RESCHEDULED REGULAR MEETING AGENDA

Wednesday, September 22, 2021 – 6:00 p.m. Remote and/or Large Conference Room, CCRPC Offices



110 West Canal Street, Suite 202, Winooski, VT Remote Attendance:

Join Zoom Meeting: https://us02web.zoom.us/j/83165551719

One tap mobile: +13017158592,,83165551719#
Dial in: +1646 876 9923 Meeting ID: 831 6555 1719

CONSENTAGENDA -

C.1 Minor TIP Amendments - Attached*

DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda

(Action; 1 minute)

2. Public Comment Period on Items <u>NOT</u> on the Agenda

(Discussion; 5 minutes)

3. Action on Consent Agenda*

(MPO Action; 1 minute)

4. Approve Minutes of July 21, 2021, Meeting*

(Action; 1 minute)

Hinesburg Energy Plan*

(Municipal Action; 5 minutes)

6. Underhill Town Plan*

(Municipal Action; 5 minutes)

7. Chair/Executive Director Report

(Discussion; 2 minutes)

- a. Elected Body visits to review CCRPC Annual Reports
- b. Senior Energy Project Manager hired, Ann Janda
- c. Housing Convening 9/30 at 6pm
- 8. Committee/Liaison Activities & Reports *

(Information, 2 minutes)

- Executive Committee (final minutes July 7, 2021 and draft minutes September 1, 2021)*
 - . Act 250 Sec 248 letters
- b. Transportation Advisory Committee (draft minutes September 7, 2021)*
- c. <u>Clean Water Advisory Committee and MS-4 Sub-Committee</u> & (CWAC <u>draft minutes</u> and MS-4 draft minutes September 7, 2021)*
- d. <u>Planning Advisory Committee</u> (<u>final minutes</u> June 9, 2021; and <u>draft minutes</u> September 8, 2021)*
- e. Brownfields Advisory Committee (draft minutes August 23, 2021)*
- f. Equity Leadership Team (notes July 7, 2021 and notes August 10, 2021)*
- 9. Members' Items, Other Business

(Information, 5 minutes)

10. Adjourn

*Attachments

The September 22, 2021 Chittenden County RPC streams LIVE on YouTube at: https://www.youtube.com/playlist?list=PLljLFn4BZd2O0l4hJU_nJ9q0l3PdQR0Pp. The meeting will air Sunday, September 19, 2021 at 1 p.m. and is available on the web at: https://www.cctv.org/watch-tv/series/chittenden-county-regional-planning-commission.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- Transportation Advisory Committee Tuesday, October 5, 2021, 9am
- Clean Water Advisory Committee Tuesday, October 5, 2021, 11am
- CWAC MS4 Subcommittee Tuesday, October 5, 2021, ~12:30pm
- Executive Committee Wednesday, October 6, 2021, 5:45pm
- CCRPC Board Meeting Wednesday, October 6, 2021, 6:00pm
- Planning Advisory Committee November 10, 2021, 2:30pm
- Regional Emergency Management Committee TBD
- Hazard Mitigation Committee TBD
- CCRPC Board Meeting Wednesday, October 20, 2021, 6:00pm

Tentative future Board agenda items:

October 6, 2021	Equity Learning and Summit prep (11/6/2021) — part one Building Homes Together update
October 20, 2021	ECOS Plan Schedule Municipal Dues Equity Learning and Summit prep (11/6/2021) – part two Telework Trends and Programming – CATMA?
November 17, 2021	Legislative Breakfast topics FY21 Audit Equity Summit de-brief 2020 Census results?
DecemberTBD	Legislative Breakfast



Chittenden County Regional Planning Commission September 22, 2021

Agenda Item 3: Consent Item

Transportation Improvement Program Amendments

Issues: Make the following change to the FY20-2023 TIP.

Champlain Parkway, Burlington (Project HC001A, Amendment FY21-58)

Description of TIP Change:

- Transfer \$1,000,000 from construction to preliminary engineering in FY21.
- ► Move \$5,227,121 in Federal funds for construction from FY21 to FY22. \$100,000 remains for construction in FY21.
- Add \$5,227,121 for construction in FY22. The FY20 TIP has \$4,162,460 for construction in FY22. The new total is \$9,389,581.
- Add \$10,000,000 for construction in FY23.
- Add balance of construction funds in FY24 \$9,960,419.

Reason for Change: The current estimated advertising date for this project is late September so there will be minimal expenditures in FY21. Construction is expected to take place in FY22, FY23 and FY24. This change does not result in an increase in the construction cost but just changes the funding schedule. The funding changes will be accommodated outside of CCRPC's fiscal constraint limit.

Add the following 2021 VTrans Bicycle and Pedestrian Program grant awards to the TIP. Note that both the current TIP and the FY2022-2025 TIP will be updated.

VT15/Underhill Flats Sidewalk, Underhill (Project BP077, Amendment FY21-62)

<u>Description of TIP Change:</u> Add \$76,000 in additional federal funds to construct a sidewalk along VT15 from Park Street to Dumas Street in Underhill. This project previously received a 2013 Bicycle and Pedestrian Program award of \$347,022.

Intervale Road Shared Use Path, Burlington (Project BP115, Amendment FY22-01)

<u>Description of TIP Change:</u> Add \$207,490 in federal funds for design in FY22. Burlington was awarded a 2021 VTrans Bicycle and Pedestrian Program grant (\$1,162,000 in federal funds) to construct a curb-separate, ten-foot-wide shared use path along Intervale Road from Riverside Avenue to the Intervale Center.

Riverside Village Sidewalk, Jericho (Project BP116, Amendment FY22-02)

<u>Description of TIP Change:</u> Add \$112,000 in federal funds for design in FY22. Jericho was awarded a 2021 VTrans Bicycle and Pedestrian Program grant (\$600,000) to construct a sidewalk on the east side of VT15 between the Jericho Market and Park Street.

Make the following rail project changes to the FY2021 and FY2022 years of the TIP. Note that both the current TIP and the FY2022-2025 TIP will be updated.

Burlington Train Station Platform (Project RR007, Amendment FY22-03) -- Reduce federal funds (TIGER VII) in FY21 by \$480,000 to a new total of \$400,000 and add \$294,200 in federal TIGER VII funds in FY22.

Vermont Railway Switch Replacement, Burlington (Project RR013, Amendment FY22-04) – Revise the comment section to read "2 switches", instead of 3. Add the latest cost estimate -- \$2,417,813 of which 53.94% is Federal TIGER VII funds. Remove \$1,874,500 in federal TIGER VII funds from FY21 and add \$2,469,055 in federal TIGER VII funds in FY22.

Amtrak Siding, Burlington (Project RR014, Amendment FY22-05) – Change VTrans project number to VTRY(51). The latest cost estimate is \$4,577,411. This project is funded with 100% state funds so no funds are shown in the TIP. Construction will take place in FY22.

Intervale Road Rail Crossing Improvements, Burlington (Project RR015, Amendment FY22-06) — This project is included in the FY2022 TIP, which has not yet been approved by FHWA so this amendment adds this project to the current TIP. Add \$135,000 in federal Section 130 Rail Grade Crossing funds for preliminary engineering in FY22 and \$405,000 in Section 130 funds for construction in FY22.

Mallets Bay Rail Crossing Improvements, Winooski (Project RR011, Amendment FY22-07) — Reduce federal Section 130 Rail Grade Crossing funds in FY21 from \$315,000 (CON) to \$31,500 (PE) and add \$380,880 in Section 130 Rail Grade Crossing funds for construction in FY22.

TAC/Staff
Recommendation:

Recommend that the Board approve the proposed TIP Amendments.

Executive Committee

Due to a scheduling need of VTrans and FHWA, the Executive Committee approved this item on behalf of the Board on September 15, 2021. The request for the September 22, 2021 Board meeting is for the Board to ratify the decision of the Executive Committee and approve the proposed TIP amendments.

For more information

Christine Forde

contact:

cforde@ccrpcvt.org or 846-4490 ext. 113

1 2 3	CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION REGULAR MEETING MINUTES DRAFT				
4 5	DATE:	Wednesday, Ju	ly 21, 2021		
6	TIME:	6:00 PM			
7	PLACE:		110 West Canal Street, Suite 20		05404 and
8		REMOTE ATTEN	NDANCE via ZOOM MEETING VI	DEO	
9 10	PRESENT:	Bolton:	Sharon Murray	Buel's Gore:	Absent
11		Burlington:	Andy Montroll		
12		Charlotte:	Dana Hanley	Charlotte:	Deidre Holmes (Alt.)
13		Colchester:	Jacki Murphy	Colchester:	Pam Loranger (Alt.)
14		Essex:	Jeff Carr	Essex:	Tracey Delphia (Alt.)
15		Essex Junction:	Dan Kerin	Hinesburg:	Michael Bissonette
16		Huntington:	Barbara Elliott		
17		Jericho:	Catherine McMains	Jericho:	Wayne Howe (Alt.)
18		Milton:	Absent	Richmond:	Bard Hill
19		St. George:	Absent	Shelburne:	John Zicconi
20		So. Burlington:	Chris Shaw	Underhill:	Absent
21		Westford:	Absent	Williston:	Absent
22		Winooski:	Abby Bleything (Alt.)	Cons/Env.:	Don Meals
23		VTrans:	Amy Bell	VTrans:	Matthew Langham,
24		Bus/Ind:	Tim Baechle	GMT:	Absent
25 26		Agriculture:	Absent	Socio/Econ/Ho	ousing: Absent
27	Others:	Kevin Harms, C	CTV		
28	others.	Reviiriainis, e			
29	Staff:	Charlie Baker. E	Executive Director	Eleni Churchill.	Trans. Program Mgr.
30	o ta		am, Business Office Mgr.		e, Senior Trans. Planner
31		•	Communications Mgr.	Dan Albrecht,	·
32		,	,	,	
33	1. Call to orde	er; Attendance; (Changes to the Agenda.		
34	The meetir	ng was called to c	order at 6:01 PM by the Chair, C	atherine McMai	ns.
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36	2. Public Com	ment Period on	Items NOT on the Agenda. The	re were none.	
37					
38		Consent Agenda,		_	
39		•	ed the following requested FY2:		
40			it for Four Locations in South B	• •	•
41			,000 in Federal funds for the de	_	
42			ices to implement VTrans Flow		
43	address three locations on I-89 at Exit 13, Exit 14 and north of Hinesburg Road – and one location on I-189 near Shelburne Road				
44				-t OTO40 A	J.,
45 46			it at VT289/VT15, Essex, Project		
46 47			chester-Essex; Project BP069, A		
47 48			om FY22 to FY21. The project is e available within the fiscal con		er tilan was programmed
40	III (ine iir.ruiiusdi	e available withill the listal CON	วเเสแเ	

Alder VT116/VT2A Intersection Improvements, St. George, Project HP134, Amendment FY21-57. Add \$65,000 in Federal Highway Safety Improvement Program (HSIP) funds for scoping for this intersection project. The FY20 TIP had \$100,00 for scoping but the funds were not needed in that year. \$20,000 was previously obligated and additional funds are needed to complete scoping.

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JEFF CARR MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE CONSENT AGENDA ITEMS. THE MOTION CARRIED UNANIMOUSLY BY MPO MEMBERS.

4. Approve Minutes of the June 16, 2021, Board Meeting.

JEFF CARR MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE JUNE 16, 2021, BOARD MEETING MINUTES, WITH EDITS. MOTION CARRIED UNANIMOUSLY.

• Edit: Front Page, Add "Alternate" after Wayne Howe's name.

5. FY22-25 Transportation Improvement Program (TIP) - MPO Business

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a. Public Hearing. CHRIS SHAW MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO OPEN THE PUBLIC HEARING AT 6:04 PM. MOTION CARRIED UNANIMOUSLY. There were no public comments.

Christine Forde provided members with a presentation and overview of the Transportation Improvement Program (TIP) FY2022-2025. She also said the document is accessible on the CCRPC website. Christine explained the TIP is a prioritized, fiscally constrained, multi-year list of federally funded multimodal transportation projects and operations within the Chittenden County Regional Planning Commission region.

The FY22-25 total TIP Funding Levels are a total of \$254.7 Million dollars, comprised of federal funds each (and does not include Burlington International Airport projects) as follows:

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FY2022 \$57.8 Million FY2023 \$105.2 Million \$66 Million FY2024

\$25.7 Million

FY2025

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Christine reviewed the TIP projects by use categories as well as the CIRC Alternatives projects. She said we are tracking the CIRC Alternative projects' progression through each of the Phase I, Phase II and Phase III. Bard Hill said the project categories have not always seemed clear in terms of what the project is and feels the categories can be confusing. Christine agreed and added there is not a hard and fast definition for each of the categories.

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CHRIS SHAW MADE A MOTION, SECONDED BY JEFF CARR, TO CLOSE THE PUBLIC HEARING at 6:18 PM. MOTION CARRIED UNANIMOUSLY.

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b. <u>Approval of the TIP</u>. CHRIS SHAW MADE A MOTION, SECONDED BY JACKI MURPHY, TO APPROVE THE TIP AS PRESENTED. MPO VOTE:

Bolton: Yes Burlington: Yes (4) Charlotte: Yes Colchester: Yes (2) Essex: Yes Essex Jct: Yes Hinesburg: Yes Huntington: Yes Jericho: Yes Milton: Absent Richmond: Yes St. George: Absent Shelburne: Yes So. Burlington: Yes (2) Underhill: Absent Westford: Absent Williston: Absent Winooski: Yes VTrans: Yes

MOTION CARRIED WITH 19 OF 24 VOTES AND 13 OF 18 MUNICIPALITIES VOTING IN THE AFFIRMATIVE.

c. <u>Certification of the Planning Process</u>. Christine referred members to the memo within the meeting packet describing the federal requirements CCRPC must follow and a description of what each of those regulations cover. JOHN ZICONNI MADE A MOTION, SECONDED BY CHRIS SHAW TO AUTHORIZE CATHERINE MCMAINS, THE CHAIR, TO SIGN THE CERTIFICATION OF THE PLANNING PROCESS. MOTION CARRIED UNANIMOUSLY.

6. <u>Committee member review/volunteers</u>

Charlie and Chris Shaw referred members to the memo included with the packet. The memo lists current appointments and vacancies. The Long Range Planning Committee needs 3-6 Board members, one to be appointed as the Chair. Charlie asked if anyone is interested in volunteering for a committee, or knows someone who is interested, to let him and Catherine know. He said we will finalize appointments at the September Board meeting. Bard asked if the committee meetings will be hybrid meetings, since attending so many meetings can sometimes be difficult. Charlie agreed and said we will continue to offer hybrid meetings.

Jeff Carr feels joining a committee offers a great opportunity (especially if you are an Alternate) to learn the details of how the commission runs. Tracey Delphia volunteered to be a member of the Long Range Planning Committee.

