

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 EXECUTIVE COMMITTEE MEETING MINUTES  
3 DRAFT  
4

5 DATE: Wednesday, February 5, 2020

6 TIME: 5:45 p.m.

7 PLACE: CCRPC Offices, 110 W. Canal Street, Suite 202; Winooski, VT 05404

8 PRESENT: Mike O'Brien, Chair Catherine McMains, Vice Chair  
9 Chris Roy, Immediate Past Chair John Zicconi, Secretary-Treasurer  
10 Chris Shaw, At Large >5000

11  
12 ABSENT: Barbara Elliott, At Large <5000

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14 STAFF: Charlie Baker, Executive Director Eleni Churchill, Transportation Program Mgr.  
15 Forest Cohen, Senior Business Mgr.  
16 Amy Irvin Witham, Business Office Associate  
17

18 The meeting was called to order at 5:45 p.m. by the Chair, Mike O'Brien.  
19

20 John Zicconi stated he will not be in attendance for either the March Executive Committee Meeting or  
21 the Board Meeting.  
22

23 1. Changes to the Agenda, Members' Items. There were none.  
24

25 2. Approval of January 8<sup>th</sup> Joint Executive & Finance Committee Minutes.

26 JOHN ZICCONI MADE A MOTION, SECONDED BY CATHERINE MCMAINS, TO APPROVE THE MINUTES  
27 WITH EDITS. MOTION CARRIED UNANIMOUSLY. The following edits were requested:

- 28 • PG 1 Line 25, PG 2 Line 4 misspelled Catherine.  
29 • PG 3 Line 35, 44 and PG 5 Line 17 capitalize Water  
30 • Make note that Agenda items 2 & 3, were Finance Committee items and Treasurer, John Zicconi  
31 chaired that portion of the meeting.  
32

33 3. ACT 250 & SEC 248 Applications.

- 34 a. Colchester Avenue Housing, LLC, Burlington #4C1320. The application is for a 71-unit residential  
35 apartment building with surface and underground parking on 3 adjoining lots. The project is  
36 located at 72, 80 and 94 Colchester Avenue, in Burlington Vermont. The CCRPC finds the project  
37 to be consistent with the Planning Areas, in compliance with Criterion 9(L), and in conformance  
38 with the Planning Areas of the 2018 Chittenden County Regional Plan. John requested that  
39 "Avenue" be added to the location description.

40 JOHN ZICCONI MADE A MOTION, SECONDED BY CHRIS ROY, TO APPROVE THE LETTER TO AARON  
41 BRONDYKE, STATE COORDINATOR. MOTION CARRIED UNANIMOUSLY.

42 4. Clean Water Service Provider. Charlie said discussions have continued with peers (Northwest  
43 Regional Planning Commission, Lamoille County Planning Commission, Central Vermont Regional  
44 Planning Commission) about the best way to support each other in this endeavor. We are working  
45 with our neighboring RPCs to host introductory meetings for each watershed. The goal is to bring all  
46 of the partners in each watershed together. Currently, the biggest question is if any of the partners  
47 are interested in becoming a clean water service provider. The meeting for Basin 5 (Direct to Lake –

1 North) is scheduled for February 18. Staff will provide an update at the March meeting. Charlie  
2 explained he and Dan Albrecht will continue working on the advisory group to DEC as the develop  
3 rules and guidance. Charlie said he will provide more information and an update at the February 21,  
4 Board meeting. It is likely a decision will need to be made at the April Board Meeting. John Zicconi  
5 passed along praise to Dan Albrecht on a job well done with his CWSP, Water Quality presentation  
6 that was provided at the January 15, 2020 Board Meeting.  
7

- 8 5. Act 250 Proposed Comments Charlie referred members to the two documents on Act 250, provided  
9 via e-mail and with the packet; the Draft Bill 19-0040 and CCRPC Comments on  
10 VNRC/Administration proposed Act 250. He asked members for input on the comments and if  
11 anything of importance had not yet been addressed. Member discussion of the documents and  
12 corresponding comments ensued. Members agreed there have been many changes in Vermont over  
13 past 50 years, since Act 250, and appreciate the consideration for increased protections, and how to  
14 move forward in a way that best protects varying interests of urban centers as well as rural town  
15 centers, countryside and villages. Charlies stated there is a balance of support and a few requests  
16 that the committee will take a second look at. This will go through the Judiciary, then House  
17 Commerce, and finally House General, all of this must happen before the House votes and it crosses  
18 over to the Senate.  
19

