

Agenda
Executive & Finance Committee
Wednesday, April 7, 2021 – 5:45 p.m.
Remote Access Meeting Only



Join Zoom Meeting: <https://us02web.zoom.us/j/83042884949>
One tap mobile: +16468769923,,83042884949# US (New York)
Dial in: +1 646 876 9923 US (New York) Meeting ID: 830 4288 4949

When participating remotely, please wait until you are recognized by the Chair before you speak. For each agenda item, the Chair will make sure to ask if anyone participating remotely would like to speak.

- a. Use the "chat" feature or raise your hand if on video, or ask the Chair to request to speak.*
- b. To ensure everyone is heard, only one person should speak at a time.*
- c. When recognized by the Chair, introduce yourself each time.*
- d. Speak up so everyone in person and on the phone can hear clearly.*
- e. When participating remotely, take steps to avoid background noise, and make sure your microphone/phone is muted when you are not speaking.*

1. Call to Order, Attendance
2. Changes to the Agenda, Members' Items (Action)
3. Approval of March 3, 2021 Executive Committee Minutes* (Action)
4. Draft FY2022 UPWP and Budget Review* (Discussion)
5. Act 250 & Section 248 Applications
 a. Bolton Valley Resort; Bolton; #4C0436-32A* (Action)
6. TIP Amendment Policy Update* (Action)
7. Racial Equity Update – Committee appointments (Chair Action)
8. Chair/Executive Director Report (Discussion)
 a. Legislative Update
9. Draft CCRPC Board Meeting Agenda* (Discussion)
10. Other Business (Discussion)
11. Executive Session (requested to discuss personnel matters) (Action)
12. Adjournment (Action)

*Attachments

NEXT MEETING – Executive Committee – Wed. May 5, 2021; 5:45 p.m.

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING MINUTES
DRAFT

DATE: Wednesday March 3, 2021
TIME: 5:45 PM
PLACE: Remote Attendance via ZOOM Meeting
PRESENT: Mike O'Brien, Chair Catherine McMains, Vice Chair
John Zicconi, Treasurer Bard Hill, At Large <5000
Andy Montroll, Immediate Past Chair Chris Shaw, At Large >5000
STAFF: Charlie Baker, Executive Director Regina Mahony, Planning Mgr.
Eleni Churchill, Transportation Program Mgr. Forest Cohen, Senior Business Mgr.
Bryan Davis, Senior Planner Amy Irvin Witham, Business Office Mgr.
Emma Vaughn, Communications Mgr.

OTHERS:

1. Call to Order, Attendance. The meeting was called to order at 5:46 PM by the Chair, Mike O'Brien.
2. Changes to the Agenda, Members' Items. Mike stated there are two additional Act 250/Section 248 applications. The first, Rice Lumber in Shelburne (Act 250) and the second, Bolton Solar (Section 248). Regina sent the letters out to members in an e-mail prior to the meeting.
3. Approval of February 3, 2021 Joint Executive & Finance Committee Meeting Minutes
CATHERINE MCMAINS MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE FEBRUARY 3, 2021 JOINT FINANCE & EXECUTIVE COMMITTEE MEETING MINUTES, AS PRESENTED.
MOTION CARRIED UNANIMOUSLY.
4. Act 250 & Section 248 Applications
 - a. Section 248 Application, 4 Acorns, LLC; Hinesburg; #21-0250-NMP

Regina referred members to the Section 248 Petition to be filed with the Vt. Public Commission for the 150kW solar project on Observatory Road in Hinesburg, Vt. She explained the CCRPC previously reviewed the 45-day notice of application and found the site of the proposed facility to be a "preferred site". The CCRPC finds the project meets the intent of the Energy Goal (Goal #17) and the location of this project meets the suitability and constraint policies of the 2018 Chittenden County ECOS Plan.

JOHN ZICCONI MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER AS PRESENTED TO NILS BEHN, ACORN ENERGY SOLAR 4, INC. MOTION CARRIED UNANIMOUSLY.
 - b. Full Petition Application, Bolton Solar, Bolton

Regina noted this project has been seen previously and referred members to the letter they received via e-mail, prior to the meeting. The petition request is for the construction of a 150 kW solar array to be located on Roosevelt Highway (US 2) in Bolton, Vermont. She explained the CCRPC previously reviewed the 45-day notice of application and found the site of the proposed facility to be a "preferred site". The CCRPC identified the following two State possible constraints: Flood Hazard Area and Agricultural Soils. The petitioner acknowledges the

constraints and is proposed mitigation strategies. The CCRPC requests the impacts to the constraints be in conformance with the Vt. Agency of Natural Resources and Agriculture. Members briefly commented on the location of the project.

JOHN ZICCONI MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER AS PRESENTED TO ALL EARTH RENEWABLES. MOTION CARRIED UNANIMOUSLY.

c. Act 250 Application, Rice Lumber, Shelburne: #4C0824-4A

Regina referred members to the letter they received via e-mail, prior to the meeting. She explained this project is an Act 250 Application for a subdivision to create lots 4A and 5A in the Rice Lumber PUD; PUD lot line adjustments; and the extraction of rock. In terms of land use planning areas, the project is fine, the CCRPC found the proposed project to be consistent and in conformance with the Planning Areas of the 2018 Chittenden County ECOS Plan. The application does not include any proposed buildings, but it is important to note the location of the stormwater system adjacent to Route 7 on lots 4 & 5 may conflict with adherence to 9(L) when buildings are proposed. These comments are based on the information currently available and the CCRPC may have additional comments as the project continues.

Regina explained, because no buildings are proposed, there are not any traffic impacts to review. However, in 2013 when Rice Lumber was first proposed we had recommended some access management at the time. Specifically, we asked for existing curb cuts to be closed. That didn't happen at the time; and Regina has asked transportation staff and VTTrans if there is any reason to make this argument again. Regina explained that she was only able to ask folks about this today, and she hasn't heard back yet. Members discussed traffic patterns in the area. John stated, access management, despite what is existing, is going to be interesting and critical. Regina explained if members were uncomfortable with issuing an approval at this time, the letter can be emailed to the Committee once we hear back from transportation staff and VTTrans. The prehearing conference is in mid-March and the hearing is in late March. John said he did not see any problem with approving the current letter, considering this is just a subdivision and there are no impacts on the access points associated with this particular application. Members agreed.

JOHN ZICCONI MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE LETTER AS PRESENTED TO DISTRICT #7 COORDINATOR. MOTION CARRIED UNANIMOUSLY

John asked for more information on the potential for stormwater conflicts. Regina explained the second site plan with the letter includes the grading plan. The location intended to manage the stormwater is adjacent to Route 7, on Lots 4 & 5. She explained, 9L is the anti-sprawl criteria, and it requires that sites be designed in a more walkable friendly design – i.e., parking lots behind buildings instead of in the front. John asked how this becomes a sprawl issue and how 9L applies at all? Regina said it does not apply, currently because no buildings are proposed; but if they install the stormwater management system where it currently is on the grading plan it will make it difficult to put buildings there when they are ready to. Charlie explained that the bus runs along Route 7 and any buildings put in this location should be designed in such a way that it is easy to access the bus.

5. Comments on State Rail Plan

Mike referred members to agenda item 5. Comments on State Rail Plan. **John Zicconi excused himself at 6:12PM due to potential conflict of interest for this topic.**

Eleni referred members to the CCRPC Comments on Draft State Rail Plan document included with the packet. Eleni explained we would like our comments on the Rail Plan be recommended for Board approval. Mike asked Eleni to provide members with an overview. She explained the Draft includes recommended initiatives divided into three tiers of priority. CCRPC staff reviewed the Plan and had a few comments on priority policy areas and requested clarification on other areas of the Plan.

