



Transportation Advisory Committee Agenda

**Tuesday, December 1, 2020
9:00 to 10:30 am**

Remote Access Meeting Only

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Agenda

1. Call to Order, Attendance (1 min)

2. Consent agenda* (Action Item – 2 min)

See attached memo describing TIP amendments

3. Minutes of November 3, 2020* (Action Item – 1 min)

See attached minutes.

4. Public Comment Period (Information item)

Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.

5. Statewide Rail and Freight Plans: Discussion of Draft Table of Rail Initiatives (Information Item – 60 min)

Zoe Neaderland and Dave Pelletier, VTrans will present an update to the Vermont Rail Plan and Vermont Freight Plan and discuss a Draft Table of Rail Initiatives.

6. TAC Roundtable: COVID-19 Impacts on This Construction Season (Information Item – 20 min)

TAC members are encouraged to share the impacts of COVID-19 on their construction season: overall experience, critical challenges, found opportunities and more.

7. Status of Projects and Subcommittee Reports (Information Item – 1 min)

See bulleted list on the reverse for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these on-going or recently completed projects.

8. CCRPC Board Meeting Report (Information Item – 2 min)

In November the Board heard the FY20 Audit Report from Sullivan Powers, discussed Legislative Briefing alternatives,

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

heard an update on CCRPC racial equity efforts, and were noticed that the FY22 UPWP application would be released on November 20.

9. Chairman's/Members' Items (Information Item – 5 min)

- **FY22 UPWP program** materials distributed and posted at <https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>
- December 2, 1-2:30 pm Vermont Local Roads **Virtual Supervisory Roundtable on The Potential Effects of COVID-19 on VT Municipal Operations**. Register [here](#).
- Update: REI for non-MS4 towns and Better Roads grants
- Suggestions on future TAC agenda topics?

* = Attachment

Next Meeting: Tuesday, January 5, 2021

Project List:

- Title VI program participation and Public Participation Plan implementation
- Participation in the Vermont Highway Safety Alliance
- Participation in the State's Rail Council
- Advanced Traffic Monitoring System through FHWA AID grant – Maintenance and Monitoring
- Regional Transportation Energy Planning
- Transportation Hazard Mitigation Planning
- Coordination with United Way on Neighbor Rides and Elders & Disabled Program analysis
- Coordination with GMT on ADA and Elders & Disabled advisory committees
- Chittenden County I-89 2050 Study
- Winooski Avenue Corridor Study (Burlington)
- So. Burlington VT116-Kimball-Tilley Land Use and Transportation Plan
- Railyard Enterprise Project (REP) Supplemental Scoping - *Finalized*
- South Burlington Pedestrian Crossing and Bike Access
- Update to South Burlington's Transportation Impact Fee Ordinance
- Municipal Road General Permit (MRGP) Work
- Grants-In-Aid Coordination with Municipalities.
- 2020/2021 Way to Go! to School
- Greenride Bikeshare
- Congestion Policy Evaluation
- Lower Village Supplemental Scoping Study (Huntington)
- Richmond Road Intersection Scoping (Hinesburg) - *Finalized*
- Colchester Ave Protected Bike Lanes and East Ave Intersection Improvements (Burlington)
- CCTV Stormwater infrastructure inspection project (Essex/Essex Junction)
- CCTV Stormwater infrastructure inspection project (Winooski)
- Essex Tanglewood Drive Shared-Use Path and Stormwater Scoping study
- Bikeway Connectivity, Pedestrian Safety, and Stormwater Management in the Old North End (Burlington)
- Watershed Resiliency Mapping/Transportation Resiliency Planning Tool (TRPT; Bolton, Richmond, Huntington (and a little bit of Jericho, Essex and Williston)
- River/Pleasant Valley Road Bicyclist and Pavement Analysis (Underhill)
- Winooski Transportation Impact Fee Study
- LPM services for Underhill sidewalk construction on VT 15
- LPM services for Hinesburg – Village South Area Sidewalk on VT 116
- LPM services for Shelburne – Irish Hill Road Sidewalk and Pedestrian Bridge project
- Property Transportation Plan: Reduce transportation emissions in commercial and affordable multi-unit sectors with Burlington Electric Department and Burlington 2030 District
- Richmond Bike/Ped Master Plan
- Bridge Street (Richmond) Complete Streets Corridor Study
- Old North End Mobility Audit (Burlington)
- City of Burlington School District School Travel Plan and Traffic Control Plan
- Close the Gaps in Regional Bike Facilities
- CCRPC Bicycle Count Program Evaluation and Data Analysis
- Winooski Parking Inventory, Analysis, and Management Plan

