

**Agenda**  
**Executive & Finance Committee**  
**Wednesday, November 4, 2020 – 5:45 p.m.**  
**Remote Access Meeting Only**



Please join the meeting by clicking the link:

<https://us02web.zoom.us/j/83534787387?pwd=Nk5TV3pBaWs2dlpLUDhVMWNEd0UvZz09>

For those of you who would prefer to join by phone, please dial in. For supported devices, tap a one-touch number below to join instantly.

1-646-876-9923 US (New York)

Meeting ID: 835 3478 7387

Passcode: 742739

One tap mobile

+13017158592,,83534787387#,,,,,0#,,742739# US

*When participating remotely, please wait until you are recognized by the Chair before you speak. For each agenda item, the Chair will make sure to ask if anyone participating remotely would like to speak.*

- a. Use the “chat” feature or raise your hand if on video, or ask the Chair to request to speak.*
- b. To ensure everyone is heard, only one person should speak at a time.*
- c. When recognized by the Chair, introduce yourself each time.*
- d. Speak up so everyone in person and on the phone can hear clearly.*
- e. When participating remotely, take steps to avoid background noise, and make sure your microphone/phone is muted when you are not speaking.*

1. Call to Order, Attendance
2. Changes to the Agenda, Members’ Items (Action)
3. Approval of October 7, 2020 Executive Committee Minutes\* (Action)
4. FY20 Draft Audit Report\* - Fred Duplessis, Sullivan Powers (Action)
5. Journal Entries July-September 2020 (Action)
  - a. First Quarter FY21 Financial Report (Discussion)
6. Act 250 & Section 248 Applications (Action)
  - a. DG Vermont Solar, Inc., Charlotte, 20-2723-AN\*
7. Chair/Executive Director Report (Discussion)
  - a. Legislative Breakfast Topics (potential: Act 250, regional dispatch start-up/capital funding, VTrans prioritization, others? Review policy list attached\*)
  - b. Alternate platform for Board Meeting
8. Draft CCRPC Board Meeting Agenda\* (Discussion)
9. Other Business (Discussion)
10. Executive Session (if needed) (Action)
11. Adjournment (Action)

\*Attachments

**NEXT MEETING – Executive Committee – Wed. December 2, 2020; 5:45 p.m.**

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. \*21 or [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org), no later than 3 business days prior to the meeting for which services are requested.*

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE COMMITTEE MEETING MINUTES  
DRAFT

DATE: Wednesday October 7, 2020

TIME: 5:45 PM

PLACE: Remote Attendance via ZOOM Meeting

PRESENT: Mike O'Brien, Chair Catherine McMains, Vice Chair

John Zicconi, Treasurer Bard Hill, At Large <5000

Andy Montroll, Immediate Past Chair Chris Shaw, At Large >5000

STAFF/OTHER: Charlie Baker, Executive Director Regina Mahony, Planning Mgr.  
Eleni Churchill, Transportation Program Mgr. Forest Cohen, Senior Business Mgr.  
Amy Irvin Witham, Business Office Mgr. Bryan Davis, Senior Trans. Planner  
Emma Vaughn, Communications Mgr.

1. Call to Order, Attendance. The meeting was called to order at 5:46 PM by the chair, Mike O'Brien.

2. Changes to the Agenda, Members' Items. There were none.

3. Approval of September 2, 2020 Joint Executive & Finance Committee Minutes

JOHN ZICCONI MADE A MOTION, SECONDED BY CATHERINE MCMAINS TO APPROVE THE  
SEPTEMBER 2, 2020 JOINT EXECUTIVE & FINANCE COMMITTEE MEETING MINUTES WITH EDITS.  
MOTION CARRIED UNANIMOUSLY.

The following edits were requested:

- The Jericho Fire Department "is" a 501(c)(3)
- Page 4, Lines 6 & 7 - Update the words "approved" and "schedules"

4. Act 250 & Section 248 Applications.

ER Steamboat Solar, LLC.; Shelburne; # 20-23339-NMP

Regina noted that this project has been in front of the Executive Committee several times before. This is a request for the actual application. The application is for a Certificate of Public Good filed with the Vermont Public Utility Commission for a 150kW solar project at 6000 Shelburne Road in Shelburne, Vt. The CCRPC finds the project meets the ECOS Energy Goal (#17) of the 2018 ECOS Plan, suitability policies and complies with the plan's constraint policies. Constraints exist; statewide agricultural soils will be impacted by the project. CCRPC will defer to the Vermont Agency of Agriculture, Food and Markets and is not requesting further information or action related to this constraint at this time. Chris Shaw asked about the height of the fence. Regina stated she is not sure what conversations have been had about the fence height at either the town or state level.

JOHN ZICCONI MADE A MOTION, SECONDED BY BARD HILL TO APPROVE THE LETTER AS  
PRESENTED TO ENCORE RENEWABLE ENERGY. MOTION CARRIED UNANIMOUSLY.

5. FY22 Municipal Dues

Forest referred members to the FY22 Municipal Dues Memo included with the packet. He stated we are proposing a zero percent increase and noted the last increase was in FY20 and dues were held

1 level in FY21. Based on the current fiscal climate and impacts of COVID, it is not necessary to ask for  
2 an increase for FY22. Members discussed. Charlie stated we typically raise dues every 3-5 years,  
3 and the level dues are not to be perceived as permanent. However, because of COVID-19, this is not  
4 the right time to raise dues. Members agreed.

5  
6 BARD HILL MADE A MOTION, SECONDED BY ANDY MONTROLL TO KEEP THE DUES LEVEL FOR FY22.  
7 MOTION CARRIED UNANIMOUSLY.  
8

9 6. CCRPC'S FTA Title VI Program

10 Emma referred members to the FTA Title VI Program Memo and Federal Transit Administration Title  
11 VI Program Draft document included in the packet. She explained the CCRPC has had components  
12 of a Title VI Program available for many years (e.g., complaint procedures, complaint form, equity  
13 maps, etc.), however, these were not assembled in a formal FTA Title VI Program until this year.  
14 The FTA Title VI Program is different than the CCRPC's Annual Title VI report submitted to the  
15 Federal Highway Administration and VTrans, and those do not require Board approval. Regina  
16 clarified the report is due every three years. Bryan explained even though the requirement is every  
17 three years, we will likely gather and capture information on a more regular basis. We do compile  
18 an annual report to VTrans every year that outlines our work and public participation. Mike asked  
19 what role the CCRPC Board has in addressing a complaint? Emma explained this is handled by the  
20 Executive Director, however, the Executive Committee would review if it was related to the  
21 Executive Director. Mike asked how the board is apprised of these issues? Members discussed.  
22 Charlie noted that the document currently provides for an appeal to VTrans if someone is  
23 dissatisfied with the Executive Director's determination. Mike requested the Executive Committee  
24 be notified of any complaints. Members agreed. Charlie suggested that this edit as well as an edit  
25 to notify the Executive Committee about the conclusion of the complaint process be added.  
26

27 JOHN ZICCONI MADE A MOTION, SECONDED BY ANDY MONTROLL TO RECOMMEND BOARD  
28 APPROVAL OF THE FTA TITLE VI PROGRAM DRAFT WITH REQUESTED EDITS. MOTION CARRIED  
29 UNANIMOUSLY.  
30

31 7. Chair/Executive Director Report

32 a. Organizational Update; COVID and Finances. Charlie explained not much has changed regarding  
33 office use due to COVID. Staff continues to work mostly from home and is at the office  
34 infrequently. Although remote work procedures were implemented quickly, in terms of  
35 processing invoices and payables, it is going very well. Charlie said financially, there has not  
36 been any report of changes to funding and budgets, however, FY22 could be concerning. Mike  
37 asked if there is still interest from CATMA in sharing office space. Charlie is not sure, but he will  
38 check. Charlie said meetings continue to be virtual, but in the future, we are looking to create a  
39 hybrid model, that incorporates in-person with video participation. Regina noted the feeling of  
40 virtual meetings is very different from holding in-person meetings; discussions are missing the  
41 element of personal interaction and are not as lively. Members agreed.  
42

43 b. Legislative Update: Charlie noted that the Legislature and Governor made the FY21 budget  
44 work, but that FY22 will be more challenging. A narrowed down version of the ACT 250 bill was  
45 passed; Governor Scott will likely veto this. Charlie expects this to be a topic in the next session.  
46 Charlie said Housing Bill S237 will become law and the Climate Change Bill has also become law  
47 after overriding the Governor's veto. Regina stated the Marijuana bill may have land use  
48 implications and is likely to become law.

- 1
- 2 c. Clean Water Service Provider Update: Charlie explained the DEC has been very open with
- 3 sharing draft version of the rules. Regina attended a Clean Water Advisory Committee meeting
- 4 yesterday and said they are not yet at the stage of formal rulemaking. Regina said Dan asked
- 5 that comments from the CWAC be submitted before Friday, however, for the most part, the
- 6 draft appears to be in pretty good shape. Charlie said the DEC is very concerned about the
- 7 conflict of interest with the council and conversations around this are taking place with DEC
- 8 now, as they are developing the rules and regulations.
- 9

10 Charlie reminded everyone he is continuing to present our annual reports to municipalities; he

11 wanted to pass along credit and praise to staff for the services being provided. He said the towns he

12 has met with to date have all expressed appreciation and thanks to the CCRPC staff for the great

13 work and support being provided.

14

15 8. Draft CCRPC Board Meeting Agenda

16 Charlie reviewed the October Board Meeting Agenda with members. Charlie said he will confirm

17 Secretary Joe Flynn will join the meeting. Members discussed the proposed agenda including, the

18 FTA Title VI Program, an Interstate-89 Study update, discussion of the Legislative Breakfast and

19 Annual Dues. Charlie said the Legislative Breakfast will be held virtually the second week of

20 December. He is wondering if our virtual meeting platforms allow breakout sessions with smaller

21 groups to facilitate conversations and networking. Emma said yes, we can offer options to hold

22 smaller breakout sessions within larger virtual meetings. Charlie asked EC and Board members to

23 think about whether we should have breakouts and whether they should be by topic or by

24 municipality. Bard asked if VTrans could be asked to provide towns notice of road work and

25 maintenance before the work occurs. Eleni agreed to contact them.

26

27 9. Other Business: None needed.

28

29 10. Executive Session: None needed.

30

31 11. Adjournment: ANDY MONTROLL MADE A MOTION, SECONDED BY JOHN ZICCONI TO ADJOURN THE

32 EXECUTIVE COMMITTEE MEETING AT 6:48 PM. MOTION CARRIED UNANIMOUSLY.

33

34 Respectfully submitted,

35 Amy Irvin Witham

36

37

38

39

40



1:16 PM

10/29/20

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
46544	Ge...	07/01/2020	932 - General A...	to record EPL and D&O insura...	Prepaid Insurance		360.33
			932 - General A...	to record EPL and D&O insura...	Liability Insurance	360.33	
						360.33	360.33
46621	Ge...	07/01/2020	932 - General A...	Travelers WC policy - 7/1/20 to...	Prepaid Insurance		248.17
			932 - General A...	to record monthly workers com...	Workers Comp	248.17	
						248.17	248.17
46624	Ge...	07/31/2020	2321-Trans.Dire...	Caliper Corporation - Inv #170...	Project - Equipment...	125.00	
			2321-Trans.Dire...	Caliper Corporation - Inv #170...	Prepaid Maintenanc...		125.00
						125.00	125.00
46680	Ge...	07/01/2020	932 - General A...	Cincinnati Commercial Liability...	Prepaid Insurance		444.25
			932 - General A...	Cincinnati Commercial Liability...	Liability Insurance	444.25	
						444.25	444.25
46681	Ge...	07/01/2020	932 - General A...	Monthly HSA Expense	Prepaid Expense - ...		4,950.00
			932 - General A...	Monthly HSA Expense	HSA Deposits	4,950.00	
						4,950.00	4,950.00
46682	Ge...	07/01/2020	932 - General A...	Office furniture for Intern Spac...	Depreciation	101.86	
			932 - General A...	Office furniture for Intern Spac...	A/D Furniture, Equi...		101.86
						101.86	101.86
46683	Ge...	07/01/2020	931 - IT Adminis...	Place Creative - website hostin...	Equip & Software M...	100.00	
			931 - IT Adminis...	Place Creative - website hostin...	Prepaid Maintenanc...		100.00
						100.00	100.00
46736	Ge...	07/31/2020	931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Prepaid Maintenanc...		152.33
			931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Equip & Software M...	152.33	
						152.33	152.33
46768	Ge...	07/10/2020	932 - General A...	Payroll check date 7/10/20	Salaries	50,910.99	
			932 - General A...	Quarterly HSA Deposits [July]	Prepaid Expense - ...	16,200.00	
			932 - General A...	Payroll check date 7/10/20	Payroll Expenses	112.00	
			932 - General A...	Payroll check date 7/10/20	Payroll Tax Expense	3,799.95	
			932 - General A...	Payroll check date 7/10/20	Health Insurance		1,294.09
			932 - General A...	Payroll check date 7/10/20	Vision Plan		68.33
			932 - General A...	Payroll check date 7/10/20	United Way Payable		121.00
			932 - General A...	Payroll check date 7/10/20	VMERS Defined Be...		3,188.23
			932 - General A...	Payroll check date 7/10/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14
			932 - General A...	Payroll ACH 7/10/20	OCU Checking Acc...		66,069.54
						71,022.94	71,022.94
46805	Ge...	07/20/2020	931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Prepaid Maintenanc...		41.67
			931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Equip & Software M...	41.67	
						41.67	41.67
46825	Ge...	08/01/2020	932 - General A...	Cincinnati Commercial Liability...	Prepaid Insurance		444.50
			932 - General A...	Cincinnati Commercial Liability...	Liability Insurance	444.50	
						444.50	444.50
46833	Ge...	08/01/2020	931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Prepaid Maintenanc...		554.17
			931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Equip & Software M...	554.17	
						554.17	554.17
46851	Ge...	07/24/2020	932 - General A...	Payroll check date 7/24/20	Salaries	52,105.11	
			932 - General A...	Payroll check date 7/24/20	Payroll Expenses	88.00	
			932 - General A...	Payroll check date 7/24/20	Payroll Tax Expense	3,891.24	
			932 - General A...	Payroll check date 7/24/20	Health Insurance		1,294.09

1:16 PM

10/29/20

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			932 - General A...	Payroll check date 7/24/20	Vision Plan		68.33
			932 - General A...	Payroll check date 7/24/20	United Way Payable		121.00
			932 - General A...	Payroll check date 7/24/20	VMERS Defined Be...		3,270.70
			932 - General A...	Payroll check date 7/24/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14
			932 - General A...	Payroll ACH 7/24/20	OCU Checking Acc...		51,048.48
						56,084.35	56,084.35
46930	Ge...	07/31/2020	932 - General A...	Conference Room tables Augu...	Depreciation	88.72	
			932 - General A...	Conference Room tables Augu...	A/D Furniture, Equi...		88.72
						88.72	88.72
46931	Ge...	07/31/2020	932 - General A...	\$2,000 down payment on Kia ...	Prepaid Equipment ...		55.56
			932 - General A...	\$2,000 down payment on Kia ...	EV/CarShare	55.56	
						55.56	55.56
46957	Ge...	08/01/2020	932 - General A...	to record EPL and D&O insura...	Prepaid Insurance		360.33
			932 - General A...	to record EPL and D&O insura...	Liability Insurance	360.33	
						360.33	360.33
46958	Ge...	08/01/2020	932 - General A...	Monthly HSA Expense	Prepaid Expense - ...		4,950.00
			932 - General A...	Monthly HSA Expense	HSA Deposits	4,950.00	
						4,950.00	4,950.00
46959	Ge...	08/01/2020	932 - General A...	Office furnitture for Intern Spac...	Depreciation	101.86	
			932 - General A...	Office furnitture for Intern Spac...	A/D Furniture, Equi...		101.86
						101.86	101.86
46960	Ge...	08/01/2020	931 - IT Adminis...	Place Creative - website hostin...	Equip & Software M...	100.00	
			931 - IT Adminis...	Place Creative - website hostin...	Prepaid Maintenanc...		100.00
						100.00	100.00
46966	Ge...	07/31/2020	932 - General A...	JULY EV	EV/CarShare		784.74
			2321-Trans.Dire...	JULY EV	Project - Mileage	70.76	
			712-Data Dev.& ...	JULY EV	Project - Mileage	713.98	
						784.74	784.74
47001	Ge...	08/07/2020	932 - General A...	Payroll check date 8/7/20	Salaries	52,030.11	
			932 - General A...	Payroll check date 8/7/20	Payroll Expenses	88.00	
			932 - General A...	Payroll check date 8/7/20	Payroll Tax Expense	3,884.95	
			932 - General A...	Payroll check date 8/7/20	Health Insurance		1,294.09
			932 - General A...	Payroll check date 8/7/20	Vision Plan		68.33
			932 - General A...	Payroll check date 8/7/20	United Way Payable		121.00
			932 - General A...	Payroll check date 8/7/20	VMERS Defined Be...		3,270.70
			932 - General A...	Payroll check date 8/7/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14
			932 - General A...	Payroll ACH 8/7/20	OCU Checking Acc...		50,967.19
						56,003.06	56,003.06
47052	Ge...	08/10/2020	932 - General A...	shared mobility conference ref...	Prepaid Project Exp...	10.00	
			932 - General A...	shared mobility conference ref...	Bad Debt Expense		10.00
						10.00	10.00
47094	Ge...	08/20/2020	931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Prepaid Maintenanc...		41.67
			931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Equip & Software M...	41.67	
						41.67	41.67
47108	Ge...	08/21/2020	932 - General A...	Payroll check date 8/21/20	Salaries	52,154.95	
			932 - General A...	Payroll check date 8/21/20	Payroll Expenses	88.00	
			932 - General A...	Payroll check date 8/21/20	Payroll Tax Expense	3,812.23	
			932 - General A...	Payroll check date 8/21/20	Health Insurance		1,294.09
			932 - General A...	Payroll check date 8/21/20	Vision Plan		68.33