In terms of priority, we suggested moving the first three projects/initiatives listed below from the second to the first tier and the fourth project listed from the third to the second tier:

- Page #47: Burlington Railyard Enterprise Project should be moved from the second to the first priority set because the project was added to the proposed State Capital Program for FY22. Additionally, the note on table 6.1 should be updated to reflect the status of the REP and correct the statement that this project is seeking grant funding.
- Page #47: We recommend breaking the Passenger Rail Station Improvements into individual projects given the differing timeframes and priorities and Essex Junction improvements should be within the first set of priorities.
- Page #48: We feel this is a worthwhile effort and recommend publicizing existing voluntary efforts of railroads and encouraging “freight as a good neighbor” be moved from the second to the first set of priorities.
- Page #49: The Burlington to Essex track improvements and connecting the *Ethan Allen Express* with the *Vermont* should be elevated to the second priority set. This connection is necessary to increase ridership and achieve the State energy goal of quadrupling Vermont-based passenger rail trips to 400,000 annual trips.

Mike asked about the timing of the second priority set. Eleni explained there is currently no timeframe associated with any of this. These are proposed project to be worked on over the next 5 years. Eleni explained every 5 years VTrans updates this plan. The updates allow access to federal funding and identify projects that can be worked on.

Eleni reviewed the following requested clarifications with members:

- Page #1: Even though we understand why commuter rail is not addressed in the State Rail Plan but included in the Public Transit Plan, it will be helpful to briefly describe the reasons for this.
- Page #21: Provide more details to explain Positive Train Control.
- Page #32: It will be important to reference training first responders with regards to hazardous materials being moved by rail.
- Page #34: For the performance measures listed here, are there associated target years related to those not being met?
- Page #38: In table 6.1, connecting the *Ethan Allen Express* with the *Vermont* should be given an ID#. Rather than highlighting this as a complicated issue, it would be beneficial to detail how this would connect Vermont’s eastern and western corridor intercity rail services to increase ridership.

- Page #40: In table 6.1, the initiative to explore transit-oriented development (TOD) could use more details. What does municipal support look like? RPCs should be added to as an involved party in these discussions.
- Page #50: The funding discussion could be more robust in terms of detailing opportunities to address the projected rail funding gap. There was a mention of innovative funding approaches in table 6.1, but no details were provided. It would be beneficial to reference the potential of public-private-partnerships.

ANDY MONTROLL MADE A MOTION, SECONDED BY CHRIS SHAW TO RECOMMEND THE COMMENTS ON THE STATE RAIL PLAN BE FORWARDED TO THE BOARD FOR APPROVAL. MOTION CARRIED UNANIMOUSLY.

John Zicconi rejoined the meeting at 6:28PM.

6. Racial Equity Update – Committee Appointments

Charlie provided two updates. First, he explained we are now under contract with Creative Discourse and second, we are currently working to establish an equity committee. Following conversations from the last meeting, Sue and her team updated the proposal. Charlie explained although there were specific changes detailed, the overall purpose remained the same. Charlie explained in Phase I, the goal is to establish an internal CCRPC Equity Leadership Team to lead and champion the work. This team will consist of five to seven people, made up of two or three Board members and two staff members. Staff members will likely include Bryan and Emma as well as one person from the Creative Discourse team. Charlie is hopeful at least one Executive Committee member is interested as well as up to three more Board members. Mike would like to wait and see how many Board members express interest before we select an Executive Committee member. Bard feels it is important to clearly outline the expectations in terms of the time commitment. Mike asked if Charlie, Emma, and Bryan could put together an e-mail to solicit interest from Board members. Charlie said he will send a separate e-mail to board members in advance of the meeting. Members agreed this is a good plan.

7. Chair/Executive Director Report

- a. Annual Meeting: Charlie said we typically hold our annual meeting and elect officers at the June Board meeting. He anticipates we will have to hold a virtual June Board meeting to take care of the elections. We can push an in-person meeting out to the fall, perhaps September. Charlie mentioned possibly reserving the Hula Lakefront space for the fall meeting. Members agreed Hula could be a nice venue.
- b. UPWP Update: Charlie stated the FY22 UPWP is moving along well. There was one major development as the Federal Highway Administration informed us more money is available. Typically, there is a total of \$2.4 million dollars, however, this year there was an extra \$800K. Because of this surplus, we did not have to make a lot of difficult decisions and there was enough money to fund the requests. The limitation will be with our ability to provide local match. So, this extra funding may be spread over the next two or three years. Charlie said we also need to make sure we have adequate staffing resources to handle the proposed workload. Since the UPWP Committee meets at the end of March, we will have the FY22 DRAFT UPWP to review at our next meeting. John asked if the additional funds would be forfeited if not used within the fiscal year? Charlie explained, no, the timeframe is approximately four years.

c. Legislative Update

Charlie stated the legislature is at the mid-point and there are a few bills of RPC interest, including a Rental House Registry Bill; this would take some responsibilities away from Town Health Officers and shift this work of a statewide inspection system to the Division of Fire Safety. Senator Sirotkin continues to work on the Housing Bill that would help incentivize towns to update zoning to encourage housing in smart growth locations. Bard wanted to point out there is a scale of affordability which could be an issue for medium and small towns. Charlie explained this works to encourage more housing in our village centers. Charlie said Broadband continues being worked on with various RPCs around the State helping with this. Charlie said the Project Based Tax Incremental Funding (TIF) bill may not move forward, which would likely affect Westford and Huntington as they are trying to get community wastewater to the villages. Mike asked what the incremental split would be from the state property tax; Charlie was not sure. Charlie said the RPC's have requested a 20% increase in the Regional Planning Grant. Since there has not been an increase to program funding since 2002, there is some support for this, but it is too early to know if it will be in the approved budget. There is also a weatherization bill being looked at. Charlie said he is not sure of the status, but we may be interested in this at some point.

8. Draft CCRPC Board Meeting Agenda.

Charlie reviewed the March Board agenda with members. He reminded everyone we will need to warn for the FY22 UPWP and Budget vote in May. Other items will be Westford's town plan, and the newly developed VTRANS Project Prioritization. Charlie said Christine Forde was on the committee and we are currently in the testing phase. Charlie would like to invite VTRANS staff to an upcoming Board meeting to explain the Project Prioritization. Charlie said Garret asked about having an EV presentation at some point, he will reach out to VTRANS and VEIC to see if this can happen. Members agreed these are good topics. Charlie asked members if they had any other suggestions.

9. Other Business: There was none.

10. Executive Session. ANDY MONTROLL MADE A MOTION, SECONDED BY CHRIS SHAW TO MOVE INTO AN EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS WITH CHARLIE BAKER IN ATTENDANCE BEGINNING AT 6:57PM. MOTION CARRIED UNANIMOUSLY.

CHRIS SHAW MADE A MOTION, SECONDED BY JOHN ZICCONI TO EXIT THE EXECUTIVE COMMITTEE SESSION AT 7:48PM. MOTION CARRIED UNANIMOUSLY.

