phase 1 (Wards 5 & 6) of a multi-year effort to create a comprehensive condition inventory of the City's right-of-way, to determine the feasibility of implementing stormwater retrofits to treat and manage stormwater runoff from City streets. This inventory would allow Burlington's Stormwater Program to coordinate, plan, and execute retrofits ahead of other City transportation and asset management projects. This data will further allow us to be nimble in implementing the City's Integrated Plan.	1) Interactive base map of existing data using ArcGIS Online. 2) Determine areas for initial utility assessment and collection of GPS points, highlight areas for assessment in AGOL, confirm locations with Burlington DPW. 3) Complete initial review of available data bases including but not limited to ANR Resource Atlas and VT Hazardous Sites to identify potential contamination concerns at assessment locations. 4) Initial utility assessment (via DigSafe), collection of GPS points for assessment locations. 5) Conduct or coordinate soil augers - to include observations on soil conditions, infiltration testing, documentation of depth to GW or bedrock (where applicable). 6) Compile data into an interactive map using ArcGIS Online. 7) Draft and final map tool approved by Burlington DPW.	6/20	\$ 2,419	\$ 4,354
105	3.2.3.23	Essex Stormwater CCTV Inspection	Essex Town	The Town doesn't have a complete assessment of the condition of old metal and aluminum pipes in the Town. The areas selected above were constructed between the 1960s and 1980s and consist of the pipes originally installed while the development was constructed. The areas selected are rated and based on known deficiencies and maintenance and repair records. It is imperative that the Town understand the condition of the pipes for future financial planning. The project consists of hiring a consultant to use a camera to televise the pipes in the project location and to generate a condition assessment report that the Town will then use to create a stormwater infrastructure replacement plan, to be used in both operational and capital infrastructure planning.	Condition assessment and digital video in PACP protocol for the stormwater pipes in the selected areas in the town.	6/20	\$ 1,842	\$ 3,316
106	3.2.3.24	Essex Jct Stormwater CCTV Inspection	Essex Junction	The Village has determined the need for an assessment of the condition of the stormwater pipes in our MS4 permitted area. The areas selected have not been televised, are known to have some developing deficiencies, recent problems or concerning repair records. The project would consist of hiring a consultant to televise the stormwater pipes in the selected areas and create a condition assessment report in PACP standards. The Village would then use the assessment to guide future stormwater improvement project planning including a schedule for replacement of deficient pipes as part of capital and operational planning.	Condition assessment and digital video in PACP protocol for the stormwater pipes in the selected areas in the Village.	6/20	\$ 1,842	\$ 3,316
107	3.2.3.25	Town of Williston Phosphorus Control Plan	Williston	The Town of Williston is requesting funding to hire a consultant to prepare the initial (first phase) town-wide Phosphorus Control Plan (PCP). The main component of such a Plan will be to identify eligible opportunities for reductions in the amount of phosphorus discharging to Lake Champlain and her tributaries. At a minimum, the PCP shall be designed to achieve a level of phosphorus reduction equivalent to the reduction targets required for Williston's developed lands as put forth in the Lake Champlain TMDL.	Development of a final, approved by the town, Phosphorus Control Plan (PCP)	6/20	\$ 1,784	\$ 3,211
108	3.2.3.26	City of Winooski Phosphorus Control Plan	Winooski	MS4 communities within the Lake Champlain Basin are required to complete a Phosphorus Control Plan for developed lands within their municipality. We are proposing to perform a study focused on the transportation network stormwater runoff to support the full study. The goal would be to provide a plan for the City to achieve phosphorus reduction targets for the City's impervious transportation network. The scope would include a report with mapping/modeling to identify existing transportation-related stormwater BMPs and good-housekeeping practices with modeled credits. The report would also include potential concept-level transportation BMP projects with corresponding phosphorus credit modeling.	Development of a final, approved by the City, Phosphorus Control Plan (PCP)	6/20	\$ 1,784	\$ 3,211
109	3.2.3.27	Inspection and Inventory of Existing Stormwater System (Winooski)	Winooski	The proposed work includes inspection, condition assessment and updating GIS layers for the City's stormwater drainage system within the roadway network. The data will be used to better manage the City's transportation capital planning program and support water quality improvement planning. The work should include visual inspection using zoom camera technology. Results would be analyzed to determine replacement, rehabilitation, or maintenance needs. Deliverables would also include updated GIS layers with physical asset details and condition data.	Condition assessment, digital video inspection data, and updated GIS layers for stormwater pipes inspected in the City.	6/20	\$ 2,862	\$ 5,151