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CHITTENDEN COUNTY RPC

Communities Planning Together

- Development of Performance Parameters for the Shelburne Street Roundabout
- Huntington Bridge Improvement & Maintenance Plan
- South Burlington Bike/Ped Mapping Phase II
- Shelburne Bicycling and Pedestrian Connectivity Study – *On hold*
- Exit 17 Park & Ride Supplemental Evaluation
- Jericho Riverside Village Sidewalk Scoping Study
- Jericho Bolger Hill Road Supplemental Scoping
- South Burlington Multi-site Intersection Scoping
- Williston Route 2A Connector Path Scoping Study

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CCRPC Transportation Advisory Committee

December 1, 2020

Agenda Item 2: Consent Item

FY2021 Transportation Improvement Program (TIP) Amendments

Issues

Make the following change to the FY2021 year of the TIP. This will change both the FY2020-2023 TIP and the FY2021-2024 TIP documents because the FY2021-2024 TIP has not yet been approved by FHWA.

Pinecrest Drive Sidewalk, Essex (Project BP091, Amendment FY21-07)

- › Add \$86,280 in additional federal funds in FY21 for an existing sidewalk project in Essex. This project was awarded \$286,216 in 2015 to construct a sidewalk on Pinecrest Drive between VT2A and Suffolk Lane. Essex applied for, and was awarded, additional funds from the VTrans Bicycle and Pedestrian Program.

Staff

Recommendation:

Recommend that the TAC approve the proposed TIP amendments.

**For more
information,
contact:**

Christine Forde
cforde@ccrpcvt.org or 846-4490 ext. *13

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 TRANSPORTATION ADVISORY COMMITTEE
3 MINUTES
4

5 DATE: Tuesday, November 3, 2020
6 TIME: 9:00 a.m.
7 PLACE: Meeting held remotely via Zoom
8

9 **Members Present**

10 Justin Rabidoux, South Burlington
11 Nicole Losch, Burlington
12 Amy Bell, VTrans
13 Matthew Langham, VTrans
14 Ashley Bishop, VTrans
15 Jonathon Weber, Local Motion
16 Josh Arneson, Richmond
17 Bob Henneberger, Seniors
18 Chris Damiani, GMT
19 Bruce Hoar, Williston
20 Barbara Elliott, Huntington
21 Dennis Lutz, Essex
22 Dean Pierce, Shelburne
23 Maria Rinaldi, People with Disabilities
24 Sandy Thibault, CATMA
25 Dave Allerton, Milton
26 Chris Jolly, FHWA
27 Seth Bowden, GBIC
28

Staff

Charlie Baker, Executive Director
Eleni Churchill, Transportation Program Manager
Bryan Davis, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Sai Sarepalli, Senior Transportation Planning Engineer
Chris Dubin, Senior Transportation Planner
Marshall Distel, Transportation Planner

Guests

Laura Jacoby, Old Spokes Home
Kim Furtado, CATMA

29 1. Justin Rabidoux called the meeting to order at 9:03 AM and Bryan Davis did a roll call for attendance.
30

31 **2. Consent Agenda**

32 BRUCE HOAR MADE A MOTION THAT THE TAC APPROVE THE PROPOSED TIP
33 AMENDMENTS AS PRESENTED IN THE AGENDA ITEM MEMO, SECONDED BY BARBARA
34 ELLIOTT. THE MOTION PASSED UNANIMOUSLY.
35