11. Adjournment: JOHN ZICCONI MADE A MOTION, SECONDED BY CHRIS SHAW TO ADJOURN THE MEETING AT 7:48PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Amy Irvin Witham

April 8, 2021

Rachel Lomonaco
District Coordinator
111 West Street
Essex Junction, VT 05452

RE: Bolton Valley Resort in Bolton, Application #4C0436-32A

Dear Ms. Lomonaco,

The Chittenden County Regional Planning Commission's (CCRPC) Staff and Executive Committee have reviewed this Act 250 application for the construction of approximately 7.2 miles of new lift-served mountain bike trails at Bolton Valley Resort. The project is located at 4302 Bolton Access Road in Bolton, Vermont. The Town of Bolton has determined that local development review of the project is not required.

CCRPC offers the following comments on the proposed project:

The proposed project is located primarily within the Rural Planning Area, and partially within the Village Planning Area, as defined in the Chittenden County Regional Plan, entitled the *2018 Chittenden County ECOS Plan*. CCRPC finds the proposed project to be consistent with the Planning Area for the following reasons:

1. The Rural Planning Area is identified in the Plan as an area that is generally not planned for growth, yet allows for low density commercial development provided that the development is "compatible with working lands and natural areas." The proposed project strives to avoid conflict with existing natural resources on site and therefore Strategy #2 of the Plan.

Therefore, CCRPC finds the proposed project to be in conformance with the Planning Areas of the *2018 Chittenden County ECOS Plan*.

Due to the detailed level of development review in most Chittenden County municipalities, and the environmental permit reviews at the Vermont Department of Environmental Conservation, CCRPC focuses its Act 250 reviews on the type of proposed land use and the Planning Areas section of the *2018 Chittenden County ECOS Plan*. The CCRPC also focuses its review on transportation-related issues, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the *2018 Chittenden County ECOS Plan*.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

Cc: CCRPC Board
Certificate of Service

CERTIFICATE OF SERVICE

I hereby certify on this 8th day of April 2021, a copy of the foregoing letter concerning Act 250 Land Use Permit Application #4C0436-32A, was sent by U.S. mail, postage prepaid to the following individuals without email addresses and by email to the individuals with email addresses listed.

BVR, LLC
c/o Lindsay DesLauriers
4302 Bolton Access Road
Bolton, VT 05477
Imdboltonvalley@gmail.com

Peter Smiar, VHB
40 IDX Drive, Building 100, Suite 200
South Burlington, VT 05403
psmiar@vhb.com

Amy Grover, Town Clerk
Chair, Selectboard/Chair, Planning Commission
Town of Bolton
3045 Theodore Roosevelt Highway
Waterbury, VT 05676
clerkbolton@qmavt.net

Elizabeth Lord, Land Use Attorney
Agency of Natural Resources
1 National Life Drive, Davis 2
Montpelier, VT 05602-3901
anr.act250@vermont.gov

Barry Murphy/Vt. Dept. of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601
barry.murphy@vermont.gov
psd.vtdps@vermont.gov

Craig Keller/Jeff Ramsey/Christopher Clow
VTrans Policy, Planning & Research Bureau
Barre City Place
219 N. Main Street
Barre, VT 05641

aot.act250@vermont.gov

Vt. Agency of Agriculture, Food & Markets
116 State Street, Drawer 20
Montpelier, VT 05620-2901
AGR.Act250@vermont.gov

Division for Historic Preservation
National Life Building, Drawer 20
Montpelier, VT 05620
scott.dillon@vermont.gov;
james.duggan@vermont.gov
accd.projectreview@vermont.gov

FOR YOUR INFORMATION
District #4 Environmental Commission
Thomas Little, Chair
Monique Gilbert/Pam Loranger
111 West Street
Essex Junction, VT 05452

Linda Bullard/Department of Libraries
109 State Street
Montpelier, VT 05609-0601
linda.bullard@vermont.gov

NRCS, District Conservationist
Natural Resources Conservation Service
68 Catamount Park, Ste. B
Middlebury, VT 05753
marybeth.whitten@vt.usda.gov

Winooski NRCD Office
617 Comstock Road, Suite 1
Berlin, VT 05602
whiterivernrkd@gmail.com

Ethan Tapper, County Forester/FPR
John Gobeille & Toni Mikula/ANR-Dept. of Fish & Wildlife
111 West Street
Essex Junction, VT 05452
ethan.tapper@vermont.gov;
john.gobeille@vermont.gov
toni.mikula@vermont.gov

Seven Days/Classified Ad Section
255 South Champlain Street, PO Box 1164
Burlington, VT 05402
classifieds@sevendaysvt.com

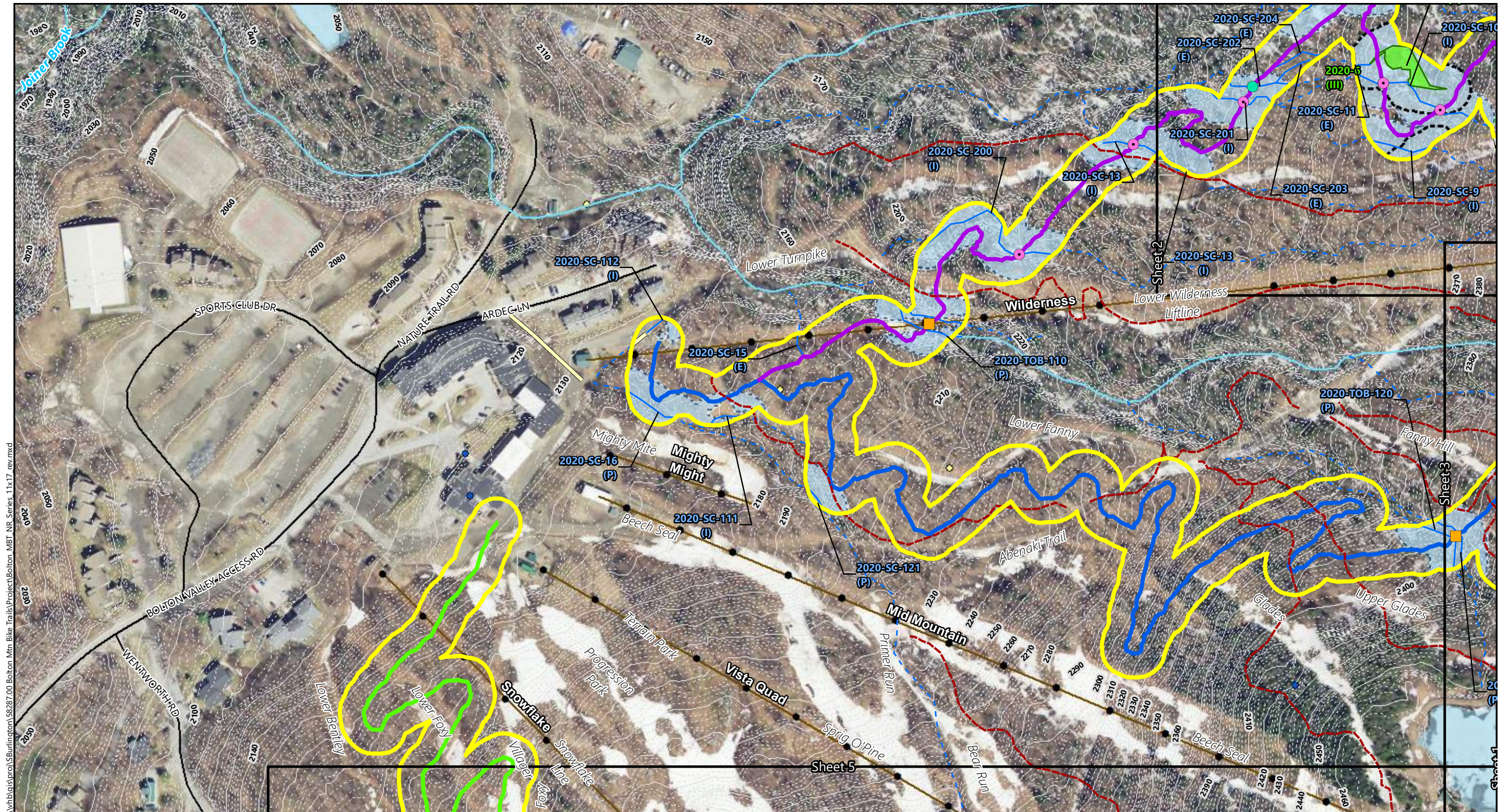
Green Mountain Power Corporation
c/o Kim Jones
163 Acorn Lane
Colchester, VT 05446
kim.jones@greenmountainpower.com