20 6. Safety Performance Targets for the Metropolitan Planning Area

21 Eleni distributed a handout to the members that included charts of crash data that was used to  
22 develop the CY 2020 Statewide Safety Performance Targets for the different measures. She  
23 explained that the charts include both statewide and Chittenden County crash data and were  
24 developed to supplement the Statewide Safety Performance Targets Memo included with the  
25 Agenda Packet. Federal regulations have state DOTs set performance targets in various categories  
26 (safety, asset condition, system performance, etc.) and then give MPOs another 180 days to either  
27 accept the targets or develop their own. In 2018, the CCRPC Board voted to accept the statewide  
28 safety targets. VTRANS asked us to review the updated targets for 2020 and we added specific  
29 Chittenden County data. CCRPC staff recommendation is that the Executive Committee recommend  
30 the CCRPC Board accept the VTrans statewide safety targets as reported in the 2019 HSIP Report for  
31 the metropolitan planning area. Eleni stated CCRPC staff find no adverse consequence or reason to  
32 do anything else. This will need to be done at the February 19, 2020 Board Meeting. Members  
33 discussed whether to list the topic under the consent agenda or as a deliberative agenda item. It  
34 was decided it should be added as an agenda item with a short presentation. John Zicconi pointed  
35 out, considering our population base, we are relatively low in terms of overall state totals (fatalities),  
36 however, bicycle and pedestrian crashes are higher.

37 CHRIS ROY MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO RECOMMEND THE BOARD  
38 ACCEPT THE VTRANS STATEWIDE SAFETY TARGETS AS REPORTED IN THE 2019 HSIP REPORT FOR THE  
39 METROPOLITAN PLANNING AREA. MOTION CARRIED UNANIMOUSLY.  
40

41 7. Chair/Executive Director Report.

- 42 b. Annual Meeting Location: Charlie said Emma has asked members for location  
43 recommendations and provided a list of the previous 6 locations. Members discussed various  
44 options, including the Red Lantern in Charlotte, The Sunset Ballroom in South Burlington, All  
45 Souls, in Shelburne, and The Dudley Center at UVM in Burlington.
- 46 c. Legislative Update: Charlie noted that in addition to bills discussed above there is continued  
47 work on the Housing Bill and he will speak more on this as it moves forward. There is also a  
48 Global Warming Solutions Act being discussed which has about 60 sponsors and several RPC

- 1 related items. There is also a Transportation & Climate Initiative bill and Eleni mentioned the  
2 public meeting being held Thursday, February 6 at 6:00 p.m. in Burlington at Contois  
3 Auditorium.
- 4 d. **UPWP Update:** There were a lot of applications received with requests totaling approximately  
5 \$1.5 million. Staff has been refining the estimate of available funding and thinks it may be closer  
6 to \$1.25 million. Conversations with individual applicants are ongoing. The next UPWP  
7 Committee Meeting will be held on Wednesday, February 19 at 3:30 p.m.
- 8 e. **Compensation Study Update:** Charlie noted that there will be individual conversations with  
9 staff about the Compensation Study recommendations to make sure he has heard from  
10 everyone before bringing recommendations for personnel policy changes to the Executive  
11 Committee in March.
- 12
- 13 8. Review Agenda for February 19, CCRPC Board Meeting. Members reviewed and adjusted the  
14 proposed Agenda. Changes included adding a presentation on The Safety Performance Targets for  
15 the Metropolitan Planning Area and to only provide a brief update on Act 250 since the bill will likely  
16 have changed by then.
- 17
- 18 9. Other Business: There was no other business.
- 19
- 20 10. Executive Session: There was none needed.
- 21
- 22 11. Adjournment: JOHN ZICCONI MADE A MOTION, SECONDED CHRIS ROY, TO ADJOURN THE MEETING  
23 AT 6:51 P.M. MOTION CARRIED UNANIMOUSLY.
- 24
- 25 Respectfully submitted,  
26 Amy Irvin Witham