7. Policy Participation mid-year review

Charlie referred members to the Policy Participation Topics document included in the packet. He reminded members this is a running list of relevant policy issues we will monitor and be engaged with. Charlie said we will review and discuss these in July and January each year. He provided an overview of the following with members:

- <u>Clean Water Service Provider (CWSP)</u>: Charlie said we are working on setting up the process. The Legislature has allocated significant additional funds toward the clean water initiatives
- <u>Transportation Bill and associated projects</u>: Charlie explained the Vermont Climate Council is figuring out the Climate Action Plan. We will monitor and determine our role in that work.
- ACT 250 Reform & Housing: Charlie explained we will continue to monitor this.
- <u>Broadband Deployment</u>: Charlie said the CCRPC is going to work with providers and towns on efforts to provide broadband to under-served households.
- <u>Comprehensive Energy Plan updates</u>: There is money allocated for RPCs to help towns with implementing projects. The CCRPC has posted a planner position for an Energy Coordinator. We will continue to monitor this effort as the CEP gets updated this year.

- <u>Cannabis taxation and regulation</u>: Charlie said some towns are working out details for zoning. We will continue to monitor.
- <u>Project Specific TIF</u>: This bill did not go anywhere; however, we will continue to monitor how well the alternative funding mechanisms work. Westford is trying to do a small wastewater facility in the village.
- Equity Related Bills: We will continue our work on equity; we want to ensure equity is a focus within our work and within our towns and will monitor this at the State level.
- Increased Municipal self-governance: We will work with our municipalities when needed.
- Regional Dispatch: We will continue to monitor and look for opportunities to support this.
- <u>State Budget Bill and the American Rescue Plan Act (ARPA)</u>: We will continue to monitor and collaborate with VLCT to assist towns with the funding distributions.

Charlie asked members if there are any items they think should be removed from the list or if there is anything they want to add to the list. He explained this provides a good outline for talking points with our Legislatures in early December. Catherine McMains stated some people are wondering if the Cannabis control commission will be able to help small business owners compete with larger corporations in the business. Charlie isn't sure that would be an issue the CCRPC can help with as our focus will primarily be on the land use side of this issue.

8. FY22 Budget and Staffing discussion

Charlie shared a presentation with members, <u>CCRPC Budget and Resources</u>. He said he wanted to share information on the details that make up the FY22 Approved Budget, which is \$5.2 Million dollars, excluding new and potential efforts. Charlie explained, since May there have been several new or potential programs on our plate. The new or potential efforts are as follows:

Transportation Planning

RAISE Grant \$1,900,000 - potential

Natural Resources and Energy Allocation

\$100,000 Brownfields - new

\$120,000 Regional Energy Committee Support - new

Emergency Management and Health Allocation

\$200,000 DOH - new

The implication of this is that we need about 17.6 FTE to manage the work. We currently have 16 staff. We are advertising for an Energy Coordinator.

Charlie said the big question is with the federal transportation grant; if the funding comes through there will be considerably more consultant work and more staff time. If we do receive this grant, we will need to figure out how to staff it. This is a great opportunity, however, there is a lot of work to do, and it puts a lot of pressure on CCRPC Staff. If we receive the RAISE Grant this fall, we may need to bring on more staff or find another way to manage this project.

9. Chair/Executive Director Report

Charlie provided an equity update to members. He reminded everyone they will soon receive an Equity Survey that we would like them and other municipal representatives to complete. He will follow up with an e-mail this week. Charlie also asked members to encourage their town volunteers and staff to participate.

Charlie stated there is very likely going to be additional funding coming to VTrans due to the annual

This is time sensitive as the funds would be required to be used by the end of the federal fiscal year.

reallocation of federal funds. This would require a TIP amendment in August or early September.

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Respectfully submitted, **Amy Irvin Witham**

a. CEDS Update: Charlie said we are doing public engagement with a focus on underrepresented communities. The CCRPC is working with three other RPC's (Addison, Rutland, and Central VT) and the RDCs on a combined Comprehensive Economic Development Strategy (CEDS) called the West Central Vermont CEDS. This will help with the updates to our 2023 ECOS Plan.

b. Public Meeting/Office Opening Updates

Charlie explained normal public meeting law is back in effect and there are no longer any exemptions. The office is now open for meetings. He asked members to let us know if they plan to attend in-person and explained we will continue to offer hybrid meetings. Charlie explained we are looking at different hardware options to help make these meetings as effective as possible.

- 10. Committee/Liaison Activities & Reports. Catherine noted the minutes for our committees are included with the packet and as links to the online documents. (Executive/Finance Committee, TAC, PAC, CWAC MS4 Sub-Committee and Equity Leadership Team).
- 11. Future Agenda Topics: Charlie reminded members we will hold an in-person Board Meeting on September 15, 2021, at the HULA facility Burlington. This will be our first in person gathering since February 2020. He explained this event will be more of a celebration. Charlie said there will also be a virtual attendance option for at least the business portion of the meeting. We will also need to reappoint the regional board members at this time.
- 12. Members' Items, Other business. Jeff Carr said he recently read an article about the bipartisan infrastructure deal, and one of the allowances is for States to sell or purchase unused toll credits. Jeff wonders if this will affect our funding in any way? He thinks the only entity in our County involved in toll credits, are the Lake Champlain Ferry's. Christine agreed, there was a past project funded by toll credits. Matthew Langham, VTrans stated we do not have any unused toll credits; however, he will look into this further to make sure there are no implications.
- 13. Adjournment. JEFF CARR MADE A MOTION, SECONDED BY CHRIS SHAW, TO ADJOURN THE BOARD MEETING AT 6:59 PM. MOTION CARRIED UNANIMOUSLY.



Chittenden County Regional Planning Commission September 22, 2021

Agenda Item 5: Amendments to the *Hinesburg Town Plan -* Determination of Energy Compliance

Issues:

The Town of Hinesburg has requested that the Chittenden County Regional Planning Commission grant a determination of energy compliance to the amended *Hinesburg Town Plan*. The plan was adopted by the Selectboard on July 7, 2021.

As described in the attached proposed resolution, the PAC has held the required hearing, reviewed the Plan in light of this request, and recommends that the Board grant a determination of energy compliance at this time. For your information, the staff report to the annotated Planning Advisory Committee regarding the determination of energy compliance is attached.

For your information, VAPDA is keeping track of municipalities that receive a determination of energy compliance at this website: vapda.org/vermont-enhanced-town-energy-plans/

Please note that decisions regarding determination of energy compliance shall be made by majority vote of the commissioners representing municipalities, in accordance with the bylaws of the CCRPC and Title 24 V.S.A.§ 4350(f).

Planning Advisory

Committee

Recommendation:

The Planning Advisory Committee recommends that the CCRPC Board

grant an affirmative determination of energy compliance to the

amended Hinesburg Town Plan.

Staff Recommendation: Staff recommends that the CCRPC Board grant an affirmative

determination of energy compliance to the amended *Hinesburg Town*

Plan.

Staff Contact: Contact Regina Mahony or Taylor Newton with any questions:

rmahony@ccrpcvt.org, 846-4490 ext. *28 or tnewton@ccrpcvt.org,

846-4490 ext. *15.

CCRPC Staff & PAC Review – Town of Hinesburg Enhanced Energy Plan October 21, 2020

Staff Review of the Town of Hinesburg Enhanced Energy Plan
Taylor Newton, Senior Planner
Reviewed by the CCRPC Planning Advisory Committee on October 21, 2020 – Annotated September 3, 2021

The Town of Hinesburg has requested that the Chittenden County Regional Planning Commission (CCRPC) issue a determination of compliance with the enhanced energy planning standards set forth in 24 V.S.A. §4352 for the Town of Hinesburg Town Plan's energy element.

Hinesburg is amending their Town Plan to incorporate enhanced energy element (see attached). This enhanced energy element replaces the existing energy chapter in the Hinesburg Town Plan. In accordance with statute, an amendment is not a full rewrite of the Town Plan and the Town Plan expiration date will remain in 2025. Therefore, CCRPC's previous Town Plan approval and confirmation of Hinesburg's planning process remains in effect.

Enhanced Energy Plan Review

Following the statutory requirements of 24 V.S.A. §4352 and Vermont Department of Public Service's Energy Planning Standards for Municipal Plans, CCRPC reviewed the draft Hinesburg Town Plan enhanced energy element to determine whether:

- 1. The Town Plan includes an energy element that has the same components as described in 24 V.S.A. §4348a(a)(3) for a regional plan and is confirmed under the requirements of 24 V.S.A. §4350.
- 2. The Town Plan is consistent with following State goals:
 - a. Vermont's greenhouse gas reduction goals under 10 V.S.A. § 578(a);
 - b. Vermont's 25 by 25 goal for renewable energy under 10 V.S.A. § 580;
 - c. Vermont's building efficiency goals under 10 V.S.A. § 581;
 - d. State energy policy under 30 V.S.A. § 202a and the recommendations for regional and municipal energy planning pertaining to the efficient use of energy and the siting and development of renewable energy resources contained in the State energy plans adopted pursuant to 30 V.S.A. §§ 202 and 202b (State energy plans); and
 - e. The distributed renewable generation and energy transformation categories of resources to meet the requirements of the Renewable Energy Standard under 30 V.S.A. §§ 8004 and 8005.
- 3. The Town Plan meets the standards for issuing a determination of energy compliance included in the State energy plans as developed by the Vermont Department of Public Service.

Staff Review Findings and Comments

Consistency with the requirements above is evaluated through the Vermont Department of Public Service's Energy Planning Standards for Municipal Plans, which is attached to this document and briefly summarized below.

Standard	Met	Not Met	N/A
1. Plan duly adopted and approved		Necessary for	
		final	
		determination	

CCRPC Staff & PAC Review – Town of Hinesburg Enhanced Energy Plan October 21, 2020

2. Submit a copy of the adopted plan		Necessary for	
2. Submit a copy of the adopted plan		final	
		determination	
3. Plan contains an energy element	X	Getermination	
4. Analysis of resources, needs, scarcities, costs and problems in	X		
the municipality across all energy sectors	11		
5.a. Report Current energy use for heating, electricity, and	X		
transportation	11		
5.b. Report 2025, 2035 and 2050 targets for energy use	X		
5.c. Evaluation of thermal-sector energy use changes	X		
5.d. Evaluation of transportation-sector energy use changes	X		
5.e. Evaluation of electric-sector energy use changes	X		
6.a. Encourage conservation by individuals and organizations	X		
6.b. Promote efficient buildings	X		
6.c. Promote decreased use of fossil fuels for heat	X		
6.d. Demonstrate municipal leadership re: efficiency of municipal	X		
buildings?	Λ		
	v		
7.a. Encourage increased public transit use	X		
7.b. Promote shift away from single-occupancy vehicle trips			
7.d. Promote shift from gas/diesel to non-fossil fuel vehicles?	X		
7.e. Demonstrate municipal leadership re: efficiency of municipal	X		
transportation?	N/		
8.a. Promote Smart growth land use policies	X		
8.b. Strongly prioritize development in compact, mixed use	X		
centers			
9.a. Report existing renewable energy generation	X		
9.b. Analyze generation potential	X		
9.c. Identify sufficient land to meet the 2050 generation targets	X		
9.d. Ensure that local constraints do not prevent the generation	X		
targets from being met			
9.e. Include policy statements on siting energy generation	X		
9.f. Maximize potential for generation on preferred sites	X		
9.g. Demonstrate municipal leadership re: deploying renewable	X		
energy			
10. Include maps provided by CCRPC	X		
11. Does the plan identify and map existing electric generating	X		
resources?			
12a-e. Does the plan identify area for the development and siting	X		
of renewable energy resources?			
13a-b. Does the plan identify areas that are unsuitable for siting	X		
renewable energy resources or particular categories or sizes of			
those resources?			
14. DPS Review			X

The proposed enhanced energy element demonstrates a strong commitment to implementing best practices for advancing the State energy goals at the municipal level and for planning additional renewable energy generation which are balanced with local land use policies. CCRPC staff finds that the draft Hinesburg Town Plan meets the requirements of the enhanced energy planning standards ("determination") set forth in 24 V.S.A. §4352.

CCRPC staff makes the following recommendations to the Town of Hinesburg regarding the proposed siting policies to improve the effectiveness of the Plan in the Section 248 process. These changes are not required:

- 1. Under the "Energy Siting and Screening Policies," some constraints are listed as both local constraints and state constraints. The state constraints are set by the Department of Public Service; there is no need to list the same constraints as local constraints too. This is confusing. All constraints (known and possible; state and local) guide where proposed renewable generation facilities may be located in Hinesburg. An amendment was made to clarify state and local constraints.
- 2. Examples of "preferred sites" are listed. Staff recommends that specific properties, or class of properties (e.g. brownfields, reclaimed sand pits/quarries), be specifically listed as preferred sites and references to "examples" be removed. This will remove any potential confusion about the Town's preferred sites policy for the Public Utility Commission and property owners. An amendment was made to clarify the Town's list of preferred sites.
- 3. Hinesburg includes siting policies for both the rural parts of town (e.g. AG and RR2 zoning districts) and for the Village Growth Area. The policies are vague and will potentially be difficult for property owners, and the Public Utility Commission, to fully understand.

Staff recommends editing these siting policies to be more specific. The policies can be made more specific by specifically identifying the size and scope of renewable facilities that should or should not be allowed in these specific areas. Limiting the size and scope of renewable facilities is permitted by the Department of Public Service standards provided that the Town's limits are "consistent with resource availability and/or land use policies in the regional or municipal plan applicable to other types of land development." The Town chose not make an amendment related to comment #3.

The following comments are related to typos:

4. References in the document to the "Public Utilities Commission" should be changed to "Public Utility Commission." This proposed amendment was made.

Proposed Motion & Next Steps:

The PAC finds that the proposed Town of Hinesburg Town Plan Energy Elements (draft 9/25/2020) meets the requirements of the enhanced energy planning standards ("determination") set forth in 24 V.S.A. §4352.

Upon notification that the municipality has adopted the amendments, CCRPC staff will review the plan and any information relevant to the adoption process. If staff determines that that substantive changes have been made, the materials will be forwarded to the PAC for review. Otherwise the PAC recommends that the draft Energy Plan should be forwarded to the CCRPC Board for an affirmative determination of energy compliance.