Vermont Gas Systems
PO Box 467
Burlington, VT 05402
efficiency@vermontgas.com

Efficiency Vermont
128 Lakeside Ave., Suite 401
Burlington, VT 05401
pics@veic.org

Michael Barsotti, Water Quality Director
Champlain Water District
403 Queen City Park Road
South Burlington, VT 05403
mike.barsotti@champlainwater.org

Dated at Winooski, Vermont, this 8th day of April, 2021

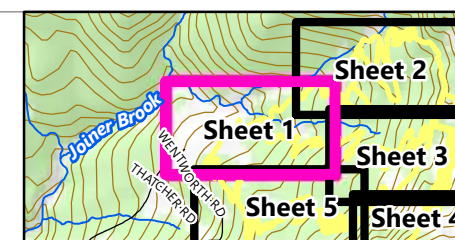


Proposed Mountain Bike Trails Legend (Gravity Logic/Bolton)			
Green - Beginner (6' width, avg grade 5.3% grade)	NR Study Area (VHB)	Observed Culvert (VHB)	VSWI Wetland (ANR)
Purple - More Advanced (up to 5' width, 7% grade)	Delineated Wetland (Proposed Class) (VHB)	Proposed Blasting Area (VHB)	Deer Wintering Area (ANR)*
Blue - More Jumps and Wooden Features (6' width, 7.2% grade)	Wetland Continues (VHB)	Ski Lift (VCGI)	River Corridor (ANR)
Existing Mountain Bike Trail (Bolton)	Class II Wetland Buffer - 50 Ft (VHB)	Public Wells (ANR)	VHD Stream (VCGI)
Proposed Trail Crossing - Type (VHB)	Delineation Data Point (VHB)	Private Wells (ANR)	VHD Waterbody (VCGI)
Bridge or Culvert	Delineated Stream (Flow Regime) (VHB)	Confirmed Vernal Pools (VCGI)*	Bear Crossing (FWD)*
Bridge	Remotely Sensed Stream (VHB)	Unconfirmed Vernal Pools (VCGI)*	Bear Feeding (FWD)*
Culvert	Riparian Buffer - 50 Ft (VHB)	Town Boundary (VCGI)*	2 ft. Contour (VCGI)
	Culvert Outlet (VHB)	Roads (VTrans)	10 ft. Contour (VCGI)

Bolton Valley Resort - Proposed Mountain Bike Trails

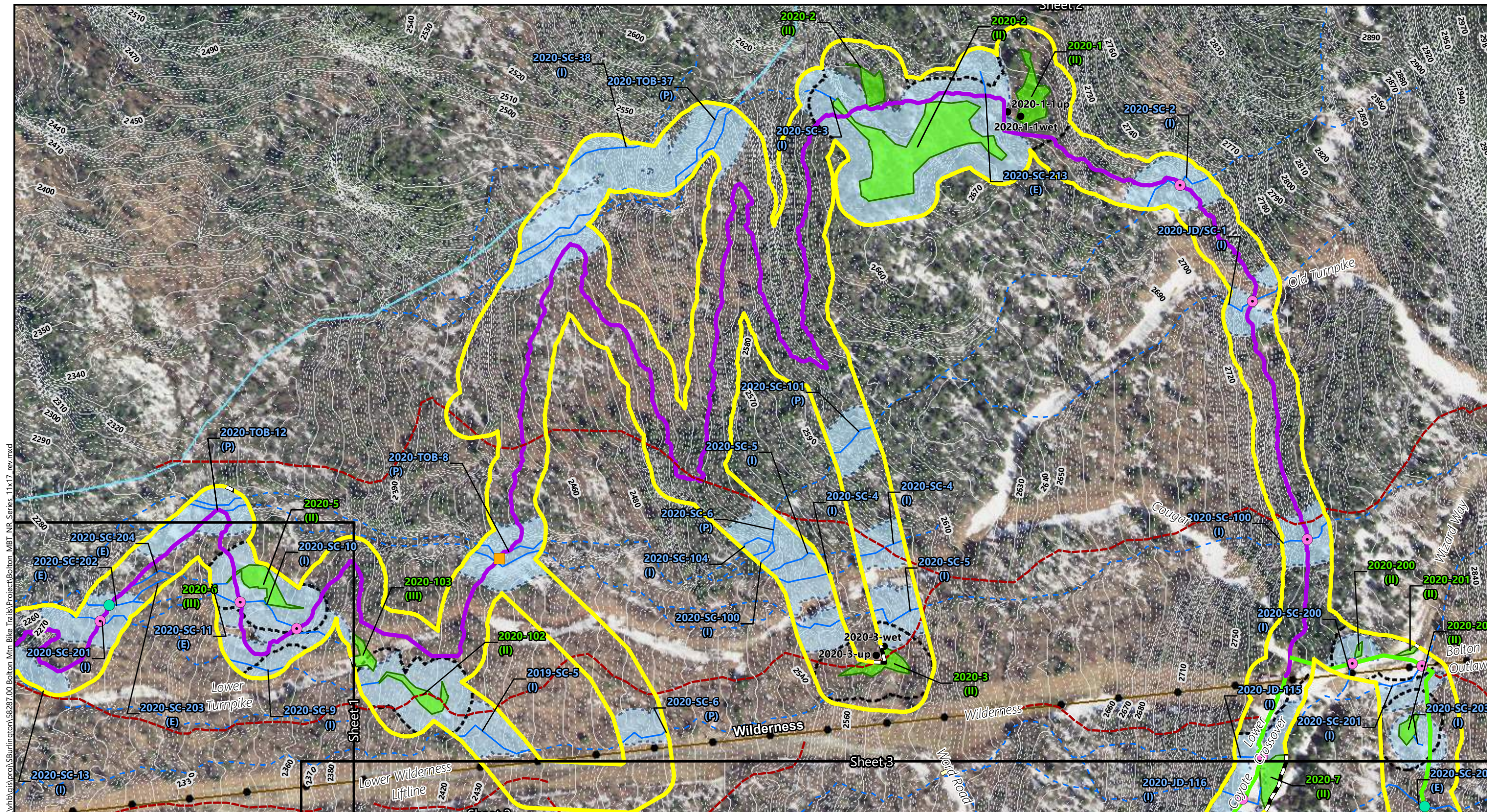
Bolton, Vermont

VERMONT
ACT 250 District Commission # 4
Application #:
4C0436-32A
*Feature not located within map extent
Exhibit #: **010**



Natural Resources Map Series Sheet 1 of 5

Sources:
Background Imagery by VCGI (Collected in 2018)
ANR (Vermont Agency of Natural Resources - Various Dates)
FWD (Vermont Department of Fish & Wildlife - Various Dates)
VCGI (Vermont Center for Geographic Information - Various Dates)
Bolton (2020)
Gravity Logic (2020)
VHB (2019-2020)