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3																
102	3.2.3.20	\$ -	\$ -	\$ 22,690		PL	\$5,000									\$27,690
103	3.2.3.21	\$ 3,112	\$ -			PL	\$10,000									\$13,112
104	3.2.3.22	\$ 4,354	\$ -			PL	\$70,000									\$74,354
105	3.2.3.23	\$ 3,316	\$ -			PL	\$45,000									\$48,316
106	3.2.3.24	\$ 3,316	\$ -			PL	\$45,000									\$48,316
107	3.2.3.25	\$ 3,211	\$ -			PL	\$50,000									\$53,211
108	3.2.3.26	\$ 3,211	\$ -			PL	\$19,000									\$22,211
109	3.2.3.27	\$ 5,151	\$ -			PL	\$75,000	\$ -								\$80,151

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3								
110	3.2.3.28	Stormwater Project Conceptual Design (Richmond)	Richmond	The goal of this study is to update conceptual plans to address stormwater runoff from I-89 that is creating erosion issues in and around the Camels Hump Middle School property. This project was identified in the most recent Richmond Stormwater Master Plan.	Technical Memo and updated conceptual plans.	6/20	\$ 1,529	\$ 2,752
111	3.2.3.29	Jericho Bolger Hill Drainage Improvements	Jericho	This scoping study will develop alternatives to address significant erosion on Bolger Hill Road that occurs on the road surface during rain events leading to washed out gravel in Jericho Center Circle	Scoping report with a preferred alternative that addresses erosion on Bolger Hill Road.	3/20	\$ 510	\$ 917
112	3.2.3.30	Westford Town Green Stormwater Assessment	Westford	This is a technical assistance project to assist Westford to identify stormwater problems and evaluate issues with existing infrastructure and water quality, as they relate with future Green expansion plans.	A memorandum summarizing the Town's primary concerns, the nature and magnitude of the problem areas from a water quality and maintenance/nuisance standpoint on the Green, and general feasibility of addressing the problems. The memo will also provide recommendations for next steps and potential grant funding sources.	3/20	\$ 255	\$ 459
113	3.2.3.31	Jericho Road Conceptual Plans (Richmond)	Richmond	This project includes the evaluation of six hydrologically connected road segments that have erosion issues along Jericho Road in Richmond.	Concept plans and cost estimates to bring the hydrologically connected road segments into compliance with the Municipal Roads General Permit (MRGP).	12/19	\$ 368	\$ 663
114	3.2.8	Milton Municipal Stormwater Master Plan	Regional	Assist municipalities in developing multi-town stormwater master plans	The SWMP will identify projects to address stormwater runoff concerns degrading water quality in the following discrete areas: <ul style="list-style-type: none"> • Parcels on Town of Milton owned lands subject to Phosphorus Control Plan (PCP) requirements of pending 2018 revised MS4 permit; • Other urban/developed land parcels located within high phosphorus-loading catchments identified in the Clean Water Roadmap especially those draining to hydrologically-connected municipal road segments subject to PCP; • the Allen (Petty) Brook watershed (so as to keep the brook from being added to the 303d list for stormwater); and • Streeter Brook watershed and Tributary #4 watershed Above Landfill (including Stacy St. area) Subject to the priorities above, the Plan would also assess water quality concerns in areas in the Town that currently have or are designated for commercial, high and medium density residential and industrial development such as: the Beaverbrook residential area, areas of the US Route 7 corridor out of the VTRANS right-of-way, the Husky area on North Road, and the area along Railroad Street.	8/19	\$ 714	\$ 1,284
115	3.2.9	Vermont Municipal Clean Streets Phosphorus Credit Project	DEC	The CCRPC will serve as the fiscal agent for a cooperative project between several municipalities, the Vermont DEC and the US Geological Survey to implement the Vermont Municipal Clean Streets Phosphorus Credit Project, which will serve to reduce phosphorus, sediment and other pollutants from urban streets in Barre City, Burlington, Essex Jct., Essex, Montpelier, St Albans City, Shelburne, South Burlington, and Winooski, serving the dual purpose of protecting the State's water quality and supporting the Grantee's goal to assist its partner municipalities and contribute to efforts that result in the development and implementation of plans that support sustainable development and improve the region's quality of life and environment.	* assess 400 acres (410 road miles) for street stormwater pollution and will gather new information on nutrient and sediment sources contributing to street runoff * characterize the level of total phosphorus (TP), total nitrogen (TN), and total organic carbon (TOC) in municipal street solids found in each of the above named regions. * craft 9 Clean Street Municipal Plans that will provide guidance to municipalities on nutrient sources, recommended best management practices to efficiently and effectively reduce those sources and will result in the following two credit incentive programs to maximize efforts to manage nutrients and sediments on municipal curbed streets: (1) An individual municipal interim phosphorus credit, based on all relevant post-2010 street best management practices employed by the municipality, which will be incorporated into any required municipal phosphorus control targets for existing municipal separate storm sewer system (MS4) permittees. (2) A long-term phosphorus credit and plan incorporated into the required MS4 Phosphorus Control Plans (PCPs) for enhanced (post 2017) street cleaning practices that are adopted/implemented by the municipality based on recommendations of this study. * develop cumulative nutrient and sediment load-reduction credits for street cleaning and other street cleaning methods (SCMs) in order to help cities and towns meet the Lake Champlain Total Maximum Daily Load (TMDL) phosphorus reduction requirements, municipal separate storm sewer system (MS4) regulations, and reduce sediment in stormwater runoff to eleven impaired watersheds. * provide a detailed urban forest cover analysis for the street corridors being cleaned and will assure that the results of this project and any ancillary products created (maps, model scenarios, load reduction estimates, and database) will be documented as a USGS report, data release, or journal article.	11/19	\$ 255	\$ 459

