

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
 CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, July 7, 2020**  
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.  
 PLACE: ONLINE  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho:	Westford:
Charlotte:	Milton: Dave Allerton	Williston: Christine Dougherty
Colchester: Amanda Clayton	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction:	South Burlington: Tom DiPietro	VANR: Christy Witters
Burlington Airport: Polly Harris (Stantec)	University of VT: Lani Ravin	CCRPC Board: Don Meals, Co-Chair
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRCD:
<b>Other Attendees:</b> DEC: Danielle Owczarski, Jim Ryan; Fitzgerald Environmental Associates, Inc: Evan Fitzgerald and Evelyn Boardman; Salix Solutions: Juliana Dixon; Blue© Stormwater: Drew Bissell; Stone Environmental: Amy Macrelis		
<b>CCRPC Staff:</b> Dan Albrecht, Chris Dubin, Eleni Churchill, Sai Sarapelli, Regina Mahony		

1. **Call to Order.** With the consent of the co-chairs, it was agreed to have Dan Albrecht run the meeting since it was all online. The meeting was called to order by Dan Albrecht at 11:05 a.m. Introductions were made.
2. **Changes to the Agenda and public comments on items not on the agenda** Chris Dubin asked for and was granted time to provide a brief update on the Grants-in-Aid program.
3. **Review and action on draft minutes of May 5, 2020** After a brief recap by Dan Albrecht, *Darlene Palola made a motion, seconded by James Sherrard to approve the minutes as drafted. MOTION PASSED with abstention by Polly Harris.*
4. **Case Study: Preparation of Jericho MRGP Implementation Plan: Fitzgerald Environmental**  
 Chris Dubin explained that this project was requested by Jericho for the CCRPC FY20 UPWP. Evelyn from Fitzgerald Environmental Associates provided an overview of the project. The project included development of cost assumptions for types of improvements. These were applied to each of the road segments that need improvement. The total cost of improvements is estimated at approximately \$495,000 over 10 years. These were planned out over that ten-year period based on the amount of resources the Town will be able to provide to this work (both from funding and staffing perspective). Chris Dubin explained the timing of how this fit within MRGP requirements.

Questions/Discussions: Amanda Clayton also asked about requirements for improving percentages of road segments versus those partially meets (50%), does not meet (100% corrected). Culverts are included in this scope of work, are these actual culvert numbers or an assumed number of culverts per segment? The data includes actual number of culverts and quality. All outfalls have been inventoried and submitted to the state with the REI data on April 1<sup>st</sup>. Has there been any high-level work done on cost estimates for non-compliant outfalls? Fitzgerald does have some data associated with amount of erosion loss that could be used for order of magnitude. Chris Dubin added that outfall locations vary so much that it may be difficult to set a standard cost, a point with which Amanda concurred based upon Colchester’s experience as well.

1 Northwest RPC also has some great data from the Grants in Aid project on standardized costs per type of  
2 project that can be used for long-term capital planning as well. This Jericho project will also be repeated  
3 for Huntington for FY21, so more data will be developed from that project as well.  
4

## 5 **5. Draft 2020 Basin 5 Tactical Basin Plan**

### 6 a. Comments on recently released public draft

7 Dan Albrecht showed the CWAC where the draft plan can be found on the website and provided the CWAC  
8 with the planned schedule for public meetings namely the July 15<sup>th</sup> CCRPC Board meeting and a July 20<sup>th</sup>  
9 online public forum hosted by DEC and a late July Northwest RPC Board meeting. Final comments are due to  
10 DEC by August 3<sup>rd</sup>. The CCRPC Board will review the conformance letter next Wednesday on July 15<sup>th</sup>. Dan  
11 asked the CWAC if any members have had a chance to review the Plan and have any concerns that the Board  
12 should be aware of. No members expressed any concerns. Dan asked folks to email him if they have any  
13 comments.  
14

15 Dan reviewed the draft conformance letter that was in the packet. The letter compares the conformance of the  
16 Basin Plan with our 2018 ECOS Plan. The letter also makes three additional comments:

- 17 • The CCRPC recommends that RPCs, through their Clean Water Advisory Committee be allowed  
18 to provide input to DEC's prioritization scoring system as intended by statute.
- 19 • We wish to restate the concern of several of CCRPC's member municipalities that requiring  
20 municipal wastewater treatment plants to engage in costly upgrades at poor Phosphorus Reduction  
21 Benefit to Cost Ratio will make it a challenge for Chittenden County to achieve key strategies of  
22 the ECOS Plan. This version of the letter includes more detail on cost per kilo of phosphorus  
23 reduction.
- 24 • Finally, we would like to support the concerns raised by our MS4 permittee municipalities and  
25 organizations that the 50% match requirement imposed by the DEC for use of State grant funds is  
26 unfair and counterproductive.  
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## 28 **6. Updates**

- 29
- 30 a. Dan Albrecht provided a brief update on CCRPC's application for designation as the Clean Water  
31 Service Provider for Basin 5. CCRPC was the only applicant. Dan explained who applied for the other  
32 six basins. DEC is expected to send out a letter next week on the CWSP's and begin the rule-making  
33 process. The rule-making process should be done by December. Project funds won't flow until Fall 2021.
- 34 b. Chris Dubin provided a Grants in Aid update. There is an extension until October 15<sup>th</sup> on the  
35 construction.
- 36 c. Eleni Churchill noted that staff is working on FY21 UPWP contracts. They will consult with each Town  
37 to make sure that they are comfortable with the proposed contractor to be assigned the work.  
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## 39 **7. Items for Tuesday, August 4<sup>th</sup> meeting agenda.**

- 40 a) May not need a meeting.  
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## 42 **8. Adjournment.** The meeting adjourned at 12:00 p.m.

43  
44 *Respectfully submitted, Regina Mahony & Dan Albrecht*  
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