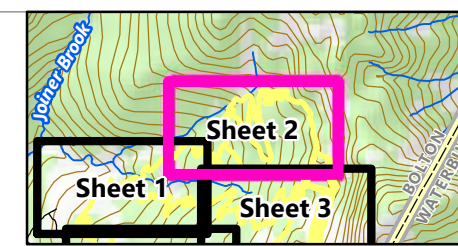


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Bolton Valley Resort - Proposed Mountain Bike Trails

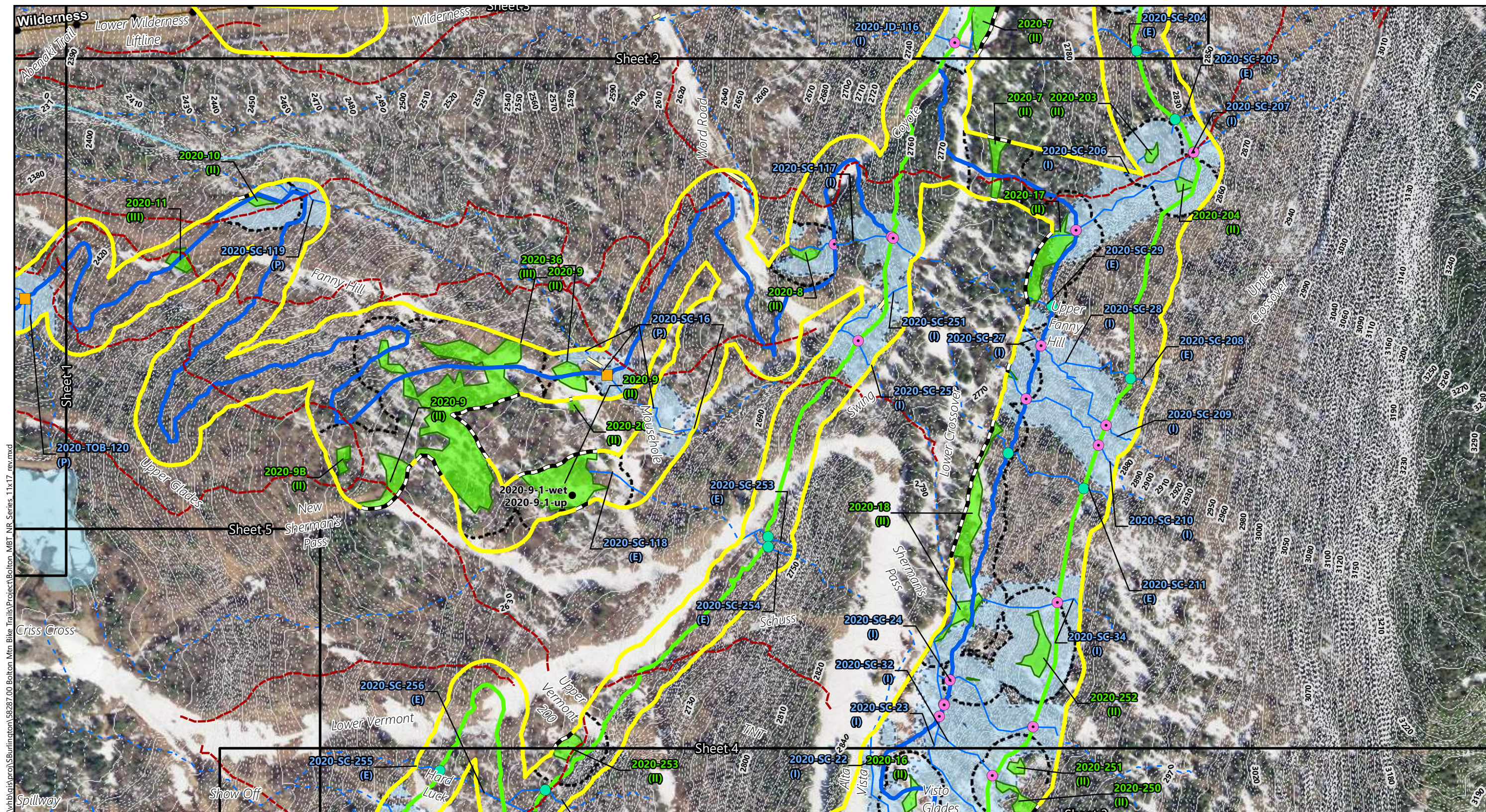
Bolton, Vermont

VERMONT
ACT 250 District Commission # 4
Application #: 4C0436-32A
Date Received: 8/21/20



Natural Resources Map Series Sheet 2 of 5


Sources:
Background Imagery by VCGI (Collected in 2018)
ANR (Vermont Agency of Natural Resources - Various Dates)
FWD (Vermont Department of Fish & Wildlife - Various Dates)
VCGI (Vermont Center for Geographic Information - Various Dates)
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Red - Existing Mountain Bike Trail (Bolton)	Class II Wetland Buffer - 50 Ft (VHB)	Public Wells (ANR)	VHD Stream (VCGI)
Proposed Trail Crossing - Type (VHB)	Delineation Data Point (VHB)	Private Wells (ANR)	VHD Waterbody (VCGI)
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Culvert	Riparian Buffer - 50 Ft (VHB)	Town Boundary (VCGI)*	2 ft. Contour (VCGI)
	Culvert Outlet (VHB)	Roads (VTrans)	10 ft. Contour (VCGI)

Bolton Valley Resort - Proposed Mountain Bike Trails

Bolton, Vermont

**VERMONT**

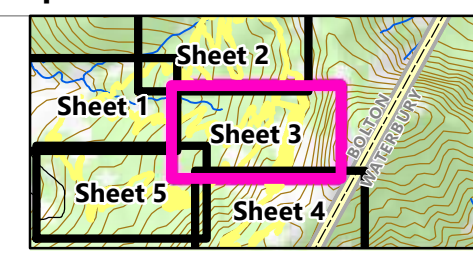
ACT 250 District Commission # 4

Application #:

