

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
 CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: **Tuesday, February 4, 2020**  
 SCHEDULED TIME: 11 a.m. to 12:00 p.m.  
 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho:	Westford:
Charlotte:	Milton: Dave Allerton	Williston: Christine Dougherty
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi	Shelburne: Chris Robinson	VAOT: Jennifer Callahan, Tyler Hanson
Essex Junction: Chelsea Mandigo	South Burlington: Tom DiPietro	VANR: Christy Witters
Burlington Airport: Polly Harris (Stantec)	University of VT: Lani Ravin	CCRPC Board:
Friends of the Winooski River:	Lewis Creek Assoc: Kate Kelly; Andrea Morgante	Winooski NRCD:
<b>Other Attendees:</b> DEC: Karen Bates; Jim Pease, Northwest RPC: Kate Longfield		
<b>CCRPC Staff:</b> Dan Albrecht, Chris Dubin, Charlie Baker		

**1. Call to Order.** The meeting was called to order by Annie Costandi at 11:00 a.m. Introductions were made.

**2. Changes to the Agenda and public comments on items not on the agenda** By unanimous consent, the Committee agreed to move up the Update on the MRGP to go before discussion of the Clean Water Service RFP.

**3. Review and action on draft minutes of January 7, 2020** After a brief recap by Dan Albrecht, *Joss Besse made a motion, seconded by Chelsea Mandigo to approve the minutes as drafted. MOTION PASSED with abstentions by Witters, Morgante, Dougherty, Harris and Robinson.*

**4. Municipal Roads General Permit implementation tracking and reporting assistance** Chris Dubin briefed the Committee. With regards to assistance to MS4 municipalities that work is nearly complete. CCRPC staff as well as their consultants finished up inspecting as many outfalls as could be found. For the record, in DEC’s MRGP portal, any uninspected outfalls will be recorded as “Does Not Meet” standard. Once he receives feedback/proofreading of all the data that he has sent to the MS4 staff, he will then load the information into the DEC portal. In addition to filing the REI Implementation Table by April 1<sup>st</sup>, Christy Witters noted that MS4s simply need to note which non-compliant road segments and outfalls they plan to work on during the remainder of the MS4 permit term in 2023. (Editor’s Note: The current permit term ends July 27, 2023.)

With regards to non MS4 communities, April 1<sup>st</sup> is also an operative deadline, but those towns only need to submit the simple Annual Report form (noting that yes, your inventory is done) essentially a duplicate of what was submitted last year. If you need to know the month/year your inventory was done just reach out to him. The annual MRGP fee payment is due by June 1<sup>st</sup>. The formal submission the REI results and Implementation Table is due by December 31, 2020. (Editor’s note: known formally as a “Road Stormwater Management Plan). Chris will continue to work with those towns in the coming months to provide them all the necessary data so those can be completed on time.

**5. Clean Water Service Provider (CWSP) RFP: review issued RFP and continued discussion on potential CCRPC application**

Dan Albrecht and Charlie Baker explained where things stand currently. The RFP has not been issued yet but should come out in the next few days. Charlie thanked everyone for working on the CCRPC comment

1 letter which the CCRPC Board subsequently approved. Based upon some communications from DEC, it looks  
2 hopeful that many of our comments as well as those from others were heard by DEC and will be incorporated.  
3 Dan noted that the CCRPC Board discussed a potential application in detail at its meeting last month and  
4 authorized CCRPC staff to continue to explore the option with one of the key rationales cited in support of so  
5 doing was that the water quality issue is only going to grow in importance, it will impact our municipalities  
6 and therefore we need to be involved. Charlie noted that this discussion of a potential application will continue  
7 at future Board and CWAC meetings.

8 Dan briefed the Committee on a planned February 18<sup>th</sup> meeting in Milton organized by CCRPC to  
9 have a discussion around CWSPs, Act 76 and Basin Water Quality Councils (BWQC) for Basin 5: Northern  
10 Lake Champlain Direct Drainages. Agenda items would include: 1) An overview of the DEC RFP for  
11 Selection of Clean Water Service Providers with a focus on the duties of a CWSP and BWQC. 2) A discussion  
12 of potential applicant(s) to the RFP for designation as the Basin 5 CWSP. Note: the CCRPC in partnership  
13 with Northwest RPC is considering applying. Is anyone else interested in applying 3) A discussion of whether  
14 your municipality/organization might be interested in serving on the BWQC and 4) A discussion of whether  
15 your municipality/organization would be interested in serving as a sub-grantee to help the CWSP implement,  
16 operate & maintain, or inspect water quality projects. Dan described the invitees which are comprised of  
17 potential members in a Basin 5 Water Quality Council several of whom could also act as subgrantees to the  
18 CWSP to implement, operate, maintain and/or inspect projects. Dan solicited additions to the invite list and the  
19 Hinesburg Land Trust, Richmond Land Trust, Intervale Center and Winooski Valley Parks District were  
20 suggested. Town conservation commissions were also suggested but Dan noted that it is best if municipalities  
21 work out on their own who should participate. In conclusion, Dan noted that many details on how CWSPs and  
22 BWQC would operate won't be known for several more months. Funds will still need to be identified to fund  
23 participation of Council members and much work remains in terms of needed Project Development (aka,  
24 scoping, initial design, cost estimating, etc.) Even after CWSPs are appointed in November 2020, it will still  
25 be a year after that before funds start to flow for project implementation.

## 26 27 **6. Updates**

28 a. Clean Water Block Grants Dan Albrecht noted that a second RFP round issued by Southern Windsor  
29 County RPC (the administrator) for projects (proposals for either under \$20 or over \$20k were allowed)  
30 recently concluded. He submitted a proposal to assist Jericho with Final Design of Stormwater BMPs near  
31 Jericho Circle. Attendees indicated that proposals for construction of stormwater treatment projects for in  
32 Essex, Essex Junction and South Burlington were submitted.  
33

## 34 **7. Items for Wednesday, March 4<sup>th</sup> meeting agenda.**

- 35 a) Continued review/action on CW Service Providers RFP  
36 b) Possible discussion of initial "partner review draft" of Basin 5 Tactical Basin Plan  
37 Karen Bates indicated that that would have to be deferred until April.  
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39 **8. Adjournment.** The meeting adjourned at 12:05 p.m.  
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41 *Respectfully submitted, Dan Albrecht*  
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