

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 **MS4 SUBCOMMITTEE**
3 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES
4

5 DATE: **Tuesday, January 5, 2021**
6 SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.
7 PLACE: ONLINE via Zoom
8 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
9 <http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Burlington: James Sherrard	Burlington Airport: Polly Harris (Stantec)	Williston: Christine Dougherty
Colchester: Karen Adams	Milton: Dave Allerton, Kirsten Jensen	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson (arr. 12:45 p.m.)	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Tom DiPietro, Dave Wheeler	Univ. of VT: Lani Ravin
DEC: Christy Witters		
Other Attendees: Pluck: Dave Barron; Winooski NRCDC: Kristen Balschunat; Northwest RPC: Amanda Holland; Fitzgerald Environmental: Evelyn Boardman; Stone Environmental: Peter Lazorchak; BLUE@: Emily Porter-Goff; Gioa Thompson; Adam Frazier		
CCRPC Staff: Dan Albrecht, Sai Sarepalli, Chris Dubin, Charlie Baker		

10
11 **1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

12 The meeting was called to order at 12:15 p.m. With the consent of the co-chairs, it was agreed to have Dan
13 Albrecht run the meeting since it was all online. No public comments were made.
14

15 **2. Review and action on draft minutes of October 6, 2020**

16 After a brief recap by Dan Albrecht, *James Sherrard made a motion, seconded by Karen Adams to*
17 *approve the minutes of October 6th as drafted. No further discussion. MOTION PASSED with abstention by*
18 *Harris.*
19

20 **3. Stream Team: Winooski NRCDC**

21 **a. Update on recent activities**

22 Kristen Balschunat recapped the highlights of RRST activity for October, November and December from
23 her status updates (see subcommittee webpage).

24 **b. Review and approval of 2021 Workplan**

25 Kristen Balschunat recapped the 2021 proposed workplan which also shows prior years activity for
26 reference. Of particular note is that for 2021 LaRosa Lab state will only conduct samples for Phosphorus,
27 Nitrogen and Chloride. Site will be selected based upon nominations/ submissions by the partners. Kristen will
28 reach out to MS4s to confirm which sites should continue and which new sites they might want. Note that
29 there is no guarantee that LaRosa can fund all the site existing sites.

30 *Lani Ravin made a motion, seconded by Tom DiPietro to approve the 2021 Workplan as presented. No*
31 *further discussion. MOTION PASSED with abstention by Harris.*
32

33 **4. Rethink Runoff: Pluck, Year-End Update**

34 Dave recapped the highlights of web visit activity, Google ads spending, Facebook/Instagram spending.
35 Web visits were down in the summer but regained some momentum in the fall. see PDF at subcommittee
36 webpage for details.
37

38 **5. Outfall Assessment Discussion: methodology, training documents, etc**

39 This items was suggested for the agenda based upon recent discussions between Costandi, Sherrard,
40 Robinson and Adams. They would like to hear information from the members about how they address
41 methodology and training outfall assessment. Points made were as follows:

- 1 • Essex Junction spells process out in their Intern Manual
2 • Burlington spells process out in their Intern Manual
3 • Essex Junction is looking to hire a consultant to replicate the process used by Colchester in 2003
4 • Colchester is looking into perhaps replicating the process recently completed for Jericho by
5 Fitzgerald Environmental when he essentially prepared a rough capital plan for the Town to show
6 anticipated projects/costs to fully comply with their Municipal Roads General Permit. (Editor's
7 note, see link at:
8 • Note that the CCRPC funded the Jericho work in last year's UPWP. Towns could apply for similar
9 type of work for next fiscal year
10 • Essex Junction indicated that they have lots of data already but need help organizing it
11 • Member also discussed the issue of limited to no access to some outfall sites because inspection
12 easements were not obtained when a particular development was built. This can lead to the issue
13 in the reporting portal for MRGP compliance/inventory as an outfall will show up as Not Meeting
14 the standard because one of the data fields is empty. Christy Witters indicated she will look into
15 this further so that those locations are marked as unfeasible to inspect. Karen Adams indicated that
16 Jim Ryan at DEC said that there is a "feasibility exemption" in the authorizing Act.
17

18 **5. Agenda Items for Next Meeting**

- 19 • 2020 Annual Reports for MM#1 and MM#2: review and possible action
20 • WNRCD update on 2020 Stream Team Storytelling Season
21

22 **6. Adjournment** The meeting adjourned at 1:15 p.m.

23 *Respectfully submitted, Dan Albrecht*
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