4C0436-32A

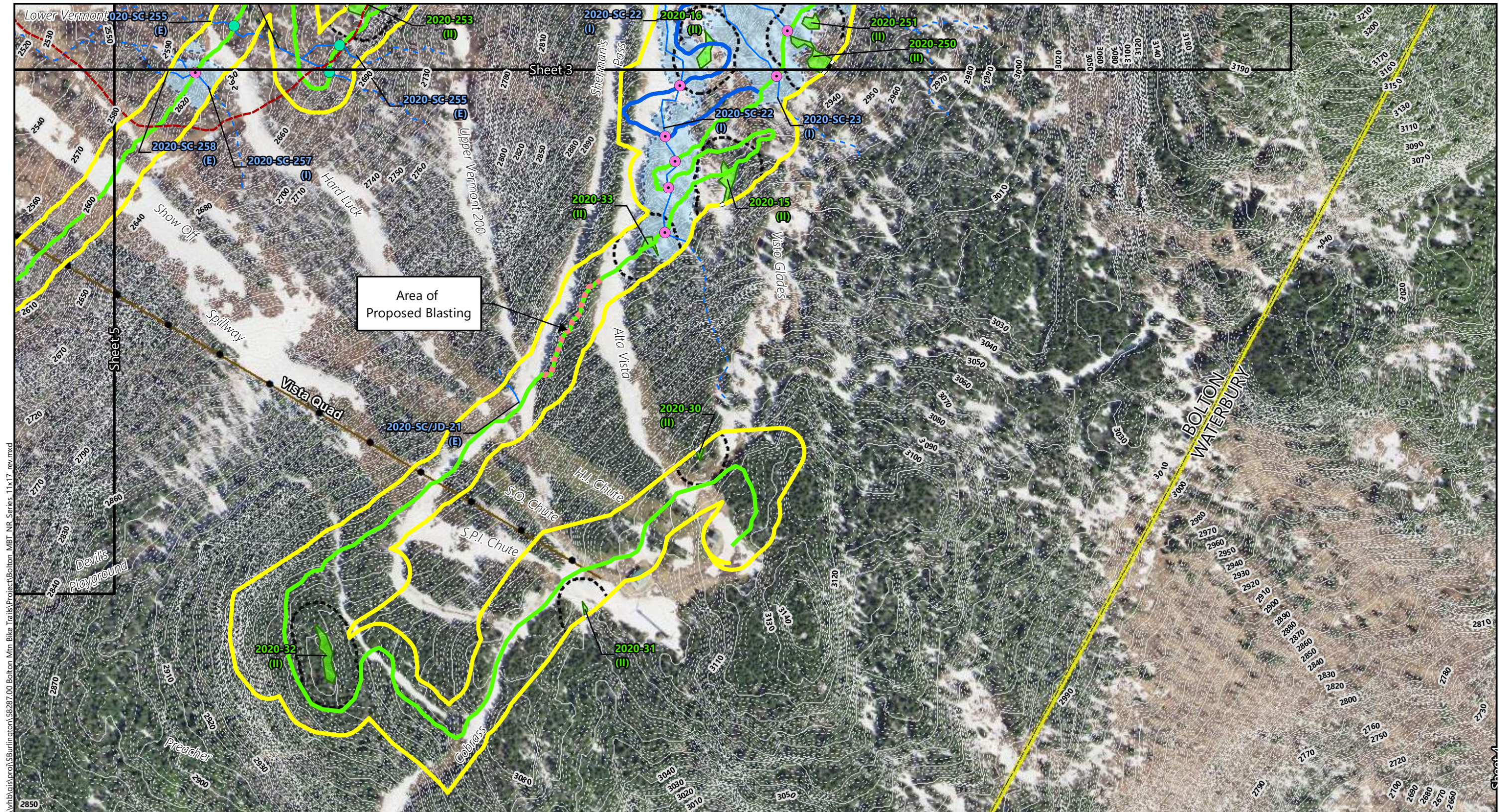
Exhibit #: 012

Feature not located within map extent



Natural Resources Map Series Sheet 3 of 5

Sources:
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Existing Mountain Bike Trail (Bolton)	Class II Wetland Buffer - 50 Ft (VHB)	Public Wells (ANR)	VHD Stream (VCGI)
Proposed Trail Crossing - Type (VHB)	Delineation Data Point (VHB)	Private Wells (ANR)	VHD Waterbody (VCGI)
Bridge or Culvert	Delineated Stream (Flow Regime) (VHB)	Confirmed Vernal Pools (VCGI)*	Bear Crossing (FWD)*
Bridge	Remotely Sensed Stream (VHB)	Unconfirmed Vernal Pools (VCGI)*	Bear Feeding (FWD)*
Culvert	Riparian Buffer - 50 Ft (VHB)	Town Boundary (VCGI)*	2 ft. Contour (VCGI)
	Culvert Outlet (VHB)	Roads (VTrans)	10 ft. Contour (VCGI)

Bolton Valley Resort - Proposed Mountain Bike Trails

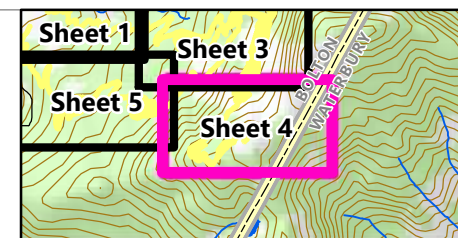
Bolton, Vermont



ACT 250 District Commission # 4
Application #:
4C0436-32A

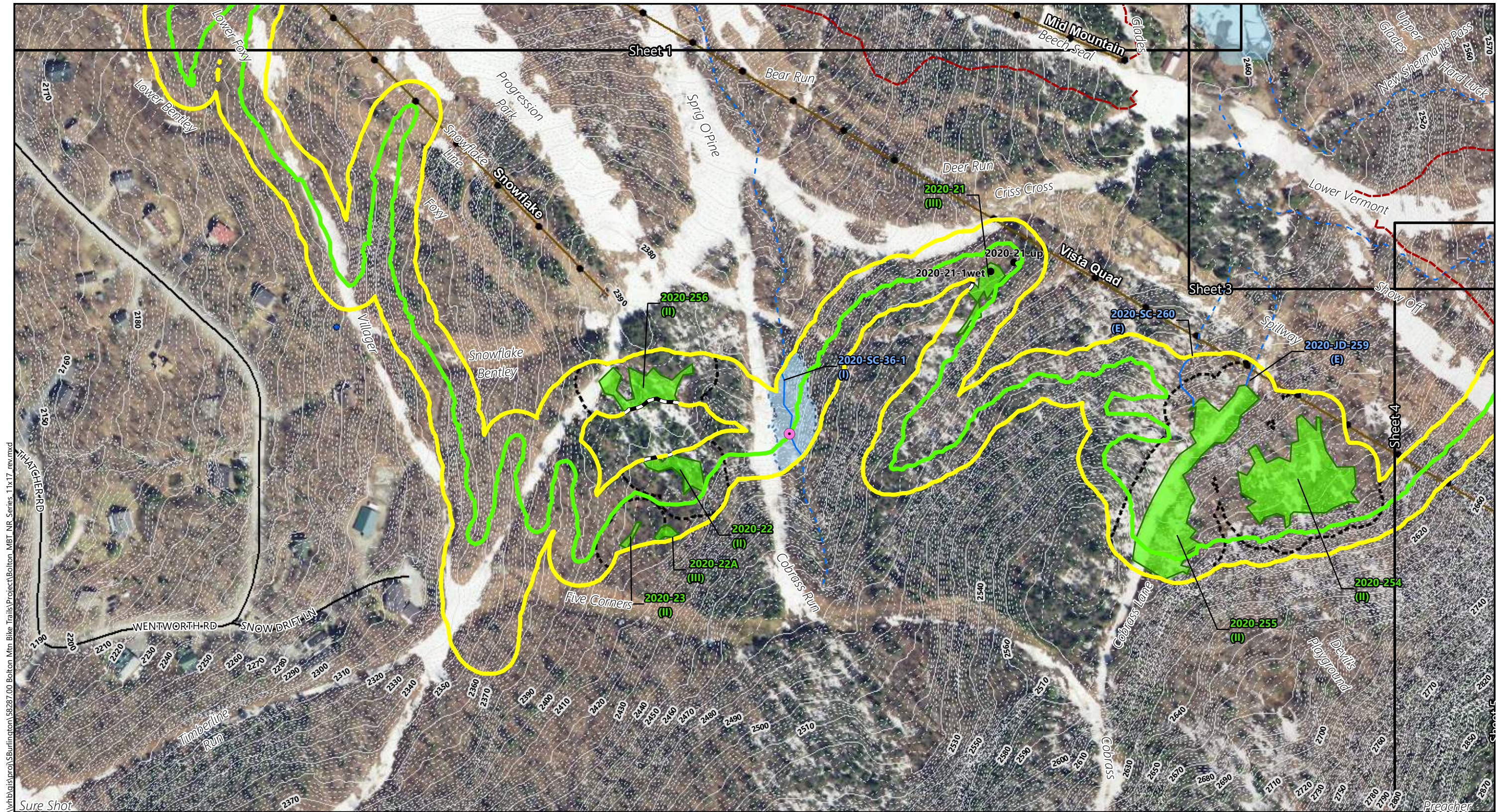
*Feature not shown within map extent

Date Received: 8/21/20



Natural Resources Map Series Sheet 4 of 5


Sources:
Background Imagery by VCGI (Collected in 2018)
ANR (Vermont Agency of Natural Resources - Various Dates)
FWD (Vermont Department of Fish & Wildlife - Various Dates)
VCGI (Vermont Center for Geographic Information - Various Dates)
Bolton (2020)
Gravity Logic (2020)
VHB (2019-2020)