**Chittenden County RPC**  
**Quarterly Journal Entries**  
**July through September 2020**

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			932 - General A...	Payroll check date 8/21/20	United Way Payable		121.00
			932 - General A...	Payroll check date 8/21/20	VMERS Defined Be...		3,287.18
			932 - General A...	Payroll check date 8/21/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14
			932 - General A...	Payroll ACH 8/21/20	OCU Checking Acc...		51,002.83
						56,055.18	56,055.18
47111	Ge...	07/31/2020	932 - General A...	DA July	Salaries		6,971.76
			1131 - 2018 Pet...	DA July	Salaries	170.51	
			1132 - 2018 Pet...	DA July	Salaries	28.42	
			1133 - BF 2018 ...	DA July	Salaries	170.51	
			1134 - BF 2018 ...	DA July	Salaries	28.42	
			213 - Municipal ...	DA July	Salaries	28.42	
			315 - 604b Floo...	DA July	Salaries	265.23	
			322 - Regional ...	DA July	Salaries	189.45	
			3221 - RSEP	DA July	Salaries	123.14	
			32251 - Outreac...	DA July	Salaries	757.80	
			323 - Municipal ...	DA July	Salaries	700.97	
			32322-ROW Co...	DA July	Salaries	18.95	
			32325 - Willisto...	DA July	Salaries	18.95	
			32326 - Winoos...	DA July	Salaries	18.95	
			32334-Milton Ph...	DA July	Salaries	75.78	
			32335-Shelburn...	DA July	Salaries	75.78	
			329 - VT Muni C...	DA July	Salaries	246.29	
			3210 - WQ Dev ...	DA July	Salaries	18.95	
			3318-WQ Block ...	DA July	Salaries	208.40	
			3319-WQ Block ...	DA July	Salaries	75.78	
			5212 - EMPG L...	DA July	Salaries	596.77	
			5214 - Task 4	DA July	Salaries	18.95	
			5251 - EMPG-S ...	DA July	Salaries	47.36	
			911 - Commissi...	DA July	Salaries	37.89	
			921 - Staff Deve...	DA July	Salaries	170.51	
			922 - Staff meeti...	DA July	Salaries	151.56	
			923 - Personnel ...	DA July	Salaries	9.47	
			932 - General A...	DA July	Salaries	142.09	
			933 - PTO	DA July	Salaries	1,572.44	
			934 - Holiday	DA July	Salaries	303.05	
			21332-Westford ...	DA July	Salaries	217.87	
			23619 -Reg Ash...	DA July	Salaries	350.48	
			231625 - Jerich...	DA July	Salaries	132.62	
						6,971.76	6,971.76
47112	Ge...	07/31/2020	932 - General A...	CB July	Salaries		10,215.68
			214 - State & Re...	CB July	Salaries	333.12	
			215 - Affordable ...	CB July	Salaries	111.04	
			234 - TOD - Pub...	CB July	Salaries	277.60	
			23422 - Kimball/...	CB July	Salaries	111.04	
			236 - Tech. Assi...	CB July	Salaries	111.04	
			239 - Air, Rail F...	CB July	Salaries	666.24	
			23134 - I-89 Ne...	CB July	Salaries	1,165.92	
			322 - Regional ...	CB July	Salaries	277.60	
			32251 - Outreac...	CB July	Salaries	111.04	
			5212 - EMPG L...	CB July	Salaries	55.52	
			7331 - Comm. O...	CB July	Salaries	388.64	
			7332 - Comm. o...	CB July	Salaries	55.52	
			811 - Title VI an...	CB July	Salaries	832.80	
			911 - Commissi...	CB July	Salaries	222.08	
			912 - Work prog...	CB July	Salaries	166.56	
			913 - Financial b...	CB July	Salaries	333.12	
			921 - Staff Deve...	CB July	Salaries	55.52	
			922 - Staff meeti...	CB July	Salaries	499.68	
			923 - Personnel ...	CB July	Salaries	55.52	
			932 - General A...	CB July	Salaries	55.52	
			933 - PTO	CB July	Salaries	3,830.88	
			932 - General A...	CB July	Salaries	444.16	
			712-Data Dev.& ...	CB July	Salaries	55.52	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						10,215.68	10,215.68
47113	Ge...	07/31/2020	932 - General A...	PB July	Salaries		7,345.28
			23434 Williston I...	PB July	Salaries	99.80	
			23619 -Reg Ash...	PB July	Salaries	39.92	
			5212 - EMPG L...	PB July	Salaries	239.52	
			7112 - Online m...	PB July	Salaries	1,157.68	
			7113 - Municipal...	PB July	Salaries	79.84	
			7114 -Watershe...	PB July	Salaries	39.92	
			712-Data Dev.& ...	PB July	Salaries	2,714.56	
			922 - Staff meeti...	PB July	Salaries	79.84	
			931 - IT Adminis...	PB July	Salaries	299.40	
			932 - General A...	PB July	Salaries	79.84	
			933 - PTO	PB July	Salaries	2,195.60	
			934 - Holiday	PB July	Salaries	319.36	
						7,345.28	7,345.28
47114	Ge...	07/31/2020	932 - General A...	BD July	Salaries		6,454.72
			232 - Trans. poli...	BD July	Salaries	105.24	
			233 - TDM (staff)	BD July	Salaries	210.48	
			236 - Tech. Assi...	BD July	Salaries	596.36	
			23619 -Reg Ash...	BD July	Salaries	35.08	
			237 - Bike-Ped ...	BD July	Salaries	596.36	
			2374 - Close the...	BD July	Salaries	175.40	
			2375 - Richmon...	BD July	Salaries	105.24	
			2378 - Pilot Mob...	BD July	Salaries	210.48	
			2379 - CCRPC ...	BD July	Salaries	210.48	
			23824-Bikewy C...	BD July	Salaries	596.36	
			23133 - No.&So....	BD July	Salaries	210.48	
			231622 - Tangle...	BD July	Salaries	35.08	
			811 - Title VI an...	BD July	Salaries	456.04	
			912 - Work prog...	BD July	Salaries	70.16	
			922 - Staff meeti...	BD July	Salaries	140.32	
			933 - PTO	BD July	Salaries	2,420.52	
			934 - Holiday	BD July	Salaries	280.64	
						6,454.72	6,454.72
47115	Ge...	07/31/2020	932 - General A...	JC July	Salaries		6,581.68
			2323 - Trans Pol...	JC July	Salaries	393.47	
			236 - Tech. Assi...	JC July	Salaries	1,538.11	
			23134 - I-89 Ne...	JC July	Salaries	715.40	
			2316-Scoping (L...	JC July	Salaries	35.77	
			231621 - Col Av...	JC July	Salaries	286.16	
			231623-Richmo...	JC July	Salaries	214.62	
			7114 -Watershe...	JC July	Salaries	35.77	
			912 - Work prog...	JC July	Salaries	71.54	
			922 - Staff meeti...	JC July	Salaries	143.08	
			933 - PTO	JC July	Salaries	2,861.60	
			934 - Holiday	JC July	Salaries	286.16	
						6,581.68	6,581.68
47116	Ge...	07/31/2020	932 - General A...	EC July	Salaries		7,849.95
			2323 - Trans Pol...	EC July	Salaries	66.53	
			233 - TDM (staff)	EC July	Salaries	88.70	
			234 - TOD - Pub...	EC July	Salaries	155.23	
			23422 - Kimball/...	EC July	Salaries	133.05	
			23434 Williston I...	EC July	Salaries	44.35	
			236 - Tech. Assi...	EC July	Salaries	1,840.53	
			237 - Bike-Ped ...	EC July	Salaries	133.05	
			239 - Air, Rail F...	EC July	Salaries	1,485.73	
			2310- ITS & TSM	EC July	Salaries	88.70	
			2313 - Local Cor...	EC July	Salaries	22.18	
			23134 - I-89 Ne...	EC July	Salaries	1,286.15	
			2316-Scoping (L...	EC July	Salaries	110.88	
			323 - Municipal ...	EC July	Salaries	465.68	
			512 - Transporta...	EC July	Salaries	44.35	
			712-Data Dev.& ...	EC July	Salaries	44.35	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			7332 - Comm. o...	EC July	Salaries	332.63	
			811 - Title VI an...	EC July	Salaries	88.70	
			911 - Commissi...	EC July	Salaries	110.88	
			922 - Staff meeti...	EC July	Salaries	288.28	
			923 - Personnel ...	EC July	Salaries	44.35	
			933 - PTO	EC July	Salaries	620.90	
			934 - Holiday	EC July	Salaries	354.75	
						7,849.95	7,849.95
47117	Ge...	07/31/2020	932 - General A...	FC July	Salaries		7,277.20
			531 - RPP	FC July	Salaries	69.21	
			911 - Commissi...	FC July	Salaries	59.33	
			913 - Financial b...	FC July	Salaries	5,200.83	
			922 - Staff meeti...	FC July	Salaries	524.04	
			923 - Personnel ...	FC July	Salaries	355.95	
			933 - PTO	FC July	Salaries	751.45	
			934 - Holiday	FC July	Salaries	316.39	
						7,277.20	7,277.20
47118	Ge...	07/31/2020	932 - General A...	MD July	Salaries		4,923.84
			222 - Climate Ac...	MD July	Salaries	267.60	
			234 - TOD - Pub...	MD July	Salaries	669.00	
			23416 - Neighbo...	MD July	Salaries	133.80	
			23434 Williston I...	MD July	Salaries	214.08	
			236 - Tech. Assi...	MD July	Salaries	240.84	
			23614 - Transpo...	MD July	Salaries	93.66	
			237 - Bike-Ped ...	MD July	Salaries	40.14	
			2379 - CCRPC ...	MD July	Salaries	80.28	
			23823 - Lake St ...	MD July	Salaries	187.32	
			23824-Bikewy C...	MD July	Salaries	200.70	
			23825 - River R...	MD July	Salaries	66.90	
			239 - Air, Rail F...	MD July	Salaries	1,097.16	
			2392 - Chitt Cou...	MD July	Salaries	133.80	
			231623-Richmo...	MD July	Salaries	66.90	
			32322-ROW Co...	MD July	Salaries	40.14	
			712-Data Dev.& ...	MD July	Salaries	602.10	
			7332 - Comm. o...	MD July	Salaries	227.46	
			912 - Work prog...	MD July	Salaries	147.18	
			922 - Staff meeti...	MD July	Salaries	200.70	
			934 - Holiday	MD July	Salaries	214.08	
						4,923.84	4,923.84
47119	Ge...	07/31/2020	932 - General A...	CD July	Salaries		5,750.00
			2323 - Trans Pol...	CD July	Salaries	62.50	
			236 - Tech. Assi...	CD July	Salaries	78.13	
			2379 - CCRPC ...	CD July	Salaries	46.88	
			323 - Municipal ...	CD July	Salaries	1,328.13	
			32323 - Essex S...	CD July	Salaries	203.13	
			32324 -Essex Jc...	CD July	Salaries	203.13	
			32327 - Insp & I...	CD July	Salaries	31.25	
			32332 - Colches...	CD July	Salaries	31.25	
			32333 - Huntingt...	CD July	Salaries	31.25	
			332 - MR Grants...	CD July	Salaries	296.88	
			712-Data Dev.& ...	CD July	Salaries	2,265.63	
			922 - Staff meeti...	CD July	Salaries	312.50	
			932 - General A...	CD July	Salaries	62.50	
			933 - PTO	CD July	Salaries	546.88	
			934 - Holiday	CD July	Salaries	249.96	
						5,750.00	5,750.00
47120	Ge...	07/31/2020	932 - General A...	CF July	Salaries		7,345.28
			23422 - Kimball/...	CF July	Salaries	479.04	
			23430 - City Ce...	CF July	Salaries	319.36	
			23438 - Form-B...	CF July	Salaries	79.84	
			236 - Tech. Assi...	CF July	Salaries	1,437.12	
			23619 -Reg Ash...	CF July	Salaries	39.92	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			231618 - Multi-u...	CF July	Salaries	479.04	
			231624 - Jerich...	CF July	Salaries	19.96	
			231625 - Jerich...	CF July	Salaries	39.92	
			231627 - Willist...	CF July	Salaries	19.96	
			2319 - TIP	CF July	Salaries	1,237.52	
			5211 - EMPG L...	CF July	Salaries	39.92	
			5212 - EMPG L...	CF July	Salaries	159.68	
			5214 - Task 4	CF July	Salaries	678.64	
			732 - Municipal t...	CF July	Salaries	119.76	
			7332 - Comm. o...	CF July	Salaries	319.36	
			912 - Work prog...	CF July	Salaries	199.60	
			914 - Grant writi...	CF July	Salaries	79.84	
			922 - Staff meeti...	CF July	Salaries	199.60	
			933 - PTO	CF July	Salaries	1,077.84	
			934 - Holiday	CF July	Salaries	319.36	
						7,345.28	7,345.28
47121	Ge...	07/31/2020	932 - General A...	AAIW July	Salaries		4,732.48
			911 - Commissi...	AAIW July	Salaries	308.64	
			913 - Financial b...	AAIW July	Salaries	2,366.24	
			922 - Staff meeti...	AAIW July	Salaries	77.16	
			923 - Personnel ...	AAIW July	Salaries	1,697.52	
			933 - PTO	AAIW July	Salaries	77.16	
			934 - Holiday	AAIW July	Salaries	205.76	
						4,732.48	4,732.48
47122	Ge...	07/31/2020	932 - General A...	RM July	Salaries		8,160.40
			211 - Municipal ...	RM July	Salaries	22.18	
			213 - Municipal ...	RM July	Salaries	787.21	
			21322-Bolton V...	RM July	Salaries	210.66	
			21325 - Milton P...	RM July	Salaries	1,308.33	
			214 - State & Re...	RM July	Salaries	2,239.68	
			215 - Affordable ...	RM July	Salaries	465.68	
			231 - Act250/24...	RM July	Salaries	66.53	
			2323 - Trans Pol...	RM July	Salaries	66.53	
			233 - TDM (staff)	RM July	Salaries	44.35	
			23438 - Form-B...	RM July	Salaries	166.31	
			23619 -Reg Ash...	RM July	Salaries	44.35	
			23134 - I-89 Ne...	RM July	Salaries	66.53	
			322 - Regional ...	RM July	Salaries	44.35	
			323 - Municipal ...	RM July	Salaries	66.53	
			5212 - EMPG L...	RM July	Salaries	288.28	
			5214 - Task 4	RM July	Salaries	11.09	
			5251 - EMPG-S ...	RM July	Salaries	22.18	
			7331 - Comm. O...	RM July	Salaries	133.05	
			811 - Title VI an...	RM July	Salaries	66.53	
			911 - Commissi...	RM July	Salaries	221.75	
			912 - Work prog...	RM July	Salaries	243.93	
			921 - Staff Deve...	RM July	Salaries	66.53	
			922 - Staff meeti...	RM July	Salaries	521.11	
			923 - Personnel ...	RM July	Salaries	11.09	
			932 - General A...	RM July	Salaries	22.18	
			933 - PTO	RM July	Salaries	598.73	
			934 - Holiday	RM July	Salaries	354.73	
						8,160.40	8,160.40
47123	Ge...	07/31/2020	932 - General A...	MN July	Salaries		3,969.00
			213 - Municipal ...	MN July	Salaries	73.50	
			226 - Energy Pl...	MN July	Salaries	330.75	
			2378 - Pilot Mob...	MN July	Salaries	165.38	
			531 - RPP	MN July	Salaries	551.25	
			535 - BPHC Alc...	MN July	Salaries	36.75	
			712-Data Dev.& ...	MN July	Salaries	2,168.25	
			912 - Work prog...	MN July	Salaries	73.50	
			922 - Staff meeti...	MN July	Salaries	202.13	
			932 - General A...	MN July	Salaries	36.75	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			933 - PTO	MN July	Salaries	183.75	
			934 - Holiday	MN July	Salaries	146.99	
						3,969.00	3,969.00
47124	Ge...	07/31/2020	932 - General A...	TN July	Salaries		6,348.00
			213 - Municipal ...	TN July	Salaries	405.38	
			21328 - Huntingt...	TN July	Salaries	267.38	
			21332-Westford ...	TN July	Salaries	1,207.50	
			21333 - NW VC...	TN July	Salaries	345.00	
			214 - State & Re...	TN July	Salaries	603.75	
			226 - Energy Pl...	TN July	Salaries	69.00	
			231 - Act250/24...	TN July	Salaries	163.88	
			23434 Williston I...	TN July	Salaries	353.63	
			23438 - Form-B...	TN July	Salaries	603.75	
			922 - Staff meeti...	TN July	Salaries	172.50	
			932 - General A...	TN July	Salaries	457.13	
			933 - PTO	TN July	Salaries	1,147.13	
			934 - Holiday	TN July	Salaries	551.97	
						6,348.00	6,348.00
47125	Ge...	07/31/2020	932 - General A...	SS July	Salaries		6,037.04
			21322-Bolton V...	SS July	Salaries	426.53	
			23434 Williston I...	SS July	Salaries	98.43	
			236 - Tech. Assi...	SS July	Salaries	1,246.78	
			23623 - Huntingt...	SS July	Salaries	147.65	
			2310- ITS & TSM	SS July	Salaries	459.34	
			23102 - Real Ti...	SS July	Salaries	475.75	
			2313 - Local Cor...	SS July	Salaries	278.89	
			231623-Richmo...	SS July	Salaries	328.10	
			2423 - Trans Mg...	SS July	Salaries	65.62	
			323 - Municipal ...	SS July	Salaries	508.56	
			512 - Transporta...	SS July	Salaries	426.53	
			712-Data Dev.& ...	SS July	Salaries	82.03	
			912 - Work prog...	SS July	Salaries	82.03	
			922 - Staff meeti...	SS July	Salaries	229.67	
			933 - PTO	SS July	Salaries	918.68	
			934 - Holiday	SS July	Salaries	262.45	
						6,037.04	6,037.04
47126	Ge...	07/31/2020	932 - General A...	EMMA July	Salaries		5,845.68
			5213 - EMPG T...	EMMA July	Salaries	31.77	
			7331 - Comm. O...	EMMA July	Salaries	1,620.27	
			7332 - Comm. o...	EMMA July	Salaries	1,969.74	
			741 - Regional o...	EMMA July	Salaries	31.77	
			811 - Title VI an...	EMMA July	Salaries	476.55	
			912 - Work prog...	EMMA July	Salaries	95.31	
			922 - Staff meeti...	EMMA July	Salaries	158.85	
			923 - Personnel ...	EMMA July	Salaries	31.77	
			933 - PTO	EMMA July	Salaries	1,175.49	
			934 - Holiday	EMMA July	Salaries	254.16	
						5,845.68	5,845.68
47127	Ge...	07/31/2020	932 - General A...	Kathy Finnie July	Salaries		1,033.20
			511 - Traffic Aler...	Kathy Finnie July	Salaries	1,033.20	
						1,033.20	1,033.20
47128	Ge...	07/31/2020	932 - General A...	Sam LaRosa July [intern]	Salaries		2,700.00
			712-Data Dev.& ...	Sam LaRosa July [intern]	Salaries	2,700.00	
						2,700.00	2,700.00
47129	Ge...	07/31/2020	932 - General A...	Josh Katz [intern] July	Salaries		2,445.00
			712-Data Dev.& ...	Josh Katz [intern] July	Salaries	2,445.00	
						2,445.00	2,445.00

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# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
47130	Ge...	07/31/2020	932 - General A...	Anne Morrison [intern] July	Salaries		2,700.00
			323 - Municipal ...	Anne Morrison [intern] July	Salaries	1,245.00	
			332 - MR Grants...	Anne Morrison [intern] July	Salaries	105.00	
			712-Data Dev.& ...	Anne Morrison [intern] July	Salaries	1,350.00	
						2,700.00	2,700.00
47131	Ge...	07/31/2020	932 - General A...	Abby Munterich [intern] July	Salaries		2,685.00
			323 - Municipal ...	Abby Munterich [intern] July	Salaries	277.50	
			332 - MR Grants...	Abby Munterich [intern] July	Salaries	120.00	
			712-Data Dev.& ...	Abby Munterich [intern] July	Salaries	2,287.50	
						2,685.00	2,685.00
47192	Ge...	08/31/2020	931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Prepaid Maintenanc...		152.28
			931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Equip & Software M...	152.28	
						152.28	152.28
47193	Ge...	08/31/2020	2321-Trans.Dire...	Caliper Corporation - Inv #170...	Project - Equipment...	125.00	
			2321-Trans.Dire...	Caliper Corporation - Inv #170...	Prepaid Maintenanc...		125.00
						125.00	125.00
47194	Ge...	08/31/2020	932 - General A...	Conference Room tables Augu...	Depreciation	88.72	
			932 - General A...	Conference Room tables Augu...	A/D Furniture, Equi...		88.72
						88.72	88.72
47195	Ge...	08/31/2020	932 - General A...	\$2,000 down payment on Kia ...	Prepaid Equipment ...		55.56
			932 - General A...	\$2,000 down payment on Kia ...	EV/CarShare	55.56	
						55.56	55.56
47197	Ge...	09/01/2020	932 - General A...	to record EPL and D&O insura...	Prepaid Insurance		360.33
			932 - General A...	to record EPL and D&O insura...	Liability Insurance	360.33	
						360.33	360.33
47198	Ge...	09/01/2020	932 - General A...	Cincinnati Commercial Liability...	Prepaid Insurance		444.50
			932 - General A...	Cincinnati Commercial Liability...	Liability Insurance	444.50	
						444.50	444.50
47199	Ge...	09/01/2020	932 - General A...	Monthly HSA Expense	Prepaid Expense - ...		4,950.00
			932 - General A...	Monthly HSA Expense	HSA Deposits	4,950.00	
						4,950.00	4,950.00
47200	Ge...	09/01/2020	932 - General A...	Office furnitture for Intern Spac...	Depreciation	101.86	
			932 - General A...	Office furnitture for Intern Spac...	A/D Furniture, Equi...		101.86
						101.86	101.86
47201	Ge...	09/01/2020	931 - IT Adminis...	Place Creative - website hostin...	Equip & Software M...	100.00	
			931 - IT Adminis...	Place Creative - website hostin...	Prepaid Maintenanc...		100.00
						100.00	100.00
47203	Ge...	07/31/2020		Balance Adjustment - Ck #180...	OCU Checking Acc...	12.00	
				Balance Adjustment - Ck #180...	Reconciliation Discr...		12.00
						12.00	12.00
47214	Ge...	09/04/2020	932 - General A...	Payroll check date 9/4/20	Salaries	47,794.98	
			932 - General A...	Payroll check date 9/4/20	Payroll Expenses	80.00	
			932 - General A...	Payroll check date 9/4/20	Payroll Tax Expense	3,522.11	
			932 - General A...	Payroll check date 9/4/20	Health Insurance		1,294.09
			932 - General A...	Payroll check date 9/4/20	Vision Plan		68.33
			932 - General A...	Payroll check date 9/4/20	United Way Payable		121.00
			932 - General A...	Payroll check date 9/4/20	VMERS Defined Be...		3,303.69
			932 - General A...	Payroll check date 9/4/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14



# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			932 - General A...	Payroll ACH 9/4/20	OCU Checking Acc...		46,328.23
						51,397.09	51,397.09
47251	Ge...	08/24/2020	315 - 604b Floo...	604b invoice to Two Rivers	Deferred Grant Inco...		3,636.00
			315 - 604b Floo...	604b invoice to Two Rivers	Accounts Receivable	3,636.00	
						3,636.00	3,636.00
47263	Ge...	08/31/2020	932 - General A...	AUG EV	EV/CarShare		261.00
			332 - MR Grants...	AUG EV	Project - Mileage	41.18	
			712-Data Dev.& ...	AUG EV	Project - Mileage	161.24	
			5251 - EMPG-S ...	AUG EV	Project - Mileage	58.58	
						261.00	261.00
47281	Ge...	07/31/2020	315 - 604b Floo...	Jul 604b expenses	Deferred Grant Inco...	667.38	
			315 - 604b Floo...	Jul 604b expenses	604B		667.38
						667.38	667.38
47282	Ge...	07/31/2020	226 - Energy Pl...	to record exp/revenues for July	Deferred Grants - E...	1,119.28	
			226 - Energy Pl...	to record exp/revenues for July	Energy Plan Imple...		1,119.28
						1,119.28	1,119.28
47290	Ge...	07/31/2020	3318-WQ Block ...	Elm Street Outfall - July staff e...	Deferred Income - ...	524.37	
			3318-WQ Block ...	Elm Street Outfall - July staff e...	DI Grant - Win Elm...		524.37
						524.37	524.37
47293	Ge...	07/31/2020	21322-Bolton V...	Bolton CDBG - expenses for J...	Deferred Grants - B...	1,763.12	
			21322-Bolton V...	Bolton CDBG - expenses for J...	Bolton CDBG		1,763.12
						1,763.12	1,763.12
47294	Ge...	07/31/2020	3319-WQ Block ...	Jericho SW Improvements July	Deferred Grant - Jer...	190.68	
			3319-WQ Block ...	Jericho SW Improvements July	Jericho SW Improv...		190.68
						190.68	190.68
47295	Ge...	07/31/2020	3210 - WQ Dev ...	July CCRPC expenses - Year 1	Direct to Lake/Lam...		47.67
			3210 - WQ Dev ...	July CCRPC expenses - Year 1	Deferred Grants- Di...	47.67	
						47.67	47.67
47298	Ge...	07/31/2020	332 - MR Grants...	Grants in Aid - July	Deferred Grant Rev...	1,222.59	
			332 - MR Grants...	Grants in Aid - July	Grants in Aid Pilot		1,222.59
						1,222.59	1,222.59
47301	Ge...	07/31/2020	329 - VT Muni C...	To record VT Clean Streets re...	Vermont Clean Stre...		596.58
			329 - VT Muni C...	To record VT Clean Streets re...	VT Clean Streets - ...	596.58	
						596.58	596.58
47302	Ge...	07/31/2020	32251 - Outreac...	Water Quality subs (Windham)...	Deferred Grants - ...	1,192.33	
			32251 - Outreac...	Water Quality subs (Windham)...	ANR - Water Quality		1,192.33
			32251 - Outreac...	CCRPC staff costs July	Deferred Grants - ...	2,193.42	
			32251 - Outreac...	CCRPC staff costs July	ANR - Water Quality		2,193.42
						3,385.75	3,385.75
47317	Ge...	09/18/2020	932 - General A...	Payroll check date 9/18/20	Salaries	48,124.98	
			932 - General A...	Payroll check date 9/18/20	Payroll Expenses	84.00	
			932 - General A...	Payroll check date 9/18/20	Payroll Tax Expense	4,028.98	
			932 - General A...	Payroll check date 9/18/20	Health Insurance O...	6,279.61	
			932 - General A...	Payroll check date 9/18/20	Health Insurance		1,294.09
			932 - General A...	Payroll check date 9/18/20	Vision Plan		68.33
			932 - General A...	Payroll check date 9/18/20	United Way Payable		121.00
			932 - General A...	Payroll check date 9/18/20	VMERS Defined Be...		3,724.42
			932 - General A...	Payroll check date 9/18/20	Life Insurance/Disa...		24.61
			932 - General A...	Newton	Dependent Care Ac...		257.14

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			932 - General A...	Payroll ACH 9/18/20	OCU Checking Acc...		53,027.98
						58,517.57	58,517.57
47322	Ge...	09/20/2020	931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Prepaid Maintenanc...		41.67
			931 - IT Adminis...	ESRI - Insights for ARC GIS lic...	Equip & Software M...	41.67	
						41.67	41.67
47327	Ge...	08/31/2020		Balance Adjustment (2) - Ck #...	OCU Checking Acc...		5,344.50
				Balance Adjustment (2) - Ck #...	Reconciliation Discr...	5,344.50	
						5,344.50	5,344.50
47331	Ge...	08/31/2020	932 - General A...	DA August	Salaries		6,365.52
			1131 - 2018 Pet...	DA August	Salaries	37.89	
			1132 - 2018 Pet...	DA August	Salaries	18.95	
			1133 - BF 2018 ...	DA August	Salaries	113.67	
			121 - Byway Co...	DA August	Salaries	18.95	
			21332-Westford ...	DA August	Salaries	397.85	
			214 - State & Re...	DA August	Salaries	18.95	
			231625 - Jerich...	DA August	Salaries	151.56	
			315 - 604b Floo...	DA August	Salaries	397.85	
			322 - Regional ...	DA August	Salaries	132.62	
			3221 - RSEP	DA August	Salaries	388.37	
			32251 - Outreac...	DA August	Salaries	113.67	
			32252 - Muni Pl...	DA August	Salaries	303.12	
			32253 - Basin Pl...	DA August	Salaries	151.56	
			323 - Municipal ...	DA August	Salaries	786.22	
			32325 - Willisto...	DA August	Salaries	47.36	
			32326 - Winoos...	DA August	Salaries	47.36	
			32334-Milton Ph...	DA August	Salaries	179.98	
			32335-Shelburn...	DA August	Salaries	18.95	
			3216 - WQ Proj...	DA August	Salaries	47.36	
			3318-WQ Block ...	DA August	Salaries	85.25	
			5212 - EMPG L...	DA August	Salaries	549.41	
			5217 - LGER	DA August	Salaries	132.62	
			7331 - Comm. O...	DA August	Salaries	37.89	
			912 - Work prog...	DA August	Salaries	75.78	
			921 - Staff Deve...	DA August	Salaries	37.89	
			922 - Staff meeti...	DA August	Salaries	132.62	
			923 - Personnel ...	DA August	Salaries	85.25	
			932 - General A...	DA August	Salaries	85.25	
			933 - PTO	DA August	Salaries	1,771.32	
						6,365.52	6,365.52
47332	Ge...	08/31/2020	932 - General A...	CB August	Salaries		9,327.36
			213 - Municipal ...	CB August	Salaries	111.04	
			215 - Affordable ...	CB August	Salaries	111.04	
			234 - TOD - Pub...	CB August	Salaries	222.08	
			239 - Air, Rail F...	CB August	Salaries	222.08	
			23134 - I-89 Ne...	CB August	Salaries	555.20	
			2319 - TIP	CB August	Salaries	111.04	
			322 - Regional ...	CB August	Salaries	277.60	
			32251 - Outreac...	CB August	Salaries	55.52	
			5212 - EMPG L...	CB August	Salaries	55.52	
			712-Data Dev.& ...	CB August	Salaries	55.52	
			7331 - Comm. O...	CB August	Salaries	721.76	
			7332 - Comm. o...	CB August	Salaries	111.04	
			811 - Title VI an...	CB August	Salaries	888.32	
			911 - Commissi...	CB August	Salaries	333.12	
			913 - Financial b...	CB August	Salaries	555.20	
			921 - Staff Deve...	CB August	Salaries	55.52	
			922 - Staff meeti...	CB August	Salaries	666.24	
			923 - Personnel ...	CB August	Salaries	166.56	
			932 - General A...	CB August	Salaries	333.12	
			933 - PTO	CB August	Salaries	3,719.84	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						9,327.36	9,327.36
47334	Ge...	08/31/2020	932 - General A...	PB August	Salaries		6,706.56
			23434 Williston I...	PB August	Salaries	219.56	
			23623 - Huntingt...	PB August	Salaries	99.80	
			2376 -South Bur...	PB August	Salaries	39.92	
			231623-Richmo...	PB August	Salaries	39.92	
			5212 - EMPG L...	PB August	Salaries	319.36	
			7112 - Online m...	PB August	Salaries	1,976.04	
			7114 -Watershe...	PB August	Salaries	39.92	
			7117 - Vermont ...	PB August	Salaries	19.96	
			712-Data Dev.& ...	PB August	Salaries	2,934.12	
			922 - Staff meeti...	PB August	Salaries	59.88	
			931 - IT Adminis...	PB August	Salaries	758.48	
			932 - General A...	PB August	Salaries	79.84	
			933 - PTO	PB August	Salaries	119.76	
						6,706.56	6,706.56
47335	Ge...	08/31/2020	932 - General A...	JC August	Salaries		6,009.36
			2312 - Act250/2...	JC August	Salaries	250.39	
			2323 - Trans Pol...	JC August	Salaries	250.39	
			23437 -Winoosk...	JC August	Salaries	321.93	
			236 - Tech. Assi...	JC August	Salaries	1,877.93	
			23614 - Transpo...	JC August	Salaries	178.85	
			23620 - Winoos...	JC August	Salaries	214.62	
			23134 - I-89 Ne...	JC August	Salaries	143.08	
			23136 - Bridge ...	JC August	Salaries	214.62	
			2316-Scoping (L...	JC August	Salaries	35.77	
			231617-Huntingt...	JC August	Salaries	71.54	
			231621 - Col Av...	JC August	Salaries	35.77	
			231623-Richmo...	JC August	Salaries	465.01	
			231626- SB Mul...	JC August	Salaries	143.08	
			7114 -Watershe...	JC August	Salaries	35.77	
			912 - Work prog...	JC August	Salaries	482.90	
			922 - Staff meeti...	JC August	Salaries	143.08	
			933 - PTO	JC August	Salaries	1,144.63	
						6,009.36	6,009.36
47337	Ge...	08/31/2020	932 - General A...	FC August	Salaries		6,644.40
			911 - Commissi...	FC August	Salaries	49.44	
			913 - Financial b...	FC August	Salaries	5,606.21	
			922 - Staff meeti...	FC August	Salaries	435.05	
			923 - Personnel ...	FC August	Salaries	553.70	
						6,644.40	6,644.40
47338	Ge...	08/31/2020	932 - General A...	BD August	Salaries		5,893.44
			2221 - Property ...	BD August	Salaries	70.16	
			232 - Trans. poli...	BD August	Salaries	105.24	
			233 - TDM (staff)	BD August	Salaries	280.64	
			236 - Tech. Assi...	BD August	Salaries	315.72	
			237 - Bike-Ped ...	BD August	Salaries	526.20	
			2374 - Close the...	BD August	Salaries	140.32	
			2375 - Richmon...	BD August	Salaries	245.56	
			2378 - Pilot Mob...	BD August	Salaries	175.40	
			2379 - CCRPC ...	BD August	Salaries	175.40	
			23824-Bikewy C...	BD August	Salaries	1,683.84	
			231622 - Tangle...	BD August	Salaries	35.08	
			732 - Municipal t...	BD August	Salaries	350.80	
			7332 - Comm. o...	BD August	Salaries	105.24	
			811 - Title VI an...	BD August	Salaries	877.00	
			911 - Commissi...	BD August	Salaries	35.08	
			912 - Work prog...	BD August	Salaries	70.16	
			922 - Staff meeti...	BD August	Salaries	140.32	
			923 - Personnel ...	BD August	Salaries	70.16	
			933 - PTO	BD August	Salaries	491.12	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						5,893.44	5,893.44
47340	Ge...	08/31/2020	932 - General A...	MD August	Salaries		4,495.68
			222 - Climate Ac...	MD August	Salaries	334.50	
			234 - TOD - Pub...	MD August	Salaries	321.12	
			23416 - Neighbo...	MD August	Salaries	80.28	
			23434 Williston I...	MD August	Salaries	280.98	
			236 - Tech. Assi...	MD August	Salaries	80.28	
			23614 - Transpo...	MD August	Salaries	107.04	
			237 - Bike-Ped ...	MD August	Salaries	40.14	
			23824-Bikewy C...	MD August	Salaries	227.46	
			23825 - River R...	MD August	Salaries	187.32	
			239 - Air, Rail F...	MD August	Salaries	695.76	
			231623-Richmo...	MD August	Salaries	187.32	
			231624 - Jerich...	MD August	Salaries	40.14	
			712-Data Dev. & ...	MD August	Salaries	428.16	
			7332 - Comm. o...	MD August	Salaries	53.52	
			912 - Work prog...	MD August	Salaries	735.90	
			933 - PTO	MD August	Salaries	481.68	
			922 - Staff meeti...	MD August	Salaries	214.08	
						4,495.68	4,495.68
47341	Ge...	08/31/2020	932 - General A...	CD August	Salaries		5,250.00
			2374 - Close the...	CD August	Salaries	31.25	
			2376 -South Bur...	CD August	Salaries	62.50	
			323 - Municipal ...	CD August	Salaries	1,515.63	
			32323 - Essex S...	CD August	Salaries	46.88	
			32324 -Essex Jc...	CD August	Salaries	46.88	
			32327 - Insp & I...	CD August	Salaries	31.25	
			32332 - Colches...	CD August	Salaries	109.38	
			332 - MR Grants...	CD August	Salaries	296.88	
			5251 - EMPG-S ...	CD August	Salaries	62.50	
			712-Data Dev. & ...	CD August	Salaries	1,765.63	
			912 - Work prog...	CD August	Salaries	156.25	
			922 - Staff meeti...	CD August	Salaries	125.00	
			923 - Personnel ...	CD August	Salaries	125.00	
			932 - General A...	CD August	Salaries	125.00	
			933 - PTO	CD August	Salaries	749.97	
						5,250.00	5,250.00
47342	Ge...	08/31/2020	932 - General A...	EC August	Salaries		7,672.55
			232 - Trans. poli...	EC August	Salaries	22.18	
			2323 - Trans Pol...	EC August	Salaries	310.45	
			233 - TDM (staff)	EC August	Salaries	44.35	
			234 - TOD - Pub...	EC August	Salaries	133.05	
			236 - Tech. Assi...	EC August	Salaries	1,618.78	
			237 - Bike-Ped ...	EC August	Salaries	88.70	
			2376 -South Bur...	EC August	Salaries	22.18	
			239 - Air, Rail F...	EC August	Salaries	1,130.93	
			2310- ITS & TSM	EC August	Salaries	133.05	
			23134 - I-89 Ne...	EC August	Salaries	887.00	
			2316-Scoping (L...	EC August	Salaries	709.60	
			323 - Municipal ...	EC August	Salaries	110.88	
			712-Data Dev. & ...	EC August	Salaries	44.35	
			7332 - Comm. o...	EC August	Salaries	421.33	
			811 - Title VI an...	EC August	Salaries	288.28	
			922 - Staff meeti...	EC August	Salaries	155.23	
			923 - Personnel ...	EC August	Salaries	576.55	
			933 - PTO	EC August	Salaries	975.66	
						7,672.55	7,672.55
47343	Ge...	08/31/2020	932 - General A...	CF August	Salaries		6,706.56
			232 - Trans. poli...	CF August	Salaries	79.84	
			23430 - City Ce...	CF August	Salaries	359.28	
			236 - Tech. Assi...	CF August	Salaries	99.80	
			231618 - Multi-u...	CF August	Salaries	479.04	
			231624 - Jerich...	CF August	Salaries	259.48	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			231625 - Jerich...	CF August	Salaries	199.60	
			231627 - Willist...	CF August	Salaries	259.48	
			2319 - TIP	CF August	Salaries	1,037.92	
			5211 - EMPG L...	CF August	Salaries	39.92	
			5212 - EMPG L...	CF August	Salaries	39.92	
			5213 - EMPG T...	CF August	Salaries	19.96	
			5214 - Task 4	CF August	Salaries	319.36	
			5217 - LGER	CF August	Salaries	1,576.84	
			524 - LEPC	CF August	Salaries	119.76	
			5251 - EMPG-S ...	CF August	Salaries	119.76	
			732 - Municipal t...	CF August	Salaries	79.84	
			912 - Work prog...	CF August	Salaries	99.80	
			914 - Grant writi...	CF August	Salaries	39.92	
			922 - Staff meeti...	CF August	Salaries	159.68	
			923 - Personnel ...	CF August	Salaries	39.92	
			933 - PTO	CF August	Salaries	1,277.44	
						6,706.56	6,706.56
47344	Ge...	08/31/2020	932 - General A...	AAIW August	Salaries		4,320.96
			911 - Commissi...	AAIW August	Salaries	128.60	
			912 - Work prog...	AAIW August	Salaries	25.72	
			913 - Financial b...	AAIW August	Salaries	1,954.72	
			922 - Staff meeti...	AAIW August	Salaries	77.16	
			923 - Personnel ...	AAIW August	Salaries	1,105.96	
			933 - PTO	AAIW August	Salaries	1,028.80	
						4,320.96	4,320.96
47345	Ge...	08/31/2020	932 - General A...	RM August	Salaries		7,450.80
			213 - Municipal ...	RM August	Salaries	687.43	
			21325 - Milton P...	RM August	Salaries	1,130.93	
			214 - State & Re...	RM August	Salaries	1,574.43	
			215 - Affordable ...	RM August	Salaries	399.15	
			231 - Act250/24...	RM August	Salaries	88.70	
			2312 - Act250/2...	RM August	Salaries	44.35	
			2323 - Trans Pol...	RM August	Salaries	66.53	
			23434 Williston l...	RM August	Salaries	22.18	
			23438 - Form-B...	RM August	Salaries	22.18	
			322 - Regional ...	RM August	Salaries	22.18	
			5212 - EMPG L...	RM August	Salaries	133.05	
			5213 - EMPG T...	RM August	Salaries	22.18	
			5217 - LGER	RM August	Salaries	177.40	
			7331 - Comm. O...	RM August	Salaries	55.44	
			7332 - Comm. o...	RM August	Salaries	22.18	
			811 - Title VI an...	RM August	Salaries	243.93	
			911 - Commissi...	RM August	Salaries	55.44	
			912 - Work prog...	RM August	Salaries	210.66	
			922 - Staff meeti...	RM August	Salaries	487.85	
			923 - Personnel ...	RM August	Salaries	332.63	
			932 - General A...	RM August	Salaries	144.14	
			933 - PTO	RM August	Salaries	1,507.84	
						7,450.80	7,450.80
47346	Ge...	08/31/2020	932 - General A...	MN August	Salaries		5,586.00
			21321-Nat Res ...	MN August	Salaries	36.75	
			21329- SB Plan...	MN August	Salaries	257.25	
			215 - Affordable ...	MN August	Salaries	55.13	
			222 - Climate Ac...	MN August	Salaries	147.00	
			2221 - Property ...	MN August	Salaries	18.38	
			226 - Energy Pl...	MN August	Salaries	826.88	
			23620 - Winoos...	MN August	Salaries	18.38	
			23624 - Jericho ...	MN August	Salaries	183.75	
			2378 - Pilot Mob...	MN August	Salaries	183.75	
			531 - RPP	MN August	Salaries	422.63	
			535 - BPHC Alc...	MN August	Salaries	36.75	
			712-Data Dev.& ...	MN August	Salaries	1,874.25	
			912 - Work prog...	MN August	Salaries	110.25	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			921 - Staff Deve...	MN August	Salaries	73.50	
			922 - Staff meeti...	MN August	Salaries	147.00	
			923 - Personnel ...	MN August	Salaries	110.25	
			933 - PTO	MN August	Salaries	1,084.10	
						5,586.00	5,586.00
47347	Ge...	08/31/2020	932 - General A...	TN August	Salaries		5,796.00
			213 - Municipal ...	TN August	Salaries	698.63	
			21328 - Huntingt...	TN August	Salaries	284.63	
			21332-Westford ...	TN August	Salaries	1,190.25	
			21333 - NW VC...	TN August	Salaries	353.63	
			214 - State & Re...	TN August	Salaries	948.75	
			215 - Affordable ...	TN August	Salaries	51.75	
			226 - Energy Pl...	TN August	Salaries	431.25	
			231 - Act250/24...	TN August	Salaries	198.38	
			2312 - Act250/2...	TN August	Salaries	224.25	
			23434 Williston I...	TN August	Salaries	129.38	
			23438 - Form-B...	TN August	Salaries	120.75	
			236 - Tech. Assi...	TN August	Salaries	34.50	
			323 - Municipal ...	TN August	Salaries	120.75	
			922 - Staff meeti...	TN August	Salaries	241.50	
			932 - General A...	TN August	Salaries	232.88	
			933 - PTO	TN August	Salaries	534.72	
						5,796.00	5,796.00
47348	Ge...	08/31/2020	932 - General A...	SS August	Salaries		5,512.08
			21322-Bolton V...	SS August	Salaries	180.46	
			2312 - Act250/2...	SS August	Salaries	98.43	
			2323 - Trans Pol...	SS August	Salaries	65.62	
			23434 Williston I...	SS August	Salaries	32.81	
			236 - Tech. Assi...	SS August	Salaries	1,525.67	
			23623 - Huntingt...	SS August	Salaries	311.70	
			23625-Williston ...	SS August	Salaries	65.62	
			323 - Municipal ...	SS August	Salaries	590.58	
			32326 - Winoos...	SS August	Salaries	65.62	
			32334-Milton Ph...	SS August	Salaries	82.03	
			32335-Shelburn...	SS August	Salaries	16.41	
			512 - Transporta...	SS August	Salaries	262.48	
			712-Data Dev.& ...	SS August	Salaries	180.46	
			912 - Work prog...	SS August	Salaries	65.62	
			922 - Staff meeti...	SS August	Salaries	196.86	
			923 - Personnel ...	SS August	Salaries	32.81	
			933 - PTO	SS August	Salaries	131.19	
			2310- ITS & TSM	SS August	Salaries	705.42	
			23102 - Real Ti...	SS August	Salaries	508.56	
			2313 - Local Cor...	SS August	Salaries	164.05	
			231623-Richmo...	SS August	Salaries	82.03	
			231626- SB Mul...	SS August	Salaries	32.81	
			231627 - Willist...	SS August	Salaries	49.22	
			2323 - Trans Pol...	SS August	Salaries	65.62	
						5,512.08	5,512.08
47349	Ge...	08/31/2020	932 - General A...	Emma August	Salaries		5,337.36
			535 - BPHC Alc...	Emma August	Salaries	63.54	
			7331 - Comm. O...	Emma August	Salaries	1,620.27	
			7332 - Comm. o...	Emma August	Salaries	1,842.66	
			811 - Title VI an...	Emma August	Salaries	1,239.03	
			911 - Commissi...	Emma August	Salaries	31.77	
			912 - Work prog...	Emma August	Salaries	95.31	
			922 - Staff meeti...	Emma August	Salaries	158.85	
			923 - Personnel ...	Emma August	Salaries	95.31	
			932 - General A...	Emma August	Salaries	63.54	
			933 - PTO	Emma August	Salaries	127.08	
						5,337.36	5,337.36
47350	Ge...	08/31/2020	932 - General A...	Kathy Finnie August	Salaries		922.50

