

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 TRANSPORTATION ADVISORY COMMITTEE  
3 MINUTES  
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5 DATE: Tuesday, November 3, 2020  
6 TIME: 9:00 a.m.  
7 PLACE: Meeting held remotely via Zoom  
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9 **Members Present**

10 Justin Rabidoux, South Burlington  
11 Nicole Losch, Burlington  
12 Amy Bell, VTrans  
13 Matthew Langham, VTrans  
14 Ashley Bishop, VTrans  
15 Jonathon Weber, Local Motion  
16 Josh Arneson, Richmond  
17 Bob Henneberger, Seniors  
18 Chris Damiani, GMT  
19 Bruce Hoar, Williston  
20 Barbara Elliott, Huntington  
21 Dennis Lutz, Essex  
22 Dean Pierce, Shelburne  
23 Maria Rinaldi, People with Disabilities  
24 Sandy Thibault, CATMA  
25 Dave Allerton, Milton  
26 Chris Jolly, FHWA  
27 Seth Bowden, GBIC  
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**Staff**

Charlie Baker, Executive Director  
Eleni Churchill, Transportation Program Manager  
Bryan Davis, Senior Transportation Planner  
Christine Forde, Senior Transportation Planner  
Jason Charest, Senior Transportation Planning Engineer  
Sai Sarepalli, Senior Transportation Planning Engineer  
Chris Dubin, Senior Transportation Planner  
Marshall Distel, Transportation Planner

**Guests**

Laura Jacoby, Old Spokes Home  
Kim Furtado, CATMA

29 1. Justin Rabidoux called the meeting to order at 9:03 AM and Bryan Davis did a roll call for attendance.  
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31 **2. Consent Agenda**

32 BRUCE HOAR MADE A MOTION THAT THE TAC APPROVE THE PROPOSED TIP  
33 AMENDMENTS AS PRESENTED IN THE AGENDA ITEM MEMO, SECONDED BY BARBARA  
34 ELLIOTT. THE MOTION PASSED UNANIMOUSLY.  
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36 **3. Approval of Minutes**

37 Justin asked for any changes, which there were none. BARBARA ELLIOTT MADE A MOTION TO  
38 APPROVE THE MINUTES OF OCTOBER 6, 2020, SECONDED BY BOB HENNEBERGER. THE  
39 MOTION PASSED UNANIMOUSLY.  
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41 **4. Public Comments**

42 None.  
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44 **5. Burlington Winooski Avenue Update**

45 Nicole Losch, Senior Planner at Burlington Department of Public Works, gave a presentation on the  
46 Winooski Avenue Transportation Project. Phase 1 in 2017 was a technical analysis of five roadway  
47 scenarios including new travel patterns, one-way pairs with Union Street, and complete streets. The  
48 complete streets scenario was the focus of phase 2 (this study) to develop alternatives and make  
49 recommendations to improve safety in this high-crash corridor and to create consistent and connected  
50 multimodal facilities. Extensive public and stakeholder outreach was critical in developing the three main  
51 alternatives, each with their own variations, resulting in 13 potential options. The final plan, approved by  
52 City Council in early March 2020, featured interim changes for this year, as well as short and long term  
53 recommendations. This year's projects included two pilot miniroundabouts in the Old North End, delayed  
54 due to COVID-19, and downtown roadway reconfiguration this fall between Pearl Street and Maple

1 Street to reduce the number of travel lanes and create bike lanes in both directions. The City performed  
 2 additional traffic analysis and signal optimization to ensure the pavement reallocation would function as  
 3 planned, and the downtown project includes innovative treatments to calm traffic, slow turning  
 4 movements, and improve bike mobility. Designs were shared with and approved by the Burlington Fire  
 5 Department and VTrans. A question was asked about the downtown parking garage enforcement, and  
 6 Nicole responded that there are parking ambassadors to help garage customers understand the new  
 7 payment system, and to enforce the garage regulations. A question was asked about the installation and  
 8 maintenance of the rubber barriers to be used in traffic calming, and Nicole replied that there is a shipping  
 9 delay but they should be installed soon, and they are plowable over the winter. The City has a policy to  
 10 remove rather than plow if snowfall accumulation is greater than 2 or 3 inches. A question was asked  
 11 about the right-of-way (ROW), and Nicole responded that this year’s projects are within the ROW, and  
 12 most of the recommendations are within the ROW because the buildings and land uses are so close to the  
 13 boundary that there are limited opportunities for widening. Phase 3 of the project will be a parking  
 14 management plan on North Winooski Avenue, between Pearl Street and Riverside Avenue, to determine  
 15 parking management that could allow for continuous bike facilities while still meeting parking demand.  
 16 Note that VTrans plans to repave Winooski Avenue in 2022-2023.