Proposed Mountain Bike Trails Legend (Gravity Logic/Bolton)			
Green - Beginner (6' width, avg grade 5.3% grade)	NR Study Area (VHB)	Observed Culvert (VHB)	VSWI Wetland (ANR)
Purple - More Advanced (up to 5' width, 7% grade)	Delineated Wetland (Proposed Class) (VHB)	Proposed Blasting Area (VHB)	Deer Wintering Area (ANR)*
Blue - More Jumps and Wooden Features (6' width, 7.2% grade)	Wetland Continues (VHB)	Ski Lift (VCGI)	River Corridor (ANR)
Existing Mountain Bike Trail (Bolton)	Class II Wetland Buffer - 50 Ft (VHB)	Public Wells (ANR)	VHD Stream (VCGI)
Proposed Trail Crossing - Type (VHB)	Delineation Data Point (VHB)	Private Wells (ANR)	VHD Waterbody (VCGI)
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	Culvert Outlet (VHB)	Roads (VTrans)	10 ft. Contour (VCGI)

Bolton Valley Resort - Proposed Mountain Bike Trails

Bolton, Vermont

**VERMONT**

ACT 250 District Commission # 4

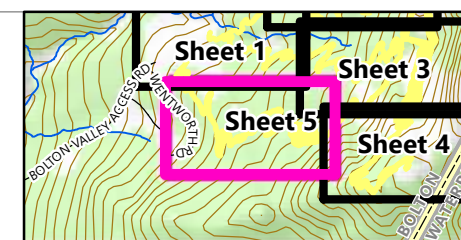
Application #:

4C0436-32A

Exhibit # 014

Location not located within map extent

Date Received: 8/21/20



Natural Resources Map Series
Sheet 5 of 5

Sources:
Background Imagery by VCGI (Collected in 2018)
ANR (Vermont Agency of Natural Resources - Various Dates)
FWD (Vermont Department of Fish & Wildlife - Various Dates)
VCGI (Vermont Center for Geographic Information - Various Dates)
Bolton (2020)
Gravity Logic (2020)
VHB (2019-2020)



Chittenden County Executive Committee

April 7, 2021

Agenda Item #: Action Item

Proposed Updates to the TIP Amendment Policy

Issues: The Transportation Improvement Program (TIP) Amendment Policy was last updated on September 2, 2011. CCRPC staff propose the following minor changes to the TIP Amendment Policy. The policy is attached with proposed changes shown in redline and strikeout.

1. Remove references to MPO/Assistant Director because this position no longer exists.
2. New Administrative Amendment criteria -- ***Changes to a prior year TIP that match funding amounts in a current TIP that has been adopted by the CCRPC Board but has not yet been approved by FHWA.***

Reason for Proposed Change -- CCRPC typically adopts the TIP each year at the July Commission meeting. The effective date of the TIP is October 1, however VTrans must combine the TIP with the State Transportation Improvement Program (STIP) and receive approval of the document from FHWA. During the lag time between CCRPC approval and FHWA approval the second year of the old TIP remains in effect. TIP amendments may be required to change the second year of the old TIP to match the new TIP. Since the new TIP has already been approved these changes have already been reviewed by the TAC and the Commission and have been subject to a Public Hearing. Adding this criterion as an Administrative Amendment would streamline the process for funding amounts that have already been approved.

3. New Administrative Amendment Criteria -- ***Project cost adjustment of 10% or less from the pre-bid cost estimate to the actual bid price.***

Reason for Proposed Change -- VTrans prepares a construction cost estimate before projects are advertised for bid and the TIP amount must match the construction cost estimate. When the project is bid the costs might be slightly different and this would require a TIP amendment. VTrans analyzes all bids before award to determine if the cost is reasonable. CCRPC staff propose that if the bid amount is not more than 10% higher than the pre-bid estimate this TIP change would be Administrative.

Staff/TAC

Recommendation:

Recommend that the Board approve the proposed changes to the TIP Amendment Policy

**For more information
contact:**

Christine Forde
cforde@ccrpcvt.org or 846-4490 ext. *13

Chittenden County Regional Planning Commission
Transportation Improvement Program (TIP) Amendment Policy
Updated ~~April 21, 2021~~September 2, 2011

I. TIP Amendment Schedule

Amendment Type	Definition/Process
Project cost \$600,000 or less	
Major Amendment Public Hearing	<ol style="list-style-type: none"> 1. Addition of a new project unless it is a new earmark, grant, or project not subject to CCRPC's fiscal constraint limit. 2. Moving the construction phase of a project that is "ready to go" from the current year to an out year. 3. Cost increase resulting from a significant change in project scope.*
Minor Amendment Consent Agenda item for TAC and Board. Amendment must be available on CCRPC's website 15 days before the board meeting.	<ol style="list-style-type: none"> 1. Change in project cost of more than 25 percent. 2. Addition of a new earmark, grant or project not subject to CCRPC's fiscal constraint limit. 3. Adding funds to an illustrative project, or other project on the TIP without funding, if VTrans agrees to advance the project and if funds are available within CCRPC's fiscal constraint limit. Funding limits will be based on the cost estimates listed in the TIP.
Administrative Amendment approved by CCRPC MPO/Assistant Director or Executive Director with subsequent Board notification and posting on CCRPC's website.	<p>Anything not detailed under Major or Minor including:</p> <ol style="list-style-type: none"> 1. Change in project cost of 25 percent or less. 2. Designating use of regional line items. 3. Change in funding between phases with no change in overall project cost. 4. Moving a project from an out year, or the previous year, to the current year if funds are available within CCRPC's fiscal constraint limit. 5. Adjustments to TIP projects to match grant or earmark award amounts. 6. Removing funds from projects that do not need the funds. <u>7. Typographical changes to the TIP or changes to clarify project details.</u> <u>8. Changes to a prior year TIP that match funding amounts in a current TIP that has been adopted by the CCRPC Board but has not yet been approved by FHWA.</u> <u>7-9. Project cost adjustment of 10% or less from the pre-bid cost estimate and the actual bid price.</u>
Project cost over \$600,000	
Major Amendment Public Hearing	<ol style="list-style-type: none"> 1. Change in project cost of more than 25 percent, unless not subject to CCRPC's fiscal constraint limit. 2. Addition of a new project unless it is a new earmark, grant, or project not subject to CCRPC's fiscal constraint limit. 3. Moving the construction phase of a project that is "ready to go" from the current year to an out year. 4. Cost increase resulting from a significant change in project scope.*

