

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
 CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Tuesday, June 1, 2021**  
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.  
 PLACE: ONLINE  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b>		
Bolton: Joss Besse	Hinesburg:	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho:	Westford:
Charlotte: Mariana Dubrul	Milton: David Allerton	Williston: Christine Dougherty
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo	South Burlington: David Wheeler, Tom DiPietro	VANR:
Burlington Airport: Catie Calabrese (EIV)	University of VT: Lani Ravin	CCRPC Board: Don Meals, co-chair
Friends of the Winooski River:	Lewis Creek Assoc: Kate Kelly	Winooski NRCD: Remy Crettol
<b>Other Attendees: DEC:</b> Karen Bates, Christy Whitters <b>Other:</b> Jill Sarazen, Salix Solutions / Blue Stormwater		
<b>CCRPC Staff:</b> Dan Albrecht, Marshall Distel, Regina Mahony, Charlie Baker		

1. **Call to Order.** With the consent of the co-chairs, it was agreed to have Dan Albrecht run the meeting since it was all online. The meeting was called to order by Dan Albrecht at 11:03 a.m.

2. **Changes to the Agenda and public comments on items not on the agenda** No changes.

3. **Review and action on draft minutes of May 4, 2021** After a brief recap by Dan Albrecht, *Darlene Palola made a motion, seconded by Jennifer Callahan to approve the minutes as drafted. MOTION PASSED with no abstentions.*

4. **Consultant Selection – Water Quality Project Assessment, Concept Plans, Design, and Construction Management**

Marshall Distel provided an overview of the consultant selection process. The CCRPC received twelve water quality proposals in response to this RFQ from the following consultants:

- AECOM
- Aldrich + Elliot
- DuBois & King
- Fitzgerald Environmental
- FluidState Consulting
- Hoyle Tanner
- SLR
- Stantec
- Stone Environmental
- SWCA
- VHB
- Watershed Consulting

The water quality selection committee included: Annie Costandi – CWAC; Marshall Distel, Chris Dubin, and Dan Albrecht – CCRPC.

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2 The committee selected the following firms to recommend for approval:

3 **Water Quality Project Assessment, Concept Plans, Design, and Construction Management**

- 4 • Watershed Consulting  
5 • Fitzgerald Environmental  
6 • Stone Environmental  
7 • VHB  
8 • Hoyle Tanner  
9 • DuBois & King  
10 • SLR

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12 *James Sherrard made a motion, seconded by Chris Robinson to recommend that CCRPC move forward*  
13 *with the seven water quality consultants. Further discussion: Marshall Distel added that both the TAC and*  
14 *CWAC approve the water quality consultants. The TAC did not make a final decision this morning, as*  
15 *they'd like more detail on the scoring criteria. MOTION PASSED. Don Meals abstained because he has*  
16 *had professional relationships with a number of these firms.*

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18 **5. Updates:**

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20 **a. CWSP Clean Water Service Providers (CWSP): Final Rule, CWSP start-up grant to CCRPC**  
21 **for Basin 5**

22 Dan Albrecht provided an update. The rule is not yet finalized, though may be set in the coming month or  
23 so. The start-up grants will start up in a month or so. The CCRPC is designated CWSP for Basin 5  
24 (Northern Lake Champlain Direct-to-Lake drainages) and the Basin 5 Water Quality Council up and  
25 running while on a similar time frame Northwest RPC and Central VT RPC will do the same for the  
26 Lamoille and Winooski basins, respectively. Work this winter will include project review, prioritization,  
27 and pre-qualification of engineering firms and of organizations to actually implement the projects on the  
28 ground. Project funding won't flow until July 2022. Charlie Baker added that we will need to take a look  
29 at the final rule, and the final scope of work for the start-up funds. Ultimately, we will need a municipal  
30 representative on the Basin Water Quality Council. Darlene Palola asked when the Winooski Basin Water  
31 Quality Council rep will be decided. Dan Albrecht added that Central Vermont is administrating that  
32 Council and will be on the same timeline. He anticipates that Central Vermont and Northwest RPC will  
33 reach out to CCRPC when looking for municipal Reps on each of the Councils. CCRPC will bring those  
34 requests to the CWAC.

35  
36 **b. MRGP compliance: Grants-in-Aid projects, tracking road work by municipalities.**

37 Current funding deadline is end of October. A site visit needs to be conducted by Chris or the interns prior  
38 to any construction. Dan will also reach out for an update of what road work and stormwater work was  
39 done in Calendar Year 2020 as part of the annual activity tracking for recommended actions in each  
40 town's hazard mitigation plan.

41 **c. Legislative update**

42 More money is coming into water quality projects, though stay tuned on specifics. Jim Pease added that  
43 the clean water SRF has a loan forgiveness component for design, not construction. Dave Wheeler added  
44 that there is \$1.5 million dedicated for such engineering designs for "3-acre" permit properties.

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46 **6. Items for Tuesday, July 6<sup>th</sup> meeting agenda**

47 May cancel meeting if nothing pressing.

48 **7. Adjournment.** The meeting adjourned at 11:35 p.m.

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50 *Respectfully submitted, Regina Mahony & Dan Albrecht*