Chittenden County Regional Planning Commission (CCRPC) Resolution

Determination of Energy Compliance for the 2020 Amendments to the Hinesburg Town Plan

WHEREAS, Title 24, V.S.A. §4352 in part states that a municipality that wishes to seek a Determination of Energy Compliance may submit its plan to the Regional Planning Commission, if the regional plan has an affirmative determination of energy compliance; that each review shall include a public hearing; and that the Commission shall issue an affirmative determination of energy compliance if the plan:

- 1. is consistent with the regional plan;
- 2. includes an energy element;
- 3. is consistent with Vermont's energy goals and policies; and
- 4. meets the standards for issuing a determination of energy compliance included in the State energy plans, as described by the Vermont Department of Public Service in their Energy Planning Standards for Municipal Plans;

WHEREAS, the CCRPC's 2018 Chittenden County Regional Plan, entitled the ECOS Plan, adopted June 20, 2018, received an affirmative determination of energy compliance on August 9, 2018;

WHEREAS, the CCRPC at its September 19, 2018 meeting approved the CCRPC Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determination of Energy Compliance dealing with local plans and CCRPC action;

WHEREAS, The Town of Hinesburg, Vermont is a member municipality of this Commission;

WHEREAS, The Town of Hinesburg, Vermont requested CCRPC grant a determination of energy compliance to the 2020 Amendments to the *Hinesburg Town Plan* on September 28, 2020;

WHEREAS, the Planning Advisory Committee warned a public hearing on October 2, 2020 and held a public hearing on October 21, 2020 to review the 2019 Amendments to the *Hinesburg Town Plan* for granting a determination of energy compliance, at the CCRPC offices, located at 110 W. Canal Street, Suite 202, Winooski, Vermont and via Microsoft Teams;

WHEREAS, the CCRPC at its October 18, 2017 meeting approved the *Hinesburg Town Plan* and confirmed the Town of Hinesburg's planning process, and the 2020 amendments to the plan do not nullify that approval and confirmation;

WHEREAS, the Planning Advisory Committee reviewed the records and recommended that the Commission grant an affirmative determination of energy compliance to the 2020 Amendments to the *Hinesburg Town Plan* as meeting the requirements of Title 24, V.S.A. §4352 and the *Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determinations of Energy Compliance,* as described in CCRPC's staff review and the minutes of the Planning Advisory Committee, dated October 21, 2020; and

WHEREAS, the Town of Hinesburg Selectboard adopted the 2020 Amendments to the Hinesburg Town Plan on July 7, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION, that, in compliance with Title 24, V.S.A. §4352 and the *Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determinations of Energy Compliance*, CCRPC grants an affirmative determination of energy compliance to the 2020 Amendments to the *Hinesburg Town Plan*

Dated at Winooski, this 15th day of September, 2021.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
Catherine McMains, Chair



Chittenden County Regional Planning Commission September 22, 2021

Agenda Item 6: 2021 Underhill Town Plan Approval, Confirmation of Planning Process, and Determination of Energy Compliance

Issues:

The Town of Underhill has requested that the Chittenden County Regional Planning Commission (1) approve the 2021 Underhill Town Plan, (2) confirm its planning process and (3) grant a determination of energy compliance to the 2021 Underhill Town Plan. The plan was adopted by the Underhill Selectboard on September 9, 2021.

As described in the attached proposed resolution, the PAC has held the required hearing, reviewed the Plan in light of these requests, and recommends Board approval at this time. For your information, a more recent staff memo, and the original staff report to the Planning Advisory Committee regarding approval and confirmation of the plan and the determination of energy compliance is attached.

VAPDA is keeping track of municipalities that receive a determination of energy compliance at this website: vapda.org/vermont-enhanced-town-energy-plans/

Please note that municipal planning process confirmation, plan approval and determination of energy compliance decisions shall be made by majority vote of the commissioners representing municipalities, in accordance with the bylaws of the CCRPC and Title 24 V.S.A.§ 4350(f).

Planning Advisory Committee **Recommendation:**

The Planning Advisory Committee recommends that the CCRPC Board approve the 2021 Underhill Town Plan, confirm Underhill's planning process, and grant an affirmative determination of energy compliance to

the 2021 Underhill Town Plan.

Staff Recommendation:

Staff recommends that the CCRPC Board approve the 2021 Underhill Town Plan, confirm Underhill's planning process, and grant an affirmative determination of energy compliance to the 2021 Underhill Town Plan.

Staff Contact:

Contact Taylor Newton with any questions: tnewton@nrpcvt.com, 846-4490 ext. *15.

110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

To: Planning Advisory Committee

From: Taylor Newton, Senior Planner & Regina Mahony, Planning Program Manager

Date: June 4, 2021 Re: Underhill Town Plan

The Chittenden County Regional Planning Commission (CCRPC) Planning Advisory Committee (PAC) held a public hearing and reviewed the 2020 Underhill Town Plan on April 8, 2020 to determine if CCRPC should: (1) regionally approve the 2020 Underhill Town Plan; (2) confirm Underhill's planning process; and (3) issue an affirmative determination of compliance with the enhanced energy standards set forth in 24 V.S.A. §4352. At that time, the PAC recommended that the CCRPC Board grant the aforementioned approvals provided the Town of Underhill make three edits (listed at the end of this memo for reference).

While the Town was ready for the Planning Commission public hearing process last spring, the COVID pandemic prevented in person meetings. Also Act 92, Section 8(b) afforded them the ability to wait, since their plan would not expire until 90 days after the Governor's declared state of emergency, which is still in effect through June 15, 2021. Planning Commission public hearings are now set for: June 22nd, 24th and 26th.

During this last year, the Town of Underhill has been finalizing edits to the Underhill Town Plan. The <u>revised plan</u> includes edits generally categorized as:

- Edits as required by the PAC in April 2020 have been incorporated
- Incorporated social equity concepts
- Edits to the Historic and Cultural Resources Chapter after receiving feedback from the Historical Society
- Established more realistic timeframes within the implementation section
- Some edits to bring consistency between the natural resources and energy chapters, and refinement of the energy goals, policies and strategies
- Formatting, copyediting, etc. throughout

CCRPC Staff is bringing this draft Plan back to the PAC because it has changed since last reviewed in April 2020; however, Staff finds the original recommendation from April 2020 still stands as the changes to the Plan have been relatively minor.

PAC required edits from April 2020:

1. The Town Plan should specifically reference the compatibility of Underhill's future land use districts with the future land use districts located immediately adjacent to Underhill in surrounding communities. CCRPC suggests the following edit to the fourth paragraph, second sentence on page 14 of the Underhill Town Plan:

The goals, policies, strategies, <u>and future land uses</u> set out in this Town Plan are compatible with those of its neighbors: focusing development in traditional rural village centers, supporting and encourage the protection of natural resources, and maintaining a high quality of life for all residents.

- 2. The Town Plan does not include a goal "to broaden access to educational and vocational training opportunities" for all Vermonters. This State goal should be added to the Plan before passage.
- 3. The 2020 Underhill Town Plan must include a strategy that more clearly promotes energy efficient buildings (Standard 6.b). CCRPC staff suggests that the Town of Underhill include the following strategy under Energy Policy 1 (pg. 54):
 - 8. <u>Promote the use of the residential building energy standards (RBES) and commercial building energy standards (CBES) by distributing code information to permit applicants.</u>

Chittenden County Regional Planning Commission (CCRPC) Resolution 2021 Underhill Town Plan, Planning Process and Enhanced Energy Plan

WHEREAS, Title 24, V.S.A. §4350 in part requires that CCRPC shall review the municipal planning process of our member municipalities including review of plans; that each review shall include a public hearing which is noticed as provided in 24 V.S.A. §4350(b); and that before approving a plan the Commission shall find that it:

- 1. is consistent with the goals established in Section 4302 of this title;
- 2. is compatible with its Regional Plan;
- 3. is compatible with approved plans of other municipalities in the region;
- 4. contains all the elements included in § 4382(a)(1)-(12) of this Title;

WHEREAS, Title 24, V.S.A. §4352 in part states that a municipality that wishes to seek a Determination of Energy Compliance may submit its plan to the Regional Planning Commission, if the regional plan has an affirmative determination of energy compliance; that each review shall include a public hearing; and that the Commission shall issue an affirmative determination of energy compliance if the plan:

- 1. is consistent with the regional plan;
- 2. includes an energy element;
- 3. is consistent with Vermont's energy goals and policies; and
- 4. meets the standards for issuing a determination of energy compliance included in the State energy plans, as described by the Vermont Department of Public Service in their Energy Planning Standards for Municipal Plans;

WHEREAS, the CCRPC's 2018 Chittenden County Regional Plan, entitled the ECOS Plan, adopted June 20, 2018, received an affirmative determination of energy compliance on August 9, 2018;

WHEREAS, the CCRPC at its September 19, 2018 meeting approved the CCRPC Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determination of Energy Compliance dealing with local plans and CCRPC action;

WHEREAS, The Town of Underhill, Vermont is a member municipality of this Commission;

WHEREAS, The Town of Underhill formally requested CCRPC to approve its 2021 Underhill Town Plan and confirm its planning process and grant a determination of energy compliance on March 11, 2020;

WHEREAS, the Planning Advisory Committee warned a public hearing on March 20, 2020 and held a public hearing on April 8, 2020 to review the 2021 Underhill Town Plan for approval and confirmation of the planning process and for granting a determination of energy compliance, at the CCRPC offices, located at 110 W. Canal Street, Suite 202, Winooski, Vermont;

WHEREAS, the Planning Advisory Committee reviewed the records and recommended that the Commission approve the 2021 Underhill Town Plan as meeting the requirements of 24 V.S.A.§ 4350 and the Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determinations of Energy Compliance and confirm the community's planning process as consistent with Title 24, Chapter 117, as described in CCRPC's staff review and the minutes of the Planning Advisory Committee, dated April 8, 2020.

WHEREAS, the Planning Advisory Committee reviewed the records and recommended that the Commission grant an affirmative determination of energy compliance to the 2021 Underhill Town Plan as meeting the requirements of Title 24, V.S.A. §4352 and the Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determinations of Energy Compliance, as described in CCRPC's staff review and the minutes of the Planning Advisory Committee, dated April 8, 2020; and

WHEREAS, the Planning Advisory Committee reviewed the draft 2021 Underhill Town Plan again on June 9, 2021 as it had been amended, and found that their previous recommendations to the Commission still stand;

WHEREAS, the Town of Underhill Selectboard adopted the 2021 Underhill Town Plan on September 9, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION, that, in compliance with 24 V.S.A.§ 4350 and the *Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans*

and Granting Determinations of Energy Compliance, CCRPC approves the 2021 Underhill Town Plan and the Commission finds that said Plan:

- 1. is consistent with the goals established in Section 4302 of Title 24;
- 2. is compatible with the 2018 Chittenden County Regional Plan, entitled the ECOS Plan, adopted June 20, 2018;
- 3. is compatible with the approved plans from other adjacent Chittenden County municipalities; and
- 4. contains all the elements included in § 4382(a)(1)-(12) and/or is making substantial progress toward attainment of the elements of this subsection:

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION, that, in compliance with 24 V.S.A.§ 4350 and the *Guidelines and Standards for Confirmation of Municipal Planning Processes and Approval of Municipal Plans*, CCRPC confirms the Town of Underhill's municipal planning process.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION, that, in compliance with Title 24, V.S.A. §4352 and the *Guidelines and Standards for Confirmation of Municipal Planning Processes, Approval of Municipal Plans and Granting Determinations of Energy Compliance*, CCRPC grants an affirmative determination of energy compliance to the 2021 Underhill Town Plan.

Dated at Winooski, this 22nd day of September, 2021.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
Catherine McMains, Chair

CCRPC Staff & PAC Review – 2020 Underhill Town Plan (Enhanced Energy Plan Review)

Staff Review of the 2020 Underhill Town Plan, Including Enhanced Energy Plan Review Taylor Newton, Senior Planner Regina Mahony, Planning Program Manager Reviewed by the CCRPC Planning Advisory Committee on April 8, 2020

The Town of Underhill has requested, per 24 V.S.A §4350, that the Chittenden County Regional Planning Commission (1) approve its 2020 Underhill Town Plan; and (2) confirm its planning process.

Additionally, the Town of Underhill has requested that the Chittenden County Regional Planning Commission issue a determination of compliance with the enhanced energy planning standards set forth in 24 V.S.A. §4352 for the 2020 Underhill Town Plan.

This draft 2020 Underhill Town Plan is a full re-write of the town plan. At the time of this review, the Town Plan is a final draft. CCRPC staff have completed this formal review of the plan in advance of the Underhill Planning Commission's public hearings. The Underhill Planning Commission scheduled to hold public hearings on March 26, April 4, 2020, and April 9, 2020. However, these public hearings have been postponed to late April or May due to COVID-19.

In accordance with statute, adoption means that this is a fully compliant plan that will expire eight years after adoption by the Selectboard. CCRPC reviewed the 2015 plan in May 2018 as part of an informal review and consultation process. The 2019 Underhill Plan addresses the comments from that initial review, includes new required elements, provides updated data, addresses recent changes to the community, and includes an enhanced energy plan.

A copy of the Underhill Town Plan can be found on the Town of Underhill website.

Confirming and Approving the Municipal Plan

Following the Chittenden County Regional Planning Commission's (CCRPC's) *Guidelines and Standards for Confirmation of Municipal Planning Processes and Approval of Municipal Plans* (2018) and the statutory requirements of 24 V.S.A. Chapter 117, CCRPC staff have reviewed the draft 2020 Underhill Town Plan to determine whether it is:

- Consistent with the general goals of §4302;
- Consistent with the specific goals of §4302;
- Contains the required elements of §4382;
- Compatible with the 2018 Chittenden County Regional Plan, entitled the 2018 Chittenden County ECOS Plan (per §4350); and
- Compatible with approved plans of other municipalities (per §4350).

Additionally, CCRPC staff have reviewed the planning process requirements of §4350.

Staff Review Findings and Comments

1. The 2020 Underhill Town Plan is consistent with the general goals of §4302. See the attached Appendix A submittal that describes how the Plan is consistent with these goals.

CCRPC Staff & PAC Review – 2020 Underhill Town Plan (Enhanced Energy Plan Review)

- 2. The 2020 Underhill Town Plan is consistent with the <u>specific goals</u> of §4302, with the exception of the edit in #2 below. See the attached Appendix A submittal that describes how the Plan is consistent with these goals.
- 3. The 2020 Underhill Town Plan contains the <u>required elements</u> of §4382. See the attached Appendix A submittal that describes how the Plan is consistent with these goals.
- 4. The 2020 Underhill Town Plan is generally compatible with the planning areas, goals and strategies of the 2018 Chittenden County Regional Plan, entitled the 2018 Chittenden County ECOS Plan.
- 5. The 2020 Underhill Town Plan is compatible with the municipal plans for Bolton, Cambridge, Jericho, Stowe, and Westford; however, the compatibility of the future land uses should be clarified as stated in edit #1 below.
- 6. Underhill has a <u>planning process</u> in place that is sufficient for an approved plan. In addition, Underhill has provided information about their planning budget and CCRPC finds that Underhill is maintaining its efforts to provide local funds for municipal and regional planning.

The following edits are needed for CCRPC approval:

1. The Town Plan should specifically reference the compatibility of Underhill's future land use districts with the future land use districts located immediately adjacent to Underhill in surrounding communities. CCRPC suggests the following edit to the fourth paragraph, second sentence on page 14 of the Underhill Town Plan:

The goals, policies, strategies, and future land uses set out in this Town Plan are compatible with those of its neighbors: focusing development in traditional rural village centers, supporting and encourage the protection of natural resources, and maintaining a high quality of life for all residents.