36 **3. Approval of Minutes**

37 Justin asked for any changes, which there were none. BARBARA ELLIOTT MADE A MOTION TO
38 APPROVE THE MINUTES OF OCTOBER 6, 2020, SECONDED BY BOB HENNEBERGER. THE
39 MOTION PASSED UNANIMOUSLY.
40

41 **4. Public Comments**

42 None.
43

44 **5. Burlington Winooski Avenue Update**

45 Nicole Losch, Senior Planner at Burlington Department of Public Works, gave a presentation on the
46 Winooski Avenue Transportation Project. Phase 1 in 2017 was a technical analysis of five roadway
47 scenarios including new travel patterns, one-way pairs with Union Street, and complete streets. The
48 complete streets scenario was the focus of phase 2 (this study) to develop alternatives and make
49 recommendations to improve safety in this high-crash corridor and to create consistent and connected
50 multimodal facilities. Extensive public and stakeholder outreach was critical in developing the three main
51 alternatives, each with their own variations, resulting in 13 potential options. The final plan, approved by
52 City Council in early March 2020, featured interim changes for this year, as well as short and long term
53 recommendations. This year's projects included two pilot miniroundabouts in the Old North End, delayed
54 due to COVID-19, and downtown roadway reconfiguration this fall between Pearl Street and Maple

1 Street to reduce the number of travel lanes and create bike lanes in both directions. The City performed
 2 additional traffic analysis and signal optimization to ensure the pavement reallocation would function as
 3 planned, and the downtown project includes innovative treatments to calm traffic, slow turning
 4 movements, and improve bike mobility. Designs were shared with and approved by the Burlington Fire
 5 Department and VTrans. A question was asked about the downtown parking garage enforcement, and
 6 Nicole responded that there are parking ambassadors to help garage customers understand the new
 7 payment system, and to enforce the garage regulations. A question was asked about the installation and
 8 maintenance of the rubber barriers to be used in traffic calming, and Nicole replied that there is a shipping
 9 delay but they should be installed soon, and they are plowable over the winter. The City has a policy to
 10 remove rather than plow if snowfall accumulation is greater than 2 or 3 inches. A question was asked
 11 about the right-of-way (ROW), and Nicole responded that this year’s projects are within the ROW, and
 12 most of the recommendations are within the ROW because the buildings and land uses are so close to the
 13 boundary that there are limited opportunities for widening. Phase 3 of the project will be a parking
 14 management plan on North Winooski Avenue, between Pearl Street and Riverside Avenue, to determine
 15 parking management that could allow for continuous bike facilities while still meeting parking demand.
 16 Note that VTrans plans to repave Winooski Avenue in 2022-2023.

17 City project website: <https://www.burlingtonvt.gov/dpw/WinAveImprovements>.

18 CCRCP project website: www.tiny.cc/WinooskiAveStudy
 19

20 **6. Vermont Data: COVID-19’s Impacts on Commuting**

21 Sandy Thibault and Kim Furtado, CATMA staff, provided an update on CATMA’s major activities since
 22 March. Sandy gave an overview of their efforts focusing on teleworking including a business survey to
 23 better understand employer telework policies and employee telework schedules, and she highlighted
 24 CATMA’s new telework guide to assist employers in creating or updating telework policies. Kim
 25 presented the results of their analysis of Vermont data from a recent national survey of commuting trends
 26 during COVID-19. Before COVID-19, most Vermonters drove alone to work and most expect to return to
 27 their personal vehicles when they go back into the workplace. However, 3% of drive alone users expect to
 28 use a different mode. One of the biggest changes to commuting patterns is the expected reduction in
 29 shared modes like carpooling and the bus. The other notable change is the increase of both biking and
 30 telecommuting. The survey report is available at <https://catmavt.org/covid-19-commuter-survey>, and
 31 commuting/telework resources are available at <https://catmavt.org/commuting-during-covid>. Sandy noted
 32 the next Employee Transportation Coordinator (ETC) Network event will be November 12 from 10:30
 33 am – noon. Find more information about the ETC Network at [https://catmavt.org/program/employee-](https://catmavt.org/program/employee-transportation-coordinator-network)
 34 [transportation-coordinator-network](https://catmavt.org/program/employee-transportation-coordinator-network).
 35