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	BE	BN	BO	BQ	BR	BS	BT
3	Task #	Trans. Related staff cost	Planning Related staff costs	Total Carry forward from FY19	Trans. Consultants Regionally Matched	Funding Source	Consultant Costs Match with Local Funding	GMT	Trans. Direct Expense	Other Trans Funds	Fed/State/Muni Contract - Staff Costs	ACCD - Staff Costs	Muni Contribution	Planning Direct Costs	Total Planning FY20	GRAND TOTAL
110	3.2.3.28	\$ 2,752	\$ -			PL	\$4,523									\$7,275
111	3.2.3.29	\$ 917	\$ -			PL	\$16,755									\$17,672
112	3.2.3.30	\$ 459	\$ -			PL	\$2,250									\$2,709
113	3.2.3.31	\$ 663	\$ -			PL	\$2,000									\$2,663
114	3.2.8		\$ 1,284			ANR					\$ 1,284			\$15,000	\$16,284	\$16,284
115	3.2.9		\$ 459			ANR					\$ 459			\$0	\$459	\$459

	A	B	C	F	G	I	AD	AE
3	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
116	3.2.10	WQ Project Development: Direct-to-Lake and Lamoille Basins	DEC	Through a subgrant from Northwest RPC, this funding will support efforts to pursue water quality improvement projects that will restore and protect Vermont's waters from nutrient loading and sediment pollution in the Lamoille River (Basin7), and the Northern Lake Champlain (Basin 5).	Development of 1-3 projects in Chittenden County with details on potential water quality benefits, potential resource or permitting constraints, and recommend next steps to bring projects to final design and construction.	4/20	\$ 1,529	\$ 2,752
117	3.2.11	Project Scoping for 3+ Acre Parcels	WCA	Through a subcontract from Watershed Consulting Associates (WCA), CCRPC staff will assist WCA by working with municipalities and private landowners to develop partnerships to comply with the stormwater general permit requirements for parcels with 3 or more acres of impervious cover. Several sites within Chittenden County will be selected for 30% design that contain 3+ impervious acreage sites. Proposed designs will maximize phosphorus reductions in a cost-effective manner, prioritize infiltration practices where feasible, and incorporate green stormwater infrastructure (GSI). These practices will involve management of additional non-jurisdictional impervious cover abutting the regulated 3-acre sites. As part of the development of these designs, public-private partnerships (P3) will be created to improve water quality locally and across the basin.	A summary of the process and methods used to arrive at the selected municipalities and priority sites including WCA recommendations for an implementation schedule. A brief narrative describing the proposed stormwater treatment practices and anticipated benefits to water quality and hydraulics at each project location will be included.	9/20	\$ 1,529	\$ 2,752
118	3.3.1.1	Water Quality Project Development & Implementation - Block Grant - Williston - Old Stage Estates	DEC	Management of water quality construction projects.	Construction projects to be determined through application and coordination with SWRPC and DEC.	7/19	\$ 510	\$ 917