2. The Town Plan does not include a goal "to broaden access to educational and vocational training opportunities" for all Vermonters. This State goal should be added to the Plan before passage.

In addition, here are a few minor recommendations to strengthen the plan:

- 3. The tables summarizing the policies and strategies in Appendix A are well done and link "actions" to the relevant Town policy. Adding page numbers to this appendix would be helpful.
- 4. Aesthetic resources (page 45-46) will likely need to be better defined to ensure that the plan can be effectively used in Act 250 and Section 248. Underhill may also want to consider adding a strategy to assess if there are "scenic roads" or other scenic resources in Town that should be included in the Town Plan.
- 5. The Underhill Town Plan has a strong natural resources chapter. While the plan does well to discuss forest fragmentation, a clearer policy statement about minimizing forest fragmentation would strengthen this part of the plan. CCRPC suggests the following edits to the Natural Resources policies and strategies on page 32:

Natural Resources Policy 2:

Collaborate with property owners to Maintain and improve forest blocks, significant wildlife habitat, and habitat connectors, and minimize forest fragmentation in order to promote the health, viability, and ecological function of forests.

Natural Resources Strategy 2(7):

Assess the minimum lot size requirement in the Rural Residential, Water Conservation, Mt.

Mansfield Scenic Protection, and Soil and Water Conservation zoning districts and the impact of the minimum lot size requirement and subdivision upon forest fragmentation in Underhill.

Enhanced Energy Plan Review

Following the statutory requirements of 24 V.S.A. §4352 and Vermont Department of Public Service's Energy Planning Standards for Municipal Plans, CCRPC staff reviewed the draft 2020 Underhill Town Plan to determine whether:

- 1. The 2020 Underhill Town Plan includes an energy element that has the same components as described in 24 V.S.A. §4348a(a)(3) for a regional plan and is confirmed under the requirements of 24 V.S.A. §4350.
- 2. The 2020 Underhill Town Plan is consistent with following State goals:
 - a. Vermont's greenhouse gas reduction goals under 10 V.S.A. § 578(a);
 - b. Vermont's 25 by 25 goal for renewable energy under 10 V.S.A. § 580;
 - c. Vermont's building efficiency goals under 10 V.S.A. § 581;
 - d. State energy policy under 30 V.S.A. § 202a and the recommendations for regional and municipal energy planning pertaining to the efficient use of energy and the siting and development of renewable energy resources contained in the State energy plans adopted pursuant to 30 V.S.A. §§ 202 and 202b (State energy plans); and
 - e. The distributed renewable generation and energy transformation categories of resources to meet the requirements of the Renewable Energy Standard under 30 V.S.A. §§ 8004 and 8005.
- 3. The 2020 Underhill Town Plan meets the standards for issuing a determination of energy compliance included in the State energy plans as developed by the Vermont Department of Public Service.

Staff Review Findings and Comments

Consistency with the requirements above is evaluated through the Vermont Department of Public Service's Vermont Department of Public Service's Energy Planning Standards for Municipal Plans, which is attached to this document and briefly summarized below.

Standard	Met	Not Met	N/A
Plan duly adopted and approved		Necessary for	
		final	
		determination	
2. Submit a copy of the adopted plan		Necessary for	
		final	
		determination	
3. Plan contains an energy element	X		
4. Analysis of resources, needs, scarcities, costs and problems in the	X		
municipality across all energy sectors			
5.a. Report Current energy use for heating, electricity, and transportation	X		
5.b. Report 2025, 2035 and 2050 targets for energy use	X		

CCRPC Staff & PAC Review – 2020 Underhill Town Plan (Enhanced Energy Plan Review)

5.c. Evaluation of thermal-sector energy use changes	X		
5.d. Evaluation of transportation-sector energy use changes	X		
5.e. Evaluation of electric-sector energy use changes	X		
6.a. Encourage conservation by individuals and organizations	X		
6.b. Promote efficient buildings		X	
6.c. Promote decreased use of fossil fuels for heat	X		
6.d. Demonstrate municipal leadership re: efficiency of municipal buildings?	X		
7.a. Encourage increased public transit use	X		
7.b. Promote shift away from single-occupancy vehicle trips	X		
7.d. Promote shift from gas/diesel to non-fossil fuel vehicles?	X		
7.e. Demonstrate municipal leadership re: efficiency of municipal transportation?	X		
8.a. Promote Smart growth land use policies	X		
8.b. Strongly prioritize development in compact, mixed use centers	X		
9.a. Report existing renewable energy generation	X		
9.b. Analyze generation potential	X		
9.c. Identify sufficient land to meet the 2050 generation targets	X		
9.d. Ensure that local constraints do not prevent the generation targets from being	X		
met			
9.e. Include policy statements on siting energy generation	X		
9.f. Maximize potential for generation on preferred sites	X		
9.g. Demonstrate municipal leadership re: deploying renewable energy	X		
10. Include maps provided by CCRPC	X		
	1		I

The following edits are needed for CCRPC to grant an affirmative determination of energy compliance to the Town of Underhill:

- 1. The 2020 Underhill Town Plan must include a strategy that more clearly promotes energy efficient buildings (Standard 6.b). CCRPC staff suggests that the Town of Underhill include the following strategy under Energy Policy 1 (pg. 54):
 - 8. <u>Promote the use of the residential building energy standards (RBES) and commercial building energy standards (CBES) by distributing code information to permit applicants.</u>

Provided that the above edit is made, CCRPC staff finds that the draft 2020 Underhill Town Plan meets the requirements of the enhanced energy planning standards ("determination") set forth in 24 V.S.A. §4352.

<u>In addition, CCRPC staff makes the following recommendation to strengthen the plan:</u>

CCRPC staff also strongly recommends that the Town of Underhill make the following edit to more clearly explain the municipal prohibition on large-scale wind facilities to ensure conformance with municipal enhanced energy determination standard 9.e:

Page 64, Paragraph 1:

After much deliberation, the Town of Underhill concluded that the best way to attain its renewable energy targets, and at the same time, maintain the Town's goals, policies and strategies of this Plan, especially the Town's efforts to maintain its rural character, excluding is to prohibit new large-scale wind power generation in Underhill would be in the Town's best interest. This decision is primarily based on Underhill's long-time prohibition of all development above 1,500 feet elevation, and the incorporation of State and local known and possible constraints in the planning process, which

effectively makes any development of large-scale wind unviable in Underhill. This is supported by the mapping shown on Map 3.2. Concerns about the aesthetic impact of large-scale wind power generation on the Mt. Mansfield Scenic Preservation District also factored into Underhill's decision. Therefore, large-scale wind power generation shall be prohibited in with the Town of Underhill.

Proposed Motion & Next Steps:

PROPOSED MOTION: The PAC finds that the draft 2020 Underhill Town Plan, will meet all statutory requirements for CCRPC approval with Confirming and Approving the Municipal Plan edit #'s 1 and 2 described in this staff report, and that the municipality's planning process meets all statutory requirements for CCRPC confirmation.

The PAC also finds that the draft 2020 Underhill Town Plan will meet the requirements of the enhanced energy planning standards ("determination") set forth in 24 V.S.A. §4352 with Enhanced Energy Plan Review edit #1 described in this staff report.

Upon notification that the Plan has been adopted by the municipality, CCRPC staff will review the plan, and any information relevant to the confirmation process. If staff determines that the required data and reference have not been added, or that substantive changes have been made, the materials will be forwarded to the PAC for review. Otherwise the PAC recommends that the Plan, and the municipal planning process, should be forwarded to the CCRPC Board for approval, confirmation, and an affirmative determination of energy compliance.

1 2 3		CHITTENDEN COUNTY REGIONAL PLANI EXECUTIVE COMMITTEE MEETIN FINAL	
4	DATE: TIME:	Wednesday July 7, 2021	
5 6	PLACE:	5:45 PM CCRPC office and Remote Attendance via ZOOI	A Maating
7	PRESENT:	Catherine McMains, Chair	Chris Shaw, Vice-Chair
8	ricolivi.	Mike O'Brien, Immediate Past Chair	Jacki Murphy, at large >5000
9		Wince of Briefly Himmediate Fast Chair	Jack Warphy, at large > 3000
10	ABSENT:	Bard Hill, at large <5000	John Zicconi, Treasurer
11		, , , , , , , , , , , , , , , , , , , ,	,
12	STAFF:	Charlie Baker, Executive Director	Regina Mahony, Planning Mgr.
13		Eleni Churchill, Transportation Program Mgr.	Forest Cohen, Senior Business Mgr.
14		Emma Vaughn, Communications Mgr.	Amy Irvin Witham, Business Office Mgr.
15			
16		der, Attendance. The meeting was called to orde	r at 5:49 PM by the Chair, Catherine
17	McMains.		
18	2 Chamas t	a than Americka Marielanis Itaria	
19		o the Agenda, Members' Items.	Cassian for this avaning
20 21		rding item 13: Charlie said there is no Executive S rding item 6d: Regina explained the preferred sit	
22		rding item od. Regina explained the preferred sit nester did not arrive so this will be deferred.	e request letter for the rown of
23	Colci	lester did flot arrive so this will be deferred.	
23 24	3 Annroval	of the June 2, 2021, Executive Committee Meetin	og Minutes
25		RIEN MADE A MOTION, SECONDED BY CHRIS SHA	
26		E COMMITTEE MEETING MINUTES, AS PRESENTE	
27		7	
28	4. TIP Amend	dment <u>s</u>	
29	Eleni refer	rred members to the TIP Amendment Memo doc	ument included with the packet. She said
30	these are	minor amendments and explained CCRPC Staff a	nd TAC recommend the following
31	requested	changes to the FY21 year of the TIP:	
32			
33	• St	ormwater Retrofit for Four Locations in South B	urlington, Project OT050, Amendment
34	FY	/21-55. Description of TIP Change: Add \$216,000	in Federal funds for the design of
35		ormwater retrofit best management practices to	•
36		ans. This project will address three locations on I	
37	Hinesburg Road – and one location on I-189 near Shelburne Road.		
38	 Stormwater Retrofit at VT289/VT15, Essex, Project OT049, Amendment FY21-56. 		
39		escription of TIP Change: Add \$48,600 in Federal	_
40		trofit best management practices to implement	
41	project will address a location near the VT 289/VT 15 intersection.		
42		T116/VT2A Intersection Improvements, St. Geor	
43		escription of TIP Change: Add \$65,000 in Federal	
44 45		ISIP) funds for scoping for this intersection project	
45 46		ut the funds were not needed in that year. \$20,00	oo was previously obligated and
46	ac	dditional funds are needed to complete scoping.	

CHRIS SHAW MADE A MOTION, SECONDED BY MIKE O'BRIEN, TO RECOMMEND BOARD APPROVAL FOR THE TIP AMENDMENTS. MOTION CARRIED UNANIMOUSLY.

5. <u>Updating Bank Account Signers & Resolution</u>

Forest Cohen referred members to the memo included with the packet. He explained the change in the Executive Committee officers necessitates an adjustment to our authorized account signers on the CCRPC bank accounts and approval of a resolution from our credit union. As Vice Chair, Chris Shaw will be added as an authorized signer. Mike O'Brien will be removed from the list as the Past Chair. Signers on the account are the CCRPC Executive Director and officers.

MIKE O'BRIEN MADE A MOTION, SECONDED BY JACKI MURPHY, TO AUTHORIZE UPDATES TO THE CCRPC BANK ACCOUNT SIGNERS. MOTION CARRIED UNANIMOUSLY.

6. Act 250 & Section 248 Applications

a. <u>BPLC, LLC; South Burlington; #4C0473-7A</u> Regina referred members to the Act 250 application to be submitted to the District Coordinator included with the packet. She explained the project is described as the release of existing on-site mitigation for primary agricultural soils at 85 Meadowland Drive in South Burlington, VT. Impacts to agricultural soils could instead be mitigated off-site. We understand that the District Commission intends to narrow the scope of the hearing to 9B (primary agricultural soils) unless the scope is expanded at the hearing. The CCRPC finds the project to be consistent with and in conformance with the Planning Areas of the 2018 Chittenden County ECOS Plan. The comments are based on the limited information currently available and the CCRPC may have additional comments as the process continues.

Mike asked Regina about specifics on the project location and the mitigation of agricultural soils. Regina referred members to the map, reviewed the area and discussed the area and the plan in more detail. JACKI MURPHY MADE A MOTION, SECONDED BY MIKE O'BRIEN, TO APPROVE THE LETTER TO THE DISTRICT COORDINATOR, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

 b. <u>SL Maple Solar I, LLC; Charlotte #21-2094-AN</u> Regina referred members to the initial 45-day notice of a Section 248 Petition application letter to be submitted to Aegis Renewable Energy, Inc. and the map included with the packet. She reviewed the location and explained this project is in the very early stages. It is for a 150kW solar project on Carpenter Road in Charlotte, VT and meets the intent of the Energy Goal #17 of the 2018 ECOS Plan. The location meets two of the suitability policies of the 2018 ECOS Plan. Some constraints have been identified and the CCRPC is asking for further information before determining whether this project is in conformance with the Regional Plan as proposed. The following constraints may be impacted by the project.

• Class 1 and 2 wetlands

• Agricultural Soils and Hydric Soils

 Protected Lands

Slopes Greater Than 15%Land in Active Agriculture

Water Supply Protection

The comments are based on information currently available; CCRPC will review the full petition before making a final decision regarding the project's conformance with the ECOS Plan and both the suitability and constraints policies.

MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE LETTER TO AEGIS RENEWABLE ENERGY, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

c. <u>UVM Solar Research and Test Facility; Burlington; #21-2171-AN</u> Regina referred members to the 45-day notice of application letter to be submitted to Encore Renewable Energy included with the packet. She noted that this is a very small project for a 50kW solar project on Intervale Road in Burlington VT. The project meets the intent of the Energy Goal #17, of the 2018 ECOS Plan and the location meets the suitability policies of the 2018 ECOS Plan. Our review indicates the following:

• State known constraints:

- River Corridors

Rare, threatened and endangered species

- Class 1 and Class 2 Wetlands

 State possible constraints:
 Flood Hazard Area

Agricultural Soils

 • Local possible constraint:

 These comments are based on information currently available; we may have additional comments as the process continues. We understand the projected may change between the submittal of the advance notice and the final petition. CCRPC will review the project location again with each new submittal to confirm our findings.

Mixed Use, Institutional, Core Campus, and Enterprise Zoning Districts

CHRIS SHAW MADE A MOTION, SECONDED BY JACKI MURPHY, TO APPROVE THE LETTER TO ENCORE RENEWABLE ENERGY, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

d. Town of Colchester, Preferred Site Request

Regina explained Aaron Frank, Colchester's Town Manager, requested a preferred site designation. We do not yet have all the necessary information to draft the letter. Jacki stated this project is located on property that was deeded to the Town by the Department of Defense, as it is a portion of Camp Johnson. She said the Town of Colchester is working with both the DOD and the Bureau of Land Management to obtain information needed to provide the letter to the CCRPC.

