



March 23, 2020

Monthly Update, FY 20 -- February 22, 2020 and March 21, 2020

Prepared by Kristen Balschunat

Ongoing Tasks

- We are currently assessing the changes that will need to be made with our public programming this year in light of covid-19. We have chosen to delay the rain barrel workshop until August 15th and will track changes with local and federal recommendations to determine whether to change upcoming programming.
- Developing text for S. Burlington outreach initiative

Completed Administrative Tasks

- 2019 Work-plan and activity tracking
- FY20 Budget tracking
- Preparing monthly updates
- Attended March MS4 meeting

Outreach Tasks

- Create outreach materials for rain barrel workshop including Facebook, Front Porch Forum, poster, press release, special edition newsletter, website update, create registration form, set up pay-pal
- Send website copy to Dave re: Book a Speaker and Plant a Tree initiatives
- Facebook account - Four Posts -- 255 likes -- 295 follows
- Instagram account - No Posts -- 203 followers

Completed Event/Project Driven Tasks

- Logistics for rain barrel workshop (managing registration, purchasing supplies, recruiting volunteers)
- Completed application for LaRosa funding from the state
- Completed 2019 Water Quality Monitoring Report

Total # of residents in Rethink Runoff towns reached **in-person** this reporting period = **0**

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Budget FY20 Expenses from February 22, 2020 to March 21, 2020

WNRCD - \$ 2,328.75
Travel - \$ 3.45
Supplies - \$ 1,085.17
Refreshments - \$ 0
Promotional - \$ 0
Contractual - \$ 0
Advertisements - \$ 0
Total - \$ 3,417.37

Total FY20 Expenses:

WNRCD - \$ 13,061.25
Travel - \$ 136.01
Supplies - \$ 271.51
Refreshments - \$23.10
Promotional - \$ 0
Contractual - \$1,000.00
Advertisements - \$ 0
Total - \$ 15,491.87

Total budgeted for FY20 - \$25,000.00

Total spent FY20 to date - \$15,491.87

Total remaining FY20 budget - **\$9,508.13**

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