

Chittenden County Municipal Government Response to COVID-19

July 9, 2020 **New Information is in Red**

	Town Offices/Payments	Board and Committees	Other Town Facilities or Departments	Other Information	Info for volunteers/those needing assistance
<p><b>Bolton –</b>  <a href="http://boltonvt.com/emergency-management/">http://boltonvt.com/emergency-management/</a></p>	<p>The Bolton Town Office are open for research by appointment only. Research will be limited to title searches, research for surveys and other complex research.</p>	<p>Planning Commission, Development Review Board, Selectboard, and Economic Resource Committee are meeting remotely.</p>			<p>Email for house needing help or seeking to volunteer -- <a href="mailto:HELP@boltonvt.com">HELP@boltonvt.com</a></p>
<p><b>Burlington -</b>  <a href="https://www.burlingtonvt.gov/covid-19">https://www.burlingtonvt.gov/covid-19</a></p>	<p>All City buildings are closed to the public. Limited services are available by appointment. Guide to city services on website  <a href="https://www.burlingtonvt.gov/covid-19/cityservices">https://www.burlingtonvt.gov/covid-19/cityservices</a></p>	<p>Board, Commission, and Committee meetings are cancelled or meeting remotely. The City Council passed an emergency resolution - \$1 million allocation to resource both the Emergency Operations Center (EOC) and the new COVID-19 Resource and Recovery Center (RRC).</p>	<p>Outdoor playgrounds and fitness equipment are open. The equipment is not disinfected.                      Library stacks remain closed but the circulation desk is open for pickups.                      Dog parks, tennis courts, pickleball courts, and the Skate Park are open.                      Group sports is still not permitted.</p>	<p>Online dashboard provides city COVID-19 information  <a href="https://www.burlingtonvt.gov/covid-19/dashboard">https://www.burlingtonvt.gov/covid-19/dashboard</a>.                      Two emergency regulations passed related to enforcement of the Governor's emergency order, and the creation of the shared streets for social distancing.</p>	<p>Online Resource and Recovery Center to volunteers and those needing assistance  <a href="https://www.burlingtonvt.gov/Resources">https://www.burlingtonvt.gov/Resources</a></p>
<p><b>Charlotte –</b>  <a href="https://www.charlottevt.org/">https://www.charlottevt.org/</a></p>	<p><b>The Town Hall is open.</b> However, the clerk's office is open for title researchers and notary services by appointment. Most services can be provided by phone, email, US Mail or fax.</p>	<p>The Selectboard is meeting in person but participants must use zoom. Planning Commission and Zoning Board are authorized to meet in person, but have not done so yet.</p>	<p><b>The library is open with restrictions -- patrons are allowed in building for maximum of 30; 5 patrons allowed in building at one time; patrons enter through main entrance and exit on north end of porch; no patrons under the age of 16 for the first two weeks of this Phase 2; all patrons must wear masks and sanitize hands when entering building; patrons must follow marks on floor for social distancing while visiting the stacks and standing in line at the service desk.</b>                      The Charlotte Senior Center is closed until further notice. The Senior Center is offering online classes using Zoom and the Library is offering pickup and virtual services.</p>		
<p><b>Colchester -</b>  <a href="https://www.colchestervt.gov/3193/COVID-19Town-Services">https://www.colchestervt.gov/3193/COVID-19Town-Services</a></p>	<p>The Town Offices are open to the public from 7:30AM to noon. Masks are required. Parks and Recreation administration is generally available from 9:00 am-noon for in office assistance and noon-4:30 pm by phone or email. Between 7:00 am and 9:00 am staff is assisting with summer camps.</p>	<p>Most Town boards and commissions meetings are meeting remotely or are cancelled.                      Authorized Town Department Heads to extend permitting deadlines by 90 days should there be COVID-19 relate delays, which avoid the automatic issuance of permits per State law.</p>	<p>Summer youth recreation camps are proceeding with precautions and more outdoor activities.                      The Library is closed to the public but is delivering online services. Wi-Fi is available in the parking lot.</p>	<p>Parks remain open according to State guidelines. Due to Park staff reductions maintenance and upkeep of the Town's 14 parks, beaches, trails, cemeteries, and municipal grounds will be reduced. Waste/recycling receptacles will not be available. Park playgrounds are open. Other amenities such as tennis/pickleball courts, basketball courts and skateboard park may be used with proper physical distancing.</p>	<p>Link for those needing assistance or wishing to volunteer. Colchester Helping Colchester --  <a href="https://colchesterhelping.colchestervt.us/welcome">https://colchesterhelping.colchestervt.us/welcome</a></p>

