

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 TRANSPORTATION ADVISORY COMMITTEE
3 MINUTES
4

5 DATE: Tuesday, April 6, 2021
6 TIME: 9:00 a.m.
7 PLACE: Meeting held remotely via Zoom
8

9 **Members Present**

10 Bryan Osborne, Colchester
11 Nicole Losch, Burlington
12 Amy Bell, VTrans
13 Matthew Langham, VTrans
14 Jonathon Weber, Local Motion
15 Bob Henneberger, Seniors
16 Jon Rauscher, Winooski
17 Barbara Elliott, Huntington
18 Robin Pierce, Essex Junction
19 Sandy Thibault, CATMA
20 Kirsten Jensen, Milton
21 Chris Jolly, FHWA
22 Dennis Lutz, Essex
23 Dean Bloch, Charlotte
24 Dave Allerton, Milton
25 Mary Anne Michaels, Rail
26 Andrea Morgante, Hinesburg
27 Katherine Sonnicks, Jericho
28 Bruce Hoar, Williston
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Staff

Charlie Baker, Executive Director
Eleni Churchill, Transportation Program Manager
Regina Mahony, Planning Program Manager
Bryan Davis, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Sai Sarepalli, Senior Transportation Planning Engineer
Chris Dubin, Senior Transportation Planner
Marshall Distel, Transportation Planner

Guests/Public

Laura Jacoby, Old Spokes Home
John Jackman, Hoyle Tanner
Jon Olin, Hoyle Tanner
Gustave Sexauer, City of Burlington DPW

31 1. Bryan Osborne called the meeting to order at 9:00 AM.
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33 **2. Consent Agenda**

34 BARBARA ELLIOT MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY
35 NICOLE LOSCH. THE MOTION PASSED UNANIMOUSLY.
36

37 **3. Approval of Minutes**

38 Bryan Osborne asked for any changes, which there were none. BOB HENNEBERGER MADE A
39 MOTION TO APPROVE THE MINUTES OF MARCH 3, 2021, SECONDED BY DENNIS LUTZ.
40 THE MOTION PASSED UNANIMOUSLY.
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42 **4. Public Comments**

43 Laura Jacoby, Executive Director of the Old Spokes Home, asked about including underserved
44 populations in project planning and adding equity as part of the VPSP2 scoring process. She has an
45 example to share with the CCRPC. Charlie noted that the VPSP2 agenda item memo should have
46 included information that the CCRPC and VTrans are working to develop a transportation equity
47 screening tool to be used as part of the project prioritization process.
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49 **5. Asset Management Roundtable Discussion**

50 Chris Dubin, CCRPC staff, introduced John Jackman from Hoyle Tanner who presented an example asset
51 management strategy from DEC's Drinking Water Asset Management Program as a foundation as how
52 communities can scale an asset management platform, and showed an example of a community in New
53 Hampshire that has a comprehensive asset management system. Andrea asked who enters the data into the
54 online system. John said that in some cases operators carry tablets and can enter information in the field,

1 create work orders, and so on. Departments tend to have their own work flows, and higher level
2 management like directors access the dashboard but don't get into the system details. Andrea asked how
3 much data entry adds to an employee's time. The TAC then held a roundtable discussion of how
4 Chittenden County municipalities are addressing asset management with information provided by
5 Winooski, Colchester, South Burlington and Burlington. Bryan Osborne said that Colchester has
6 completed condition assessments for most asset classes over the past 10 years, and the next step is to
7 enhance the existing asset management relationship with the CCRPC and work to develop in-house
8 capability. Jon Rauscher said that Winooski implemented a software system (NexGen) for all DPW
9 divisions but isn't using the full functionality of the software. They mainly use the system to track service
10 requests and selected work order tasks but not for risk assessment. They tend to push data into ArcGIS
11 and are looking at how to make the data useful for City Council and others. Justin Rabidoux said that
12 South Burlington Public Works uses MicroPaver for road asset management and Dude Solutions for
13 tracking of work orders, citizen requests, etc. They use GIS for stormwater and utilities. The City just
14 hired a Physical Plant Director who will propose asset management solutions in the next couple of
15 months. The Planning and Zoning office is looking into Permitting Workflow software that would
16 become the entry point for applicants to submit materials, staff to review/comment, public to access, etc.
17 Gustave Sexauer said that Burlington is beginning an implementation of a CMMS/EAM software and
18 taking an inventory of their GIS-based asset inventories to prepare for moving data to a cloud-hosted
19 server. The City will use the new CMMS/EAM software to track work against assets and record regularly
20 updated condition ratings which will allow them to better track lifecycle costs and business risk exposure
21 while providing better data for making capital planning decisions. Chris Dubin noted that we don't have
22 much information from rural towns but they typically have fewer resources for these systems. Andrea
23 asked TAC members to value all assets that can be categorized including street trees and public park
24 lands.

