

## Burlington School District Travel Plan

# Walk Audit Instructions

We need your help! Use this document to help Burlington School District identify barriers and opportunities for safe travel to school by foot, wheelchair, bike, scooter, hoverboard, or automobile.

Conducting a walk audit is simple, all you have to do is:

1. Read these instructions
2. Walk a route around your preferred school campus, and identify any issues you see.
3. Use the supplied documents to record what issues you've seen and where they are.

## Conducting your Walk Audit

- Ensure you have a printed map of the area to take notes upon, or a method of creating digital, geolocated notes, and the walk audit template included in this document. Use the method that works best for you.
- Choose a walking (or biking) route to and from the school campus of your choice
- Review the "What to Look For" list included in this document
- Walk your route, stopping to record observations of impediments to safe walking and bicycling conditions as well as potential opportunities for improvement. Ensure your notes capture precisely what you're observing, and exactly where you observe it.
- Record those observations on the map and the walk audit template below.
- Take photos of your findings wherever possible. Please do not take identifiable photos of children.

## Reporting your Walk Audit

- Scan or take a picture of your findings and submit them to [BSDTravelPlan@dubois-king.com](mailto:BSDTravelPlan@dubois-king.com)
- Pat yourself on the back. Your input plays an important role in making our streets safer for everyone.



**BURLINGTON**  
SCHOOL DISTRICT



CHITTENDEN  
COUNTY  
RPC



BURLINGTON, VT  
PUBLIC WORKS

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# Walk Audit Terminology

## Infrastructure Glossary

To familiarize yourself with terminology commonly used when discussing public streets, safety, and traffic control, review the Vermont Safe Routes to School Infrastructure Glossary at

<https://saferoutes.vermont.gov/sites/saferoutes/files/InfrastructureGlossary.pdf>

## What to Look For

### Sidewalks

- Missing sidewalks
- Narrow sidewalks
- Wide driveways
- Blocked/cluttered sidewalks
- Poorly maintained sidewalks

### Crosswalks

- Missing or faded crosswalks
- Poor visibility between drivers and pedestrians in crosswalk
- Inadequate or missing curb ramps

### Other

- Speeding vehicles
- High traffic volumes
- Wide roads
- Abandoned / boarded up buildings
- Areas of known or suspected crime
- Loose dogs
- Areas that feel unsafe (document how)

### Drop off / Pickup Times

- Double parking
- Driver / pedestrian conflicts
- Missing sidewalks
- Missing crosswalks
- Idling vehicles
- Significant backed up queues of vehicles

### School Zone

- No signs indicating crosswalks
- No speed limit signs indicating school zone speed limit
- Missing / vandalized signs
- Speed limits above 25mph in school zone

### Bike Lanes

- Faded paint
- Potholes / storm grates / other hazards
- Unsafe conditions entering / exiting bike lane

For more information, visit [saferoutes.vermont.gov](https://saferoutes.vermont.gov)