36 **7. Transportation Equity Coalition**

37 Laura Jacoby from Old Spokes Home bike shop and non-profit gave a presentation on how their
 38 organization is working to meet the transportation needs of those who lack access to a personal vehicles,
 39 and their efforts to form a Transportation Equity Coalition, a group of diverse community representatives
 40 to advocate from a variety of transportation perspectives, especially traditionally underrepresented
 41 groups. The Coalition is helping with a CCRPC-funded project to conduct a neighborhood mobility audit
 42 in the Old North End (ONE) to better understand the transportation needs and priorities of residents in the
 43 ONE, where fewer than 70% of households have a car. The audit will map transportation infrastructure in
 44 the ONE and survey the population regarding transportation struggles and solutions. Learn more at
 45 <https://www.oldspokeshome.com/equity-coalition>.
 46

47 **8. Status of Projects and Subcommittee Reports**

48 See the project list on the back of the agenda. TAC members are encouraged to contact CCRPC staff with
 49 any questions.
 50

51 **9. CCRPC Board Meeting Report**

52 In October the Board heard a VTrans update from Secretary Flynn, heard an update on the I-89 2050
 53 Study, voted to approve the FTA Title VI Program, and voted to approve the FY22 Municipal Dues.

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10. Chairman’s/Members’ Items:

- Christine Forde, CCRPC staff, presented a **minor TIP amendment** for consideration of TAC motion and approval. The Town of Underhill received a 2013 VTrans Bike/Ped grant award for a sidewalk, and construction funds in the TIP need to be moved from FY20 to FY21. BARBARA ELLIOTT MADE A MOTION TO ADVANCE CONSTRUCTION FUNDS FOR THE VT15/UNDERHILL FLATS SIDEWALK PROJECT FROM FY20 (ENDED 9/30/20) TO FY21. NICOLE LOSCH SECONDED. THE MOTION PASSED UNANIMOUSLY.
- Marshall Distel, CCRPC staff, informed the TAC that **FY22 UPWP program** materials will be distributed on November 20 and posted at <https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>. UPWP requests will be due on January 22.
- Justin noted there is a **need for two TAC representatives on the UPWP Committee**. He and Barbara have served for many years and learned a great deal about development of the CCRPC’s annual work program and encouraged TAC members to consider participating.
- Justin noted that VTrans released their **Guidance Document: Demonstration Projects in State Highway Right-of-Way**. The guidance and applications can be found on the Agency’s [Permitting Services website](#).
- November 4, 1 pm Vermont Local Roads **Virtual Supervisory Round Table: COVID Preparedness for Municipalities...What if?** [Register here](#). Sponsored by Vermont Local Roads in cooperation with Baystate Roads, T2/LTAP Center, and the New Hampshire T2 Center.
- Charlie Baker, CCRPC Director, provided an update on the regional **Building Homes Together Campaign**, which began in 2016 and set a five-year goal of 3,500 new homes in Chittenden County with 20% of them permanently affordable. The Campaign has met 90% of the goal in 85% of the timeframe. To meet the goal there is an annual target of 700 overall homes with 140 affordable; the average over the first four years is 787 homes, and only 112 of them affordable.
- Chris Dubin, CCRPC staff, let TAC members know that VTrans announced the **Better Roads grant program** with applications due December 18, 2020. CCRPC staff are available to help. For more information visit <https://vtrans.vermont.gov/highway/better-roads>.

The next TAC meeting is scheduled for December 1.

The meeting adjourned at 10:31AM.

Respectfully submitted, Bryan Davis