25 26 **6. Proposed Project List from VPSP2**

27 Christine Forde, CCRPC staff, referred the TAC to the agenda item memo. She reviewed the VPSP2
28 prioritization process and presented the Potential Regionally Driven Projects list. As a starting point, staff
29 is recommending the TAC select 10 projects, no more than 1 per town, that score 80 or higher to submit
30 to VTrans for inclusion in the State's Transportation Capital Program. Christine noted this prioritization
31 process happens every two years and that CCRPC is open to changing those criteria, they were created as
32 a starting point. Discussion ensued. Andrea asked that the TAC consider more than one project per town
33 if they are important enough. Dennis asked if there are more projects that aren't included on this list, and
34 Christine noted this is the list of asset driven VTrans projects and CCRPC's regionally driven projects,
35 but towns may have more local projects. Dennis pointed out that this list has a lot of inner core projects
36 but doesn't seem to include rural communities. Christine noted the list doesn't include bridges in this
37 round and she's not aware of other rural projects that aren't on the list. Charlie said that paving is another
38 category and another list, as in the long-term project in the Metropolitan Transportation Plan. The current
39 list is short- and medium-term projects. Bruce asked for more consideration or weighting of projects that
40 were part of the Circ Alternatives process given the governor's commitment at the time. Bryan said that if
41 we look at projects with scores less than 80 we could include other towns in the list of 10 to submit.
42 Dennis said the Essex Allen Martin project doesn't need to be included in this list since the Town is doing
43 some work in the near term. He suggested we consider two projects for Burlington and two for South
44 Burlington, then one project for other towns. Charlie pointed out that this strategy could align with the
45 CCRPC Board's MPO voting differences which are based on population. Bryan asked if there was an
46 update on the Circ Alternatives projects, and Charlie noted that the phase 3 projects are part of this
47 process, the other phases are already in the capital program. Dennis asked if CCRPC could work with
48 VTrans to identify where the Susie Wilson corridor project is as part of this process. Andrea asked if cost
49 is factor to help understand the value of a project, perhaps more smaller projects could be completed.
50 Charlie noted this exercise is to prioritize need, and cost will be a factor. Bryan noted that the Bayside
51 project is a priority but the Lime Kiln project is not. Jon noted that VTrans is paving Route 15 so it
52 doesn't need to be on the list, and Main Street is already in process. East Allen is a priority for Winooski.
53 Nicole said that the Colchester/Riverside project would likely be tied to the Winooski River bridge

1 replacement so it could come off the list, but include the Colchester/Prospect intersection. The western
2 Main Street project is moving forward by the City. Amy Bell suggested keeping the Colchester/Riverside
3 project on the list since bridges will be scored next year and could include the Winooski River bridge.
4 This could present an opportunity to coordinate the projects. Robin said that Amtrak station is a priority
5 for Essex Junction. Charlie asked about VT 116/Charlotte Road, and Andrea replied it's a priority but
6 there are questions about how the VT 116/CVU signal will affect the corridor. Bruce noted the Williston
7 projects are in priority order: DDI, Grid Street, Mountain View. Jonathon Weber asked if it would be
8 possible to see the total scores for each of the 8 criteria, which Christine will share. Dennis suggested that
9 towns review and comment on the project list this week. Charlie reiterated that staff is working on a
10 transportation equity screening process to be shared at the May TAC meeting.

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12 **7. Status of Projects and Subcommittee Reports**

13 See the project list on the back of the agenda. TAC members are encouraged to contact CCRPC staff with
14 any questions.

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16 **8. CCRPC Board Meeting Report**

17 In March the Board warned a public hearing for the FY22 UPWP and Budget at their May Meeting,
18 approved the 2021 Westford Town Plan, confirmed Westford's planning process, and granted an
19 affirmative determination of energy compliance to the 2021 Westford Town Plan, approved the comments
20 and suggested edits to the VTrans Draft State Rail Plan, heard a presentation from VTrans on the VPSP2
21 Process and Initial Review of Potential FY23 Transportation Projects, asked for volunteers to serve on the
22 Equity Leadership Team.

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24 **9. Chairman's/Members' Items:**

- 25 • The Future of Rural Transit project is looking for a partner school Supervisory Union and
26 community in Vermont to study the feasibility of introducing combined public transit and school
27 transportation using electric buses. A brief application due April 16 is now available for
28 completion by interested Supervisory Unions. The Application and background information can
29 be seen on the EAN website in the Resources section of this webpage:
30 <https://www.eanvt.org/events-and-initiatives/future-rural-transit/>.
- 31 • **AARP Community Challenge Grant Program:** AARP Vermont invites community
32 organizations and local governments to apply for the [2021 Community Challenge](#) grant program,
33 *now through April 14*. Grants fund quick-action projects that can range from several hundred
34 dollars for small, short-term activities to several thousand or tens of thousands for larger projects.
35 The Community Challenge is open to 501(c)(3), 501(c)(4) and 501(c)(6) nonprofits and
36 government entities. Other types of organizations will be considered on a case-by-case basis. The
37 application deadline is 8:00 p.m. ET, April 14, 2021, and all projects must be completed by
38 November 10, 2021. To submit an application and view past grantees, visit
39 www.AARP.org/CommunityChallenge.

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41 Bryan Davis said that VTrans is planning to release their bike/ped grant materials on April 14 with a due
42 date of June 4 and asked if there are concerns with that timeline, which there were none.

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44 The next TAC meeting is scheduled for Tuesday, May 4.

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46 ROBIN PIERCE MADE A MOTION TO ADJOURN, SECONDED BY BRUCE HOAR, APPROVED
47 UNANIMOUSLY. The meeting adjourned at 10:43 AM.

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49 Respectfully submitted, Bryan Davis