119	3.3.1.3	Water Quality Block Grant - SB Pond B	DEC	Management of water quality construction projects.	Construction projects to be determined through application and coordination with SWRPC and DEC.		\$ 293	\$ 528
120	3.3.1.4	Water Quality Block Grant - SB Pond 3	DEC	Management of water quality construction projects	Construction projects to be determined through application and coordination with SWRPC and DEC.		\$ 242	\$ 436
121	3.3.1.5	Water Quality Block Grant - Underhill Town Office Bioretention	DEC	Management of water quality construction projects	Construction projects to be determined through application and coordination with SWRPC and DEC.		\$ 217	\$ 390
122	3.3.1.6	Water Quality Block Grant - Williston LIRD, Beebe Lane Drainage	DEC	Management of water quality construction projects	Construction projects to be determined through application and coordination with SWRPC and DEC.	12/19	\$ 64	\$ 115
123	3.3.1.7	Water Quality Block Grant - Winooski Pine Grove Pond	DEC	Management of water quality construction projects	Construction projects to be determined through application and coordination with SWRPC and DEC.	12/19	\$ 2,548	\$ 4,587
124	3.3.2	Grants in Aid Pilot Program	DEC	The purpose of the Grants in Aid Pilot Program is to provide funding for municipalities to implement Best Management Practices (BMPs) on municipal roads to address water quality issues ahead of the forthcoming DEC Municipal Roads General Permit (MRGP). The CCRPC will assist Chittenden County municipalities that apply and receive Grants in Aid funds in FY20.	CCRPC assistance might include but not limited to: 1. Provide maps and road erosion inventory data on municipally owned hydrologically connected roads; 2. Assist municipalities to select priority project locations and BMPs to bring road segments into full compliance with MRGP standards; 3. Attend pre-construction site visits and hold post-construction meetings to document completed conditions; and 4.Coordinate with NRPC who serves as the grant program administrator.	ongoing	\$ 8,024	\$ 14,443
125	4.0	RURAL INVESTMENT						
126	4.1	Habitat Preservation						
127	5.0	HEALTH & SAFETY						
128	5.1	Safety - Transportation						
129	5.1.1	Traffic Alert Program	Regional	Coordinate contracting process with consultant; monitor and assist with issues and challenges.	Implementation of summer/fall 2019 and spring 2020 Traffic Alert Program.	ongoing	\$ 8,649	\$ 15,568

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3																
116	3.2.10		\$ 2,752			ANR					\$ 2,752				\$2,752	\$2,752
117	3.2.11		\$ 2,752			ANR/WCA					\$ 2,752				\$2,752	\$2,752
118	3.3.1.1		\$ 917			ANR					\$917			\$0	\$917	\$917
119	3.3.1.3		\$ 528			ANR					\$528			\$0	\$528	\$528
120	3.3.1.4		\$ 436			ANR					\$436			\$0	\$436	\$436
121	3.3.1.5		\$ 390			ANR					\$390			\$14,000	\$14,390	\$14,390
122	3.3.1.6		\$ 115			ANR					\$115			\$2,000	\$2,115	\$2,115
123	3.3.1.7		\$ 4,587			ANR					\$4,587			\$70,000	\$74,587	\$74,587
124	3.3.2					ANR					\$14,443				\$14,443	\$14,443
125	4.0															
126	4.1															
127	5.0															
128	5.1															
129	5.1.1	\$ 15,568	\$ -			PL										\$15,568

