CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: Tuesday, July 7, 2020
SCHEDULED TIME: 11 a.m. to 12:15 p.m.
PLACE: ONLINE
DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/

Committee Members in Attendance
Bolton: Joss Besse Hinesburg: Merrily Lovell St. George:
Buels Gore: Jabez Sherrard Jericho: Winfield
Burlington: James Sherrard Huntington: Darlene Palola Underhill:
Charlotte: Milton: Dave Allerton Williston: Christine Douggherty
Colchester: Amanda Clayton Richmond: Ravi Venkataraman Winooski: Ryan Lambert
Essex: Annie Costandi, Co-Chair Shelburne: Chris Robinson VAOT: Jennifer Callahan
Burlington Airport: Polly Harris University of VT: Lani Ravin CCRPC Board: Don Meals, Co-Chair
(Stanley) Friends of the Winooski River: Lewis Creek Assoc: Winooski NRCD:

Other Attendees: DEC: Danielle Owczarski, Jim Ryan; Fitzgerald Environmental Associates, Inc: Evan Fitzgerald and
Evelyn Boardman; Salix Solutions: Juliana Dixon; Blue® Stormwater: Drew Bissell; Stone Environmental: Amy
Macreis

CCRPC Staff: Dan Albrecht, Chris Dubin, Eleni Churchill, Sai Sarapelli, Regina Mahony

1. Call to Order. With the consent of the co-chairs, it was agreed to have Dan Albrecht run the meeting since
it was all online. The meeting was called to order by Dan Albrecht at 11:05 a.m. Introductions were made.

2. Changes to the Agenda and public comments on items not on the agenda Chris Dubin asked for and
was granted time to provide a brief update on the Grants-in-Aid program.

3. Review and action on draft minutes of May 5, 2020 After a brief recap by Dan Albrecht, Darlene
Palola made a motion, seconded by James Sherrard to approve the minutes as drafted. MOTION PASSED
with abstention by Polly Harris.

Chris Dubin explained that this project was requested by Jericho for the CCRPC FY20 UPWP. Evelyn
from Fitzgerald Environmental Associates provided an overview of the project. The project included
development of cost assumptions for types of improvements. These were applied to each of the road
segments that need improvement. The total cost of improvements is estimated at approximately $495,000
over 10 years. These were planned out over that ten-year period based on the amount of resources the
Town will be able to provide to this work (both from funding and staffing perspective). Chris Dubin
explained the timing of how this fit within MRGP requirements.

Questions/Discussions: Amanda Clayton also asked about requirements for improving percentages of road
segments versus those partially meets (50%), does not meet (100% corrected). Culverts are included in this
scope of work, are these actual culvert numbers or an assumed number of culverts per segment? The data
includes actual number of culverts and quality. All outfalls have been inventoried and submitted to the
state with the REI data on April 1st. Has there been any high-level work done on cost estimates for non-
compliant outfalls? Fitzgerald does have some data associated with amount of erosion loss that could be
used for order of magnitude. Chris Dubin added that outfall locations vary so much that it may be difficult
to set a standard cost, a point with which Amanda concurred based upon Colchester’s experience as well.
Northwest RPC also has some great data from the Grants in Aid project on standardized costs per type of project that can be used for long-term capital planning as well. This Jericho project will also be repeated for Huntington for FY21, so more data will be developed from that project as well.

5. Draft 2020 Basin 5 Tactical Basin Plan
   a. Comments on recently released public draft

Dan Albrecht showed the CWAC where the draft plan can be found on the website and provided the CWAC with the planned schedule for public meetings namely the July 15th CCRPC Board meeting and a July 20th online public forum hosted by DEC and a late July Northwest RPC Board meeting. Final comments are due to DEC by August 3rd. The CCRPC Board will review the conformance letter next Wednesday on July 15th. Dan asked the CWAC if anyone members have had a chance to review the Plan and have any concerns that the Board should be aware of. No members expressed any concerns. Dan asked folks to email him if they have any comments.

Dan reviewed the draft conformance letter that was in the packet. The letter compares the conformance of the Basin Plan with our 2018 ECOS Plan. The letter also makes three additional comments:

- The CCRPC recommends that RPCs, through their Clean Water Advisory Committee be allowed to provide input to DEC’s prioritization scoring system as intended by statute.
- We wish to restate the concern of several of CCRPC’s member municipalities that requiring municipal wastewater treatment plants to engage in costly upgrades at poor Phosphorus Reduction Benefit to Cost Ratio will make it a challenge for Chittenden County to achieve key strategies of the ECOS Plan. This version of the letter includes more detail on cost per kilo of phosphorus reduction.
- Finally, we would like to support the concerns raised by our MS4 permittee municipalities and organizations that the 50% match requirement imposed by the DEC for use of State grant funds is unfair and counterproductive.

6. Updates
   a. Dan Albrecht provided a brief update on CCRPC’s application for designation as the Clean Water Service Provider for Basin 5. CCRPC was the only applicant. Dan explained who applied for the other six basins. DEC is expected to send out a letter next week on the CWSP’s and begin the rule-making process. The rule-making process should be done by December. Project funds won’t flow until Fall 2021.
   b. Chris Dubin provided a Grants in Aid update. There is an extension until October 15th on the construction.
   c. Eleni Churchill noted that staff is working on FY21 UPWP contracts. They will consult with each Town to make sure that they are comfortable with the proposed contractor to be assigned the work.

7. Items for Tuesday, August 4th meeting agenda.
   a) May not need a meeting.

8. Adjournment. The meeting adjourned at 12:00 p.m.

Respectfully submitted, Regina Mahony & Dan Albrecht