7. Legislative Priority check-in

 Regina referred members to the <u>Potential Policy Participation Topics</u> handout included in the packet and provided an overview. She explained there were not many changes to the list. Regina discussed and highlighted the following with members:

• <u>Clean Water Service Provider (CWSP)</u>: Regina said the rules are complete, now we will begin working to set up the actual process.

 • <u>Transportation Bill and associated projects</u>: Regina explained the statewide Vermont Climate Council is figuring out what our role will be in this. The transportation climate

initiative is working to reduce carbon emissions from the fuel distributors. We will continue to monitor the Transportation Climate Initiative effort.

- ACT 250 Reform & Housing: Regina said we will continue to monitor this.
- <u>Broadband Deployment</u>: Regina said CCRPC will work with providers and towns on a plan to connect all areas.
- <u>Comprehensive Energy Plan updates (VELCO)</u>: The CCRPC has posted a planner position for an Energy Coordinator. We will continue to monitor this.
- <u>Cannabis taxation and regulation</u>: Regina said the bill did not pass and has the same legislation as it did two years ago. There was, however, a board created at the state level that will set up framework and rules for this. We will continue to monitor.
- <u>Project Specific TIF</u>: This bill did not go anywhere; however, we will continue to monitor as it may be reintroduced.
- Equity Related Bills: We will continue our work on equity; we want to ensure equity is a focus within our work and within our towns and will monitor this at the State level.
- Increased Municipal self-governance: We will work with our municipalities when needed.
- Regional Dispatch: We will continue to monitor and look for opportunities to support this.
- <u>State Budget Bill and the American Rescue Plan Act (ARPA)</u>: We will continue to monitor and collaborate with VLCT to assist towns with the funding distributions.

Regina stated we will also discuss this list at the July Board meeting and reminded everyone we revisit the list twice yearly.

8. Equity Leadership Team Update

Charlie said the Equity Leadership team met this morning. Last week six board members attended an Equity Screening interview session. Chris Shaw said he attended and suggested these sessions be set up for more than one hour. Catherine agreed, more time may be needed, particularly if there are more than six people in attendance. Charlie asked if members 90 minutes would be sufficient? Emma explained Creative Discourse discussed scaling back the introductory period to fit within the one-hour timeframe. Chris agreed, minimizing the introductory portion of the meeting, and sending out reading material beforehand could be very helpful. Charlie said there will be a survey sent out to obtain feedback from the towns on their equity initiatives and to provide information as well as an update on the work being done by the CCRPC Equity Leadership team. The survey will be added to the July Board meeting. Charlie said there will also be an Equity Workshop held on Saturday, November 6. Emma created a Racial Equity page on the CCRPC website that includes notes from the Equity Leadership Team meetings. Mike suggested we ask Board Members to encourage their municipalities' participation in the survey at the July meeting.

9. Committee Member review/volunteers

Charlie said this will be a discussion item at the July Board Meeting. We are updating the ECOS Plan over the next 18-24 months and need to assemble a Long Range Planning Committee; this will be an important committee to have members to volunteer for.

10. Chair/Executive Director Report

a. FY22-25 Transportation Improvement Program

Charlie explained the FY22-25 TIP is an action item on the July Board Meeting agenda. Eleni stated there are a lot of big projects in 2023, we will need to wait and see what remains, since some of the big projects do change. Christine contacted Charlie to let him know every August

there is a possibility for additional funding; this year there will likely be enough funding to add projects to Chittenden County.

b. Public Meeting/Office Opening Updates

Charlie explained normal public meeting law is back in effect and there are no longer any exemptions. He stated we are preparing to hold hybrid meetings. Staff is still predominantly working remotely. Members asked how ready we are to hold hybrid meetings? Regina and Charlie explained they met with CCTV and discussed adding a mobile, portable recording device to use at our board meetings. Regina said we will work with CCTV and test run the equipment at our October Board meeting. If we feel it works well, it may be worthwhile to purchase. Charlie said in the meantime, we have basic equipment to hold hybrid meetings that we will test out at the July Board meeting. Jacki said Colchester has held a couple of hybrid meetings, however, they had a lot of technical issues right from the start and less than ideal sound quality. She warned it will be very important to iron out these details beforehand. Members agreed. Catherine mentioned the convenience of the remote meetings and feels this will be important to continue in the winter months when driving is difficult. Charlie and members agreed.

11. Draft CCRPC Board Meeting Agenda.

Charlie reviewed the July Board agenda with members. He thought this could be a good opportunity to ask CATMA to present on tele-working trends. Charlie confirmed the meeting calendar for FY22 was approved at the June Board meeting. He reminded members the FY22-25 TIP will be an action item; we need to hold the public hearing, approve the TIP and certify the planning process. Charlie explained we typically discuss Committee memberships at the July meeting then finalize the appointments in September. Mike asked if CATMA was still interested in sharing office space. Charlie said he has talked with Sandy and their lease is up in March. He will revisit the topic with her later this year. Charlie also said, with so many new projects on the horizon, we are not sure what our staffing needs will be. Chris Shaw asked to have a "big picture" discussion regarding all the projects the CCRPC is working on. Charlie said he will work on putting together a document to provide an overall picture. Mike suggested there be a breakdown to outline the percentage of transportation projects versus other projects, like land use. Catherine asked about Board member training opportunities. Charlie said he is planning to provide an orientation for the new Charlotte Board members, but he will open this up to everyone. Mike asked to add the "Policy Update" to the agenda.

12. Other Business: There was none.

13. Executive Session: There was none.

14. <u>Adjournment</u>: MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO ADJOURN THE MEETING AT 7:08 PM. MOTION CARRIED UNANIMOUSLY.

- 43 Respectfully submitted,
- 44 Amy Irvin Witham

1 2 3	CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION JOINT EXECUTIVE & FINANCE COMMITTEE MEETING MINUTES DRAFT			
4 5	DΔ	DATE: Wednesday September 1, 2021		
6		ле: ЛЕ:	5:45 PM	
7	PLACE: CCRPC office and Remote Attendance via ZOOM Meeting			ZOOM Meeting
8 9	PR	ESENT:	Catherine McMains, Chair	Chris Shaw, Vice-Chair
10			Mike O'Brien, Immediate Past Chair	Jacki Murphy, at large >5000
11			Jeff Carr, Finance	Bard Hill, at large <5000
12				
13	AB	SENT	John Zicconi, Treasurer	
14 15	ст	AFF:	Charlie Baker, Executive Director	Regina Mahony, Planning Prog. Mgr.
16	317	нг.	Eleni Churchill, Transp. Program Mgr.	Forest Cohen, Senior Business Mgr.
17			Bryan Davis, Senior Trans. Planner	Amy Irvin Witham, Business Office Mgr.
18			,	,
19	ОТ	HERS:	Susan McCormack, Creative Discourse	Dr. Nadia Mitchell, Creative Discourse
20				
21	1.		der, Attendance. The meeting was called to c	order at 5:46 PM by the Chair, Catherine
22 23		McMains	•	
23 24	2.	Changest	to the Agenda, Members' Items. There were	none
25	۷.	Changes	to the Agenda, Members Items. There were	none.
26	3.	Approval	of the July 7, 2021, Executive Committee Me	eeting Minutes
27			AW MADE A MOTION, SECONDED BY JACKI N	
28		EXECUTIV	/E COMMITTEE MEETING MINUTES, AS PRESE	ENTED. MOTION CARRIED UNANIMOUSLY.
29				
30	Catherine McMains turned the meeting over to Chris Shaw for the Financial Committee items at			
31 32	5:48 PM.			
32 33	4.	Financial	Undate	
34	٦.		terly Journal Entries	
35			ferred members to the Journal Entries dated.	April 2021 through June 2021, included with
36		the packe	et. He reminded everyone these items are pr	e-audit.
37			R MADE A MOTION, SECONDED BY CHRIS SHA	AW, TO APPROVETHE QUARTERLY JOURNAL
38		ENTRIES.	MOTION CARRIED UNANIMOUSLY.	
39 40		ь гу21	Draliminary Daculta	
40 41	b. <u>FY21 Preliminary Results</u> Forest provided members with a financial review covering the period of July 2020 through June			
42	2021. Jeff stated he was pleased to see we were in the clear at the end of the fiscal year.			
43		, ,,		and the state of the restain years
44		Balance S	heet June 30, 2021 Cash in checking at \$62,8	00 (operating). Cash in Money Market
45			(reserve). Current assets over liabilities, \$63	
46	match: \$0 (the balance is recognized as revenue at year-end).		ar-end).	
47 48				
48				

Income Statement through June 30, 2021

Forest explained we requested and received a reduced indirect rate for January through June to reduce over-collection. He said an over-collection results in a penalty two years later, and as we have previously discussed, we would like to avoid a potential penalty in the future. We also want to reduce the swing from negatives to positives. We ended the fiscal year with a surplus of around \$95,000. We will know the amount we over-collected when the indirect cost analysis is completed within the next two months. In terms of the expenses, some relate to a reduction of in-person meetings and far less travel due to the COVID restrictions (these amounts are detailed under Conferences, Program Workshops, and Mileage expenses). On the other side of this, we incurred increased janitorial costs due to heightened cleaning protocols and cleaning supplies. Overall, we did operate with less overhead cost than we would in a non-COVID environment. Forest explained we experienced a lower than comfortable cash balance in June. We were at half of the projected and recent year experience figures at the end of June 2021. We are currently back to typical cash levels. We were able to successfully navigate a month delay from a submitted VTrans invoice because we had cash in reserve. Forest stated we returned \$50,000 more to the Money Market (reserve) account over what we had withdrawn in June to cover this temporary shortfall.

Mike asked for more details regarding the indirect rate adjustment; specifically, how it works when we apply to VTRANS to adjust the indirect rate and if the overhead rate was included in the adjustment? Forest confirmed, yes, it did. He further explained, if we hadn't made the adjustment, we would have had an even higher overage. Forest reminded members this is a preliminary overview, and he will have more detailed information at the next meeting. He said there is also a municipal dues component at play because we had more local projects; some of the surplus has to do with the municipal dues and matches. Jeff stated, in a COVID year, he feels very pleased with the result. He feels we managed through a difficult year very well. Forest and members agreed, the result is overall good. Catherine asked if they are currently working on the audit, Forest said that will happen in September.

Chris Shaw concluded the financial portion and turned the meeting back over to Catherine McMains at 6:00 PM.

Jeff said the Delta variant is concerning and he is very thankful we are holding remote meetings and would like this to continue, at least in a hybrid version. With the financial portion over, Jeff said goodbye and excused himself from the meeting.

5. Equity Training Conversation with Creative Discourse

Charlie introduced Sue McCormack and Dr. Nadia Mitchell, our Diversity, Equity, and Inclusion (DEI) consultants from Creative Discourse. Nadia said she is very excited to have embarked on this journey with the CCRPC. She explained the CCRPC has taken a deep dive and through many engaging conversations with staff and partners, we have flushed out some preliminary themes. In addition, there is a clear desire and willingness to address racism and inequity issues. There is also a concern there is a gap between where staff and board members are in terms of learning and readiness. Nadia reminded everyone a large group summit will be held on November 6, 2021. The process and themes will be discussed more thoroughly before that time. Nadia then introduced her colleague, Sue McCormack.

Sue agreed with Nadia and said it has been great to work with the CCRPC. She stated she wanted to give the Equity Leadership Team members an opportunity to reflect on what they have learned to

date and share what has been happening to help engage the staff and members. Sue explained the topics being covered and described the process of learning as follows:

- Begin with personal and then consider systems (helpful arc of learning)
- Cycle of Socialization & Liberation
- Understanding & Mitigating Implicit Bias
- History of Inequities
- Impacts of Redlining | Housing Segregation

 Sue asked members of the Equity Leadership Team to reflect and share what they have learned to date. Jacki said she found the reading material, information on systems, redlining, and videos presented to be very helpful. Mike agreed with Jacki, the information that has been presented, particularly the information on redlining was very interesting to him. He felt many people have only a surface level understanding of these issues, learning more deeply is important. He said the issues with housing are directly in line with the work done by the RPC. Charlie agreed with Jacki and Mike. He also thought the website that highlighted inequities over the years on different dates is very interesting. He said it is important to look deeper at a variety of issues we may or may not have heard about before.

Sue feels the CCRPC is really thinking about way to best support the members of our communities. She asked if there were other topics that could be helpful as a starting place for the Staff and Board.

Chris Shaw stated, as a member of the board, the redlining, zoning, and planning sparks board interest. He explained, in his community, the topic of climate change is being used as cover to lock up land from development. There is tension between green-grabbing (the appropriation of land and resources for environmental ends) and affordable housing. Chris feels affordable housing is a very important issue. He said some towns are limited in what they can do to move toward more affordable places, through either a lack of infrastructure or good planning and zoning, so cities/towns that can support affordable housing in their areas should not be locking up their spaces, especially when the climate crisis demands they create the most density in Chittenden County core areas. Excess protections in core towns will exacerbate social and economic inequities. Using such planning and zoning issues for DEI is a natural tool to engage board members and generate productive discussion.

Bard said he feels similarly to Chris. He also wants to focus on items that are relevant and actionable, and he gravitates towards housing and transportation. An example within the community of Richmond is the Park and Ride. The Park and Ride is the single location of transit, and he explained, the saying "you can't get there from here" describes the Park and Ride, because it is difficult to access without a vehicle. He feels this is not the best practice. Richmond has wrestled with the implementation of affordable housing as there is resistance to infill and density. Bard wants the commission to help towns address these types of inequities.

Bryan said he appreciated learning the back story of planning; how planning brought us to where we are today. He also echoed Bard's point; what role does the CCRPC have in helping towns address plans and bylaws that perpetuate systemic racism.

Mike asked what discussion items would be presented to the board? Sue explained there are some themes coming out that will be shared with the board. She explained Creative Discourse

recommends holding space for shared learning between staff, Board members and partners. Mike asked how many responses they received to the survey. Sue said there were 72 responses. She also added that many partners expressed gratitude that the CCRPC has created a space for these conversations to take place. Sue can already see the CCRPC is making a difference and serving as a catalyst to support conversations on DEI.

Chris asked if the board training would treat the staff and board as the same audience? Sue explained, there will be opportunities for shared learning between staff, Board members, informal guests, and others before then. Chris wonders if staff may need a higher level of depth and time versus Board members who are volunteering their time. Sue explained one of the emerging themes is a gap in the level of interest between staff and Board members. Staff members find it hard to have these conversations. Sue said the only way to get over the difficulty is to bring the board and staff together and create an opportunity with content to discuss together. Chris asked if the summit will be less seminar based and instead, have breakout groups? Sue replied, yes.

Nadia explained Creative Discourse will present a report that will include information from the individual interviews as well as information from the deep dive of current CCRPC policies. The goal is to find actionable ideas that can create workshop sessions and collaborate on items to continue to work on after the summit.