	A	B	C	F	G	I	AD	AE
	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
130	5.1.2	Transportation Safety	Regional	Enhance travel safety in the County by assisting municipalities with safety reviews on local streets. Work with VTrans and the regional/local stakeholders to identify specific regional concerns based on data. Work with VTrans and the VHSA to plan half/full day workshops, to include outreach, marketing, planning the agenda, and facilitating the event. Work with VHSA to distribute information and data to the public on important transportation issues as identified by the data. Coordinate with VTrans in their ongoing safety programs including participation in RSARs, SLRS and HSIP programs. Conduct safety studies for municipalities. Participate in the Vermont Highway Safety Alliance (VHSA).	1) Participation in VHSA's task forces, events and initiatives; 2) Staff will coordinate all aspects of Road Safety Audit Reviews with VTrans and municipal staff, review and supplement crash data provided by VTrans for the region, and solicit local input; 3) Participate in Strategic Highway Safety Plan updates as necessary; 4) Work with VTrans and the VHSA to plan a workshop on transportation safety in the fall of 2019.	ongoing	\$ 4,945	\$ 8,900
131	5.2	Safety/Emergency Management						
132	5.2.1	Emergency Management Planning Grant (EMPG)	Regional	Provide planning, technical assistance and recovery efforts to towns. Offer trainings and support.	1. Update LEOPS annually. 2. Assist with HMGP applications, including BCA, as requested. 3. Use HSEEP in planning and exercise development. 4. Provide and host trainings. 5. Provide technical assistance for grant applications, planning and recovery efforts. 6. Assist towns with planning initiatives. 7. Promote ICS and other emergency management trainings.	9/20	\$ 35,545	\$ 63,981
133	5.2.4	Local Emergency Planning Committee (LEPC)	Regional	Manage listserv, agenda, presentations, and meetings	1. Handle all administrative aspects of committee meetings and activities. 2. Solicit presentations from state/local and national orgs. 3. Communicate all relevant information, resources and training opportunities. 4. Host trainings and meetings.	ongoing	\$ 4,107	\$ 7,392
134	5.2.4.1	Local Emergency Response Plans	Regional	Supplemental LEPC grant to develop an Emergency Response Plan.	Develop an emergency response plan that will compile regionwide information on risks and emergency management capabilities to provide useful information to local governments, emergency services, emergency management directors, mutual aid systems and other allied agencies.	12/20	\$ 5,959	\$ 10,727
135	5.2.7	DEMHS - Response & Recovery MOU	Regional	This MOU ensures that RPC staff are 'on call' and available to assist the State if and when needed for natural or man made incidents or disasters. This might involve acting as a local liaison with our member municipalities, contacting them to learn the extent of any damage that might have occurred, and what help, if any, they may need in managing the situation both during the initial response phase of an incident, and also in the recovery phase afterward.	When needed, staff will contact municipal officials on several occasions to check in, and then to summarize and communicate this information and local needs to appropriate State officials.	as needed	\$ 3,127	\$ 5,629
136	5.3	Health						
137	5.3.1	Regional Prevention Partnership	Regional	Assist area organizations with preventing and reducing drug and alcohol use and abuse in the region.	1. Contract with area organizations to complete drug and alcohol prevention and reduction activities.	TBD	\$ 10,459	\$ 18,827
138	6.0	EDUCATION						
139	7.0	FINANCE AND GOVERNANCE						
140	7.1	Coordinated Data & GIS Programming						
141	7.1.1.1	South Burlington Bicycle-Pedestrian Mapping	South Burlington	South Burlington Bicycle-Pedestrian mapping: prepare a coordinated map of how gaps in the present infrastructure will be closed and direct guidance to the development review process on what should be provided to the City at the time of development for parcels along proposed routes.	South Burlington Bicycle-Pedestrian Infrastructure Gap Map		\$ 427	\$ 768
142	7.1.1.2	Online mapping & data	Regional	To provide new and maintain existing online resource mapping tools. Work to present the 2018 ECOS Plan in a more user friendly format.	1. Continue to refine ChittendenCountyVT online map (ECOS plan) and other online maps. 2. Work with VCGI to update our data in ESRI's World Topographic Map. 3. Develop additional online maps as requested. 4. ECOS Plan regional analysis, data in an online format.	Ongoing	\$ 37,250	\$ 67,049
143	7.1.1.3	Municipal Technology Hosting	Colchester, Winooski	Provide GIS mapping services for integration into Colchester's online permitting software and Winooski's asset management software.	Update and maintain online map services for Colchester and Winooski.	Ongoing	\$ 2,668	\$ 4,802
144	7.1.1.4	Watershed Resiliency Mapping	Regional	This project would replicate the project that VTrans conducted to help identify road segments, bridges and culverts that are vulnerable to flood and erosion damages. Critical locations will be pinpointed and mitigation options on the transportation network will be identified. The deliverable will be a web-based application to display risk information. This is proposed to be conducted for one watershed in Chittenden County.	Web-based map for the selected watershed that identifies road segments, bridges and culverts that are vulnerable to flood and erosion damages and also identifies mitigation options for critical locations.	6/20	\$ 6,820	\$ 12,275

