

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 PLANNING ADVISORY COMMITTEE - MINUTES  
3

4 DATE: Wednesday, June 10, 2020  
5 TIME: 2:30 p.m. to 4:30 p.m.  
6 PLACE: Virtual Meeting via GoToMeeting with link as published on the agenda  
7

**Members Present:**

Joss Besse, Bolton  
Garret Mott, Buels Gore  
Eric Vorwald, Winooski  
Matt Boulanger, Williston  
Larry Lewack, Bolton  
Paul Conner, South Burlington  
Darren Schibler, Essex  
Owiso Makuku, Essex  
Ravi Venkataraman, Richmond  
Alex Weinhagen, Hinesburg  
Dean Pierce, Shelburne  
Meagan Tuttle, Burlington  
David White, Burlington  
Sarah Hadd, Colchester (left at 3:30pm)

**Staff:**

Regina Mahony, Planning Program Manager  
Melanie Needle, Senior Planner  
Taylor Newton, Senior Planner  
Eleni Churchill, Transportation Program Manager  
Charlie Baker, Executive Director

**Other:**

Caroline Reynolds, Burlington Intern (left after  
CENSUS training)

8  
9  
10 **1. Welcome and Introductions**

11 Joss Besse called the meeting to order at 2:34 p.m.  
12

13 **2. Approval of April 8, 2020 Minutes**  
14

15 David White made a motion, seconded by Ravi Venkataraman, to approve the April 8, 2020 minutes. No further  
16 discussion. MOTION PASSED. Garret Mott abstained.  
17

18 **3. Census Website Training**

19 Melanie Needle shared tips and tricks on using the Census' new website: data.census.gov, since American Factfinder  
20 was decommissioned as of March 2020. Melanie also stated that that the Center for Rural Studies will host a training  
21 on Wednesday, June 24th at 2:30pm; and that Chrome is the preferred browser for data.census.gov  
22

23 Melanie provided tutorials on the following:

24 Geographic Profile

25 Comparative Profiles – compares data over time and runs statistical significance tests for you;

26 Searching for tables – advanced search and browse through the filters. Recommend starting with Geography. A  
27 municipality is a County Subdivision: Vermont: Chittenden County: Charlotte. Filter first to your town (you'll see  
28 this filter at the bottom) and then go to the topic you want.

29 Customizing/filtering tables - You can download, map the data and customize/filter the tables.

30 Exporting  
31

32 **4. I-89 Study**

33 Eleni Churchill provided a presentation on the I-89 study. Eleni stated that Task 3: *Corridor Vision and Goals* has  
34 been completed, and an initial evaluation of the intersections has been completed. As a result of this initial evaluation  
35 Exits 12B, 13 & 14 will move forward for further evaluation. However, that does not mean the Study will necessarily  
36 call for improvements at those exits. Further evaluation will be done before a set of actions/strategies can be  
37 recommended. And these actions could include improvements in a variety of areas: increased transit, technology  
38 improvements, etc. Discussion from the PAC included questions about what the Study say about the other exits that

1 are not moving forward for evaluation (Exit 10A and 17N – while there are local economic benefits, these won't  
2 appear to address the future regional capacity challenges); data; how the first round of exit evaluations met the ECOS  
3 Plan (this was simply a determination of what percentage of land area within 1 mile buffer of the exit is within the  
4 planned for growth); and what the 12B hybrid looks like. Eleni showed the image of Exit 13 hybrid. Staff will email  
5 the powerpoint to the PAC.  
6

##### 7 **5. Funding Directory Review**

8 Taylor Newton provided the PAC with a funding directory spreadsheet that he put together as a resource. The intent  
9 is to ultimately get this on CCRPC's website in a searchable way. This will be updated annually. Darren Schibler  
10 indicated that this is a helpful resource, and asked if it is on the web site yet. The spreadsheet will automatically  
11 download from the link on the PAC page ([https://www.ccrpcvt.org/about-us/committees/planning-advisory-  
12 committee/](https://www.ccrpcvt.org/about-us/committees/planning-advisory-committee/)). However, that isn't yet in the final form.  
13

##### 14 **6. S.237 Comments**

15 This item was added to the agenda. Regina Mahony apologized for sending this out at such short notice, and then  
16 revising the comments again at 11:30am. Regina stated that the draft comments regarding Section 2 of this bill that  
17 includes amendments to the zoning enabling statute are going beyond what VPA decided on Monday afternoon.  
18 Regina indicated that she is feeling personally obligated to set the bar higher for our zoning in order to right some of  
19 the inequities that zoning has perpetuated. Regina added that she knows there is some discomfort in the specificity of  
20 Section 2. Beyond the Section 2 comments the other statements are fairly similar to comments we've discussed  
21 regarding Act 250 in the past. Lastly, Regina stated that Staff is planning to bring the comments to the Board for their  
22 meeting next week, and would like to gauge the PAC's comfort level with it.  
23

24 The PAC had a lengthy discussion that included:

- 25 • Timing of the bill, and whether comments coming out of the Board will be soon enough for the Senate. It  
26 may be that CCRPC provides comments when this bill gets over to the House.
- 27 • Whether duplexes should be held to the same standard as single family homes in all regards. While there was  
28 a bit of debate on this because this isn't necessarily happening now, ultimately there was general agreement  
29 that this should be the standard.
- 30 • Some members expressed challenges with water and wastewater areas in systems that don't have a lot of  
31 capacity; or in areas where a transmission line is going through but doesn't actually serve the geographic area  
32 the lines go through (some CWD lines). There was general agreement to highlight these issues in the  
33 comments, as reasons why a municipality could opt for the off-ramp as contemplated in the bill.
- 34 • There was quite a bit of discussion about how conditions in existing Act 250 permits should be handled in  
35 the newly exempt Designated Downtowns and Neighborhood Development Areas. There was general  
36 agreement on the comments as drafted on this point.  
37

##### 38 **7. Regional Act 250/Section 248 Projects on the Horizon.**

39 Regina asked the PAC to email Regina and Taylor any Act 250/Section 248 updates.  
40

##### 41 **8. Other Business**

- 42 a. Forest Integrity Plan Assistance\* – The packet includes an opportunity for a small amount of CCRPC assistance  
43 with forest integrity planning. If any towns are interested, please tell Regina ASAP.
- 44 b. New member Land Use Essentials Training – CCRPC can host a virtual training on this since this is so easy to do  
45 now. Please let Regina know if you have some new members (PC or DRB) that might be interested.
- 46 c. EDA - Four Region CEDS - CCRPC is cooperating with regional partners to submit an application to EDA to  
47 develop a multi-region CEDS (Addison, Chittenden, Rutland and Central VT (Washington/part of Orange).  
48

##### 49 **9. Adjourn**

50 Meeting adjourned at 4:30pm.  
51

52 Respectfully submitted, Regina Mahony