Charlie feels as we expand on these conversations that it is important to continue to remind everyone why we are working on Racial inequities versus other challenges we face in society. He noted, based on the new Census numbers, much of our growth has been and will be with people of color. To ensure a healthy, inclusive, and prosperous future, we need to be more welcoming and inclusive.

Sue said Creative Discourse will design opportunities for learning around some of the housing issues and how policy created systemic inequities. She explained it is important that white people not just think about policy, but also to recognizes how personal circumstances shape the way we see the world. She explained there will be learning opportunities that target individual reflection offered.

Nadia thanked everyone for sharing thoughts. Regina wanted to remind everyone that the CCRPC does not have any control over zoning; zoning is a local decision. She also added that the stakeholder meetings were very positive and thinks that might be a great item to incorporate.

Nadia and Sue thanked everyone and excused themselves from the meeting.

6. Act 250 & Section 248 Applications

Regilia le

Regina referred members to the applications included with the packet.

a. A&C Realty, LLC; Essex; #4C1274-1

Per the application letter, this is an Act 250 application for a project located at 123 Old Colchester Road in Essex, VT. The project is described as 150,000 cy of bedrock removal, processing, and shipment of material off-site and the construction of two additional 20,000 sf commercial buildings with associated site improvements. The proposed project is located within the Enterprise Planning Area as defined in the 2018 Chittenden County ECOS Plan. The CCRPC finds the proposed project to be in conformance with and consistent with, the Planning Areas of

the 2018 Chittenden County Regional Plan. The comments are based on information currently available; CCRPC may have additional comments as the process continues.

b. Kana Solar Energy; Essex, VT; #21-2514-AN

Per the application letter, this is a 45-day notice of a Section 248 Petition to be filed with the Vermont PUC for a 62.64 kW net-metering solar project located at 1 Kana Land in Essex, VT. The CCRPC finds the proposed project meets the intent of the Energy Goal (Goal #17) and is in conformance with the 2018 ECOS Chittenden County Regional Plan. The project meets the suitability policies as well as the constraints policies, provided the applicant works with the appropriate Vermont state agencies to mitigate impacts of constraints outlined by the CCRPC. These comments are based on information currently available; CCRPC may have additional comments as the process continues.

c. Spear Street Solar; South Burlington, VT; #21-2523-AN

Per the application letter, this is a 45-day notice of a Section 248 Petition to be filed with the Vermont PUC for a 500kW solar project located at 600 Spear Street in South Burlington, VT. for a group net-metering facility. The CCRPC finds the proposed project meets the intent of the Energy Goal (Goal #17) and is in conformance with the 2018 ECOS Chittenden County Regional Plan. The project meets the suitability policies as well as the constraints policies, provided the applicant works with the appropriate Vermont state agencies to mitigate impacts of constraints outlined by the CCRPC. These comments are based on information currently available; CCRPC may have additional comments as the process continues. The CCRPC understands the project may change between the advance notice and the final application. The CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

d. Richmond Substation; Richmond, VT; #21-2539-AN

Per the application letter, this is a 45-day notice of a Section 248 Petition to be filed with the Vermont PUC for the substation located at 254 Governor Peck Highway in Richmond, VT. The project is an upgrade of an existing substation. The CCRPC finds the proposed project meets the intent of the Energy Goal (Goal #17) and is in conformance with the 2018 ECOS Chittenden County Regional Plan. The project meets and complies with the suitability policies as well as the constraints policies. These comments are based on information currently available; CCRPC may have additional comments as the process continues. The CCRPC will review the project location

e. Hinesburg Pond Solar; Hinesburg, VT -#21-2513-AN

Per the application letter, this is a 45-day notice of a Section 248 Petition to be filed with the Vermont PUC for a 50kW solar project located at 190 Pond Road in Hinesburg, VT. The project meets the suitability policies as well as the constraints policies, provided the applicant works with the appropriate Vermont state agencies to mitigate impacts of constraints outlined by the CCRPC. These comments are based on information currently available; The CCRPC understands the project may change between the advance notice and the final application. The CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE ALL FIVE ACT 250/SECTION 248 LETTERS, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

again after the full petition is submitted to confirm our initial findings above.

7. Committee member review/volunteers

Charlie referred members to the memo included with the packet. He reminded everyone this was discussed previously at the July meeting. He explained, per the Bylaws, every two years the Board needs to vote on the Regional Board members (Agriculture, Socio-Economic-Housing, Industrial/Business, Conservation/Environmental), currently represented by Tom Eaton, Tim Baechle, Jesse Bridges, Don Meals and Miles Waite. Justin Dextradeur has moved to North Carolina, so we are looking for a representative for the Socio-Economic-Housing. We are fairly well-set with our FY22 Committee Appointments and Volunteers. Charlie said the Long Range Planning board now has Max Schindler, Abby Bleything, Tracey Delphia and Andy Watts. Regina said Dana Hanley, our Charlotte Board Rep is also interested in the Long Range Planning board. Charlie will add her to the list.

Mike asked if we should be having a representative supporting the issue of equity. Charlie agreed and said this is a larger conversation we need to have. Bard also agreed as he feels the recruitment of BIPOC community to sit on our committees and board is the right action to take. He feels generally, within the Vermont state government, BIPOC members do not stay very long. We need to create a plan that creates a welcoming, supportive environment and retention. Members agreed.

Charlie stated we should also look into the possibility of adding a staff position that focuses on Racial Equity so that there is support at the Board, committee, and staff levels for this work. Members felt this was a great idea. Bard and Catherine said many universities have staff positions directly related to Diversity, Equity, and Inclusion.

8. <u>Draft CCRPC Board Meeting Agenda</u>

Charlie reviewed the September Board agenda with members. He noted the time allotment for Equity Training is 90 minutes. We will review committee member appointments, the Hinesburg Energy Plan and possibly the Underhill Town Plan. He said the Building Homes Together update will be shared, which includes data collected from the 5-year effort of this initiative.

9. Chair/Executive Director Report

a. <u>Elected Body visits to review CCRPC Annual Reports</u> Charlie reminded everyone he is scheduling meetings to review Annual Reports with city councils and selectboards. Most of the meetings will be virtual.

b. VPSP2update

 Charlie said VTrans is still working with the information we provided. We do not yet have a firm date as to when they will report back.

c. <u>Senior Energy Project Manager hiring update</u>

Charlie announced we hired Ann Janda as the new Senior Energy Project Manager. Ann has worked with many of our municipalities, including as the Director of Administration for Shelburne and most recently as a consultant in Hinesburg. She will begin work next Tuesday, September 7.

Charlie said he was hoping to hold an in-person gathering this fall, however, with the current COVID variants, this is not likely going to happen. Bard thinks we should continue holding virtual or hybrid meetings for the foreseeable future. Charlie and members agreed. Catherine said virtual meetings reduce transportation costs and environmental impacts from traveling. Bard said holding virtual

CCRPC Joint Finance & Executive Committee 7 | P a g e Meeting Minutes

meeting also offers an option for participation to people that are differently abled. Charlie agreed with all points and said we will continue to offer the option of remote/hybrid meetings to comply with open meeting laws.

Jacki asked if there was a financial penalty for breaking the commitment at HULA. Charlie said they did not have any issues rescheduling our scheduled in-person event and he hopes to work with HULA when we finally can have an event, probably in June at this point.

10. Other Business: There was none.

11. Executive Session: There was none.

12. <u>Adjournment</u>: MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO ADJOURN THE MEETING AT 6:59 PM. MOTION CARRIED UNANIMOUSLY.

- 16 Respectfully submitted,
- 17 Amy Irvin Witham





110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

August 16, 2021

Rachel Lomonaco
District Coordinator
111 West Street
Essex Junction, VT 05452

RE: A&C Realty, LLC; Essex; #4C1274-1

Dear Ms. Lomonaco,

The Chittenden County Regional Planning Commission's (CCRPC) Staff and Executive Committee have reviewed this Act 250 application for a project described as (1) 150,000 cy of bedrock removal, processing, and shipment of material off-site; and (2) the construction of two additional 20,000 sf commercial buildings with associated site improvements. The proposed project is located at 123 Old Colchester Road in Essex, Vermont. The Town of Essex Planning Commission has approved the project.

CCRPC offers the following comments on the proposed project:

The proposed project is located within the Enterprise Planning Area as defined in the Chittenden County Regional Plan, entitled the *2018 Chittenden County ECOS Plan*. CCRPC finds the proposed project to be consistent with the Planning Areas for the following reasons:

- 1. The Enterprise Planning Area is identified in the Plan as an area planned for growth, and therefore the proposed project helps implement Strategy #2 of the Plan, which calls for 80% of new development in the areas planned for growth.
- 2. The proposed project is served by municipal water and sewer.
- 3. The proposed land uses are consistent with the local regulations, as evidenced by the Town of Essex's approval of the project.

Therefore, CCRPC finds the proposed project to be in conformance with the Planning Areas of the 2018 Chittenden County ECOS Plan.

The Traffic Evaluation dated November 30, 2020, and associated supporting documents, assembled by O'Leary-Burke Civil Associates was reviewed. CCRPC agrees with the summary and conclusions documented and has no concerns with regard to traffic impacts.

Due to the detailed level of development review in most Chittenden County municipalities, and the environmental permit reviews at the Vermont Department of Environmental Conservation, CCRPC focuses its Act 250 reviews on the type of proposed land use and the Planning Areas section of the 2018 Chittenden County ECOS Plan. The CCRPC also focuses its review on transportation-related issues, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2018 Chittenden County ECOS Plan.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any

Page **1** of **3** #4C1274-1

questions.

Sincerely,

Charlie Baker Executive Director

Cc: CCRPC Board

Certificate of Service

Charles I Balus

Page **2** of **3** #4C1274-1

CERTIFICATE OF SERVICE

I hereby certify on this 16th of August 2021, a copy of the foregoing letter concerning Act 250 Land Use Permit Application 4C0174-6,4C0368-3, was sent by U.S. mail, postage prepaid to the following individuals without email addresses and by email to the individuals with email addresses listed

A & C Realty, LLC c/o Al Senecal and Brian Bertsch 31 Commerce Avenue South Burlington, VT 05403 asenecal@omegavt.com; bbertsch@omegavt.com

Shawn Cunningham/Bryan Currier O'Leary-Burke Civil Associates 13 Corporate Drive Essex Junction, VT 05452 scunningham@olearyburke.com; bcurrier@olearyburke.com

Susan McNamara-Hill, Town Clerk Chair, Selectboard/Chair, Planning Commission Town of Essex 81 Main Street Essex Junction, VT 05452 smcnamarahill@essex.org

Agency of Natural Resources 1 National Life Drive, Davis 2 Montpelier, VT 05602-3901 ANR.Act250@vermont.gov

Dept. of Public Service 112 State Street, Drawer 20 Montpelier, VT 05620-2601 barry.murphy@vermont.gov; PSD.VTDPS@vermont.gov

Rachel Lomonoco District Coordinator 111 West Street Essex Junction, VT 05452 Rachel.lomonaco@vermont.gov NRB.Act250Essex@vermont.gov VTrans Policy, Planning & Research Bureau Barre City Place 219 N. Main Street Barre, VT 05641 AOT.Act250@vermont.gov

Agency of Agriculture, Food & Markets
116 State Street, Drawer 20 Montpelier, VT 05620-2901
AGR.Act250@vermont.gov

Division for Historic Preservation National Life Building, Drawer 20 Montpelier, VT 05620 scott.dillon@vermont.gov; james.duggan@vermont.gov ACCD.ProjectReview@vermont.g

FOR YOUR INFORMATION

District #4 Environmental Commission Parker Riehle, Vice Chair Kate Purcell/Pam Loranger 111 West Street Essex Junction, VT 05452

Department of Libraries 109 State Street Montpelier, VT 05609-0601 linda.bullard@vermont.gov

Natural Resources Conservation Service 68 Catamount Park, Ste. B Middlebury, VT 05753 marybeth.whitten@vt.usda.gov Winooski NRCD Office 617 Comstock Road, Suite 1 Berlin, VT 05602 info@winooskinrcd.org

Ethan Tapper, County Forester/FPR John Gobeille/Toni Mikula, ANR/Dept. of Fish & Wildlife 111 West Street Essex Junction, VT 05452 ethan.tapper@vermont.gov john.gobeille@vermont.gov; toni.mikula@vermont.gov

Seven Days Classified Ad Section 255 South Champlain Street, PO Box 1164 Burlington, VT 05402 classifieds@sevendaysvt.com

Green Mountain Power Corporation 163 Acorn Lane Colchester, VT 05446 kim.jones@greenmountainpower. com

Vermont Gas Systems PO Box 467 Burlington, VT 05402 efficiency@vermontgas.com

Efficiency Vermont 128 Lakeside Ave., Suite 401 Burlington, VT 05401 pics@veic.org

Champlain Water District 403 Queen City Park Road South Burlington, VT 05403 mike.barsotti@champlainwater.or

Dated at Winooski, Vermont, this 16 day of August, 2021.

Page **3** of **3** #4C1274-1

110 West Canal Street, Suite 202 Winooski, VT 05404-2109

802-846-4490

July 8, 2021

Rachel Lomonaco Act 250 Coordinator 111 West Street Essex Junction, VT 05452

RE: 85 Meadowland Drive; South Burlington; Application #4C0473-7A

Dear Ms. Lomonaco:

The Chittenden County Regional Planning Commission's Staff and Executive Committee have reviewed this Act 250 application for a project described as the release of existing on-site mitigation area for primary agricultural soils at 85 Meadowland Drive in South Burlington, VT. Impacts to agricultural soils could instead be mitigated off-site. We understand that the District Commission intends to narrow the scope of the hearing to 9B (primary agricultural soils) unless the scope is expanded at the hearing.

This, in and of itself, will not require local Development Review Board approval and therefore has not been sought. However, the Planning Commission and City Council may have comments.

We offer the following comments:

The project is located within the Enterprise Planning Area as defined in the Chittenden County Regional Plan, entitled the 2018 Chittenden County ECOS Plan. We find this project to be consistent with the Planning Area for the following reasons:

- 1. The Enterprise Planning Area is identified in the Plan as an area where local zoning authorizes a future concentration of employment uses that attract workers from the County and multi-county region. Development in these Planning Areas should have adequate wastewater capacity and access to transit or be near these services. Typically, this area encompasses major employers or a cluster of single employers and has current or planned transit service.
- 2. The Enterprise Planning Area is an area planned for growth, and therefore this project helps implement Strategy #2 of the Plan which calls for 80% of new development in the areas planned for growth.

Therefore, we find this project to generally be in conformance with the Planning Areas of the 2018 Chittenden County Regional Plan, based on the limited information currently available.

Page 1 of 4 #4C0473-7A

Due to the detailed level of development review in most Chittenden County municipalities, and the environmental permit reviews at the Vermont Department of Environmental Conservation, CCRPC focuses its Act 250 reviews on the type of proposed land use and the Planning Areas section of the 2018 Chittenden County ECOS Plan. The CCRPC also focuses its review on transportation-related issues, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the 2018 Chittenden County ECOS Plan.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any questions.