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3																
	5.1.2	\$ 8,900	\$ -			PL										\$8,900
130																
131	5.2															
	5.2.1		\$ 63,981			DEMHS					\$63,981	\$0			\$63,981	\$63,981
132																
	5.2.4		\$ 7,392			DEMHS					\$4,000	\$3,392		\$500	\$7,892	\$7,892
133																
	5.2.4.1		\$ 10,727			DEMHS					\$10,727	\$0		\$0	\$10,727	\$10,727
134																
	5.2.7		\$ 5,629			DEMHS					\$5,629	\$0			\$5,629	\$5,629
135																
136	5.3															
	5.3.1		\$ 18,827			VDH					\$16,815	\$2,012		\$148,421	\$167,248	\$167,248
137																
138	6.0															
	7.0															
139																
	7.1															
140																
	7.1.1.1	\$ 768				PL										\$768
141																
	7.1.1.2	\$ 67,049	\$ -			PL										\$67,049
142																
	7.1.1.3		\$ 4,802			MUNI					\$4,000				\$4,000	\$4,000
143																
	7.1.1.4	\$ 12,275	\$ -		\$ 10,000	PL			\$ -							\$22,275
144																

	A	B	C	F	G	I	AD	AE
	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
145	7.1.2	Data Development & Maintenance & GIS Programming	Regional	Continue to develop and maintain the GIS data library. Transportation Data Collection including infrastructure inventories and traffic counts (as requested by municipalities or stated in the TPI Guidance), Town Highway Major Collector HPMS & MIRE Data Programs, and National Highway System (NHS) review and update. Provide GIS services and assistance.	1) Update of Housing points data; 2) Update of Commercial/Industrial Sites data; 3) Update bike/ped data; 4) Update of infrastructure inventories (culverts, signs, sidewalks, etc.); 5) Updates to municipal zoning and regional future land use data as needed; and submit updates to VCGI annually; 6) Update of TIP GIS data and maps; 7) Updates and/or data development as needed or requested; 8) Conduct traffic counts as requested by municipalities and provide all relevant traffic data to VTrans by the required deadline; 9) Report highway improvement data for TH Major Collectors (HPMS) and MIRE data to VTrans at the end of each calendar year; 10) Collect and provide Bike, Pedestrian and Park & Ride count data to VTrans, based on the latest TPI Guidance; 11) Update vtculvert.org and provide annual summary of bridge & culvert inventories to VTrans as directed by TPI Guidance; 12) Update data for inclusion in ESRI's World Topographic Basemap; 13) Review 2020 Census materials as needed; 14) GIS services (maps, data, technical assistance) to member municipalities, state agencies, regional partners and general public as requested; 15) Coordinate with VTrans and other partners, as appropriate, on expanding the Transportation Flood Resilience Planning Tool (TRPT) to a watershed in the region.	ongoing	\$ 160,274	\$ 288,493
146	7.1.3	VT Online Bridge & Culvert Inventory Tool (VTCulverts)	Regional	Continue to maintain, enhance and provide technical assistance for user's of the VOBCIT program (www.vtculverts.org).	1. Work with project partners to continue to improve and enhance the VOBCIT website. 2. Provide technical support to users of the website. 3. Provide Training to municipal staff (public works, road foremen) on using VOBCIT. 4. Input updated bridge and culvert inventories into vtculverts.	ongoing	\$ 2,134	\$ 3,842
147	7.2	Coordinated County Performance Monitoring						