**Chittenden County RPC**  
**Quarterly Journal Entries**  
**July through September 2020**

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			511 - Traffic Aler...	Kathy Finnie August	Salaries	922.50	
						922.50	922.50
47351	Ge...	08/31/2020	932 - General A...	Abby Munterich August	Salaries		1,155.00
			323 - Municipal ...	Abby Munterich August	Salaries	60.00	
			332 - MR Grants...	Abby Munterich August	Salaries	45.00	
			5251 - EMPG-S ...	Abby Munterich August	Salaries	180.00	
			712-Data Dev.& ...	Abby Munterich August	Salaries	870.00	
						1,155.00	1,155.00
47352	Ge...	08/31/2020	932 - General A...	Anne Morrison August	Salaries		1,125.00
			323 - Municipal ...	Anne Morrison August	Salaries	285.00	
			332 - MR Grants...	Anne Morrison August	Salaries	37.50	
			5251 - EMPG-S ...	Anne Morrison August	Salaries	127.50	
			712-Data Dev.& ...	Anne Morrison August	Salaries	675.00	
						1,125.00	1,125.00
47353	Ge...	08/31/2020	932 - General A...	Josh Katz August	Salaries		1,185.00
			5251 - EMPG-S ...	Josh Katz August	Salaries	150.00	
			712-Data Dev.& ...	Josh Katz August	Salaries	1,035.00	
						1,185.00	1,185.00
47354	Ge...	08/31/2020	932 - General A...	Sam LaRosa August	Salaries		1,140.00
			5251 - EMPG-S ...	Sam LaRosa August	Salaries	150.00	
			712-Data Dev.& ...	Sam LaRosa August	Salaries	990.00	
						1,140.00	1,140.00
47399	Ge...	09/30/2020	931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Prepaid Maintenanc...		152.28
			931 - IT Adminis...	2 Adobe Creative licenses - \$1...	Equip & Software M...	152.28	
						152.28	152.28
47400	Ge...	09/30/2020	2321-Trans.Dire...	Caliper Corporation - Inv #170...	Project - Equipment...	125.00	
			2321-Trans.Dire...	Caliper Corporation - Inv #170...	Prepaid Maintenanc...		125.00
						125.00	125.00
47401	Ge...	09/30/2020	932 - General A...	Conference Room tables Augu...	Depreciation	88.72	
			932 - General A...	Conference Room tables Augu...	A/D Furniture, Equi...		88.72
						88.72	88.72
47402	Ge...	09/30/2020	932 - General A...	\$2,000 down payment on Kia ...	Prepaid Equipment ...		55.56
			932 - General A...	\$2,000 down payment on Kia ...	EV/CarShare	55.56	
						55.56	55.56
47471	Ge...	08/31/2020	932 - General A...	Stantec Invoice on 9/4 for \$12...	Match - Task Specific		240.45
			932 - General A...	Stantec Invoice on 9/4 for \$12...	Trans. Specific Tas...	240.45	
						240.45	240.45
47487	Ge...	07/31/2020	932 - General A...	to adjust accrued PTO for July	Accrued Vacation P...	4,532.24	
			932 - General A...	to adjust accrued PTO for July	Salaries		4,532.24
						4,532.24	4,532.24
47488	Ge...	07/31/2020	932 - General A...	adjust accrued salary for July	Accrued Salaries		16,392.41
			932 - General A...	adjust accrued salary for July	Salaries	16,392.41	
						16,392.41	16,392.41
47489	Ge...	07/31/2020	932 - General A...	to record ACCD income agains...	Deferred Income-A...	21,073.40	
			932 - General A...	to record ACCD income agains...	Project Income-AC...		21,073.40
			932 - General A...	to record ACCD match income...	Deferred Income-A...	7,639.27	
			932 - General A...	to record ACCD match income...	Project Income-AC...		7,639.27

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						28,712.67	28,712.67
47490	Ge...	07/31/2020	932 - General A...	to record local match for Jul fro...	Deferred Income-C...	15,343.80	
			932 - General A...	to record local match for Jul fro...	Match - community ...		15,343.80
			932 - General A...	to record in-kind match Jul per ...	1121 - unbilled inkind	784.56	
			932 - General A...	to record in-kind match Jul per ...	Match - In-Kind		784.56
						16,128.36	16,128.36
47491	Ge...	07/31/2020	932 - General A...	to match ineligible expenses fo...	Deferred Income-C...	832.66	
			932 - General A...	to match ineligible expenses fo...	Project Income-Local		832.66
						832.66	832.66
47492	Ge...	07/01/2020	932 - General A...	to record server depr. - 5 yr en...	Depreciation	297.08	
			932 - General A...	to record server depr. - 5 yr en...	A/D Furniture, Equi...		297.08
						297.08	297.08
47493	Ge...	08/01/2020	932 - General A...	Travelers WC policy - 7/1/20 to...	Prepaid Insurance		248.17
			932 - General A...	to record monthly workers com...	Workers Comp	248.17	
						248.17	248.17
47494	Ge...	08/01/2020	932 - General A...	to record server depr. - 5 yr en...	Depreciation	297.08	
			932 - General A...	to record server depr. - 5 yr en...	A/D Furniture, Equi...		297.08
						297.08	297.08
47495	Ge...	08/01/2020	931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Prepaid Maintenanc...		554.17
			931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Equip & Software M...	554.17	
						554.17	554.17
47496	Ge...	07/31/2020	1133 - BF 2018 ...	to account for LE Envs return ...	Accounts Receivable	3,456.76	
			1133 - BF 2018 ...	to account for LE Envs return ...	Deferred Income-Gr...		3,456.76
			1133 - BF 2018 ...	to account for LE Envs return ...	Brownfields Petrole...	3,456.76	
			1133 - BF 2018 ...	to account for LE Envs return ...	Project - Consultant		3,456.76
						6,913.52	6,913.52
47518	Ge...	08/31/2020	932 - General A...	adjust accrued salary for Aug	Accrued Salaries		577.37
			932 - General A...	adjust accrued salary for Aug	Salaries	577.37	
						577.37	577.37
47519	Ge...	08/31/2020	932 - General A...	to adjust accrued PTO for Aug	Accrued Vacation P...	2,652.07	
			932 - General A...	to adjust accrued PTO for Aug	Salaries		2,652.07
						2,652.07	2,652.07
47521	Ge...	08/31/2020	932 - General A...	to record local match for Aug fr...	Deferred Income-C...	14,220.52	
			932 - General A...	to record local match for Aug fr...	Match - community ...		14,220.52
			932 - General A...	to record in-kind match Aug pe...	1121 - unbilled inkind	553.56	
			932 - General A...	to record in-kind match Aug pe...	Match - In-Kind		553.56
						14,774.08	14,774.08
47523	Ge...	08/31/2020	315 - 604b Floo...	to close out 604B terming Aug...	Deferred Grant Inco...	2,588.05	
			315 - 604b Floo...	to close out 604B terming Aug...	604B		2,588.05
						2,588.05	2,588.05
47525	Ge...	08/31/2020	3319-WQ Block ...	Jericho SW Improvements Au...	Deferred Grant - Jer...	696.25	
			3319-WQ Block ...	Jericho SW Improvements Au...	Jericho SW Improv...		696.25
						696.25	696.25
47527	Ge...	08/31/2020	3318-WQ Block ...	Elm Street Outfall - Aug staff e...	Deferred Income - ...	214.52	
			3318-WQ Block ...	Elm Street Outfall - Aug staff e...	DI Grant - Win Elm...		214.52
						214.52	214.52
47528	Ge...	09/01/2020	931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Prepaid Maintenanc...		554.17



# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			931 - IT Adminis...	ESRI - ARC GIS August 2020 ...	Equip & Software M...	554.17	
						554.17	554.17
47529	Ge...	09/01/2020	932 - General A...	Travelers WC policy - 7/1/20 to...	Prepaid Insurance		248.17
			932 - General A...	to record monthly workers com...	Workers Comp	248.17	
						248.17	248.17
47530	Ge...	09/01/2020	932 - General A...	to record server depr. - 5 yr en...	Depreciation	297.08	
			932 - General A...	to record server depr. - 5 yr en...	A/D Furniture, Equi...		297.08
						297.08	297.08
47537	Ge...	08/31/2020	21322-Bolton V...	Bolton CDBG - expenses for A...	Deferred Grants - B...	517.44	
			21322-Bolton V...	Bolton CDBG - expenses for A...	Bolton CDBG		517.44
						517.44	517.44
47543	Ge...	08/31/2020	226 - Energy Pl...	to record exp/revenues for Aug...	Deferred Grants - E...	3,531.40	
			226 - Energy Pl...	to record exp/revenues for Aug...	Energy Plan Imple...		3,531.40
						3,531.40	3,531.40
47546	Ge...	08/31/2020	932 - General A...	to record ACCD income agains...	Deferred Income-A...	21,529.80	
			932 - General A...	to record ACCD income agains...	Project Income-AC...		21,529.80
			932 - General A...	to record ACCD match income...	Deferred Income-A...	8,179.17	
			932 - General A...	to record ACCD match income...	Project Income-AC...		8,179.17
						29,708.97	29,708.97
47547	Ge...	08/31/2020	332 - MR Grants...	Grants in Aid - Aug	Deferred Grant Rev...	976.37	
			332 - MR Grants...	Grants in Aid - Aug	Grants in Aid Pilot		976.37
						976.37	976.37
47548	Ge...	08/31/2020	3216 - WQ Proj...	August CCRPC expenses Yea...	Direct to Lake/Lam...		119.18
			3216 - WQ Proj...	August CCRPC expenses Yea...	Deferred Grants- Di...	119.18	
						119.18	119.18
47555	Ge...	09/30/2020	932 - General A...	DA September	Salaries		6,668.64
			1131 - 2018 Pet...	DA September	Salaries	208.40	
			1132 - 2018 Pet...	DA September	Salaries	66.31	
			1133 - BF 2018 ...	DA September	Salaries	28.42	
			1134 - BF 2018 ...	DA September	Salaries	56.84	
			211 - Municipal ...	DA September	Salaries	47.36	
			213 - Municipal ...	DA September	Salaries	9.47	
			21332-Westford ...	DA September	Salaries	104.20	
			23619 -Reg Ash...	DA September	Salaries	9.47	
			231625 - Jerich...	DA September	Salaries	18.95	
			322 - Regional ...	DA September	Salaries	312.59	
			3221 - RSEP	DA September	Salaries	28.42	
			32251 - Outreac...	DA September	Salaries	9.47	
			32252 - Muni Pl...	DA September	Salaries	113.67	
			32253 - Basin Pl...	DA September	Salaries	161.03	
			32254 - Adminis...	DA September	Salaries	303.12	
			323 - Municipal ...	DA September	Salaries	492.57	
			32325 - Willisto...	DA September	Salaries	18.95	
			32326 - Winoos...	DA September	Salaries	28.42	
			32334-Milton Ph...	DA September	Salaries	9.47	
			32335-Shelburn...	DA September	Salaries	47.36	
			3210 - WQ Dev ...	DA September	Salaries	246.29	
			3216 - WQ Proj...	DA September	Salaries	170.51	
			3318-WQ Block ...	DA September	Salaries	56.84	
			3319-WQ Block ...	DA September	Salaries	37.89	
			5212 - EMPG L...	DA September	Salaries	700.97	
			5217 - LGER	DA September	Salaries	75.78	
			811 - Title VI an...	DA September	Salaries	9.47	
			912 - Work prog...	DA September	Salaries	208.40	
			914 - Grant writi...	DA September	Salaries	426.26	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			921 - Staff Deve...	DA September	Salaries	56.84	
			922 - Staff meeti...	DA September	Salaries	56.84	
			931 - IT Adminis...	DA September	Salaries	56.84	
			933 - PTO	DA September	Salaries	2,188.15	
			934 - Holiday	DA September	Salaries	303.07	
						6,668.64	6,668.64
47556	Ge...	09/30/2020	932 - General A...	CB September	Salaries		9,771.52
			213 - Municipal ...	CB September	Salaries	55.52	
			214 - State & Re...	CB September	Salaries	277.60	
			215 - Affordable ...	CB September	Salaries	166.56	
			222 - Climate Ac...	CB September	Salaries	55.52	
			232 - Trans. poli...	CB September	Salaries	166.56	
			234 - TOD - Pub...	CB September	Salaries	222.08	
			236 - Tech. Assi...	CB September	Salaries	111.04	
			239 - Air, Rail F...	CB September	Salaries	166.56	
			23134 - I-89 Ne...	CB September	Salaries	1,443.52	
			2319 - TIP	CB September	Salaries	111.04	
			322 - Regional ...	CB September	Salaries	55.52	
			32253 - Basin Pl...	CB September	Salaries	111.04	
			32254 - Adminis...	CB September	Salaries	55.52	
			323 - Municipal ...	CB September	Salaries	333.12	
			5212 - EMPG L...	CB September	Salaries	55.52	
			7331 - Comm. O...	CB September	Salaries	777.28	
			7332 - Comm. o...	CB September	Salaries	222.08	
			741 - Regional o...	CB September	Salaries	55.52	
			811 - Title VI an...	CB September	Salaries	444.16	
			911 - Commissi...	CB September	Salaries	1,332.48	
			912 - Work prog...	CB September	Salaries	55.52	
			913 - Financial b...	CB September	Salaries	499.68	
			922 - Staff meeti...	CB September	Salaries	444.16	
			923 - Personnel ...	CB September	Salaries	333.12	
			932 - General A...	CB September	Salaries	166.56	
			933 - PTO	CB September	Salaries	1,610.08	
			934 - Holiday	CB September	Salaries	444.16	
						9,771.52	9,771.52
47557	Ge...	09/30/2020	932 - General A...	PB September	Salaries		7,025.92
			23434 Williston I...	PB September	Salaries	658.68	
			23623 - Huntingt...	PB September	Salaries	159.68	
			2374 - Close the...	PB September	Salaries	279.44	
			5212 - EMPG L...	PB September	Salaries	379.24	
			7112 - Online m...	PB September	Salaries	998.00	
			7114 -Watershe...	PB September	Salaries	199.60	
			7117 - Vermont ...	PB September	Salaries	439.12	
			712-Data Dev.& ...	PB September	Salaries	2,614.76	
			713 - VOBCIT	PB September	Salaries	79.84	
			922 - Staff meeti...	PB September	Salaries	79.84	
			931 - IT Adminis...	PB September	Salaries	159.68	
			933 - PTO	PB September	Salaries	658.68	
			934 - Holiday	PB September	Salaries	319.36	
						7,025.92	7,025.92
47558	Ge...	09/30/2020	932 - General A...	JC September	Salaries		6,295.52
			232 - Trans. poli...	JC September	Salaries	71.54	
			2323 - Trans Pol...	JC September	Salaries	53.66	
			23437 -Winoosk...	JC September	Salaries	357.70	
			236 - Tech. Assi...	JC September	Salaries	1,913.70	
			23614 - Transpo...	JC September	Salaries	35.77	
			23618 - N Willist...	JC September	Salaries	71.54	
			23620 - Winoos...	JC September	Salaries	125.20	
			23621-South Wi...	JC September	Salaries	178.85	
			23134 - I-89 Ne...	JC September	Salaries	947.91	
			23136 - Bridge ...	JC September	Salaries	250.39	
			2316-Scoping (L...	JC September	Salaries	679.63	
			231621 - Col Av...	JC September	Salaries	35.77	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			231623-Richmo...	JC September	Salaries	250.39	
			231626- SB Mul...	JC September	Salaries	53.66	
			7114 -Watershe...	JC September	Salaries	304.05	
			712-Data Dev.& ...	JC September	Salaries	125.20	
			811 - Title VI an...	JC September	Salaries	35.77	
			912 - Work prog...	JC September	Salaries	107.31	
			922 - Staff meeti...	JC September	Salaries	268.28	
			933 - PTO	JC September	Salaries	143.08	
			934 - Holiday	JC September	Salaries	286.12	
						<hr/>	
						6,295.52	6,295.52
47559	Ge...	09/30/2020	932 - General A...	EC September	Salaries		7,938.65
			226 - Energy Pl...	EC September	Salaries	44.35	
			232 - Trans. poli...	EC September	Salaries	133.05	
			2323 - Trans Pol...	EC September	Salaries	399.15	
			233 - TDM (staff)	EC September	Salaries	66.53	
			234 - TOD - Pub...	EC September	Salaries	66.53	
			23434 Williston I...	EC September	Salaries	66.53	
			236 - Tech. Assi...	EC September	Salaries	1,618.78	
			23623 - Huntingt...	EC September	Salaries	22.18	
			23624 - Jericho ...	EC September	Salaries	66.53	
			237 - Bike-Ped ...	EC September	Salaries	88.70	
			239 - Air, Rail F...	EC September	Salaries	66.53	
			2310- ITS & TSM	EC September	Salaries	288.28	
			2313 - Local Cor...	EC September	Salaries	22.18	
			23134 - I-89 Ne...	EC September	Salaries	1,441.38	
			2316-Scoping (L...	EC September	Salaries	133.05	
			323 - Municipal ...	EC September	Salaries	310.45	
			712-Data Dev.& ...	EC September	Salaries	66.53	
			7332 - Comm. o...	EC September	Salaries	133.05	
			811 - Title VI an...	EC September	Salaries	88.70	
			911 - Commissi...	EC September	Salaries	133.05	
			912 - Work prog...	EC September	Salaries	133.05	
			923 - Personnel ...	EC September	Salaries	177.40	
			932 - General A...	EC September	Salaries	44.35	
			933 - PTO	EC September	Salaries	1,840.53	
			922 - Staff meeti...	EC September	Salaries	133.05	
			934 - Holiday	EC September	Salaries	354.74	
						<hr/>	
						7,938.65	7,938.65
47560	Ge...	09/30/2020	932 - General A...	FC September	Salaries		6,960.80
			531 - RPP	FC September	Salaries	177.98	
			913 - Financial b...	FC September	Salaries	3,737.48	
			922 - Staff meeti...	FC September	Salaries	237.30	
			923 - Personnel ...	FC September	Salaries	316.40	
			933 - PTO	FC September	Salaries	2,175.25	
			934 - Holiday	FC September	Salaries	316.39	
						<hr/>	
						6,960.80	6,960.80
47561	Ge...	09/30/2020	932 - General A...	BD September	Salaries		6,174.08
			222 - Climate Ac...	BD September	Salaries	105.24	
			232 - Trans. poli...	BD September	Salaries	315.72	
			233 - TDM (staff)	BD September	Salaries	245.56	
			23434 Williston I...	BD September	Salaries	35.08	
			236 - Tech. Assi...	BD September	Salaries	666.52	
			23620 - Winoos...	BD September	Salaries	35.08	
			23624 - Jericho ...	BD September	Salaries	70.16	
			237 - Bike-Ped ...	BD September	Salaries	982.24	
			2374 - Close the...	BD September	Salaries	631.44	
			2375 - Richmon...	BD September	Salaries	315.72	
			23824-Bikewy C...	BD September	Salaries	736.68	
			23133 - No.&So...	BD September	Salaries	35.08	
			231622 - Tangle...	BD September	Salaries	70.16	
			7332 - Comm. o...	BD September	Salaries	35.08	
			811 - Title VI an...	BD September	Salaries	1,297.96	
			911 - Commissi...	BD September	Salaries	35.08	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			912 - Work prog...	BD September	Salaries	70.16	
			922 - Staff meeti...	BD September	Salaries	140.32	
			933 - PTO	BD September	Salaries	70.16	
			934 - Holiday	BD September	Salaries	280.64	
						6,174.08	6,174.08
47562	Ge...	09/30/2020	932 - General A...	MD September	Salaries		4,709.76
			222 - Climate Ac...	MD September	Salaries	187.32	
			232 - Trans. poli...	MD September	Salaries	40.14	
			234 - TOD - Pub...	MD September	Salaries	240.84	
			23416 - Neighbo...	MD September	Salaries	200.70	
			23434 Williston I...	MD September	Salaries	481.68	
			236 - Tech. Assi...	MD September	Salaries	709.14	
			23614 - Transpo...	MD September	Salaries	26.76	
			2375 - Richmon...	MD September	Salaries	80.28	
			23824-Bikewy C...	MD September	Salaries	53.52	
			23825 - River R...	MD September	Salaries	294.36	
			239 - Air, Rail F...	MD September	Salaries	441.54	
			231624 - Jerich...	MD September	Salaries	133.80	
			712-Data Dev.& ...	MD September	Salaries	307.74	
			7332 - Comm. o...	MD September	Salaries	66.90	
			811 - Title VI an...	MD September	Salaries	80.28	
			912 - Work prog...	MD September	Salaries	40.14	
			922 - Staff meeti...	MD September	Salaries	107.04	
			933 - PTO	MD September	Salaries	1,003.50	
			934 - Holiday	MD September	Salaries	214.08	
						4,709.76	4,709.76
47563	Ge...	09/30/2020	932 - General A...	CD September	Salaries		5,500.00
			232 - Trans. poli...	CD September	Salaries	62.50	
			236 - Tech. Assi...	CD September	Salaries	31.25	
			323 - Municipal ...	CD September	Salaries	2,265.63	
			32323 - Essex S...	CD September	Salaries	31.25	
			32324 -Essex Jc...	CD September	Salaries	31.25	
			32327 - Insp & I...	CD September	Salaries	78.13	
			332 - MR Grants...	CD September	Salaries	234.38	
			712-Data Dev.& ...	CD September	Salaries	2,140.63	
			912 - Work prog...	CD September	Salaries	62.50	
			922 - Staff meeti...	CD September	Salaries	156.25	
			933 - PTO	CD September	Salaries	156.25	
			934 - Holiday	CD September	Salaries	249.98	
						5,500.00	5,500.00
47564	Ge...	09/30/2020	932 - General A...	Kathy Finnie September	Salaries	922.50	
			511 - Traffic Aler...	Kathy Finnie September	Salaries		922.50
						922.50	922.50
47565	Ge...	09/30/2020	932 - General A...	CF September	Salaries		7,025.92
			232 - Trans. poli...	CF September	Salaries	79.84	
			236 - Tech. Assi...	CF September	Salaries	79.84	
			231624 - Jerich...	CF September	Salaries	219.56	
			231625 - Jerich...	CF September	Salaries	39.92	
			231627 - Willist...	CF September	Salaries	219.56	
			2319 - TIP	CF September	Salaries	1,656.68	
			5212 - EMPG L...	CF September	Salaries	299.40	
			5214 - Task 4	CF September	Salaries	279.44	
			5217 - LGER	CF September	Salaries	978.04	
			524 - LEPC	CF September	Salaries	159.68	
			5241 - Local Em...	CF September	Salaries	39.92	
			7332 - Comm. o...	CF September	Salaries	79.84	
			811 - Title VI an...	CF September	Salaries	319.36	
			922 - Staff meeti...	CF September	Salaries	79.84	
			933 - PTO	CF September	Salaries	2,175.64	
			934 - Holiday	CF September	Salaries	319.36	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						7,025.92	7,025.92
47566	Ge...	09/30/2020	932 - General A...	AAIW September	Salaries		4,526.72
			911 - Commissi...	AAIW September	Salaries	385.80	
			913 - Financial b...	AAIW September	Salaries	2,199.06	
			922 - Staff meeti...	AAIW September	Salaries	51.44	
			923 - Personnel ...	AAIW September	Salaries	1,530.34	
			933 - PTO	AAIW September	Salaries	154.32	
			934 - Holiday	AAIW September	Salaries	205.76	
						4,526.72	4,526.72
47567	Ge...	09/30/2020	932 - General A...	RM September	Salaries		7,805.60
			211 - Municipal ...	RM September	Salaries	66.53	
			213 - Municipal ...	RM September	Salaries	953.53	
			21322-Bolton V...	RM September	Salaries	66.53	
			21325 - Milton P...	RM September	Salaries	776.13	
			21326 - Bolton ...	RM September	Salaries	66.53	
			214 - State & Re...	RM September	Salaries	1,308.33	
			215 - Affordable ...	RM September	Salaries	809.39	
			226 - Energy Pl...	RM September	Salaries	22.18	
			231 - Act250/24...	RM September	Salaries	11.09	
			2312 - Act250/2...	RM September	Salaries	11.09	
			23438 - Form-B...	RM September	Salaries	709.60	
			322 - Regional ...	RM September	Salaries	22.18	
			323 - Municipal ...	RM September	Salaries	22.18	
			5212 - EMPG L...	RM September	Salaries	44.35	
			5214 - Task 4	RM September	Salaries	44.35	
			524 - LEPC	RM September	Salaries	44.35	
			531 - RPP	RM September	Salaries	177.40	
			712-Data Dev.& ...	RM September	Salaries	88.70	
			7331 - Comm. O...	RM September	Salaries	221.75	
			811 - Title VI an...	RM September	Salaries	155.23	
			911 - Commissi...	RM September	Salaries	88.70	
			912 - Work prog...	RM September	Salaries	487.85	
			922 - Staff meeti...	RM September	Salaries	299.36	
			933 - PTO	RM September	Salaries	953.53	
			934 - Holiday	RM September	Salaries	354.74	
						7,805.60	7,805.60
47568	Ge...	09/30/2020	932 - General A...	MN September	Salaries		6,468.00
			211 - Municipal ...	MN September	Salaries	18.38	
			21329- SB Plan...	MN September	Salaries	330.75	
			214 - State & Re...	MN September	Salaries	73.50	
			215 - Affordable ...	MN September	Salaries	202.13	
			222 - Climate Ac...	MN September	Salaries	55.13	
			226 - Energy Pl...	MN September	Salaries	606.38	
			23620 - Winoos...	MN September	Salaries	147.00	
			23624 - Jericho ...	MN September	Salaries	183.75	
			2378 - Pilot Mob...	MN September	Salaries	73.50	
			531 - RPP	MN September	Salaries	1,176.00	
			535 - BPHC Alc...	MN September	Salaries	36.75	
			712-Data Dev.& ...	MN September	Salaries	1,065.75	
			7331 - Comm. O...	MN September	Salaries	275.63	
			811 - Title VI an...	MN September	Salaries	18.38	
			911 - Commissi...	MN September	Salaries	73.50	
			912 - Work prog...	MN September	Salaries	36.75	
			922 - Staff meeti...	MN September	Salaries	55.13	
			923 - Personnel ...	MN September	Salaries	73.50	
			931 - IT Adminis...	MN September	Salaries	312.38	
			932 - General A...	MN September	Salaries	91.88	
			933 - PTO	MN September	Salaries	973.88	
			934 - Holiday	MN September	Salaries	587.95	
						6,468.00	6,468.00
47569	Ge...	09/30/2020	932 - General A...	TN September	Salaries		6,072.00
			211 - Municipal ...	TN September	Salaries	327.75	
			213 - Municipal ...	TN September	Salaries	1,095.38	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			21328 - Huntingt...	TN September	Salaries	86.25	
			21332-Westford ...	TN September	Salaries	189.75	
			21333 - NW VC...	TN September	Salaries	336.38	
			214 - State & Re...	TN September	Salaries	681.38	
			222 - Climate Ac...	TN September	Salaries	17.25	
			226 - Energy Pl...	TN September	Salaries	146.63	
			231 - Act250/24...	TN September	Salaries	43.13	
			232 - Trans. poli...	TN September	Salaries	34.50	
			23434 Williston I...	TN September	Salaries	750.38	
			23438 - Form-B...	TN September	Salaries	1,164.38	
			237 - Bike-Ped ...	TN September	Salaries	17.25	
			811 - Title VI an...	TN September	Salaries	94.88	
			922 - Staff meeti...	TN September	Salaries	189.75	
			932 - General A...	TN September	Salaries	163.88	
			933 - PTO	TN September	Salaries	457.13	
			934 - Holiday	TN September	Salaries	275.95	
						6,072.00	6,072.00
47570	Ge...	09/30/2020	932 - General A...	SS September	Salaries		5,774.56
			21322-Bolton V...	SS September	Salaries	229.67	
			232 - Trans. poli...	SS September	Salaries	65.62	
			2323 - Trans Pol...	SS September	Salaries	98.43	
			23434 Williston I...	SS September	Salaries	311.70	
			236 - Tech. Assi...	SS September	Salaries	1,115.54	
			23620 - Winoos...	SS September	Salaries	32.81	
			23623 - Huntingt...	SS September	Salaries	262.48	
			23625-Williston ...	SS September	Salaries	82.03	
			23825 - River R...	SS September	Salaries	213.27	
			2310- ITS & TSM	SS September	Salaries	213.27	
			23102 - Real Ti...	SS September	Salaries	508.56	
			2313 - Local Cor...	SS September	Salaries	32.81	
			23134 - I-89 Ne...	SS September	Salaries	98.43	
			23136 - Bridge ...	SS September	Salaries	32.81	
			2423 - Trans Mg...	SS September	Salaries	16.41	
			2424- Trans Mg...	SS September	Salaries	32.81	
			323 - Municipal ...	SS September	Salaries	344.51	
			32325 - Willisto...	SS September	Salaries	49.22	
			512 - Transporta...	SS September	Salaries	147.65	
			712-Data Dev.& ...	SS September	Salaries	213.27	
			912 - Work prog...	SS September	Salaries	98.43	
			922 - Staff meeti...	SS September	Salaries	114.84	
			931 - IT Adminis...	SS September	Salaries	82.03	
			933 - PTO	SS September	Salaries	1,115.54	
			934 - Holiday	SS September	Salaries	262.42	
						5,774.56	5,774.56
47571	Ge...	09/30/2020	932 - General A...	Emma September	Salaries		5,591.52
			215 - Affordable ...	Emma September	Salaries	190.62	
			511 - Traffic Aler...	Emma September	Salaries	31.77	
			531 - RPP	Emma September	Salaries	31.77	
			7331 - Comm. O...	Emma September	Salaries	1,906.20	
			7332 - Comm. o...	Emma September	Salaries	1,620.27	
			811 - Title VI an...	Emma September	Salaries	826.02	
			911 - Commissi...	Emma September	Salaries	127.08	
			922 - Staff meeti...	Emma September	Salaries	95.31	
			933 - PTO	Emma September	Salaries	508.32	
			934 - Holiday	Emma September	Salaries	254.16	
						5,591.52	5,591.52
47572	Ge...	09/30/2020	932 - General A...	Josh Katz [intern] September	Salaries	555.00	
			712-Data Dev.& ...	Josh Katz [intern] September	Salaries		555.00
						555.00	555.00
47573	Ge...	09/30/2020	932 - General A...	Sam LaRosa [intern] September	Salaries		150.00
			712-Data Dev.& ...	Sam LaRosa [intern] September	Salaries	150.00	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
						150.00	150.00
47574	Ge...	09/30/2020	932 - General A...	Anne Morrison [intern] Septem...	Salaries		315.00
			323 - Municipal ...	Anne Morrison [intern] Septem...	Salaries	202.50	
			332 - MR Grants...	Anne Morrison [intern] Septem...	Salaries	90.00	
			712-Data Dev.& ...	Anne Morrison [intern] Septem...	Salaries	22.50	
						315.00	315.00
47590	Ge...	09/30/2020		Balance Adjustment	OCU Checking Acc...	5,332.50	
				Balance Adjustment	Reconciliation Discr...		5,332.50
						5,332.50	5,332.50
47644	Ge...	08/31/2020	932 - General A...	to match ineligible expenses fo...	Deferred Income-C...	586.30	
			932 - General A...	to match ineligible expenses fo...	Project Income-Local		586.30
						586.30	586.30
47645	Ge...	08/31/2020	32251 - Outreac...	Water Quality subs (Windham)...	Deferred Grants - ...	1,562.91	
			32251 - Outreac...	Water Quality subs (Windham)...	ANR - Water Quality		1,562.91
			32251 - Outreac...	CCRPC staff costs Aug	Deferred Grants - ...	1,573.41	
			32251 - Outreac...	CCRPC staff costs Aug	ANR - Water Quality		1,573.41
						3,136.32	3,136.32
47651	Ge...	09/30/2020	932 - General A...	to adjust accrued PTO for Sep	Accrued Vacation P...	3,609.53	
			932 - General A...	to adjust accrued PTO for Sep	Salaries		3,609.53
						3,609.53	3,609.53
47652	Ge...	09/30/2020	932 - General A...	adjust accrued salary for Sep	Accrued Salaries		10,219.75
			932 - General A...	adjust accrued salary for Sep	Salaries	10,219.75	
						10,219.75	10,219.75
47653	Ge...	09/30/2020	932 - General A...	Sept EV	EV/CarShare		238.96
			332 - MR Grants...	Sept EV	Project - Mileage	50.46	
			712-Data Dev.& ...	Sept EV	Project - Mileage	30.74	
			2321-Trans.Dire...	Sept EV	Project - Mileage	157.76	
						238.96	238.96
47655	Ge...	09/30/2020	932 - General A...	to record local match for Sep fr...	Deferred Income-C...	13,582.65	
			932 - General A...	to record local match for Sep fr...	Match - community ...		13,582.65
			932 - General A...	to record in-kind match Sep pe...	1121 - unbilled inkind	840.14	
			932 - General A...	to record in-kind match Sep pe...	Match - In-Kind		840.14
						14,422.79	14,422.79
47656	Ge...	09/30/2020	932 - General A...	placeholder for Sep match unti...	Trans. Specific Tas...	5,869.61	
			932 - General A...	placeholder for Sep match unti...	Match - Task Specific		5,869.61
						5,869.61	5,869.61
47657	Ge...	09/30/2020	932 - General A...	to record ACCD income agains...	Deferred Income-A...	26,436.24	
			932 - General A...	to record ACCD income agains...	Project Income-AC...		26,436.24
			932 - General A...	to record ACCD match income...	Deferred Income-A...	8,590.19	
			932 - General A...	to record ACCD match income...	Project Income-AC...		8,590.19
						35,026.43	35,026.43
47662	Ge...	09/30/2020	226 - Energy Pl...	to record exp/revenues for Sep	Deferred Grants - E...	2,281.25	
			226 - Energy Pl...	to record exp/revenues for Sep	Energy Plan Imple...		2,281.25
						2,281.25	2,281.25
47663	Ge...	09/30/2020	5217 - LGER	LGGER rev & expense for Sep	Deferred Grant Rev...	2,618.14	
			5217 - LGER	LGGER rev & expense for Sep	LGGER		2,618.14
						2,618.14	2,618.14
47668	Ge...	09/30/2020	21322-Bolton V...	Bolton CDBG - expenses for S...	Deferred Grants - B...	829.11	

# Chittenden County RPC

## Quarterly Journal Entries

### July through September 2020

Trans #	Ty...	Date	Name	Memo	Account	Debit	Credit
			21322-Bolton V...	Bolton CDBG - expenses for S...	Bolton CDBG		829.11
						829.11	829.11
47669	Ge...	09/30/2020	21322-Bolton V...	Jul-Sep invoice to Bolton	Deferred Grants - B...		3,109.67
			21322-Bolton V...	Jul-Sep invoice to Bolton	Accounts Receivable	3,109.67	
						3,109.67	3,109.67
47673	Ge...	09/30/2020	332 - MR Grants...	Grants in Aid - Sep	Deferred Grant Rev...	811.02	
			332 - MR Grants...	Grants in Aid - Sep	Grants in Aid Pilot		811.02
						811.02	811.02
47674	Ge...	09/30/2020	332 - MR Grants...	Jul-Sep invoice to Northwest	Deferred Grant Rev...		3,009.98
			332 - MR Grants...	Jul-Sep invoice to Northwest	Accounts Receivable	3,009.98	
						3,009.98	3,009.98
47675	Ge...	09/30/2020	3319-WQ Block ...	Jericho SW Improvements Sep	Deferred Grant - Jer...	95.34	
			3319-WQ Block ...	Jericho SW Improvements Sep	Jericho SW Improv...		95.34
						95.34	95.34
47676	Ge...	09/30/2020	3318-WQ Block ...	Elm Street Outfall - Sep staff e...	Deferred Income - ...	143.01	
			3318-WQ Block ...	Elm Street Outfall - Sep staff e...	DI Grant - Win Elm...		143.01
						143.01	143.01
47679	Ge...	09/30/2020	531 - RPP	to reverse CVDS June 30 invo...	Unbilled Receivable		22,621.00
			531 - RPP	to reverse CVDS June 30 invo...	Regional Preventio...	22,621.00	
						22,621.00	22,621.00
47680	Ge...	09/30/2020	32251 - Outreac...	Water Quality subs - Sep	Deferred Grants - ...	28,339.67	
			32251 - Outreac...	Water Quality subs - Sep	ANR - Water Quality		28,339.67
			32251 - Outreac...	CCRPC staff costs Sep	Deferred Grants - ...	1,907.71	
			32251 - Outreac...	CCRPC staff costs Sep	ANR - Water Quality		1,907.71
						30,247.38	30,247.38
47684	Ge...	09/30/2020	23102 - Real Ti...	to record revenue related to lat...	Unbilled Receivable		2,605.00
			23102 - Real Ti...	to record revenue related to lat...	Trans. AID grant (IT...	2,084.00	
			23102 - Real Ti...	to record revenue related to lat...	Trans - AID state m...	521.00	
						2,605.00	2,605.00
47687	Ge...	09/30/2020	3210 - WQ Dev ...	Sep CCRPC expenses Year 1	Direct to Lake/Lam...		619.98
			3210 - WQ Dev ...	Sep CCRPC expenses Year 1	Deferred Grants- Di...	619.98	
						619.98	619.98
47688	Ge...	09/30/2020	3216 - WQ Proj...	Sep CCRPC expenses Year 2	Direct to Lake/Lam...		429.03
			3216 - WQ Proj...	Sep CCRPC expenses Year 2	Deferred Grants- Di...	429.03	
						429.03	429.03
<b>TOTAL</b>						<b>997,398.81</b>	<b>997,398.81</b>





To: Joint Finance & Executive Committee

From: Forest Cohen, CCRPC Senior Business Manager

Cc: Charlie Baker, CCRPC Executive Director

Date: October 29, 2020

Re: FY21 1<sup>st</sup> Quarter Financial Brief - July 2020 through September 2020

Contained below you will find a summary of draft financial information for July 2020 through September 2020.

