The meeting was called to order at 5:45 p.m. by the Chair, Mike O’Brien.

John Zicconi stated he will not be in attendance for either the March Executive Committee Meeting or the Board Meeting.

1. Changes to the Agenda, Members’ Items. There were none.

2. Approval of January 8th Joint Executive & Finance Committee Minutes.

JOHN ZICCONI MADE A MOTION, SECONDED BY CATHERINE MCMAINS, TO APPROVE THE MINUTES WITH EDITS. MOTION CARRIED UNANIMOUSLY. The following edits were requested:

- PG 1 Line 25, PG 2 Line 4 misspelled Catherine.
- PG 3 Line 35, 44 and PG 5 Line 17 capitalize Water
- Make note that Agenda items 2 & 3, were Finance Committee items and Treasurer, John Zicconi chaired that portion of the meeting.

3. ACT 250 & SEC 248 Applications.
   a. Colchester Avenue Housing, LLC, Burlington #4C1320. The application is for a 71-unit residential apartment building with surface and underground parking on 3 adjoining lots. The project is located at 72, 80 and 94 Colchester Avenue, in Burlington Vermont. The CCRPC finds the project to be consistent with the Planning Areas, in compliance with Criterion 9(L), and in conformance with the Planning Areas of the 2018 Chittenden County Regional Plan. John requested that “Avenue” be added to the location description.

JOHN ZICCONI MADE A MOTION, SECONDED BY CHRIS ROY, TO APPROVE THE LETTER TO AARON BRONDYKE, STATE COORDINATOR. MOTION CARRIED UNANIMOUSLY.

4. Clean Water Service Provider. Charlie said discussions have continued with peers (Northwest Regional Planning Commission, Lamoille County Planning Commission, Central Vermont Regional Planning Commission) about the best way to support each other in this endeavor. We are working with our neighboring RPCs to host introductory meetings for each watershed. The goal is to bring all of the partners in each watershed together. Currently, the biggest question is if any of the partners are interested in becoming a clean water service provider. The meeting for Basin 5 (Direct to Lake –
North) is scheduled for February 18. Staff will provide an update at the March meeting. Charlie explained he and Dan Albrecht will continue working on the advisory group to DEC as the develop rules and guidance. Charlie said he will provide more information and an update at the February 21, Board meeting. It is likely a decision will need to be made at the April Board Meeting. John Zicconi passed along praise to Dan Albrecht on a job well done with his CWSP, Water Quality presentation that was provided at the January 15, 2020 Board Meeting.

5. **Act 250 Proposed Comments** Charlie referred members to the two documents on Act 250, provided via e-mail and with the packet; the Draft Bill 19-0040 and CCRPC Comments on VNRC/Administration proposed Act 250. He asked members for input on the comments and if anything of importance had not yet been addressed. Member discussion of the documents and corresponding comments ensued. Members agreed there have been many changes in Vermont over past 50 years, since Act 250, and appreciate the consideration for increased protections, and how to move forward in a way that best protects varying interests of urban centers as well as rural town centers, countryside and villages. Charlie stated there is a balance of support and a few requests that the committee will take a second look at. This will go through the Judiciary, then House Commerce, and finally House General, all of this must happen before the House votes and it crosses over to the Senate.

6. **Safety Performance Targets for the Metropolitan Planning Area**

Eleni distributed a handout to the members that included charts of crash data that was used to develop the CY 2020 Statewide Safety Performance Targets for the different measures. She explained that the charts include both statewide and Chittenden County crash data and were developed to supplement the Statewide Safety Performance Targets Memo included with the Agenda Packet. Federal regulations have state DOTs set performance targets in various categories (safety, asset condition, system performance, etc.) and then give MPOs another 180 days to either accept the targets or develop their own. In 2018, the CCRPC Board voted to accept the statewide safety targets. VTRANS asked us to review the updated targets for 2020 and we added specific Chittenden County data. CCRPC staff recommendation is that the Executive Committee recommend the CCRPC Board accept the VTrans statewide safety targets as reported in the 2019 HSIP Report for the metropolitan planning area. Eleni stated CCRPC staff find no adverse consequence or reason to do anything else. This will need to be done at the February 19, 2020 Board Meeting. Members discussed whether to list the topic under the consent agenda or as a deliberative agenda item. It was decided it should be added as an agenda item with a short presentation. John Zicconi pointed out, considering our population base, we are relatively low in terms of overall state totals (fatalities), however, bicycle and pedestrian crashes are higher.

**CHRIS ROY MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO RECOMMEND THE BOARD ACCEPT THE VTRANS STATEWIDE SAFETY TARGETS AS REPORTED IN THE 2019 HSIP REPORT FOR THE METROPOLITAN PLANNING AREA. MOTION CARRIED UNANIMOUSLY.**

7. **Chair/Executive Director Report.**

b. **Annual Meeting Location:** Charlie said Emma has asked members for location recommendations and provided a list of the previous 6 locations. Members discussed various options, including the Red Lantern in Charlotte, The Sunset Ballroom in South Burlington, All Souls, in Shelburne, and The Dudley Center at UVM in Burlington.

c. **Legislative Update:** Charlie noted that in addition to bills discussed above there is continued work on the Housing Bill and he will speak more on this as it moves forward. There is also a Global Warming Solutions Act being discussed which has about 60 sponsors and several RPC
related items. There is also a Transportation & Climate Initiative bill and Eleni mentioned the public meeting being held Thursday, February 6 at 6:00 p.m. in Burlington at Contois Auditorium.

d. **UPWP Update:** There were a lot of applications received with requests totaling approximately $1.5 million. Staff has been refining the estimate of available funding and thinks it may be closer to $1.25 million. Conversations with individual applicants are ongoing. The next UPWP Committee Meeting will be held on Wednesday, February 19 at 3:30 p.m.

e. **Compensation Study Update:** Charlie noted that there will be individual conversations with staff about the Compensation Study recommendations to make sure he has heard from everyone before bringing recommendations for personnel policy changes to the Executive Committee in March.

8. Review Agenda for February 19, CCRPC Board Meeting. Members reviewed and adjusted the proposed Agenda. Changes included adding a presentation on The Safety Performance Targets for the Metropolitan Planning Area and to only provide a brief update on Act 250 since the bill will likely have changed by then.

9. **Other Business:** There was no other business.

10. **Executive Session:** There was none needed.

11. **Adjournment:** JOHN ZICCONI MADE A MOTION, SECONDED CHRIS ROY, TO ADJOURN THE MEETING AT 6:51 P.M. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Amy Irvin Witham