17 City project website: <https://www.burlingtonvt.gov/dpw/WinAveImprovements>.

18 CCRCP project website: [www.tiny.cc/WinooskiAveStudy](http://www.tiny.cc/WinooskiAveStudy)  
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20 **6. Vermont Data: COVID-19’s Impacts on Commuting**

21 Sandy Thibault and Kim Furtado, CATMA staff, provided an update on CATMA’s major activities since  
 22 March. Sandy gave an overview of their efforts focusing on teleworking including a business survey to  
 23 better understand employer telework policies and employee telework schedules, and she highlighted  
 24 CATMA’s new telework guide to assist employers in creating or updating telework policies. Kim  
 25 presented the results of their analysis of Vermont data from a recent national survey of commuting trends  
 26 during COVID-19. Before COVID-19, most Vermonters drove alone to work and most expect to return to  
 27 their personal vehicles when they go back into the workplace. However, 3% of drive alone users expect to  
 28 use a different mode. One of the biggest changes to commuting patterns is the expected reduction in  
 29 shared modes like carpooling and the bus. The other notable change is the increase of both biking and  
 30 telecommuting. The survey report is available at <https://catmavt.org/covid-19-commuter-survey>, and  
 31 commuting/telework resources are available at <https://catmavt.org/commuting-during-covid>. Sandy noted  
 32 the next Employee Transportation Coordinator (ETC) Network event will be November 12 from 10:30  
 33 am – noon. Find more information about the ETC Network at <https://catmavt.org/program/employee-transportation-coordinator-network>.  
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36 **7. Transportation Equity Coalition**

37 Laura Jacoby from Old Spokes Home bike shop and non-profit gave a presentation on how their  
 38 organization is working to meet the transportation needs of those who lack access to a personal vehicles,  
 39 and their efforts to form a Transportation Equity Coalition, a group of diverse community representatives  
 40 to advocate from a variety of transportation perspectives, especially traditionally underrepresented  
 41 groups. The Coalition is helping with a CCRPC-funded project to conduct a neighborhood mobility audit  
 42 in the Old North End (ONE) to better understand the transportation needs and priorities of residents in the  
 43 ONE, where fewer than 70% of households have a car. The audit will map transportation infrastructure in  
 44 the ONE and survey the population regarding transportation struggles and solutions. Learn more at  
 45 <https://www.oldspokeshome.com/equity-coalition>.  
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47 **8. Status of Projects and Subcommittee Reports**

48 See the project list on the back of the agenda. TAC members are encouraged to contact CCRPC staff with  
 49 any questions.  
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51 **9. CCRPC Board Meeting Report**

52 In October the Board heard a VTrans update from Secretary Flynn, heard an update on the I-89 2050  
 53 Study, voted to approve the FTA Title VI Program, and voted to approve the FY22 Municipal Dues.

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**10. Chairman’s/Members’ Items:**

- Christine Forde, CCRPC staff, presented a **minor TIP amendment** for consideration of TAC motion and approval. The Town of Underhill received a 2013 VTrans Bike/Ped grant award for a sidewalk, and construction funds in the TIP need to be moved from FY20 to FY21. BARBARA ELLIOTT MADE A MOTION TO ADVANCE CONSTRUCTION FUNDS FOR THE VT15/UNDERHILL FLATS SIDEWALK PROJECT FROM FY20 (ENDED 9/30/20) TO FY21. NICOLE LOSCH SECONDED. THE MOTION PASSED UNANIMOUSLY.
- Marshall Distel, CCRPC staff, informed the TAC that **FY22 UPWP program** materials will be distributed on November 20 and posted at <https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>. UPWP requests will be due on January 22.
- Justin noted there is a **need for two TAC representatives on the UPWP Committee**. He and Barbara have served for many years and learned a great deal about development of the CCRPC’s annual work program and encouraged TAC members to consider participating.
- Justin noted that VTrans released their **Guidance Document: Demonstration Projects in State Highway Right-of-Way**. The guidance and applications can be found on the Agency’s [Permitting Services website](#).
- November 4, 1 pm Vermont Local Roads **Virtual Supervisory Round Table: COVID Preparedness for Municipalities...What if?** [Register here](#). Sponsored by Vermont Local Roads in cooperation with Baystate Roads, T2/LTAP Center, and the New Hampshire T2 Center.
- Charlie Baker, CCRPC Director, provided an update on the regional **Building Homes Together Campaign**, which began in 2016 and set a five-year goal of 3,500 new homes in Chittenden County with 20% of them permanently affordable. The Campaign has met 90% of the goal in 85% of the timeframe. To meet the goal there is an annual target of 700 overall homes with 140 affordable; the average over the first four years is 787 homes, and only 112 of them affordable.
- Chris Dubin, CCRPC staff, let TAC members know that VTrans announced the **Better Roads grant program** with applications due December 18, 2020. CCRPC staff are available to help. For more information visit <https://vtrans.vermont.gov/highway/better-roads>.

The next TAC meeting is scheduled for December 1.

The meeting adjourned at 10:31AM.

Respectfully submitted, Bryan Davis