**Through September 2020**

Balance Sheet September 30, 2020

- Cash in Checking (Operating) - \$310,647
- Cash in Money Market (Reserve) - \$172,971
- Current Assets over Current Liabilities: \$796,828
- Deferred Income Communities - Match: \$205,833

Statement of Revenues & Expenses through September 2020 -

- FY21 Year to Date Surplus/Deficit (unaudited) : \$26,103

**Income Statement through September 2020**

We are off to a relatively strong start for FY21. The first quarter doesn't usually generate a surplus of revenues. However, while staff did use some time off during the summer months as is typical, it appears that there is more project billing in the first quarter than we usually experience. The direct project billing (consultants) is "normal" for the first quarter of the fiscal year. COVID has depressed consultant work somewhat, but the levels are similar to the start of FY20.

Expenses are less than the budget year, with some of the expense lines that are associated with "non-COVID" times barely moving the needle. I'm referring to Conferences, Program Workshops, and Mileage.

**Cash Flow through September 2020**

We were able to generate a positive cash balance for the year in FY20. We started FY21 with typical cash balances, and then began collecting municipal dues and an ACCD quarterly payment, in addition to our regular project billing. The cash picture looks healthy currently.

# Chittenden County RPC

## Balance Sheet Prev Year Comparison

### As of September 30, 2020

	Sep 30, 20	Sep 30, 19	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings				
OCU Savings Account	5.00	5.00	0.00	0.0%
OCU Money Market Account	172,970.95	201,059.67	-28,088.72	-14.0%
OCU Checking Account	310,646.56	91,790.55	218,856.01	238.4%
Money Market - People's	0.00	-0.03	0.03	100.0%
Petty Cash	250.00	250.00	0.00	0.0%
North Country Savings	51.11	51.05	0.06	0.1%
<b>Total Checking/Savings</b>	<b>483,923.62</b>	<b>293,156.24</b>	<b>190,767.38</b>	<b>65.1%</b>
Accounts Receivable				
Accounts Receivable	690,504.94	761,091.09	-70,586.15	-9.3%
<b>Total Accounts Receivable</b>	<b>690,504.94</b>	<b>761,091.09</b>	<b>-70,586.15</b>	<b>-9.3%</b>
<b>Other Current Assets</b>				
Prepaid Equipment - Car Lease	388.76	1,055.48	-666.72	-63.2%
1121 - unbilled inkind	2,178.26	2,949.85	-771.59	-26.2%
Prepaid Project Expense	0.00	1,955.13	-1,955.13	-100.0%
CD - 13043	0.00	26,463.98	-26,463.98	-100.0%
<b>Total Other Current Assets</b>	<b>2,567.02</b>	<b>32,424.44</b>	<b>-29,857.42</b>	<b>-92.1%</b>
<b>Total Current Assets</b>	<b>1,176,995.58</b>	<b>1,086,671.77</b>	<b>90,323.81</b>	<b>8.3%</b>
<b>Other Assets</b>				
Deferred Outflows-Pensions	243,077.00	286,129.00	-43,052.00	-15.1%
Security Deposit	8,075.61	8,075.61	0.00	0.0%
Furniture, Equipment	12,230.11	18,082.03	-5,851.92	-32.4%
Prepaid Insurance	5,975.33	8,057.36	-2,082.03	-25.8%
Prepaid Expense - HSA	2,700.00	5,200.00	-2,500.00	-48.1%
Prepaid Maintenance Expense	8,434.48	8,733.97	-299.49	-3.4%
Allowance for A/R	-2,000.00	-2,000.00	0.00	0.0%
<b>Total Other Assets</b>	<b>278,492.53</b>	<b>332,277.97</b>	<b>-53,785.44</b>	<b>-16.2%</b>
<b>TOTAL ASSETS</b>	<b>1,455,488.11</b>	<b>1,418,949.74</b>	<b>36,538.37</b>	<b>2.6%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable				
Accounts Payable	244,091.06	323,013.76	-78,922.70	-24.4%
<b>Total Accounts Payable</b>	<b>244,091.06</b>	<b>323,013.76</b>	<b>-78,922.70</b>	<b>-24.4%</b>
<b>Other Current Liabilities</b>				
Deferred Grant Rev - LGER	-2,618.14	0.00	-2,618.14	-100.0%
Deferred Grant - Jericho SW Imp	-1,487.07	0.00	-1,487.07	-100.0%
Deferred Income - ElmSt.Outfall	-881.88	0.00	-881.88	-100.0%
Deferred Grants - Energy Plan	-3,530.41	-2,833.59	-696.82	-24.6%
Deferred Grants- Direct to Lake	-1,697.71	-45.73	-1,651.98	-3,612.5%
Trans. Specific Task Match	-5,756.33	0.00	-5,756.33	-100.0%
Deferred Grants - WQ Basin Plan	3,332.75	0.00	3,332.75	100.0%
Deferred Grants - Underhill BG	0.00	-388.70	388.70	100.0%
Deferred Grants - Win Pine Grov	0.00	-15,834.54	15,834.54	100.0%
Deferred Grants - W LIRD BG	0.00	-68.60	68.60	100.0%
Deferred Grants - Milton SWMP	0.00	2,370.83	-2,370.83	-100.0%
Deferred Grant - SB Pond 3 WQBG	0.00	-434.43	434.43	100.0%
Deferred Grant - SB Pond B WQBG	0.00	-525.88	525.88	100.0%
Deferred Grants - W OldStage BG	0.00	-9,842.63	9,842.63	100.0%
Deferred Grant - VT Clean Sts.	0.00	-89.65	89.65	100.0%
VT Clean Streets - Muni Match	6,362.74	14,500.00	-8,137.26	-56.1%
Deferred Income-Grants	9,354.28	0.00	9,354.28	100.0%
RPP - Deferred Revenue	0.00	-1,093.38	1,093.38	100.0%
Deferred Grant Rev - Act 174	0.00	-26,700.00	26,700.00	100.0%

# Chittenden County RPC

## Balance Sheet Prev Year Comparison

### As of September 30, 2020

	Sep 30, 20	Sep 30, 19	\$ Change	% Change
Dependent Care Account	192.30	-1.00	193.30	19,330.0%
Vision Plan	-112.10	-283.80	171.70	60.5%
Accrued Salaries	62,827.23	59,659.08	3,168.15	5.3%
Accrued Vacation Payable	69,364.87	54,838.29	14,526.58	26.5%
United Way Payable	726.00	888.00	-162.00	-18.2%
<b>Total Other Current Liabilities</b>	<b>136,076.53</b>	<b>74,114.27</b>	<b>61,962.26</b>	<b>83.6%</b>
<b>Total Current Liabilities</b>	<b>380,167.59</b>	<b>397,128.03</b>	<b>-16,960.44</b>	<b>-4.3%</b>
<b>Long Term Liabilities</b>				
Deferred Inflows-Pensions	77,834.00	58,148.00	19,686.00	33.9%
Net Pension Liability	664,314.00	610,069.00	54,245.00	8.9%
Deferred Income-ACCD	-1,864.51	-20,723.31	18,858.80	91.0%
Deferred Income-Communities	205,833.07	209,078.60	-3,245.53	-1.6%
<b>Total Long Term Liabilities</b>	<b>946,116.56</b>	<b>856,572.29</b>	<b>89,544.27</b>	<b>10.5%</b>
<b>Total Liabilities</b>	<b>1,326,284.15</b>	<b>1,253,700.32</b>	<b>72,583.83</b>	<b>5.8%</b>
<b>Equity</b>				
R/E Appro, Equipment	6,972.35	6,972.35	0.00	0.0%
Retained Earnings	96,128.48	180,998.87	-84,870.39	-46.9%
Net Income	26,103.13	-22,721.80	48,824.93	214.9%
<b>Total Equity</b>	<b>129,203.96</b>	<b>165,249.42</b>	<b>-36,045.46</b>	<b>-21.8%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,455,488.11</u></b>	<b><u>1,418,949.74</u></b>	<b><u>36,538.37</u></b>	<b><u>2.6%</u></b>

	A	B	C	D	E	F	G	Q	R	S	T
1	Revenue over Expenses Against Budget		Adopted FY21								1
2	Program Revenue		FY21		July	August	September		To Date	% of Budget	2
3	Municipal - Regional									25.0%	3
4	Regional Planning Grant - ACCD		\$380,002		\$28,592	\$28,876	\$35,026		\$92,494	24.3%	4
5	direct		\$8,000		\$121	\$833			\$954	11.9%	5
6	Local/Town Dues (exclusive of MPO match)		\$21,698		\$833	\$586			\$1,419	6.5%	6
7	GIS Revenue		\$1,000			\$95			\$95	9.5%	7
8	Interest		\$400		\$140	\$134	\$130		\$404	101.0%	8
9	Other Revenue		\$500						\$0	0.0%	9
10	Municipal Assistance		\$36,500		\$1,975	\$1,838	\$6,344		\$10,157	27.8%	10
11	direct		\$0						\$0		11
12	Bolton CDBG		\$15,282		\$1,763	\$517	\$829		\$3,109	20.3%	12
13	direct		\$0						\$0		13
14	Transportation										14
15	MPO Transportation Funding - FHWA, FTA, VTrans		\$1,456,623		\$126,428	\$113,831	\$110,741		\$351,000	24.1%	15
16	Municipal Dues		\$161,847		\$14,048	\$12,648	\$12,283		\$38,979	24.1%	16
17	I Dues for Regionally Matched Consultants & Direct Costs		\$66,855		\$2,081	\$2,126	\$2,140		\$6,347	9.5%	17
18	MPO - Municipality Matched Consultants & Direct Costs		\$2,555,882		\$42,700	\$47,752	\$140,723		\$231,175	9.0%	18
19	Trans Prog Mgmt Services		\$23,670		\$188	\$0	\$141		\$329	1.4%	19
20	direct		\$0						\$0		20
21	Real Time Traffic - AID - FHWA		\$9,863		\$1,364	\$1,458	\$1,458		\$4,280	43.4%	21
22	direct		\$40,000						\$0	0.0%	22
23	Total - MPO		\$4,314,740		\$186,809	\$177,815	\$267,486		\$632,110	14.7%	23
24	Natural Resources										24
25	Brownfields 2018 Petroleum		\$ 792		\$547	\$234	\$495		\$1,276	161.1%	25
26	direct		\$10,000		\$3,325				\$3,325	33.3%	26
27	Brownfields 2018 Hazardous		\$ 264						\$0	0.0%	27
28	direct		\$0		\$4,894	\$4,925	\$2,280		\$12,099		28
29	RSEP/MS-4 Lead Agency Services		\$ 4,829		\$297	\$936	\$72		\$1,305	27.0%	29
30	direct		\$0						\$0		30
31	WQ Proj Development: Direct-to-Lake & Lamoille Basins - ANR		\$ 4,829		\$48	\$119	\$1,049		\$1,216	25.2%	31
32	Project Scoping for 3+ Acre Parcels - WCA/ANR		\$ 483						\$0	0.0%	32
33	direct		\$0						\$0		33
34	Water Quality Project Development & Implementation Grants		\$ 6,760		\$1,215	\$911	\$238		\$2,364	35.0%	34
35	direct		\$25,888						\$0	0.0%	35
36	604b Water Quality - ANR		\$ 3,636		\$667	\$2,588			\$3,255	89.5%	36
37	Water Quality - VCWA Outreach - ANR		\$ 29,938		\$2,194	\$1,573	\$1,907		\$5,674	19.0%	37
38	direct		\$220,063		\$1,192	\$1,563	\$28,340		\$31,095	14.1%	38
39	Vermont Municipal Clean Streets Phosphorus Credit Project		\$ 483		\$597				\$597	123.6%	39
40	direct		\$0						\$0		40
41	Grants in Aid Pilot Program - NRPC		\$ 14,092		\$1,183	\$901	\$811		\$2,895	20.5%	41
42	direct		\$0		\$40	\$75			\$115		42
43	Energy Plan Implementation - BRC		\$ 15,343		\$1,119	\$3,531	\$2,281		\$6,931	45.2%	43
44	direct		\$0						\$0		44
45	Emergency Management/Health										45
46	Emer Mgmt Perf Grant - Chittenden - VEM		\$ 61,693		\$5,301	\$3,734	\$82		\$9,117	14.8%	46
47	direct		\$0						\$0		47
48	Local Emergency Response Plans - VEM		\$ -				\$906		\$906		48
49	direct		\$0						\$0		49
50	Local Emergency Plng Committee Administration		\$ 4,000						\$0	0.0%	50
51	direct		\$500						\$0	0.0%	51
52	All Hazards Mitigation Plan Update - pending		\$ 52,765								52
53	direct		\$0								53
54	Local Government Expense Reimbursement Grants		\$ -				\$9,938		\$9,938		54
55	direct		\$0						\$0		55
56	Regional Prevention Partnership - VDH		\$ 2,065		\$1,716	\$1,180	\$4,277		\$7,173	347.4%	56
57	direct		\$21,300		\$2,697	\$5,042	\$17,406		\$25,145	118.1%	57
58	DEMHS MOU - DPS		\$ -						\$0		58
59	direct		\$0						\$0		59
60											60
61	Subtotal - Operations Support		\$2,309,357		\$190,215	\$175,690	\$189,008		\$554,913	24.0%	61
62	Subtotal - Direct Project Revenue		\$2,948,488		\$57,050	\$62,316	\$190,889		\$310,255	10.5%	62
63											63
64	Total Income		\$5,257,845		\$247,265	\$238,006	\$379,897		\$865,168		64

	A	B	C	D	E	F	G	Q	R	S	T
61	Subtotal - Operations Support		\$2,309,357		\$190,215	\$175,690	\$189,008		\$554,913	24.0%	61
62	Subtotal - Direct Project Revenue		\$2,948,488		\$57,050	\$62,316	\$190,889		\$310,255	10.5%	62
63											63
64	Total Income		\$5,257,845		\$247,265	\$238,006	\$379,897		\$865,168		64
65											65
66	Expenses		Adopted FY21		July	August	September		To Date	% of Budget	66
67			FY21							25.0%	67
68	Direct Project Expenses		\$2,948,487		\$57,051	\$64,043	\$190,695		\$311,789	10.6%	68
69	Personnel										69
70	Salaries		\$ 1,312,330		\$114,876	\$102,110	\$102,530		\$319,516	24.3%	70
71	Benefits		\$ 574,776		\$39,699	\$41,697	\$48,972		\$130,368	22.7%	71
72	Worker's Comp Insurance		\$ 4,000		\$248	\$248	\$248		\$744	18.6%	72
73	Recruitment		\$ 2,000		\$0				\$0	0.0%	73
74	Education/Partnerhsips										74
75	Conference & Training/Conference Travel		\$ 30,000		\$84	\$657	\$70		\$811	2.7%	75
76	Dues		\$ 12,000		\$1,706	\$580	\$500		\$2,786	23.2%	76
77	Program Workshops/Meetings		\$ 13,000		\$0		\$43		\$43	0.3%	77
78	Mileage		\$ 2,000		\$0				\$0	0.0%	78
79	Electric Vehicles/CarShare		\$ 2,000		-\$351	\$147	\$154		-\$50	-2.5%	79
80	Communications/PR		\$ 19,000		\$5,980	\$95	\$2,167		\$8,242	43.4%	80
81	Publications		\$ 800		\$0				\$0	0.0%	81
82	Office & General Operations										82
83	Rent		\$ 149,318		\$12,157	\$12,157	\$12,157		\$36,471	24.4%	83
84	Audit/Accounting		\$ 26,000		\$2,438				\$2,438	9.4%	84
85	Copier		\$ 13,000		\$414	\$367	\$497		\$1,278	9.8%	85
86	Equipment & Software Maint		\$ 30,960		\$1,786	\$3,156	\$2,040		\$6,982	22.6%	86
87	Depreciation		\$ 5,856		\$488	\$488	\$488		\$1,464	25.0%	87
88	Supplies		\$ 5,000		\$159	\$169	\$423		\$751	15.0%	88
89	Telephone/Internet		\$ 16,000		\$1,214	\$1,324	\$1,269		\$3,807	23.8%	89
90	Postage		\$ 1,500		\$0	\$135			\$135	9.0%	90
91	Equipment Purchase		\$ 17,000		\$4,737	-\$330			\$4,407	25.9%	91
92	Utilities		\$ 6,000		\$327	\$491	\$393		\$1,211	20.2%	92
93	Ineligible		\$ 10,000		\$833	\$586			\$1,419	14.2%	93
94	Insurance - General Liability		\$ 12,000		\$805	\$805	\$805		\$2,415	20.1%	94
95	Janitor		\$ 5,000		\$470	\$705	\$235		\$1,410	28.2%	95
96	Payroll Processing		\$ 3,000		\$200	\$176	\$164		\$540	18.0%	96
97	Legal		\$ 5,000		\$0				\$0	0.0%	97
98	Internal Consultants		\$ 5,000		\$0				\$0	0.0%	98
99	Miscellaneous/Bank Charges		\$ -		\$23	\$5,370	-\$5,298		\$95		99
100	Software Purchase		\$ 2,000		\$0				\$0	0.0%	100
101			\$ -								101
102	Operations Support Expenses		\$ 2,284,540		\$188,293	\$ 171,133	\$ 167,857		\$527,283	23.1%	102
103	Direct Project Expenses		\$ 2,948,487		\$57,051	\$ 64,043	\$ 190,695		\$ 311,789	10.6%	103
104											104
105	TOTAL EXPENSES		\$ 5,233,027		\$245,342	\$ 235,176	\$ 358,552		\$ 839,072		105
106											106
107	Surplus/(Deficit)		\$24,818		\$1,923	\$2,830	\$21,345		\$26,096	FY21	107
108	FY21 Approved Indirect Rate - 83%										108
109	Previous Indirect Rates		Fiscal Year - Budget						To Date Shown	Year End	109
110	Approved Indirect Rate - 80%, Actual Rate 77.35%		FY20 - \$8,548		(\$2,569)	\$12,182	(\$32,334)		(\$22,721)	\$33,801	110
111											111
112	Approved Rate - 68.12%, Actual Rate 76.67%		FY19 - (\$100,623)		(\$35,645)	(\$469)	\$884		(\$35,230)	(\$58,247)	112
113											113
114	Approved Rate 67.42%, Actual Rate 71.88%		FY18 - (\$98,135)		(\$26,270)	\$10,036	(\$18,355)		(\$34,589)	(\$14,920)	114
115											115
116	Approved Rate 82.55%, Actual Rate 69.98%		FY17 - \$0		(\$11,378)	\$22,181	\$15,135		\$25,938	\$85,989	116
117											117