	Town Offices/Payments	Board and Committees	Other Town Facilities or Departments	Other Information	Info for volunteers/those needing assistance
<b>Essex and Essex Junction -</b> <a href="https://www.essexjunction.org/">https://www.essexjunction.org/</a> <a href="https://www.essex.org/">https://www.essex.org/</a>	Town of Essex and Village of Essex Junction staff are resuming in-person services where permitted by Gov. Scott's latest addendum. The Clerk's Office will be open for land record searches by appointment. Town office staff is working split shifts. Public Works field staff has returned to regular work schedules with staggered shifts. Other departments are working remotely.	Essential Selectboard and Trustees meetings will continue online and will be live streamed by Channel 17.	Maple Street Pool and Sand Hill Pool are now open in a limited capacity. Both pools are offering swim lessons and require reservations prior to arrival, along with completing a contact tracing log sheet. Fields, courts, skatepark, and disc golf are open. Playgrounds are open but picnic tables are not available. The dog park is open. Indian Brook Reservoir is open for pass holders and dogs must be leashed at ALL times. Brownell and Essex Free libraries offer curbside service for materials loaning. The Essex Senior Center will be closed until further notice.	In accordance with State and Federal guidelines, Essex Parks and Recreation and Essex Junction Recreation and Parks are running camps and programs this summer.	
<b>Hinesburg -</b> <a href="https://www.hinesburg.org/">https://www.hinesburg.org/</a>	Town Hall is closed to the public and all meetings and functions have been cancelled until further notice. All Recreation programs have been cancelled including those that were scheduled at other locations in town. Town Hall staff will be available to assist the public by phone or via email.	The Selectboard is conducting their meetings remotely. Contact the Town Administrator's office for remote connect information.	Library is open for limited number of browsers during regular hours. Curbside pickup is still available.	School meal information on town website.	Link to volunteer coordination via google docs on town website.
<b>Huntington -</b> <a href="https://www.huntingtonvt.org/">https://www.huntingtonvt.org/</a>	All municipal buildings are closed to the public including the Town Office, Town Hall, Library and Fire Station. Municipal business is to be conducted by telephone, email, mail, or drop box.	Town committees, boards and commissions can schedule online remote video/telephone meetings by contacting the Town Administrator.	The Public Library is closed to the public. However, residents can take out books and access e-books and audiobooks at no cost through the ListenUp Vermont.	All public events are cancelled or rescheduled until further notice.	Volunteer information on town website.
<b>Jericho -</b> <a href="https://jerichovt.org">https://jerichovt.org</a>	The Town Hall is closed to walk-ins. Title Searching appointments are available at 9am and noon on Mondays, Tuesdays, Thursdays and Fridays. Wednesdays for surveyors.	Board and Committee are meeting remotely.	<b>Deborah Rawson Library is open for browsing by appointment. Masks are required.</b> Curbside pick-up is still available.	The Jericho Summer Recreation Camp will be held this summer.	
<b>Milton -</b> <a href="https://www.miltonvt.gov/396/Response-to-COVID-19">https://www.miltonvt.gov/396/Response-to-COVID-19</a>	Access to Milton Municipal Building is by appointment only. All visitors must wear a face covering. Public use of meeting spaces in the Town Hall, Library, Fire Station and Police Station is suspended. Community room is closed.	Board and Committees are meeting remotely.	Library is closed and library programs are cancelled. Curbside pickup is available. There will be no fines for overdue books. Book drop is open. The Planning & Zoning Department has enacted Temporary Permitting Measures for food trucks, outdoor seating, outdoor pick-up/sales areas, and signage. <i>(note – this is likely not new, but was not in the previous report)</i>	Summer Camps and other in-person programs will be held with limitations and safety precautions in place. Bombardier Park amenities and areas that are currently <b>closed</b> include: Playground Structures, Fieldhouse, Restrooms and Water fountain. Other amenities are open. Open spaces and trails at Bombardier Park, Milton Town Forest, Eagle Mountain Natural Area, Lamoille River Walk, and River Street Park are open for use.	Milton Helping Milton – online resource to connect volunteers with those needing assistance - <a href="https://www.miltonvt.gov/FormCenter/Milton-Helping-Milton-13/Milton-Helping-Milton-66">https://www.miltonvt.gov/FormCenter/Milton-Helping-Milton-13/Milton-Helping-Milton-66</a>