148	7.2.1	ECOS Annual Report: Non-Transportation	Regional	Orchestrate the creation of 2018 ECOS Annual Report including the development of an online indicator system.	1. Update online indicators. 2. 2018 accomplishments of partners in implementing ECOS Plan. 3. 2018 ECOS Annual Report. 3. Provide annual reporting to DHCD (9/30).	ongoing	\$ 7,499	\$ 13,497
149	7.2.2	ECOS Annual Report: Transportation	Regional	Orchestrate the creation of 2019 ECOS Annual Report including the development of an online indicator system.	1. Update indicators. 2. Draft of online indicators website. 3. 2019 accomplishments of partners in implementing ECOS Plan. 4. 2019 ECOS Annual Report.	ongoing	\$ 5,877	\$ 10,579
150	7.2.4	ECOS Plan Updates	Regional	No updates anticipated this fiscal year.	No updates anticipated this fiscal year.	7/18	\$ 61	\$ 110
151	7.2.5	ECOS MTP Plan Update - Transportation	Regional	No updates anticipated this fiscal year.	No updates anticipated this fiscal year.	6/19	\$ -	\$ -
152	7.3	Education & Outreach						
153	7.3.1	Municipal Training: Non-Transportation	Regional	Provide municipal trainings on potential topics as described in FY19 ACCD contract.	1. Conduct at least two training sessions to promote statewide awareness with participant surveys. 2. Report on training needs received on survey forms or municipal consultations. 3. Publicize and assist as needed to deliver statewide training requested by DHCD in our region.	ongoing	\$ 6,993	\$ 12,587
154	7.3.2	Municipal Training: Transportation	Regional	Deliver regular trainings on a variety of transportation topics using statewide training modules where applicable. Training topics may include: Highway Foremen's Meetings, complete streets, stormwater management, etc.	1. Host at least one road foremen meetings. 2. Present specific topics or other information (e.g., complete streets, road and bridge standards, etc.) to at least 2 municipalities. 3. Education and outreach events as requested.	ongoing	\$ 1,155	\$ 2,079
155	7.3.3.1	Community Outreach & Partnerships: Non-Transportation	Regional	Participate in member, legislative and partner outreach to achieve the partnerships necessary to realize the ECOS Plan goals not related to transportation.	Non-transportation related: 1. Ongoing outreach to community through web, notices and newsletter. 2. Continue and build partnerships with ECOS Partners to further ECOS Plan strategy implementation. 3. Monitor and participate as needed in policy and legislative discussions.	ongoing	\$ 55,982	\$ 100,767
156	7.3.3.2	Community Outreach & Partnerships: Transportation	Regional	Participate in member, legislative and partner outreach to reinforce partnerships necessary to realize the ECOS/MTP transportation goals. Work with municipalities and partners to develop a transportation program that meets the ECOS/MTP goals.	Transportation-related: 1. Ongoing outreach to community through web, notices and newsletter. 2. Continue and build partnerships with ECOS Partners to further MTP implementation. 3. Monitor and participate as needed in policy and legislative discussions. 4. Outreach to municipalities on projects and needs as part of the UPWP development.	ongoing	\$ 48,645	\$ 87,561
157	7.4	Regional or Shared Services						
158	7.4.1	Regional or Shared Services	Regional	Provide staff support to municipally requested assistance on potential shared services.	Facilitate regional dispatch implementation process as needed, primarily as Assistant Secretary to the CCPSA board.	ongoing	\$ 3,777	\$ 6,799
159	8.0	EQUITY & ENGAGEMENT						