CCRPC Cash Flow/Targets FY21		Period Ending September 30, 2020			Prepared	10/27/2020							
		July	August	September	October	November	December	January	February	March	April	May	June
O P E R A T I O N S	Opportunities Credit Union - Checking	\$104,512	\$308,573	\$436,246	\$335,759	\$335,759	\$335,759	\$335,759	\$116,856	\$116,856	\$116,856	\$116,856	\$116,856
	Credits	\$542,366	\$364,195	\$517,809	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
	Debits	(\$338,305)	(\$236,522)	(\$618,296)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)	(\$400,000)
	Outstanding Checks/Activity	(\$33,748)	(\$350,234)	(\$25,112)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)
	Bank Balance at the end of the month	\$308,573	\$436,246	\$335,759	\$335,759	\$335,759	\$335,759	\$335,759	\$116,856	\$116,856	\$116,856	\$116,856	\$116,856
	Register Balance at end of month	\$274,825	\$86,012	\$310,647	\$305,759	\$305,759	\$305,759	\$305,759	\$86,856	\$86,856	\$86,856	\$86,856	\$86,856
R E S E R V E	Opportunities Credit Union - Money Market	\$202,574	\$172,712	\$172,844	\$172,972	\$212,972	\$213,102	\$213,232	\$213,362	\$213,492	\$213,622	\$213,752	\$213,882
	Credit	\$138	\$132	\$128	\$40,000	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130
	Debit	(\$30,000)											
	MM Balance at end of month	\$172,712	\$172,844	\$172,972	\$212,972	\$213,102	\$213,232	\$213,362	\$213,492	\$213,622	\$213,752	\$213,882	\$214,013
	Reserve Balance	\$172,712	\$172,844	\$172,972	\$212,972	\$213,102	\$213,232	\$213,362	\$213,492	\$213,622	\$213,752	\$213,882	\$214,013
Total		\$447,537	\$258,856	\$483,619	\$518,731	\$518,861	\$518,991	\$519,121	\$300,348	\$300,478	\$300,608	\$300,738	\$300,869
Cash Position - 7/1/2020 - \$\$261,431													
Projection					\$518,731	\$518,861	\$518,991	\$519,121	\$300,348	\$300,478	\$300,608	\$300,738	\$300,869
Total net cash position - FY20		\$303,007	\$407,887	\$319,615	\$370,457	\$218,868	\$379,137	\$367,673	\$346,575	\$569,099	\$239,322	\$248,444	\$294,677
Total net cash position - FY19		\$413,898	\$741,001	\$668,932	\$780,464	\$527,265	\$519,862	\$569,615	\$482,383	\$429,125	\$454,743	\$369,540	\$305,765
Total net cash position - FY18		\$853,582	\$1,061,125	\$896,615	\$1,022,541	\$944,143	\$889,971	\$468,898	\$519,873	\$488,792	\$571,225	\$466,085	\$508,889
Local Dues Fund Balance - \$250,400 @ 7/1/20		\$234,223	\$219,416	\$205,833	\$192,256	\$181,895	\$169,285	\$153,961	\$140,346	\$124,641	\$86,637	\$54,529	\$0

Date		Bank account balances today	
Accounts receivable	\$494,541	Checking	\$282,265
Accounts payable	\$170,846	Money Market	\$212,971
Net Asset/Liability	\$323,695		\$495,236

November 5, 2020

Morgan Kerns  
Lead Project Manager  
DG Vermont Solar, LLC  
[Morgan.kerns@nexteraenergy.com](mailto:Morgan.kerns@nexteraenergy.com)

RE: Advance Notice of Petition for DG Vermont Solar, LLC's Proposed 2.2 MW Project in Charlotte, VT – Lake Road (Case # 20-2723-AN)

Dear Mr. Kerns:

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 2.2 MW solar project on Lake Road in Charlotte, VT. CCRPC has reviewed this project's conformance with CCRPC's *2018 Chittenden County ECOS Plan*, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

#### ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the *2018 ECOS Plan*: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of the proposed solar facility would implement this action.

The Plan's suitability policies help determine whether projects are cost effective and the Plan's constraint policies help determine whether projects respect the natural environment:

#### Suitability Policies

The *2018 ECOS Plan* recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. Inability to meet these guidelines does not necessarily preclude the ability to develop renewable energy generation development. While the project as proposed meets one of the suitability policies:

- The project is outside of any state designated centers or historic districts.

With a modification the proposal could meet a second suitability criteria: Locate energy generation proximate to existing distribution and transmission infrastructure with adequate capacity and near areas with high electric load. CCRPC suggests that the petitioner work with the adjacent landowner to the south, the Vermont Agency of Transportation, to determine if future interconnection could be extended

directly to the existing Green Mountain Power substation located to the south of the project site. Interconnecting via this route would be a shorter geographic distance than the proposed interconnection.

#### Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). We've identified a number of constraints in our review and are therefore asking for further information before determining whether this project as proposed is in conformance with the Regional Plan.

Our review indicates that the following state known constraints may be impacted by the project:

- River Corridors: Part of the proposed access road is possibly located within a River Corridor along Pringle Brook. CCRPC requests that the full petition confirm that no new infrastructure will be located within the River Corridor; unless approval is received from the Vermont Agency of Natural Resources.
- State-significant natural communities and rare, threatened and endangered species: Information from the Agency Natural Resources indicates the possible location of existence of a rare, threatened, or endangered species near the southeast corner of the property. CCRPC requests that the petitioner identify the existence, or not, of rare, threatened, or endangered species in the full petition. If this constraint exists on site, the full petition should confirm that no new infrastructure will impact this constraint; unless approval is received from the Vermont Agency of Natural Resources.
- Class 1 and 2 wetlands: The proposed access road may impact a Class 2 wetland and part of the proposed facility may be located within a Class 2 wetland buffer. CCRPC requests that the wetlands be delineated by a qualified professional and wetland boundaries be shown in the full petition. If wetlands exist on site, the full petition should confirm that no new infrastructure will impact the wetlands; unless approval is received from the Vermont Agency of Natural Resources.

Our review indicates that the following state possible constraints may be impacted by the project:

- Agricultural Soils and Hydric Soils: The proposed facility is located on an area composed of prime and statewide agricultural soils. CCRPC requests that impacts to these soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture.

Our review indicates that the following local possible constraints may be impacted by the project:

- Surface Water, Wetlands, and Buffer Areas: The proposed access driveway may impact Pringle Brook and a Class 2 wetland. Another part of the proposed facility may be located within a Class 2 wetland buffer. As stated above, CCRPC requests that the wetlands be delineated by a qualified professional and wetland boundaries be shown in the full petition. If wetlands exist on site, CCRPC recommends that impacts to these wetlands be minimized. CCRPC also recommends that the petitioner work with the Town of Charlotte to determine if the access drive to the project site can be constructed in a manner that minimizes potential impacts to this constraint and complies with the Town of Charlotte Road and Driveway Standard.
- Wildlife Habitat: The proposed access road and facility may be located within an area designated as "wildlife" habitat in the Charlotte Town Plan (Map 6). Please confirm the



project's location in regard to this resource in the full petition. CCRPC requests that impacts to this habitat be minimized.

- Land in Active Agriculture: The parcel is actively being farmed. Development of the parcel to a solar facility would likely remove the parcel from agricultural production. Please provide more information about how impacts to this constraint may be mitigated in the full petition.
- Scenic Views: CCRPC requests further information regarding the visibility of this project along Greenbush Road in the full petition. Greenbush Road is identified in the Charlotte Town Plan as a Scenic Road; and impacts to this viewshed should be minimized.

These comments are based on information currently available; CCRPC will review the full petition before making a final decision regarding the project's conformance with the ECOS Plan and both the suitability and constraints policies.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker  
Executive Director

cc: CCRPC Board  
Dean Bloch, Town Administrator, Town of Charlotte



Legend

- APPROXIMATE PROPERTY LINE
- OHP

OVERHEAD UTILITY
- UGE

UNDERGROUND UTILITY
- 50 FT WETLAND BUFFER
- STREAM
- RIPARIAN BUFFER
- PERIMETER FENCE
- WETLAND
- EXISTING GRAVEL/FARM ROAD

- NOTES:
1. WETLANDS AND WATERS SHOWN ON THIS MAP ARE SUBJECT TO CHANGE/REVISION WITH AGENCY REVIEW. OTHER NATURAL RESOURCES/BUFFERS SHOWN OR NOT SHOWN ON THE MAP WILL BE FINALIZED AS PART OF PROJECT PERMITTING.
  2. EXISTING CONDITIONS INFORMATION AND PROPOSED PROJECT LAYOUT PROVIDED BY EVS, INC.

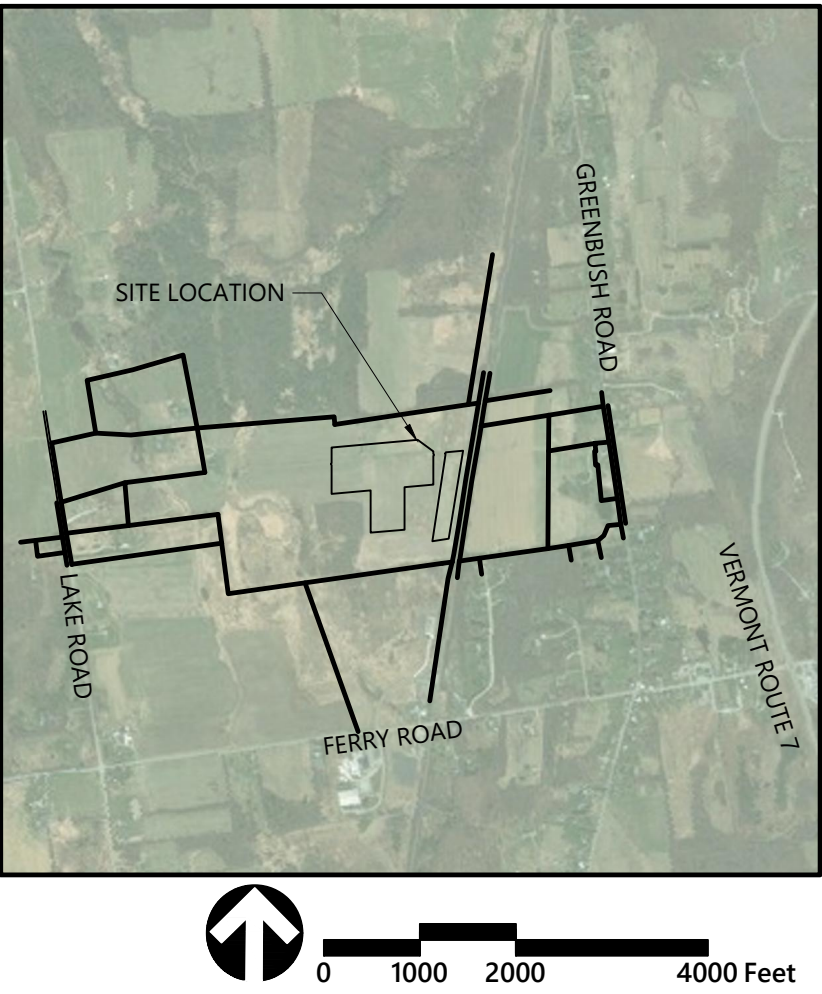


Exhibit 1

vhb

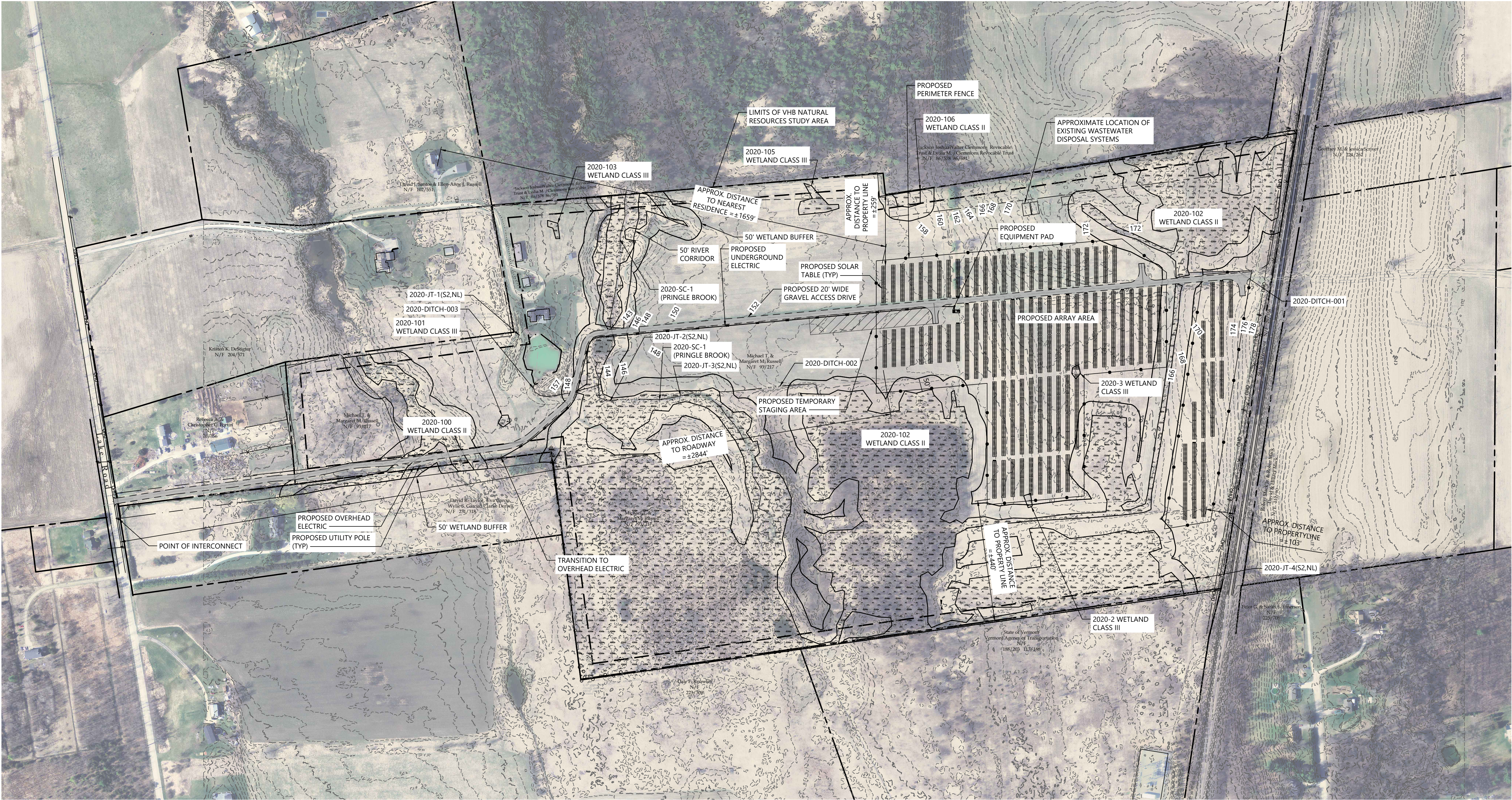
vhb.com

40 IDX Dr

Building 100 Suite 200

South Burlington, VT 05403

802.497.6100



DG Vermont Solar, LLC

– Pringle Solar Project

2577 Lake Road

Charlotte, Vermont

No.	Revision	Date	Apprd.

Designed by

SMW

Checked by

AGM

Issued for

Date

Sept. 15, 2020

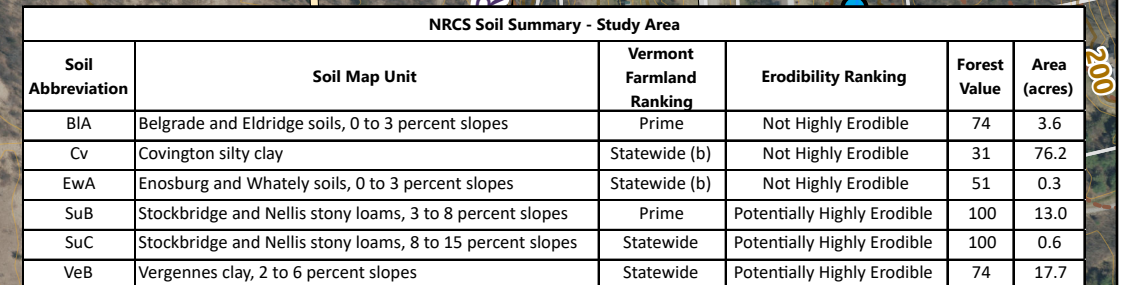
Not Approved for Construction

Drawing Title

45-Day Notice

Site Plan





Sources:  
Background Imagery by VCGI (Collected in 2017)  
VCGI (Vermont Center for Geographic Information - Various Dates)  
ANR (Vermont Agency of Natural Resources - Various Dates)  
FWD (Vermont Fish and Wildlife Department - Various Dates)  
VTrans (Vermont Agency of Transportation - 2017)  
VHB - 2019

## Natural Resource Map



**DRAFT – Potential Policy Participation Topics for CCRPC Board - November 2020**

This list was last reviewed in July, 2020 while the Legislature was still in session addressing pandemic issues. This has been updated and will be discussed at the November Board meeting to prepare for CCRPC’s Legislative Breakfast, and the 2021 Legislative session.

	<b>Topic</b> – click on links for more detailed info in this document	<b>ECOS Plan Strategy</b>	<b>ECOS Plan Top 10 Action</b>	<b>Included in FY21 UPWP?</b>	<b>CCRPC Committee</b>	<b>Staff Recommendation</b>
1.	<a href="#">Clean Water Act 76 (2019 Act 76, S.96)</a>	#3 – water quality	#5 – water quality	Yes	CWAC	Yes, work with CWAC to provide comments on Clean Water Service Provider rulemaking and funding.
2.	<a href="#">Automated Vehicle Testing (2019 Act 60, S.149)</a>	#2 – smart growth	#2 – transportation and #8 autonomous vehicles	Yes	TAC	Yes, Staff recommends that CCRPC work with both the TAC and directly with municipalities to decide whether they would like to pre-approve automated vehicle testing on their roads.
3.	<a href="#">Promoting the Ownership and Use of Electric Vehicles</a>	#2 – smart growth	#4 – energy planning	Yes	TAC, Energy	Yes, Staff recommends that CCRPC continue to monitor legislation and policies related to EVs and continue to work with Drive Electric Vermont on these issues.
4.	<a href="#">VTrans’ Project Selection &amp; Prioritization Processes</a>	#2 – smart growth	#2 - transportation	Yes	TAC	Yes, Staff recommends that CCRPC continue to assist VTrans in this effort and bring drafts to the TAC and Board for review.
5.	<a href="#">Transportation Climate Initiative</a>	#2 – smart growth	#2 - transportation	Yes generally	TAC	Yes, CCRPC assisted VTrans with regional workshops in the Fall of 2019. Continue to follow and assist as needed and appropriate.
6.	<a href="#">Rail Service Study</a>	#2 – smart growth	#1, #2, & #4	No	TAC	Yes, CCRPC Staff recommends we manage the federal planning grant, if awarded.
7.	<a href="#">Act 250 Reform (H.926) &amp; Housing (S.237)</a>	#2 – smart growth	#1 – land use/smart growth	Yes	ad hoc Act 250, PAC	Yes, CCRPC Staff recommends that we continue with this work.
8.	<a href="#">Broadband Deployment throughout Vermont (H.513)</a>	#1 – economic development	Not specifically included	No	PAC	Yes, Staff recommends that we assist in the latest expansion efforts as requested.
9.	<a href="#">Climate Change – Global Warming Solutions</a>	#2 – smart growth	#4 – energy planning	No	Executive	Yes, Staff recommends that CCRPC monitor and participate in implementation of this bill.