<p>Minor Amendment Consent Agenda item for TAC and Board. Amendment must be available on CCRPC's website 15 days before the board meeting.</p>	<p>Any condition not detailed under Major or Administrative, including:</p> <ol style="list-style-type: none"> 1. Change in project cost greater than 10 percent but not to exceed 25 percent, up to a maximum change of \$1,500,000. 2. Addition of a new earmark, grant or project not subject to CCRPC's fiscal constraint limit. 3. Adding funds to an illustrative project, or other project on the TIP without funding, if VTrans agrees to advance the project and if funds are available within CCRPC's fiscal constraint limit. Funding limits will be based on the cost estimates listed in the TIP. 4. Moving a project from an out year to the current year if funds are available within CCRPC's fiscal constraint limit without taking them from another project that is ready to use them. 5. Designating use of Regional line items.
<p>Administrative Amendment approved by CCRPC MPO/Assistant Director or Executive Director with subsequent Board notification and posting on CCRPC's website.</p>	<ol style="list-style-type: none"> 1. Change in project cost of 10 percent or less, up to a maximum change of \$300,000. 2. Change in funding between phases with no change in overall project cost. 3. Adjustments to TIP projects to match grant or earmark award amounts. 4. Moving funds from the previous year to the current year if funds are available within CCRPC's fiscal constraint limit. 5. Removing funds from projects that do not need the funds. 6. <u>Typographical changes to the TIP or changes to clarify project details.</u> 7. <u>Changes to a prior year TIP that match funding amounts in a current TIP that has been adopted by the CCRPC Board but has not yet been approved by FHWA.</u> 6.8. <u>Project cost adjustment of 10% or less from the pre-bid cost estimate and the actual bid price.</u>
<p>Expedited TIP Amendment</p>	
	<ol style="list-style-type: none"> 1. From time-to-time conditions may arise when a funding opportunity becomes available to CCRPC that would be lost by following the time requirements to process TIP amendments, or an emergency arises requiring immediate expenditure of funds. 2. If such condition arises the CCRPC MPO/Assistant Director or Executive Director may approve TIP amendments in consultation with the Executive Committee. 3. In such cases the full Board and TAC will be notified of the amendment a minimum of 24 hours before the amendment is approved in order to provide comment to the MPO/Assistant Director or Executive Director. 4. Expedited TIP amendments may not take funds from ready to go projects. An informational item will be included on the agenda of the next TAC and Board meetings.

* The significance of a requested project scope change will be determined by the staff and Executive Director, in consultation with the affected municipality and/or agency

Notes:

The ~~MPO/Assistant Director or~~ Executive Director may designate an Administrative Amendment as a Minor or Major Amendment, or a Minor Amendment as a Major Amendment if additional review is desired.

For the purpose of the TIP, “project” is defined as a combination of all related individual TIP line items that, when grouped together under the CCRPC project number, make up an independent and stand-alone project.

Cost increases shall be evaluated cumulatively over the entire federal fiscal year.

II. Project Advancement Guidelines

Project advancement will adhere to the following guidelines:

1. If a specific project cannot meet its intended time schedule, the first option will be for another project in the same category to be substituted within the limits of fiscal constraint;
2. If a specific project cannot meet its intended time schedule, another project regardless of category, will be considered as a substitute (within the limits of fiscal constraint) provided it has been identified in the VTrans’ Capital Program and Project Development Plan; and
3. If there are no CCRPC projects ready for implementation, the TIP will be amended accordingly.

The CCRPC’s TIP fiscal constraint level may be adjusted during the fiscal year due to revisions to VTrans federal and state funding projections, CCRPC revisions to TIP project/program schedules and budgets, and/or other events. In the event of a mutually-agreed upward adjustment in the TIP fiscal constraint level for a particular fiscal year, the above project advancement guidelines will apply.

REGULAR MEETING AGENDA

Wednesday, April 21, 2021 - **6:00 p.m.**



Remote Access Meeting Only

Join Zoom Meeting: <https://us02web.zoom.us/j/82861631222>
One tap mobile +16468769923,82861631222# US (New York))
Dial +1 646 876 9923 US (New York); Meeting ID: 828 6163 1222

When participating remotely, please wait until you are recognized by the Chair before you speak. For each agenda item, the Chair will make sure to ask if anyone participating remotely would like to speak.

- a. *Use the "chat" feature, raise your hand if on video, or ask the Chair to request to speak. To ensure everyone is heard, only one person should speak at a time.*
- b. *When recognized by the Chair, introduce yourself each time.*
- c. *Speak up so everyone in person and on the phone can hear clearly.*
- d. *When participating remotely, take steps to avoid background noise, and make sure your microphone/phone is muted when you are not speaking.*

CONSENT AGENDA –

C.1. TIP Amendment*

DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda (Action; 1 minute)
2. Public Comment Period on Items NOT on the Agenda (Discussion; 5 minutes)
3. Consent Agenda* (MPO Action; 1 minute)
4. Minutes of March 17, 2021 Meeting* (Action; 1 minute)
5. Review Draft FY22 UPWP and Budget* (Discussion; 10 minutes)
6. Electric Vehicle* (Discussion; 15 minutes)
7. VPSP2 Initial Review of Potential FY23 Transportation Projects* (Discussion; 30 minutes)
8. TIP Amendment Policy Update* (MPO Action; 10 minute)
9. Equity Leadership Team (Discussion; 10 minutes)
10. Board Development Committee Recommendation for FY22 Nominations* (Discussion; 5 minutes)
11. Chair/Executive Director Report (Discussion; 5 minutes)
 - a. ECOS Annual Report
 - b. I-89 Board workshop
 - c. Legislative Update
12. Committee/Liaison Activities & Reports* (Information, 2 minutes)
 - a. [Executive/Finance Committee](#) (draft minutes March 3, 2021)*
 - i. Act 250 Sec 248 letters
 - b. [Clean Water Advisory Committee](#) (draft minutes March 3, 2021)*
 - c. [MS-4 Sub-Committee](#) (draft minutes March 3, 2021)*
 - d. [Transportation Advisory Committee](#) (draft minutes, March 3, 2021)*

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

- e. [UPWP Committee](#) (draft minutes February 25, 2021)*
 - f. [Planning Advisory Committee](#) (draft minutes March 10, 2021)*
 - g. [Brownfields Advisory Committee](#) (minutes February 10 and draft minutes March 10, 2021)*
13. Future Agenda Topics (Discussion; 5 minutes)
14. Members' Items, Other Business (Information; 5 minutes)
15. Adjourn

The March 17, 2021 Chittenden County RPC streams LIVE on YouTube here:

https://www.youtube.com/playlist?list=PLlJLFn4BZd2O0l4hJU_nJ9q0l3PdQR0Pp, and will be available on the web, Sunday, March 21, 2021 at 1pm, here: <https://www.cctv.org/search/node/ccrpc>

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- UPWP Committee – Thursday, March 25, 2021, 5:30pm
- Transportation Advisory Committee – Tuesday, April 6, 2021, 9am
- Clean Water Advisory Committee - Tuesday, April 6, 2021, ~11am
- CWAC MS4 Subcommittee - Tuesday, April 6, 2021, ~12:30pm
- Executive Committee – Wednesday, April 7, 2021, 5:45pm
- CCRPC Board Meeting - Wednesday, April 21, 2021 6:00pm

Tentative future Board agenda items:

April 21, 2021	Proposed Slate of Officers for FY22 FY22 UPWP update EV update. Including gas tax revenue implications - VTrans?
May 19, 2021	FY22 UPWP and Budget Hearing and Action Determine Ranking of Potential Transportation Projects for FY23 Telework trends and forecasts – CATMA?
June 16, 2021	Annual Meeting