

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
 CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Wednesday, March 3, 2021**
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.
 PLACE: ONLINE
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance		
Bolton:	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho: Katherine Sonnick	Westford:
Charlotte: Larry Lewack	Milton: Dave Allerton, Kirsten Jensen	Williston: Christine Dougherty
Colchester: Karen Adams	Richmond:	Winooski: Ryan Lambert
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo	South Burlington: David Wheeler	VANR: Christy Witters
Burlington Airport: Heidi Miller, EIV	University of VT: Lani Ravin	CCRPC Board: Don Meals, co-chair
Friends of the Winooski River:	Lewis Creek Assoc: Andrea Morgante	Winooski NRCD:
Other Attendees: DEC: Danielle Owczarski, Jim Pease Other: Stone Environmental: Peter Lazorchak;		
CCRPC Staff: Dan Albrecht, Marshall Distel, Chris Dubin, Regina Mahony, Sai Sarepalli		

1. **Call to Order.** With the consent of the co-chairs, it was agreed to have Dan Albrecht run the meeting since it was all online. The meeting was called to order by Dan Albrecht at 11:03 a.m.
2. **Changes to the Agenda and public comments on items not on the agenda** No changes. Heidi Miller of EIV introduced herself. EIV is the new contract firm handling stormwater issues for the Airport.
3. **Review and action on draft minutes of February 2, 2021** After a brief recap by Dan Albrecht, *Chris Robinson made a motion, seconded by Karen Adams to approve the minutes as drafted with a correction to fix the meeting ending time to read “a.m.” not p.m. MOTION PASSED with no abstentions.*
4. **FY22 Unified Planning Work Program: potential water quality projects**
 Marshall quick overview of the UPWP process and described the water quality projects which have been submitted by some towns for consideration for FY22 funding. He thanked Ravi from Richmond and Karen from Colchester for serving as the CWAC Reps on the UPWP Committee. Marshall asked what project requests we can expect in the future. Ryan Lambert noted in the Chat feature that Winooski “will likely apply for phase 2 of sw infrastructure condition assessment.” Andrea Morgante noted that the County really needs work on assessing stormwater impacts from private roads if we can figure out how we can get the funding to help with this. The CCRPC Board needs to start talking about and advocating for this. Dan noted that it will be hard to make the connection between private roads and public infrastructure (to access Federal MPO dollars) so only intersections of such could be studied but not the private roads themselves.
5. **Review of CCRPC submission to DEC RFI for Start-up costs for Clean Water Service Providers**
 Dan displayed CCRPC’s proposed budget and related tasks that they will submit. The estimate is about \$61,000. The final amount awarded to each Provider is unknown at this point, but the performance period will go from April 2021 through June 2022. Key tasks will include: Developing a website; Developing grant tracking systems; Coordination of CWSP operations with CCRPC policies/governance structure/procurement policies, and pre-qualifying engineers, watershed organizations, natural resource conservation districts and others so that CCRPC, in coordination with Basin Water Quality Council, can delegate task orders to these pre-qualified entities to develop, design and implement projects.

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2 **6. Municipal standards for driveways and private roads**

3 Dan noted that this was put on the agenda to respond to a query from Town of Charlotte who are working
4 on updating their standards. He asked members to share their current practices.

- 5 • Ryan Lambert (via chat): They adopted VTRANS standard B-71, cf.
6 <https://vtrans.vermont.gov/planning/permitting>
7 • Annie Costandi, Essex – construction specifications and details. [Standard Specifications for](#)
8 [Construction | Essex, VT](#) ; Town of Essex Zoning Regulations:
9 <https://www.essexvt.org/176/Official-Zoning-Subdivision-Regulations>
10 • Karen Adams, Colchester – similar to Essex. They have a driveway detail if it is just a private
11 single family driveway.
12 • Darlene Palola, Huntington: any new construction will need to be addressed with green
13 infrastructure.
14 • Andrea Morgante, Hinesburg: quite rigorous criteria for new roadways and drives. Gets to be a
15 fair amount of engineering even on a single driveway. Still not as robust as could be; but in new
16 subdivision regulations.
17 • Katherine Sonnick, Jericho: . Jericho – does address slope (driveway slope in the ROW needs to
18 be negative 3% within first X feet of the driveways sloping away from the road.), but no max
19 length. More specs in public works specifications but those are out of date.
20 • Dave Allerton, Milton: Milton – have standard drawings for roads and driveways, and have sw
21 specs. They review all development plans that come in. Encourage everyone to keep sw on their
22 own sites. It's all on their website. [https://www.miltonvt.gov/162/Public-Works-Specification-](https://www.miltonvt.gov/162/Public-Works-Specification-Details)
23 [Details](#)
24 • Larry Lewack, Charlotte: We are looking for model language for driveway standards for access
25 roads (class 4 private roads w/in subdivisions/ w/re emergency vehicle access, fire ponds etc.
26 Please send sample language to townplanner@townofcharlotte.com.
27 • James Sherrard, Burlington: have an ordinance that prevents sw and sediment from coming off
28 public land onto private land. Burlington Ordinance covering Stormwater, Wastewater and other
29 pollution control measures.
30 <https://www.codepublishing.com/VT/Burlington/#!/Burlington26/Burlington26.html>
31 • Jim Pease, DEC: Just an FYI that after 7/1/22 the state threshold for a sw permit goes to 1/2 acre
32 and any existing road with a 5000 sq. ft. expansion that carries the total over 1 acre also requires a
33 permit now.
34

35 **7. Update: MRGP Compliance Tracking and Grants-in-Aid for 2021**

36 Chris Dubin provided the update. DEC plans on updating the MRGP permit and tweaking the standards
37 so they have asked folks to hold off on doing new, second inventories. Therefore, CCRPC staff and interns
38 will continue therefore with working with town road foremen this summer to track work done on bringing
39 non-compliant segments up to standards. For Grants in Aid, most all of our towns have signed up for 2021
40 and a total of \$253,080 will be awarded
41

42 **8. Updates**

43 No updates
44

45 **9. Items for Tuesday, April 6th meeting agenda.**

46 CWSP Update, other items t.b.d.

47 **10. Adjournment.** The meeting adjourned at 11:53 p.m.
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49 *Respectfully submitted, Regina Mahony & Dan Albrecht*
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