CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

**MS4 SUBCOMMITTEE**

OF CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

**DATE:** Wednesday, March 4, 2020

**SCHEDULED TIME:** 12:30 p.m. to 1:30 p.m.

**PLACE:** CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT

**DOCUMENTS:** Minutes, documents, and presentations discussed accessible at: [http://www.ccrpctxt.org/meetings/clean-water-advisory-committee/](http://www.ccrpctxt.org/meetings/clean-water-advisory-committee/)

<table>
<thead>
<tr>
<th>Committee Members in Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Burlington:</strong></td>
</tr>
<tr>
<td><strong>Colchester:</strong> Amanda Clayton</td>
</tr>
<tr>
<td><strong>Essex:</strong></td>
</tr>
<tr>
<td><strong>Essex Junction:</strong> Chelsea Mandigo, co-chair</td>
</tr>
<tr>
<td><strong>DEC:</strong></td>
</tr>
<tr>
<td><strong>Other Attendees:</strong></td>
</tr>
<tr>
<td><strong>CCRPC Staff:</strong> Dan Albrecht</td>
</tr>
</tbody>
</table>

1. **Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

   Chelsea Mandigo called the meeting to order at 12:18 p.m.
   Chelsea noted that she, Annie, Dan, Kristin and Dave all met in February to talk over some ideas for FY21 programming. She proposed adding Advertising Programming update by Pluck for FY21. Chris Robinson asked for a discussion on how members are dealing with workload allocations between stormwater and highway departments. Members agreed to add those items.

   No public comments were made.

2. **Review and action on draft minutes of February 4, 2020**

   After a brief recap by Dan Albrecht, **Tom DiPietro made a motion, seconded by Christine Dougherty to approve the minutes as drafted. MOTION PASSED with abstentions by Harris and Allerton.**

3. **Review and action on Annual Reports for Calendar Year 2019**

   a. **Minimum Control Measure #1 (Pluck)**
   b. **Minimum Control Measure #2 (Winooski NRCD)**
   c. **Rethink Runoff Water Quality Monitoring, Interim Report (Winooski NRCD)**

   As the reports have been available for some time for review, the Chair proposed and members consented to move directly to votes on the three items.

   **Tom DiPietro made a motion, seconded by Christine Dougherty to approve the report for Minimum Control Measure #1. MOTION PASSED with abstentions by Harris and Witters.**

   **Lani Ravin made a motion, seconded by Tom DiPietro to approve the report for Minimum Control Measure #2. MOTION PASSED with abstentions by Harris and Witters.**

   **Dave Allerton made a motion, seconded by Tom DiPietro to approve the Rethink Runoff Water Quality Monitoring Interim Report. MOTION PASSED with abstentions by Harris and Witters.**

4. **Review first draft of FY2021 Rethink Runoff Program Budget**

   Dan outlined the amounts preliminarily for each budget category: $9,231 for CCRPC staff time, web hosting RPC incidentals plus funds set-aside for the 2023 survey (which is $3,000); $26,000 for advertising, $9,000 for Pluck services and $25,000 for Winooski NRCD for Stream Team services. This totals $69,231. Per the action at last month’s committee meeting, dues for FY2021 are set at $6,000 which will result in a total
income of $72,000. Both Dave Barron of Pluck and Kristin Balschunat of Winooski NRCD indicated those allocations are sufficient for their services. Dan indicated that once bills from winter advertising are settled, he will be able to better determine how FY20 will finish.

5. Rethink Runoff Advertising Programming update
   Dave Barron provided an update as far as planned changes for the upcoming months. First, he proposed breaking the Stormville section into smaller elements and then putting those elements into the appropriate sections of the website depending upon the issue/practice. Second, as far as new content is concerned, these will include promoting tree planting and the WNRCD tree sale, promoting municipal Adopt a Drain programs, an improved infographic about watersheds and promoting moving people in half-steps towards rain garden installation by promoting simpler variants, providing a shortened plant list and perhaps a promotion with Gardener’s Supply. Lastly, he reported that he did reach out to VT Fish & Wildlife for information on animal species impacted by stormwater. The most appropriate species is probably brook trout as they are negatively impacted by increased water temperatures. With regards to the last item in particular, members asked Dave to share any proposed text/graphics prior to publication so that members are comfortable with the proposed message.

6. Addressing workload/responsibility between highway departments and stormwater departments
   Chris Robinson asked how folks were handling this issue as he is trying to figure it out in Shelburne. For Essex Junction, Chelsea indicated that she takes care of MRGP compliance issues which are mostly outfalls but Highway Department deals with driveway culverts. Dan suggested that Town manager/administrator needs to use permit compliance as guiding principle then assign staff accordingly to complete tasks. Dave indicated that for Milton the homeowner is responsible for driveway culverts. Christine suggested that it is important to get buy-in from staff and boards by showing then the financial risk of non-compliance. She highlighted the case of Colorado Springs which resisted addressing Federal stormwater requirements but is not playing catch-up at a high price. It was also suggested to get Public Works / Highway crews to more stormwater trainings.

7. Updates
   a. Stream Team Kristin reported that the just got the data analysis from LaRosa for 2019 Water quality sampling so she will try to get that integrated asap into an updated Final Report so members can file it with DEC by April 1st. For 2020, they won’t be collecting turbidity data anymore. Several members offered use of their turbidity meters. She reported that they will be working in Colchester with the Boy Scouts to do a storm drain stenciling project. Registration for the rain barrel workshop in Essex is now open. They will be conducting outreach activities in South Burlington, Williston and Winooski.
   b. Karen Adams Amanda Clayton reported that Karen Adams has a healthy baby who is named Silas.

8. Agenda Items for Tuesday April 7th
   a. Presentation by USGS on Clean Streets project
   b. Action on draft FY2021 Rethink Runoff Program Budget

8. Adjournment The meeting adjourned at 1:30 p.m.

Respectfully submitted, Dan Albrecht