Sincerely,

Charlie Baker
Executive Director

Cc: CCRPC Board Certificate of Service

Page 2 of 4 #4C0473-7A

CERTIFICATE OF SERVICE

I hereby certify on this 8th day of July 2021, a copy of the foregoing letter concerning Act 250 Land Use Permit Application #4C0473-7A, was sent by U.S. mail, postage prepaid to the following individuals without email addresses and by email to the individuals with email addresses listed.

BPLP, LLC 85 Meadowland Drive South Burlington, VT 05403 peter.pollak0704@gmail.com

Robert Rushford, Esq.
Jeffrey Polubinski, Esq.
Gravel and Shea
PO Box 369
Burlington, VT 05402
rrushford@gravelshea.com
jpolubinski@gravelshea.com

Donna Kinville, City Clerk Chair, City Council/Chair, City Planning Commission City of South Burlington 575 Dorset Street South Burlington, VT 05403 dkinville@sburl.com

Elizabeth Lord, Land Use Attorney Agency of Natural Resources 1 National Life Drive, Davis 2 Montpelier, VT 05602-3901 anr.act250@vermont.gov

Barry Murphy/Vt. Dept. of Public Service 112 State Street, Drawer 20 Montpelier, VT 05620-2601 psd.vtdps@vermont.gov

Craig Keller/Jeff Ramsey/Christopher Clow VTrans Policy, Planning & Research Bureau Barre City Place 219 N. Main Street Barre, VT 05641 aot.act250@vermont.gov

Vt. Agency of Agriculture, Food & Markets 116 State Street, Drawer 20 Montpelier, VT 05620-2901 AGR.Act250@vermont.gov

Division for Historic Preservation National Life Building, Drawer 20 Montpelier, VT 05620 accd.projectreview@vermont.gov

FOR YOUR INFORMATION

District #4 Environmental Commission Thomas Little, Chair Parker Riehle/Kate Purcell 111 West Street Essex Junction, VT 05452

Linda Bullard/Department of

Libraries 109 State Street Montpelier, VT 05609-0601 linda.bullard@vermont.gov

NRCS, District Conservationist Natural Resources Conservation Service 68 Catamount Park, Ste. B Middlebury, VT 05753 marybeth.whitten @vt.usda.gov

Winooski NRCD Office 617 Comstock Road, Suite 1 Berlin, VT 05602 info@winooskinrcd.org

Ethan Tapper, County Forester/FPR
John Gobeille & Toni Mikula/ANRDept. of Fish & Wildlife
111 West Street
Essex Junction, VT 05452
ethan.tapper@vermont.gov;
john.gobeille@vermont.gov
toni.mikula@vermont.gov

Seven Days/Classified Ad Section 255 South Champlain Street, PO Box 1164 Burlington, VT 05402 classifieds@sevendaysvt.com

Green Mountain Power Corporation c/o Kim Jones 163 Acorn Lane Colchester, VT 05446 kim.jones@greenmountainpower.co m

Vermont Gas Systems PO Box 467 Burlington, VT 05402 efficiency@vermontgas.com

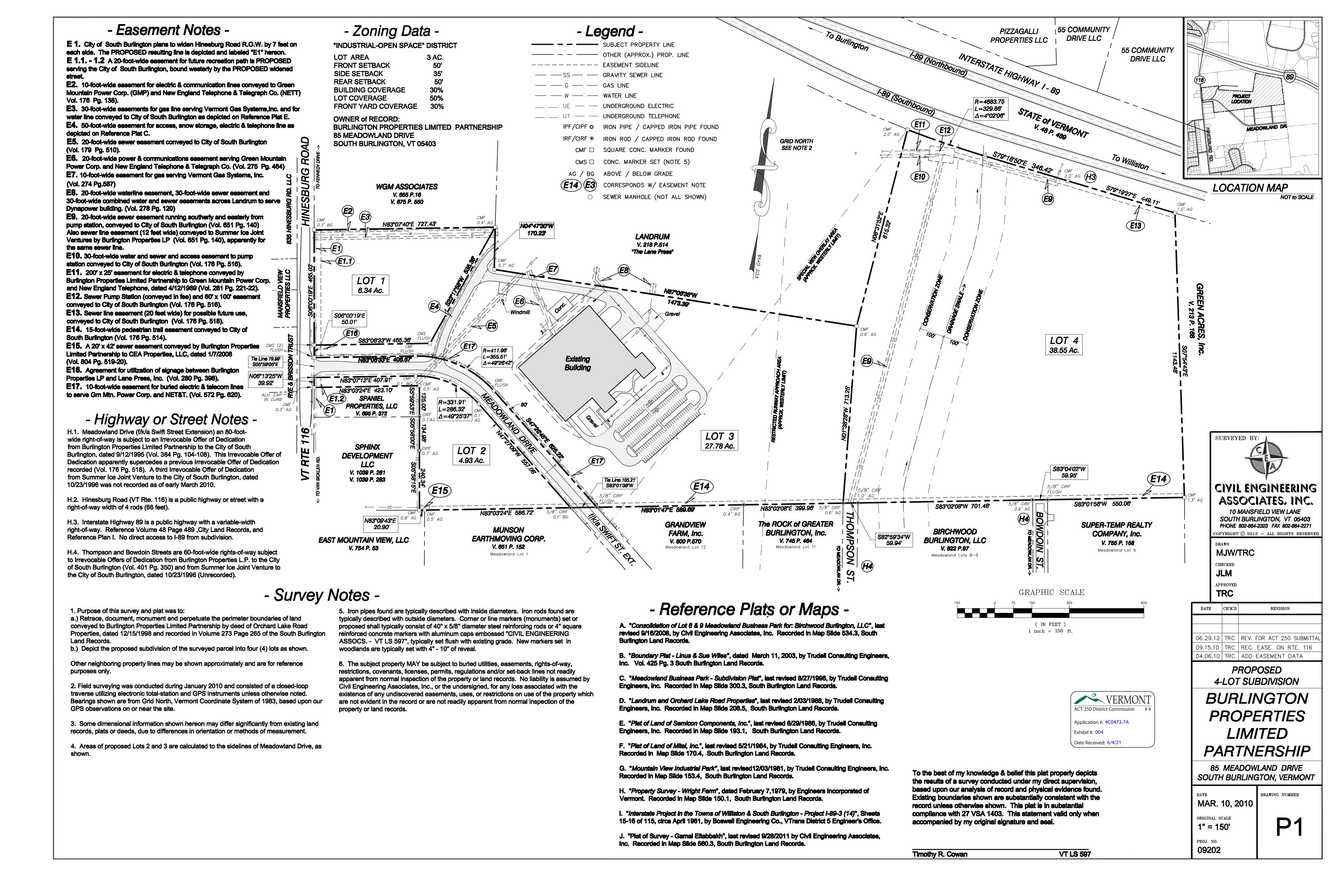
Efficiency Vermont 128 Lakeside Ave., Suite 401 Burlington, VT 05401 pics@veic.org

Michael Barsotti, Water Quality Director Champlain Water District 403 Queen City Park Road South Burlington, VT 05403 mike.barsotti@champlainwater.org

Page 3 of 4 #4C0473-7A

Dated at Winooski, Vermont, this 7th day of July, 2021

Page 4 of 4 #4C0473-7A



110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

August 16, 2021

Josh Leckey DRM PLLC 199 Main Street Burlington, VT 05408

RE: Advance Notice of Petition for Hinesburg Pond Solar's Proposed 50kW Project in Hinesburg, VT – 190 Pond Road (Case #21-2513-AN)

Dear Mr. Leckey,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 50kW solar project located at 190 Pond Road in Hinesburg, VT. CCRPC has also received a request to designate the location of the proposed facility as a "preferred site." The Community Alliance Church has commissioned this project and will receive a majority of the net-metering benefits associated with the project. The notice states that the applicant is "working with other members of the Hinesburg community to allocate the net metering credits associated with the Project's output."

CCRPC has reviewed this project's conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective, and the Plan's constraint policies help determine whether projects respect the natural environment:

Suitability Policies

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is outside of any state designated centers or historic districts.

Page 1 of 2 Case #21-2513-AN

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.

Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that a state known constraint may be impacted by the project:

 <u>River Corridor:</u> Part of the proposed facility is possibly located within a River Corridor along the Patrick Brook. CCRPC requests that the full petition confirm that no new infrastructure will be located within the River Corridor; unless approval is received from the Vermont Agency of Natural Resources.

Our review also indicates that two state possible constraints may be impacted by the project:

 Agricultural Soils and Hydric Soils – The proposed project appears to be located on statewide importance agricultural soils and hydric soils. CCRPC requests that impacts to the statewide importance agricultural soils and hydric soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints. Therefore, CCRPC identifies the proposed project site as a "preferred site" for net-metering.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board

Charles Z Balus

Todd Odit, Town Manager, Town of Hinesburg

Page 2 of 2 Case #21-2513-AN



110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

August 16, 2021

Mac Roche Commercial Project Assistant Suncommon 442 US Route 2 Waterbury, VT 05676 Mac.roche@suncommon.com

RE: Advance Notice of Petition for Kana Solar Energy LLC's Proposed 62.64 kW Project in Essex, VT – 1 Kana Lane (Case #21-2514-AN)

Dear Mr. Roche,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 62.64 kW net-metering solar project located at 1 Kana Lane in Essex, VT. CCRPC has reviewed this project's conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective, and the Plan's constraint policies help determine whether projects respect the natural environment:

Suitability Policies

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is located on previously impacted area (parking lot).
- The project is located outside of any state designated centers or historic districts.
- The project is located within Chittenden County's areas planned for growth while allowing for infill development.

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.

Page 1 of 2 #21-2514-AN

Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e).

Our review indicates that two state possible constraints may be impacted by the project:

 Agricultural Soils and Hydric Soils – The proposed project appears to be located on statewide importance agricultural soils and hydric soils. CCRPC requests that impacts to the statewide importance agricultural soils and hydric soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker Executive Director

cc: CCRPC Board

Charles I Balus

Evan Teich, Unified Manager, Town of Essex

Page 2 of 2 #21-2514-AN

110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

July 8, 2021

Nils Behn Aegis Renewable Energy, Inc. 340 Mad River Park Waitsfield, VT 05473 nbehn@aegis-re.com

RE: Advance Notice of Petition for SL Maple Solar I, LLC's 150 kW Project in Charlotte, VT – Carpenter Road (Case # 21-2094-AN)

Dear Mr. Behn:

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 150 kW solar project on Carpenter Road in Charlotte, VT. CCRPC has reviewed this project's conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of the proposed solar facility would implement this action.

The Plan's suitability policies help determine whether projects are cost effective and the Plan's constraint policies help determine whether projects respect the natural environment:

Suitability Policies

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. Inability to meet these guidelines does not necessarily preclude the ability to develop renewable energy generation development. The project as proposed meets two of the suitability policies:

- The project is located proximate to existing distribution infrastructure with adequate capacity and near areas with high electric load.
- The project is outside of any state designated centers or historic districts.

Page 1 of 3 Case #21-2094-AN

Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). We've identified a number of constraints in our review and are therefore asking for further information before determining whether this project as proposed is in conformance with the Regional Plan. Our review indicates that the following state known constraints may be impacted by the project:

• <u>Class 1 and 2 wetlands:</u> The proposed facility is located on a lot that contains a Class 2 wetland per the Vermont State Wetlands Inventory. CCRPC requests that the full petition confirm that no new infrastructure will be located within a wetland; unless approval is received from the Vermont Agency of Natural Resources.

Our review indicates that the following state possible constraints may be impacted by the project:

- <u>Agricultural Soils and Hydric Soils:</u> The proposed facility is located on an area composed of prime and statewide agricultural soils. CCRPC requests that impacts to these soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture.
- <u>Protected Lands:</u> The proposed facility is located on land that appears to be subject to a
 Vermont Land Trust easement. CCRPC requests that the applicant confirm the existence of this
 easement in the full petition and explain if this easement restricts solar development on the
 site.

Our review indicates that the following local possible constraints may be impacted by the project:

- <u>Slopes Greater Than 15%:</u> Part of the proposed parcel contains slopes greater than 15% grade. Please confirm the proposed facility is not located in this area.
- <u>Land in Active Agriculture:</u> The parcel is actively being farmed. Development of the parcel to a solar facility would likely remove the parcel from agricultural production. Please provide more information about how impacts to this constraint may be mitigated in the full petition.
- Water Supply Protection: The proposed facility is located in a water supply protection area.
 Please provide more information about how impacts to this constraint may be mitigated in the full petition.

These comments are based on information currently available; CCRPC will review the full petition before making a final decision regarding the project's conformance with the ECOS Plan and both the suitability and constraints policies.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker Executive Director

cc: CCRPC Board

Page 2 of 3 Case #21-2094-AN

Dean Bloch, Town Administrator, Town of Charlotte

Page 3 of 3 Case #21-2094-AN

aegis Reference

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CONCEPTUAL SITE PLAN

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SITE PLAN

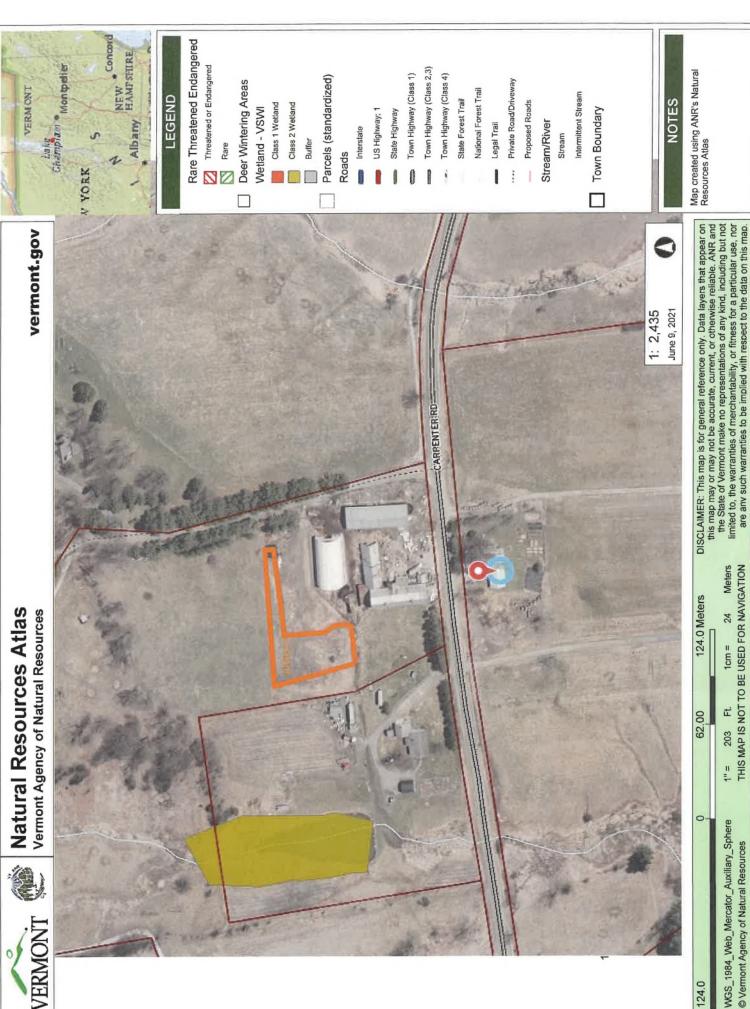
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110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

August 16, 2021

T. Alex Bravakis
Solar Consultant to Spear Street Solar Farm
2 Spring Street
Montpelier, VT 05602
Alex@novusenergydev.com

RE: Advance Notice of Petition for Spear Street Solar, LLC's Proposed 500kW Project in South Burlington, VT – 600 Spear Street (Case #21-2523-AN)

Dear Mr. Bravakis,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 500kW solar project located at 600 Spear Street in South Burlington, VT. The project is a group net-metering facility.

