GIS Intern Needed – 2020 Spring Semester

The Chittenden County Regional Planning Commission (CCRPC) seeks a paid intern for a variety of GIS data update and maintenance projects. CCRPC is one of the eleven Regional Planning Commissions in the state charged with land use and transportation planning.

Over the years, CCRPC has developed GIS data which aides in these planning efforts. Much of the developed data needs periodic updates. Some examples include commercial/industrial, bike & pedestrian, zoning and transportation data. More information about CCRPC is available at – [http://www.ccrpcvt.org/](http://www.ccrpcvt.org/)

**JOB DESCRIPTION:**

- Review, validate and collect roadway elements data using ArcGIS online
- Update existing GIS data using various resources (such as imagery, internet searches, municipal documents) and ESRI ArcGIS tools
- Assist GIS staff with developing [ArcGIS Hub](https://arcgis.arcgis.com) sites for various projects
- Write metadata for existing GIS data as well as updated data
- Create GIS maps
- Other non-GIS related tasks as needed

**COMPENSATION:**

Pay is $14/hour with a flexible work schedule (up to 20 hours/week).

**LOCATION:**

110 West Canal Street, Suite 202, Winooski, Vermont.

**DURATION:**

Spring semester

**QUALIFICATIONS NEEDED:**

- Experience with ESRI ArcGIS software (ArcMap or ArcGIS Pro) is required.
- Experience working with Microsoft Excel and the Internet
- Coding experience desirable (JavaScript, JSON, HTML, CSS, Python)
- Strong technical and organizational skills
- Can work independently in an office environment
- Knowledge of planning concepts and GPS technology would be helpful

To apply, please e-mail cover letter and resume in one pdf or word document by January 31, 2020 to:

Pam Brangan
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**CCRPC IS AN EQUAL OPPORTUNITY EMPLOYER**