	Town Offices/Payments	Board and Committees	Other Town Facilities or Departments	Other Information	Info for volunteers/those needing assistance
<b>Richmond -</b> <a href="http://www.richmondvt.gov/about-richmond/covid-19-response/">http://www.richmondvt.gov/about-richmond/covid-19-response/</a>	The Town Center is closed to the public except by appointment for researchers. Researchers will not be allowed in the building if they have any symptoms or respiratory illness. All visitors to the building must wear a mask and use hand sanitizer.	Town Board/ Committee/ Commission meetings will be held on their usual days and times. All meetings will be held remotely and will offer a call-in number and link to attend online.	The Richmond Free Library is closed to the public. The library will offer limited services such as lending of materials to patrons who reserve online or by phone.	Google doc for crowd sourced resource list is inked on town website <a href="https://docs.google.com/document/d/17DJMyLZR_Fk7MzaCD9AU008a61VGVvvoeNs4qbVk0z3E/edit?fbclid=IwAR1lzYtjZmJ379qqqSktHechiZsR-O7vcd90VgCmZWnTGFqa9VWggpmI95M">https://docs.google.com/document/d/17DJMyLZR_Fk7MzaCD9AU008a61VGVvvoeNs4qbVk0z3E/edit?fbclid=IwAR1lzYtjZmJ379qqqSktHechiZsR-O7vcd90VgCmZWnTGFqa9VWggpmI95M</a>	Link on town website for volunteers and those needing assistance to sign up. Resource list and take-out and delivery food options on town website
<b>Shelburne -</b> <a href="https://www.shelburnevt.org/">https://www.shelburnevt.org/</a>	The Town Offices and Library are open to public access in limited fashion. Town employees to wear masks when working in close proximity to others. Members of the public to wear masks when entering Town-owned buildings.	Boards and committees are meeting via zoom.	Buildings and Grounds will continue their cleaning and maintenance activities. Social distancing should be practiced at town parks and courts.	The Selectboard formed an Economic Advisory Committee to discussing possible steps Shelburne could take to mitigate the negative economic impact of the COVID-19 crisis. Adjusting food shelf operation to keep it open for those in need while limiting risk/exposure by limiting the number of volunteers helping. No patrons inside the building or food shelf stockroom.	
<b>St. George -</b> <a href="https://www.stgeorgevermont.com/">https://www.stgeorgevermont.com/</a>	Town office is closed until further notice to the public. The office staff will conduct business via phone and email.	Selectboard is meeting virtually.			
<b>South Burlington -</b> <a href="http://cms6.revize.com/revize/southburlington/city_hall_reopening_services/index.php">http://cms6.revize.com/revize/southburlington/city_hall_reopening_services/index.php</a>	City Hall is opened to the public with office hours Mon-Fri from 9am-12noon and 1-4pm. Masks are required. <b>CITY CLERK</b> - By appointment only. <b>PLANNING &amp; ZONING</b> - By appointment only. Most files may be accessed electronically.	<b>PUBLIC MEETINGS</b> - With the exception of City Council and Development Review Board, all other public meetings have been cancelled. Information will be provided regarding remote participation.	<b>The South Burlington Public Library is now open to the public on Mondays and Fridays 11 a.m. to 4 p.m. and Wednesdays 11 a.m. to 6:30 p.m. 15 members of the public can be accommodated at one time. Public computers are available on a first come, first served basis and will be limited to 20 minutes. Everyone must wear a face coverings. Curbside pickup is still available from 1 p.m. – 3 p.m. on Mondays, Wednesdays and Fridays,</b>		
<b>Underhill -</b> <a href="https://www.underhillvt.gov/">https://www.underhillvt.gov/</a>	The Underhill Town Office is closed to the public until further notice. Office hours are by appointment only. Staff are available by phone and email during regular business hours.	Selectboard and DRB are meeting remotely. Login information is available from the town website.			
