



DRAFT MINUTES

Attendees: Steven Locke (Chair – Burlington), Aaron Frank (Vice Chair – Colchester), Jessie Baker (South Burlington), Pat Foley (Williston PD), Jon Rauscher (Winooski). Others present: Michaela Foody (Milton), Charlie Baker

1. Call to Order/Welcome

Locke called meeting to order at 8:01.

2. Agenda Approval

Frank moved the agenda as presented. Baker seconded. All in favor. Motion carried.

3. Public comment

None.

4. Approve June 28, 2021, meeting minutes

Frank moved to approve the June 28, 2021, minutes with any edits. Baker seconded. Baker noted one change – to add her to the list of attendees. All in favor. Motion carried.

5. Discussion on potential community project federal funding

Congressman Welch talked to Locke and was optimistic that the funding of \$750,000 for capital equipment would be in the federal FY22 budget. Locke will draft a thank you letter noting how much will be leveraged.

6. Future Capital Funding, Willingness and Timeliness

Reference was made to the memo included in the packet. Baker suggested that being on a two-year time frame is too long. She had been hoping that we would have capital funds in FY21 or FY22. Hiring staff to shepherd this will be important. She is also concerned about the cost to South Burlington in holding the space for two years. Locke voiced concerned about how to close the \$1.1 million gap in capital costs. Discussion about how to move this forward or not. There was discussion about when a director should be hired. There was support for South Burlington to do what they need to do to manage their business and finances including potentially renting the space out. There was discussion about the timing of getting things phased-in during 2022 or 2023. There is the potential for starting with two or more towns as an interim step. Baker suggested moving forward on the proposed plan although she does not support it; noting that there will be items that will evolve. Rauscher noted Winooski's interest in moving forward as soon as possible. Locke has updated call numbers that he will share. Baker noted that South Burlington has hired a Director of Physical Plant who could be a resource in this work. Frank moved that the CPSA move forward as noted in the memo. Foley seconded. Frank, Foley, Locke in favor. Baker and Rauscher opposed. Motion carried 3-2.

7. Election – Secretary vacancy

Frank nominated J. Baker as Secretary. Foley seconded. All in favor.

8. Other business

None.

9. Set meeting schedule

The next meeting was scheduled for Monday, October 18, 2021 at 8:00am.

10. Adjourn

Baker moved to adjourn with a second from Frank. All in favor. Motion carried. Meeting adjourned at 8:43am.

Respectfully submitted,
Charlie Baker