

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 **MS4 SUBCOMMITTEE**
3 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES
4

5 DATE: **Wednesday, March 4, 2020**
6 SCHEDULED TIME: 12:30 p.m. to 1:30 p.m.
7 PLACE: CCRPC Offices, 110 West Canal Street, Suite 202, Winooski, VT
8 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
9 <http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington:	Burlington Airport: Polly Harris (Stantec)	Williston: Christine Dougherty
Colchester: Amanda Clayton	Milton: Dave Allerton, Ashley Jackson	Winooski: Ryan Lambert
Essex:	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Tom DiPietro	Univ. of VT: Lani Ravin
DEC: Christy Witters		
Other Attendees: Winooski NRC: Kristin Balschunat; Pluck: Dave Barron		
CCRPC Staff: Dan Albrecht		

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11 **1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

12 Chelsea Mandigo called the meeting to order at 12:18 p.m.

13 Chelsea noted that she, Annie, Dan, Kristin and Dave all met in February to talk over some ideas for FY21
14 programming. She proposed adding Advertising Programming update by Pluck for FY21. Chris Robinson
15 asked for a discussion on how members are dealing with workload allocations between stormwater and
16 highway departments. Members agreed to add those items.

17 No public comments were made.

18
19 **2. Review and action on draft minutes of February 4, 2020**

20 After a brief recap by Dan Albrecht, *Tom DiPietro made a motion, seconded by Christine Dougherty to*
21 *approve the minutes as drafted. MOTION PASSED with abstentions by Harris and Allerton.*

22
23 **3. Review and action on Annual Reports for Calendar Year 2019**

24 **a. Minimum Control Measure #1 (Pluck)**

25 **b. Minimum Control Measure #2 (Winooski NRC)**

26 **c. Rethink Runoff Water Quality Monitoring, Interim Report (Winooski NRC)**

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28 As the reports have been available for some time for review, the Chair proposed and members consented to
29 move directly to votes on the three items.

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31 *Tom DiPietro made a motion, seconded by Christine Dougherty to approve the report for Minimum Control*
32 *Measure #1. MOTION PASSED with abstentions by Harris and Witters.*

33
34 *Lani Ravin made a motion, seconded by Tom DiPietro to approve the report for Minimum Control Measure*
35 *#2. MOTION PASSED with abstentions by Harris and Witters.*

36
37 *Dave Allerton made a motion, seconded by Tom DiPietro to approve the Rethink Runoff Water Quality*
38 *Monitoring Interim Report. MOTION PASSED with abstentions by Harris and Witters.*

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40 **4. Review first draft of FY2021 Rethink Runoff Program Budget**

41 Dan outlined the amounts preliminarily for each budget category: \$9,231 for CCRPC staff time, web
42 hosting RPC incidentals plus funds set-aside for the 2023 survey (which is \$3,000); \$26,000 for advertising,
43 \$9,000 for Pluck services and \$25,000 for Winooski NRC for Stream Team services. This totals \$69,231. Per
44 the action at last month's committee meeting, dues for FY2021 are set at \$6,000 which will result in a total

1 income of \$72,000. Both Dave Barron of Pluck and Kristin Balschunat of Winooski NRCD indicated those
2 allocations are sufficient for their services. Dan indicated that once bills from winter advertising are settled, he
3 will be able to better determine how FY20 will finish.
4

5 **5. Rethink Runoff Advertising Programming update**

6 Dave Barron provided an update as far as planned changes for the upcoming months. First, he proposed
7 breaking the Stormville section into smaller elements and then putting those elements into the appropriate
8 sections of the website depending upon the issue/practice. Second, as far as new content is concerned, these
9 will include promoting tree planting and the WNRCD tree sale, promoting municipal Adopt a Drain programs,
10 an improved infographic about watersheds and promoting moving people in half-steps towards rain garden
11 installation by promoting simpler variants, providing a shortened plant list and perhaps a promotion with
12 Gardener's Supply. Lastly, he reported that he did reach out to VT Fish & Wildlife for information on animal
13 species impacted by stormwater. The most appropriate species is probably brook trout as they are negatively
14 impacted by increased water temperatures. With regards to the last item in particular, members asked Dave to
15 share any proposed text/graphics prior to publication so that members are comfortable with the proposed
16 message.
17

18 **6. Addressing workload/responsibility between highway departments and stormwater departments**

19 Chris Robinson asked how folks were handling this issue as he is trying to figure it out in Shelburne. For
20 Essex Junction, Chelsea indicated that she takes care of MRGP compliance issues which are mostly outfalls
21 but Highway Department deals with driveway culverts. Dan suggested that Town manager/administrator needs
22 to use permit compliance as guiding principle then assign staff accordingly to complete tasks. Dave indicated
23 that for Milton the homeowner is responsible for driveway culverts. Christine suggested that it is important to
24 get buy-in from staff and boards by showing them the financial risk of non-compliance. She highlighted the
25 case of Colorado Springs which resisted addressing Federal stormwater requirements but is not playing catch-
26 up at a high price. It was also suggested to get Public Works / Highway crews to more stormwater trainings.
27

28 **7. Updates**

29 a. Stream Team Kristin reported that she just got the data analysis from LaRosa for 2019 Water quality
30 sampling so she will try to get that integrated asap into an updated Final Report so members can file it with
31 DEC by April 1st. For 2020, they won't be collecting turbidity data anymore. Several members offered use of
32 their turbidity meters. She reported that they will be working in Colchester with the Boy Scouts to do a storm
33 drain stenciling project. Registration for the rain barrel workshop in Essex is now open. They will be
34 conducting outreach activities in South Burlington, Williston and Winooski.

35 b. Karen Adams Amanda Clayton reported that Karen Adams has a healthy baby who is named Silas.
36

37 **8. Agenda Items for Tuesday April 7th**

- 38 a. Presentation by USGS on Clean Streets project
39 b. Action on draft FY2021 Rethink Runoff Program Budget
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41 **8. Adjournment** The meeting adjourned at 1:30 p.m.
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Respectfully submitted, Dan Albrecht