<b>Westford -</b> <a href="https://westfordvt.us/">https://westfordvt.us/</a>	Town Office is open Monday, Tuesday & Thursday 8:30am – 4pm.	For Board and Committee meetings please contact the Chair of that group for the status of upcoming meetings.			Organizing volunteers through google docs. <a href="https://docs.google.com/forms/d/1sCzKslurivTVGCITj20j2IML86Z4YgMnGnn7V8AiJlM/viewform?edit_requested=true">https://docs.google.com/forms/d/1sCzKslurivTVGCITj20j2IML86Z4YgMnGnn7V8AiJlM/viewform?edit_requested=true</a>

	Town Offices/Payments	Board and Committees	Other Town Facilities or Departments	Other Information	Info for volunteers/those needing assistance
<p><b>Williston -</b>  <a href="https://www.town.williston.vt.us/">https://www.town.williston.vt.us/</a></p>	<p>The town offices are closed. Appointments can be scheduled for land record research by contacting the town clerk. Public use of meeting spaces in the Town Hall, Library, Fire Station and Police Station is suspended.</p>	<p>Essential Town Board Meetings will continue as scheduled for now. Information about remote access on town website -  <a href="https://www.town.williston.vt.us/index.asp?Type=B_PR&amp;SEC={57746CC8-CF87-4CAD-B2BE-BA8BF3B7658C}&amp;DE={A7D7E316-2AFC-466D-A250-B13D1B09CFDE}">https://www.town.williston.vt.us/index.asp?Type=B_PR&amp;SEC={57746CC8-CF87-4CAD-B2BE-BA8BF3B7658C}&amp;DE={A7D7E316-2AFC-466D-A250-B13D1B09CFDE}</a></p>	<p><b>Williston Library is open under the following conditions -- masks must be worn at all times; browsing is limited to 30 minutes including check out time; one session is allowed every two weeks; children under 16 must be with an adult at all times and young children must be within hugging distance; sanitizing or washing hands before browsing is required. Returned and handled materials are quarantined for 4 days. Porch pickup will continue to be available.</b></p>	<p>Playgrounds and other recreational facilities are open. Restrooms remain closed. Camp will be offered on a limited schedule -- information can be found on Williston's website.</p>	<p>Link on town website for volunteers and those needing assistance. #ActiveWilliston is a social media campaign to share and inspire members of our community with activities to do during COVID-19 social distancing. Take a photo/video of you or your household and share it on social media using the #ActiveWilliston hashtag. Or comment on posts Town social media accounts have going on this topic.</p>
<p><b>Winooski -</b>  <a href="https://www.winooski.vt.gov/1412/COVID-19-Information">https://www.winooski.vt.gov/1412/COVID-19-Information</a></p>	<p>City Hall/City Clerk's Office will open July 13. Members of the public must wear masks. Service at the City Clerk's Office is still by appointment only. Time with property records will be limited to two people at a time. All requests that can be done on-line or electronically will be accommodated in that fashion. Those who are able will be working remotely. All other non-essential staff will not be reporting to work.</p>	<p>Policy Commissions will meet remotely on an as needed basis. City Council and Development Review Board will meet remotely.</p>	<p>Police, Fire, and Public Works services remain fully operational but at minimal staffing levels. Winooski Memorial Library – provisions for reading or viewing materials to be delivered at home or for curbside pickup at the Library. Access to ebooks and audiobooks is also available 24/7 through web resources. All disconnections due to utility non-payments are canceled for the quarter. Thrive Summer Program will start operations at the Winooski School District on July 6<sup>th</sup> with explicit guidance from the Vermont Department of Health and the Agency of Education.</p>	<p>The Winooski Farmers Market is cancelled for 2020. Public Parks are open. Softball field is "open" for informal use by groups of 10 or fewer - no leagues or organized events. Portlets will not be installed at Landry Park. <b>Community Gardens</b> - Open for the season -- group sizes to 10 or less, observe physical distancing, and wear a mask when in the garden with others. Shared tools will not be provided this year. Winooski Senior Center is closed until further notice. Contingency plans are in place for Meals on Wheels deliveries. Downtown parking enforcement and ticketing is suspended. All non-essential inspections are suspended for the foreseeable future. Housing complaints will continue to be processed.</p>	<p>Winooski School District is collecting donations for Winooski families -- send a check made out to "Winooski School District". City Council approved a resolution enacting an emergency ordinance to ease the financial burden for residents and businesses caused by the COVID-19 pandemic. Taxpayers and utility payers who cannot pay their property tax and utility payments due to COVID-19 may find relief in the adopted provisions. The Winooski Small Business Loan Program is accepting applications. Information for those wanting to volunteer and those needing assistance on City website.  <a href="https://www.winooski.vt.gov/volunteer">https://www.winooski.vt.gov/volunteer</a>  Resources for businesses and families on website.  <a href="https://www.winooski.vt.gov/1412/COVID-19-Information-and-Updates">https://www.winooski.vt.gov/1412/COVID-19-Information-and-Updates</a></p>