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3																
	7.1.2	\$ 288,493	\$ -			PL			\$ 43,500							\$331,993
145																
	7.1.3	\$ 3,842	\$ -			STP			\$ 2,000	\$ 4,673						\$5,842
146																
147	7.2															
	7.2.1		\$ 13,497			ACCD						\$13,497			\$13,497	\$13,497
148																
	7.2.2	\$ 10,579	\$ -			PL									\$0	\$10,579
149																
	7.2.4		\$ 110			ACCD						\$110			\$110	\$110
150																
	7.2.5	\$ -	\$ -			PL										\$0
151																
152	7.3															
	7.3.1		\$ 12,587			ACCD						\$12,587			\$12,587	\$12,587
153																
	7.3.2	\$ 2,079	\$ -			PL										\$2,079
154																
	7.3.3.1		\$ 100,767			ACCD						\$92,767	\$36,791	\$8,000	\$137,558	\$137,558
155																
	7.3.3.2	\$ 87,561	\$ -			PL										\$87,561
156																
157	7.4															
	7.4.1		\$ 6,799			ACCD						\$6,799		\$0	\$6,799	\$6,799
158																
159	8.0															

	A	B	C	F	G	I	AD	AE
	Task #		Municipality or Partner Agency	Task Description	Task Deliverable(s)	End Month/Year	Direct CCRPC Staff	TOTAL \$ CCRPC Staff
3								
160	8.1	Equity & Engagement Programming and Planning						
161	8.1.1	Title VI and Public Participation Plan	Regional	Continue to implement Title VI strategy and the Public Participation Plan (PPP) including the advancement of new forms of engagement as detailed in the PPP such as small engagement grants to target special interest constituencies for key regional transportation projects.	1. Reporting and implementation of Title VI program outreach. 2. Implementation of PPP. 3. Hire special interest constituencies as needed. 4. Update PPP elements as needed.	ongoing	\$ 6,080	\$ 10,943
162								
163							\$ 1,204,918	\$ 2,168,426

	AF	AG	AH	AI	AJ	AK	AL	AM	AN	BE	BN	BO	BQ	BR	BS	BT
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3																
160	8.1															
161	8.1.1	\$ 10,943	\$ -		\$ 5,000	PL										\$15,943
162																
163		\$ 1,501,879	\$ 652,103		\$ 515,000		\$ 1,016,512	\$ 402,340	\$ 80,500	\$ 109,573	\$ 292,676	\$ 380,359	\$ 36,791	\$ 695,960	\$1,405,787	\$5,284,478

Appendix A - Transportation Budget Summary (FY2020)

Mid-Year Adjustment Approved 1/15/2020

PROJECTED RESOURCES

Funding Source	Federal Share	State Match	Local/Other Match*	Total Funding
Consolidated PL	\$ 2,722,038	\$ 238,527	\$ 428,825	\$ 3,389,390
SPR - Go Vermont	\$ 32,000	\$ 8,000		\$ 40,000
SPR - VTCULVERTS	\$ 4,673	\$ 1,168		\$ 5,842
FAFF - (I-89 study)	\$ 72,900	\$ 8,100		\$ 81,000
Subtotal New Funds:	\$ 2,831,612	\$ 255,795	\$ 428,825	\$ 3,516,231
FY19 C/O - FAFF	\$ 33,899	\$ 3,767		\$ 37,666
Consolidated PL	\$ 259,835	\$ 14,421	\$ 50,538	\$ 324,794
TOTAL Carrover:	\$ 293,735	\$ 18,188	\$ 50,538	\$ 362,460
TOTAL FUNDING	\$ 3,125,346	\$ 273,983	\$ 479,362	\$ 3,878,691

* includes matching funds from local communities & GMT sources.

PROJECTED TRANSPORTATION EXPENDITURES

CCRPC Staff	\$ 1,501,879		
Direct Expenses	\$ 80,500		
GMT	\$ 402,340	\$	3,878,691
Regionally Matched Consultants	\$ 515,000	\$	3,878,691
Locally Matched Consultants	\$ 1,016,512	\$	-
C./O from FY19 (inc. in consultant costs)	\$ 362,460		
TOTAL PROJECTED EXPENDITURES	\$ 3,878,691		