10.	<a href="#">Proposed Changes to PUC Rule 5.100 (19-0855-RULE)</a>	#2 – smart growth	#4 – energy planning	Yes		Yes, Staff recommends that CCRPC continue to monitor and participate in this rulemaking process, with a particular focus on the issue of preferred sites.
11.	<a href="#">Community Justice Centers Regional Workshop</a>			No	Executive	Yes, Staff recommends continuing to work with involved parties to develop options for consideration by the state and municipalities including a final regional workshop this fall.
12.	<a href="#">Chittenden Accountable Community for Health (CACH (ACO))</a>	#5 – health and safety		Not specifically	Executive	Yes, Staff recommends continuing engagement as needed to make sure municipal interests are represented in the work of the Population Health Alliance
13.	<a href="#">Climate Change Response Plan and Public Health</a>	#5 – health and safety	#7 - population health	Not specifically		Yes, Staff recommends continuing engagement as needed on the bill itself, and continue to work with our public health partners on this work in the future.
14.	<a href="#">Cannabis taxation and regulation (S.54)</a>			No	PAC	CCRPC will be working with the Planning Advisory Committee on the relevant components of this bill as more details are worked out.
15.	<a href="#">Transportation Bill (2019 Act 59, H.529) – multiple studies</a>	#2 – smart growth	#2 - transportation	Yes	TAC	These studies have been completed by VTrans and were submitted to the Legislature. Links for these studies are provided below.
16.	<a href="#">Project Specific TIF (2020 H.642)</a>	#2 – smart growth	#1 – land use/smart growth	Yes	PAC	Yes, Staff recommends that CCRPC monitor and support this bill if it moves.

### 1. Clean Water (2019 Act 76, S.96)

Act 76, the 2019 Clean Water Bill that was the brainchild of the Agency of Natural Resources (ANR), establishes a new structure for improving water quality throughout Vermont. It should also better achieve the clean water goals established in total maximum daily load (TMDL) plans that have been approved by the federal Environmental Protection Agency. The concept is to devolve responsibility for administering non-regulatory clean water programs to entities other than ANR, which is not well suited to implementing them. CCRPC applied to be the Clean Water Service Provider for the Direct to Lake Basin in May, 2020. There will be rulemaking to address the specifics of how the Clean Water Service Providers will operate. CCRPC will remain heavily involved in this process.

*Staff Recommendation to the CCRPC Board:* CCRPC Staff recommends that we continue to work with the CWAC to provide comments on Clean Water Service Provider rules and funding.

## 2. Testing of Autonomous Vehicles (2019 Act 60, S.149)

Act 60 includes Vermont's first attempt to address the testing of automated vehicles traveling state roads and creates a new section of law, the Automated Vehicles Testing Act. The rules are out for public comment at this time. Once the rules are established, municipal legislative bodies can opt to have their Class 2 and 3 roads used for testing. CCRPC will continue to provide the TAC with this information, and talk with legislative bodies as requested.

*Staff Recommendation to the CCRPC Board:* Staff recommends that CCRPC work with both the TAC and directly with municipalities to decide whether they would like to pre-approve automated vehicle testing on their roads.

## 3. Promoting the Ownership and Use of Electric Vehicles

FY2021 Transportation Bill – H 942 - <https://legislature.vermont.gov/bill/status/2020/H.942>

- Includes \$750,000 for continuing State funding for EV charging.
- Ongoing support for State EV incentive program to continue spending down funds appropriated last session. Placeholder to add more funds to the program if federal COVID relief funds are available to support other critical transportation infrastructure investments. We may not know for several months whether additional funds are likely.
- Draft bill includes study for manufacturer direct vehicle sales and service, which could lead to a proposal that would allow Tesla, Rivian and other EV manufacturers to operate service centers in Vermont.
- The original bill called for a pilot EV fee program to work with the PUC and electric utilities on a per kWh fee similar to a gasoline tax on EV use. This is removed in the current version of the bill as it was not deemed critical after COVID-related disruptions.
- This is related to an ongoing VT PUC investigation on EV fees that stemmed from the FY19 investigation (#18-2660-INV):
  - 19-3009-INV Electric Vehicle Fees Investigation pursuant to Act 59 <https://epuc.vermont.gov/?q=node/64/143513>

Energy Efficiency Modernization Act – S 337 - <https://legislature.vermont.gov/bill/status/2020/S.337>

- Would allow Efficiency Vermont and Burlington Electric Dept to expand electric efficiency program spending to include transportation and thermal programs. Could provide additional support for EV dealer engagement, consumer education, and other activities to be determined through a stakeholder engagement process.
- Bill under consideration could provide up to \$2 million per year for three years (2021-2023) on these types of programs.
- Related to ongoing VT PUC investigation that informed legislative deliberations and may continue to support implementation if the bill passes:
  - 19-2956-INV Investigation pursuant to Act 62 re: all-fuels energy efficiency program <https://epuc.vermont.gov/?q=node/64/143416>

Building Energy Code: The new code will be in effect as of 9/1/2020. This new code includes provisions for electric vehicles in the base code and more stringent requirements for EVs in the stretch code. Here is the webpage with more details: <https://publicservice.vermont.gov/content/building-energy-standards-update>.

*Staff Recommendation to the CCRPC Board:* Staff recommends that CCRPC continue to monitor legislation and policies related to EVs and comment as necessary. Staff also recommends that CCRPC continue its longstanding work with Drive Electric Vermont.

#### 4. VTrans' Project Selection & Prioritization Processes

VTrans is in the process of updating its project selection and prioritization processes. They are seeking to improve the performance-based and data driven project selection and prioritization framework. They intend to review/revamp/revise the current processes to: identify and define how ideas for transportation improvements can become transportation projects; and, take advantage of “harmonization” opportunities to address transportation needs to deliver increased value through our transportation projects. VTrans has been seeking RPC input throughout the process. Christine has been serving on the technical advisory committee.

*Staff Recommendation to the CCRPC Board:* Continue to assist VTrans in this effort and bring drafts to the TAC and Board for review.

#### 5. Transportation Climate Initiative

The [Transportation and Climate Initiative](#) (TCI) is a regional collaboration of 12 Northeast and Mid-Atlantic states and the District of Columbia that seeks to improve transportation, develop the clean energy economy and reduce carbon emissions from the transportation sector. The participating states are: Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and Virginia.

Recognizing that more than one third of all carbon emissions come from the transportation sector, participating states started taking action through working groups focused on regional priorities, such as [clean vehicles and fuels](#). Several TCI states are also now working together to explore potential regional policies to improve transportation systems and reduce pollution.

In Vermont, ANR and VTrans are working together on this initiative. CCRPC assisted by supporting regional workshops to discuss rural transportation options in the Fall of 2019.

*Staff Recommendation to the CCRPC Board:* Staff recommends continuing to support this work as it directly ties into our transportation and energy work.

## 6. Rail Service Study

As we know from the media, several years ago AllEarth Rail acquired low cost diesel mobile unit passenger rail cars. It is now time to have a planning process to determine if it is financially feasible to operate passenger rail service in Northwestern Vermont without significant public subsidies. We applied for a USDOT BUILD planning grant to explore the feasibility of this service in 2019 that was not funded. We will continue to apply for federal funding and seek private sector matching funds to fund a feasibility study. The concept would rely heavily on developing properties adjacent to the rail stations and using that revenue to support the rail service. One possible site that may be explored for redevelopment is the Burlington Railyard, so this study will also examine opportunities to relocate the Railyard. A large, public planning process will be necessary to explore the concept, determine public and municipal support, and determine fiscal feasibility.

*Staff Recommendation to the CCRPC Board:* This work ties directly into our transportation, land use, and energy work so we recommend supporting the effort by managing a federal planning grant, if awarded.

## 7. Act 250 Reform (H.962) and Housing Bill (S.237)

UPDATE NOVEMBER 2020:

H.926 – a minimal Act 250 bill was passed by the Legislature in September. This bill was vetoed by the Governor. The bill did not include Act 250 exemptions for Downtowns and Neighborhood Development Areas, which were critical to CCRPC for a balanced approach to Act 250 reform. It is expected that Act 250 reform will be discussed again in the 2021 session.

S.237 – the Housing bill, as passed by the Legislature in September, includes amendments to Accessory Dwelling Units, existing small lots and does not allow multi-family dwellings to be denied based on character of area in conditional use review. The bill also grants municipalities the authority to regulate short-term rentals. There is an issue with the provision on restricting private covenants; many agree a technical correction will be needed in the next legislative session.

*Staff Recommendation to the CCRPC Board:* CCRPC has been working with our municipalities and regional partners on the Act 250 reform effort for the past three years. CCRPC Staff recommends that we continue in this work in line with ECOS Plan Strategy #2; and Top 10 Action #1. CCRPC Staff also recommend that we assist with the technical correction to S.237 if needed; and help municipalities implement the changes required from this bill.

## 8. Broadband Deployment throughout Vermont (H.513)

*Excerpt from VLCT's 2019 Legislative Wrap-up*



“Reaching the last mile,” says the Findings section in the as-passed version of H.513, “will require a grassroots approach that is founded on input from and support of local communities, whose residents are best situated to decide which broadband solution fits their needs. ... As we expand our access and reliance on the Internet, we need to be intentional in supporting rural communities and town centers.” The Connectivity Initiative (of 2018) is now designed to provide internet service to each address in Vermont that has a speed of at least 25 Mbps download and 3 Mbps upload. See the rest of the summary on page 11: [https://www.vlct.org/sites/default/files/2019\\_wrap-up\\_web.pdf](https://www.vlct.org/sites/default/files/2019_wrap-up_web.pdf).

With COVID-19 there has been an increased effort to expand broadband in the state, including a couple of new bills. CCRPC will assist as requested in ensuring broadband expansion in the region.

*Staff Recommendation to the CCRPC Board:* While there is no direct role for CCRPC in the 2019 bill, CCRPC will assist in the latest expansion efforts as requested.

## 9. Climate Change – Global Warming Solutions

UPDATE NOVEMBER 2020:

H.688 of 2020 (Act 153), known as the Vermont Global Warming Solutions Act of 2020, creates the ability for a citizen to sue the state if it fails to reduce greenhouse gas pollution to 26% below 2005 levels by 2025, to 40% below 1990 levels by 2030, and 80% below by 2050. The legislation creates a council facilitated by the Agency of Natural Resources charged with developing a plan to meet the milestones outlined above. The Governor’s veto was overridden.

*Staff Recommendation to the CCRPC Board:* Staff recommends that CCRPC monitor and participate in implementation of this bill.

## 10. Proposed Changes to Vermont’s Net Metering Rules (PUC Case 19-0855-RULE)

The Public Utilities Commission began an investigation regarding the biennial update of Vermont’s net metering rules in March 2019. The net metering rules cover a number of topics, including electric rates, grid constraints, caps on renewable energy utilities by individuals and businesses, and siting. Siting issues, particularly the definition of “preferred sites” for net metering solar and wind facilities, are an important component of energy planning work at the regional and local level. VAPDA provided comments on this in the Fall of 2019; and it appears that the case is still open.

*Staff Recommendation to the CCRPC Board:* Staff recommends that CCRPC continue to monitor and participate in this rulemaking process, with a particular focus on the issue of preferred sites. Energy siting on preferred sites is highly encouraged in the ECOS Plan and it is important that these sites remain viable for energy development. **ADDED NOVEMBER 2020:** CCRPC should also monitor caps on renewable energy generation to ensure these projects are not hindered, and Act 153 can be achieved.

## 11. Community Justice Center Regional Workshop

Our municipalities that manage Community Justice Centers and the Vermont Department of Corrections asked us to host a regional workshop in Fall 2019 to discuss service models, staffing and work distribution need to be evaluated from a region-wide standpoint to determine a financially

sustainable model.

*Staff Recommendation to the CCRPC Board:* We recommend supporting the effort by continuing to follow-up on the regional workshop held in the Fall of 2019 and develop options for all parties this summer with a final workshop in Fall 2020.

## 12. Chittenden Accountable Community for Health (CACH (ACO))

Vermont continues to move forward with implementing an accountable care organizational structure for health care that will shift the focus more towards public health initiatives. Some of this work will intersect with our work in the areas of developing walkable communities and transportation services (especially for elderly and disabled). Staff has been monitoring this effort and providing some level of assistance as they work to develop a functional organizational structure. We helped the Chittenden County Opioid Alliance evolve into the Chittenden County Population Health Alliance in early 2020 to foster this work.

*Staff Recommendation to the CCRPC Board:* We recommend continuing engagement as needed to make sure municipal interests are represented in the work of the Population Health Alliance.

## 13. Climate Change Response Plan – Public Health

S.185 of 2020 proposes to require the Department of Health to develop and adopt a statewide climate change response plan. It further proposes to require regional planning commissions to develop a communications plan for the purpose of mitigating and responding to climate change related public health risks. This bill passed the Senate on 5/19/2020.

*Staff Recommendation to the CCRPC Board:* We recommend continuing engagement as needed on the bill itself, and continue to work with our public health partners on this work in the future.

## 14. Cannabis taxation and regulation (S.54)

UPDATE NOVEMBER 2020:

S.54 (Act 164) – Cannabis Tax and Regulate – became law on October 7<sup>th</sup>, and will become fully effective in 2022. The new tax and regulatory system is still a work in progress, with responsibility for some details left to the new Cannabis Control Board, which will be formed in 2021. Here are some key points, adapted from the Vermont League of Cities & Towns (VLCT) summary:

- Retail sales will only be allowed in communities that vote to opt-in.
- Cultivation, testing, warehousing, and distribution are not subject to any municipal opt-in.
- While municipalities cannot issue blanket prohibitions of cannabis establishments via ordinance or zoning, the uses are subject to zoning. The bill empowers communities to create local cannabis control commissions, and for such commissions to condition issuance of a local license on any zoning bylaw adopted pursuant to 24 V.S.A, section 4414.

- Per VLCT's interpretation, municipalities can make cannabis establishments subject to conditional use review/approval, and perhaps even craft new conditional use review standards pursuant to 24 VSA, section 4414(3)(B)(v).
- Cannabis shall not be regulated as “farming,” and cultivated cannabis shall not be considered an agricultural product or agricultural crop under relevant State laws; therefore municipalities will have the power to regulate cannabis cultivation through zoning, unlike traditional agricultural practices and agricultural structures.

For more information, review the bill or VLCT's full summary.

*Staff Recommendation to the CCRPC Board:* CCRPC will be working with the Planning Advisory Committee on the relevant components of this bill as more details are worked out.

### 15. Transportation Bill (2019 Act 59, H.529)

All VTrans legislative studies have been completed and submitted to the Legislature. Here are the links:

- Methods to Increase Public Transit - <https://legislature.vermont.gov/assets/Legislative-Reports/Section-20-Report-01-07-20-FINAL.pdf>
- Barre-Montpelier Commuter Rail Study - <https://legislature.vermont.gov/assets/Legislative-Reports/WACR-MB-Freight-Corridor-Commuter-Rail-Study.pdf>
- Feebate Report - <https://legislature.vermont.gov/assets/Legislative-Reports/Feebate-Study-Report-10-15-2019-Final.pdf>
- Weight-Based Vehicle Registration - <https://legislature.vermont.gov/assets/Legislative-Reports/Weight-Based-Registration-Legislative-Report-12-13-2019-Final.pdf>

### 16. Project Specific TIF (2020 H.642)

House bill 642 proposes to allow a municipality to use tax increment financing to develop a project. The intention is to simplify the process and program for small infrastructure projects in rural communities like municipal wastewater. It was introduced in January 2020, but hasn't moved.

*Staff Recommendation to the CCRPC Board:* Staff recommends that CCRPC monitor and support this bill if it moves.

# REGULAR MEETING AGENDA

Wednesday, November 18, 2020 - 6:00 p.m.



## Remote Access Meeting Only

Please join the meeting by clicking [https://www.gotomeet.me/CCRPCVT October Board Meeting](https://www.gotomeet.me/CCRPCVT_October_Board_Meeting)

For those who would prefer to join by phone or those without a microphone on your computer, please dial in using your phone.

Call: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 728-160-477

*When participating remotely, please wait until you are recognized by the Chair before you speak. For each agenda item, the Chair will make sure to ask if anyone participating remotely would like to speak.*

- a. *Use the "chat" feature, raise your hand if on video, or ask the Chair to request to speak. To ensure everyone is heard, only one person should speak at a time.*
- b. *When recognized by the Chair, introduce yourself each time.*
- c. *Speak up so everyone in person and on the phone can hear clearly.*
- d. *When participating remotely, take steps to avoid background noise, and make sure your microphone/phone is muted when you are not speaking.*

## CONSENT AGENDA –

Add TIP amendments

## DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda (Action; 1 minute)
2. Public Comment Period on Items NOT on the Agenda (Discussion; 5 minutes)
3. Action on Consent Agenda - none (MPO Action, if needed; 1 minute)
4. Approve Minutes of October 21, 2020 Meeting\* (Action; 1 minute)
5. FY20 Draft Audit Report\* - Fred Duplessis, Sullivan Powers (Action: 30 minutes)
6. Racial Equity Update (Discussion; 15 minutes)
7. Act 250 and Section 248 Applications
  - a. DG Vermont Solar, LLC; Charlotte; #20-2724-AN (Action; 15 minutes)
8. Chair/Executive Director Report (Discussion; 5 minutes)
  - a. Legislative Breakfast potential: Act 250, Dispatch Capital Funding, VTrans prioritization & policy list attached
9. Committee/Liaison Activities & Reports\* (Information, 2 minutes)
  - a. Executive Committee (final minutes August 5, 2020 and final minutes September 2, 2020)\*
  - i. Act 250 Sec 248 letters
  - b. Clean Water Advisory Committee (draft minutes July 7, 2020)\*
  - c. Transportation Advisory Committee (draft minutes, October 6, 2020)
10. Future Agenda Topics (Discussion; 5 minutes)
11. Members' Items, Other Business (Information; 5 minutes)

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. \*21 or [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org), no later than 3 business days prior to the meeting for which services are requested.*

12. Adjourn

The October 21, 2020 Chittenden County RPC streams LIVE on YouTube at [https://www.youtube.com/playlist?list=PLIjLFn4BZd2O0l4hJU\\_nJ9q0l3PdQR0Pp](https://www.youtube.com/playlist?list=PLIjLFn4BZd2O0l4hJU_nJ9q0l3PdQR0Pp). The meeting will air Sunday, October 25, 2020 at 1 p.m. and is available on the web at <https://www.cctv.org/watch-tv/series/chittenden-county-regional-planning-commission>.

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- Transportation Advisory Committee – Tuesday, November 3, 2020, 9am
- Clean Water Advisory Committee - Tuesday, November 3, 2020, ~11am
- CWAC MS4 Subcommittee - Tuesday, November 3, 2020, ~12:30pm
- Executive Committee – Wednesday, November 4, 2020, 5:45pm if needed
- Planning Advisory Committee – Wednesday, October 21, 2020, 2:30pm
- CCRPC Board Meeting - Wednesday, November 18, 2020 6:00pm

Tentative future Board agenda items:

December ?, 2020 8-9am	Legislative Briefing
January 20, 2021	
February 17, 2021	