CCRPC has reviewed this project's conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective and the Plan's constraint policies help determine whether projects respect the natural environment:

Suitability Policies

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is located on previously impacted area (brownfield).
- The project is located outside of any state designated centers or historic districts.
- The project is located within in Chittenden County's areas planned for growth while allowing for infill development.

Page 1 of 2 Case #21-2523-AN

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.

Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that a state known constraint, and local known constraint, related to wetlands may be impacted by the project:

<u>Class 2 Wetland and buffer:</u> Part of the proposed facility is located in close proximity to a Class 2 wetland and buffer. CCRPC requests that the full petition confirm that no new infrastructure will be located within the wetland or buffer; unless approval is received from the Vermont Agency of Natural Resources.

Our review also indicates that one state possible constraint may be impacted by the project:

<u>Agricultural Soils</u>— The proposed project appears to be located on prime agricultural soils.
 CCRPC requests that impacts to the prime agricultural soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Charles I Balus

Sincerely,

Charlie Baker
Executive Director

cc: CCRPC Board

Jesse Baker, City Manager, City of South Burlington

Page 2 of 2 Case #21-2523-AN

110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490

July 8, 2021

Encore Renewable Energy c/o Phillip D. Foy 220 Main Street Second Floor, Suite 2C Burlington, VT 05401

Re: UVM Solar Research and Test Facility – 45-day Notice of Application (#21-2171-AN)

Dear Mr. Foy,

The Chittenden County Regional Planning Commission ("CCRPC") is in receipt of the 45-day notice of application submitted by UVM Solar Research and Test Facility for the construction of a 50 kW solar array to be located on Intervale Road in Burlington, VT. The subject parcel is owned by the City of Burlington. CCRPC has reviewed this project's conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective, and the Plan's constraint policies help determine whether projects respect the natural environment:

Suitability Policies

The 2018 ECOS Plan recommends the location of renewable energy generation facilities in appropriate locations, as defined by the polices in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- 1. <u>Locate energy generation proximate to existing distribution and transmission infrastructure</u>: The proposed facility is located adjacent to existing distribution infrastructure.
- 2. <u>Locate solar generation on previously impacted area</u>: The proposed facility is located on an area used for wood scrap collection.
- 3. <u>Locate ground-mounted solar larger than 15 kW...outside of state designated village centers</u>: The project is not located within a designated village center.

CCRPC finds that the location of this project meets the suitability policies of the 2018 ECOS Plan.

Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that three State known constraints may be impacted by the project:

- River Corridors: Part of the proposed facility is possibly located within a River Corridor along the Winooski River. CCRPC requests that the full petition confirm that no new infrastructure will be located within the River Corridor; unless approval is received from the Vermont Agency of Natural Resources.
- Rare, threatened and endangered species: Information from the Agency Natural Resources indicates
 the possible location of existence of a rare, threatened, or endangered species in the vicinity of the
 proposed project. CCRPC requests that the petitioner identify the existence, or not, of rare, threatened,
 or endangered species in the full petition. If this constraint exists on site, the full petition should
 confirm that no new infrastructure will impact this constraint; unless approval is received from the
 Vermont Agency of Natural Resources.
- Class 1 and Class 2 Wetlands The proposed facility is located on a lot that may contain Class 2
 wetlands. CCRPC requests that the full petition confirm that no new infrastructure will be located within
 a wetland; unless approval is received from the Vermont Agency of Natural Resources.

Our review indicates that two State possible constraints may be impacted by the project:

- Flood Hazard Area The proposed project is located within the Flood Hazard Area. CCRPC requests that impacts to the Flood Hazard Area be minimized in accordance with the recommendations of the Vermont Agency of Natural Resources.
- Agricultural Soils The proposed project appears to be located on prime agricultural soils and statewide
 important agricultural soils. CCRPC requests that impacts to the prime agricultural soils and statewide
 important agricultural soils be minimized in accordance with the recommendations of the Vermont
 Agency of Natural Resources.

Further, one local possible constraint may be impacted by the project:

 Mixed Use, Institutional, Core Campus, and Enterprise Zoning Districts - The proposed project is located within the Enterprise Zoning District. Based on conversations with City of Burlington Planning Staff, this constraint is likely not an impediment to developing a facility on-site.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the submittal of the advance notice and the final petition. CCRPC will review the project location again with each new submittal to confirm our findings.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker Executive Director

CC: CCRPC Board

Scott Gustin, Principal Planner for Development Review, City of Burlington

Committee Commit

Solar Research Facility Concept

Varous Manufacturers

- 180 Modules

DC Rates

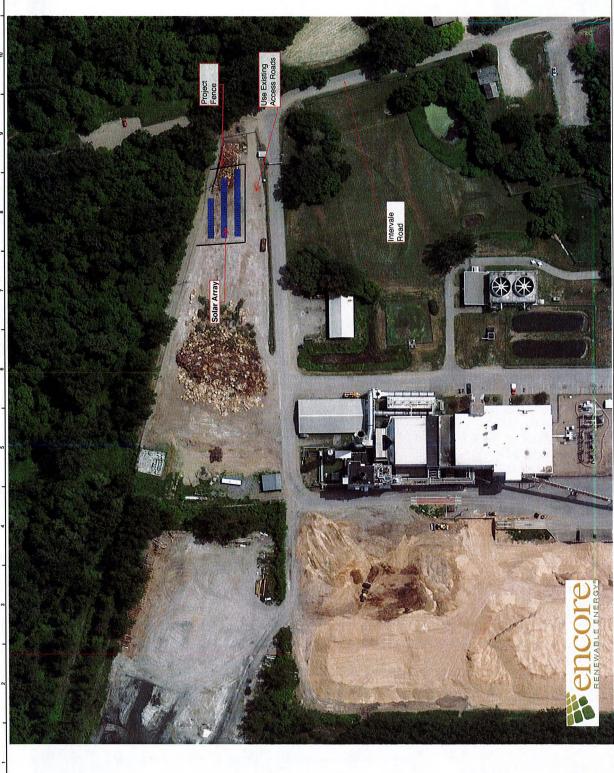
60.7 kW 43.4 kW

Intercorrection

Examples

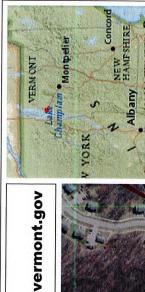
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P-102





Preliminary Natural Resources Map



LEGEND

Vernal Pools Confirmed - AE∧ Deer Wintering Areas Wetland - VSWI

Class 1 Wetland

Class 2 Wetland

Buffer

Flood Hazard Areas (Only FEI

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0.2-percent annual chance flood ha

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Stream/River

Stream

Intermittent Stream

NOTES

Map created using ANR's Natural Resources Atlas: Preliminary Natural Resources Map

	Map o Reso Prelin
	May 12, 2021 DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.
	a a
Approximate Project Location	146.00 293.0 Meters 1" = 481 Ft. 1cm = 58 Meters THIS MAP IS NOT TO BE USED FOR NAVIGATION
Approxim	293.0 0 0 Natural Resources © Vermont Agency of Natural Resources

110 West Canal Street, Suite 202 Winooski, VT 05404-2109 802-846-4490 www.ccrpcvt.org

August 16, 2021

Rebecca Towne Chief Executive Officer Vermont Electric Coop 42 Wescom Road Johnson, VT 05656-9579

RE: Advance Notice of Petition for Upgrades to the Richmond Substation at 254 Governor Peck Highway in Richmond, VT (Case #21-2539-AN)

Dear Ms. Towne:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition filed with the Vermont Public Utility Commission for the substation at 254 Governor Peck Highway in Richmond, VT. The project is an upgrade of an existing substation. CCRPC has reviewed this project for conformance with CCRPC's 2018 Chittenden County ECOS Plan, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the 2018 ECOS Plan: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this substation will increase efficiency and allow for future installations of distributed renewable energy generation.

Constraints

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). The 2018 ECOS Plan also states that energy facilities on "existing structures and parking lots" meet the constraint policies of the plan. This project replaces existing infrastructure without expanding the existing impervious surface within the substation yard. Therefore, the project complies with the plan's constraint policies.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

Charlie Baker Executive Director

cc: CCRPC Board

Josh Arneson, Town Manager

Charles Z Balus

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION TRANSPORTATION ADVISORY COMMITTEE **MINUTES**

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Tuesday, September 7, 2021 DATE:

TIME: 9:00 a.m.

PLACE: Hybrid Meeting: In-person at CCRPC Offices, 110 West Canal St. Winooski, VT, and

virtually via Zoom

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)	Members Present	Staff
	Justin Rabidoux, South Burlington	Charlie Baker, Executive Director
)	Matthew Langham, VTrans	Eleni Churchill, Transportation Program Manager
3	Jonathon Weber, Local Motion	Bryan Davis, Senior Transportation Planner
ļ	Bob Henneberger, Seniors	Christine Forde, Senior Transportation Planner
5	Josh Arneson, Richmond	Jason Charest, Senior Transportation Planning Engineer
3	Deirdre Holmes, Charlotte	Marshall Distel, Senior Transportation Planner
7	Sam Andersen, GBIC	Sai Sarepalli, Senior Transportation Planning Engineer
3	Nicole Losch, Burlington	Chris Dubin, Senior Transportation Planner
)	Joss Besse, Bolton	•
`	Wayne Howe Jericho	Guests

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Chris Damiani, GMT Evelyn McFarlane, VTrans

David Allerton, Milton Jenn Conley, VHB Dave Pelletier, VTrans Zoe Neaderland, VTrans

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1. Justin Rabidoux called the meeting to order at 9:01 AM.

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2. Consent Agenda

SAM ANDERSEN MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY WAYNE HOWE. THE MOTION PASSED UNANIMOUSLY.

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3. Approval of June 1, 2021 Minutes

Justin Rabidoux asked for any changes, which there were none. SAM ANDERSEN MADE A MOTION TO APPROVE THE MINUTES OF JUNE 1, 2021, SECONDED BY JONATHON WEBER. THE MOTION PASSED UNANIMOUSLY.

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4. Public Comments

None.

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5. Highway Safety Improvement Program Assessment & Implementation Plan

Evelyn McFarlane, VTrans, and Jenn Conley, VHB, gave an update on VTrans staffing changes related to the safety program and presented safety initiatives being undertaken by VTrans. The State Highway Safety Plan (SHSP) is considered an umbrella plan, which incorporates elements from other safety plans including the Highway Safety Improvement Program (HSIP) Implementation Plan and HSIP Evaluation and Manual. The SHSP serves as a framework for reducing fatalities and major crashes and identifies Critical Emphasis Areas and state safety needs. Jenn shared data showing trends related to the Emphasis Areas, noting that lane departures are the most common factor leading to crashes, and that most crashes involve more than one factor.

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The HSIP Implementation Plan was required because Vermont missed two of its stated safety targets (lower fatalities, and bike/pedestrian). Safety targets are statewide and include crashes on all Vermont roadways. The team looked at urban versus rural crashes and amount of funding spent to address crashes in those areas. They identified a need to focus more on rural areas, on collector and local roads, and on locally owned roads.

The aim of the HSIP Manual is to significantly reduce traffic fatalities and serious injuries on all Vermont roads. This requires a data driven, strategic approach with a focus on performance. Jenn shared an online map with many layers that can be toggled on and off to identify if safety dollars can be used for upcoming projects to address safety issues, such as roadway curves. TAC members can contact Evelyn for access to the map: Evelyn.McFarlane@vermont.gov

Next steps include engaging regional planning commissions (RPC), RPCs engaging with their municipalities, determining how to select/screen projects, as well as how to contract for improvements.

6. Vermont Freight Plan – draft initiatives

Dave Pelletier and Zoe Neaderland from VTrans provided an update on the Vermont Freight Plan, which is a required plan and must be updated every five years. Note the Vermont Rail Plan was also recently updated. They reviewed the Freight Plan goals, trends and issues, the needs assessment, and then walked the TAC through the seven draft packages of initiatives. A TAC member asked if VTrans is in touch with the Vermont Rail Action Network, which they are. A TAC member noted that higher truck weights are allowed on state roads than the Interstate. VTrans staff said those higher weights apply to a few specific commodities (e.g., milk, wood). The state previously asked the federal government about raising the interstate weight limit but that would require an act of Congress. The presentation slides are available at: https://www.ccrpcvt.org/about-us/committees/transportation-advisory-committee/

7. TAC Volunteer to serve on Long Range Planning Committee

Bryan Davis said the CCRPC is seeking a TAC volunteer to serve on the CCRPC Long Range Planning Committee (LRPC) to assist with the ECOS Plan Update. The TAC representative would join a Clean Water Advisory Committee (CWAC) and Planning Advisory Committee (PAC) member as new members of the LRPC. The planning timeline is expected to be from Sept/Oct 2021 to March/April 2023 with the biggest committee engagement anticipated in 2022. There were no volunteers so Justin suggested anyone interested contact Bryan (bdavis@ccrpcvt.org) in the next one to two weeks.

8. Status of Projects and Subcommittee Reports

See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these on-going or recently completed projects.

9. CCRPC Board Meeting Report

In June the Board elected officers and voted to approve the schedule for FY22, warned a public hearing for the FY22-25 Transportation Improvement Program (TIP), approved the VPSP2 FY23 Transportation Project Priorities, voted to submit a comment letter on the Draft VELCO Long Range Transmission Plan, and heard updates on the I-89 Study, CCRPC Equity Leadership Team, Comprehensive Economic Development Strategy (CEDS), Comprehensive Energy Plan, and the legislative update from the Executive Director.

In July the Board held a public hearing for and voted to approve the FY22-25 Transportation Improvement Program (TIP), reviewed Board committee opportunities, reviewed Policy Participation Topics, discussed the FY22 CCRPC budget and staffing levels, and heard updates on the CEDS, and reinstatement of normal public meeting law.

There was no Board meeting in August.

10. Chairman's/Members' Items

VTrans Municipal Highway and Stormwater Mitigation Grant Program is open and applications are due October 9. More information is at:

 https://vtrans.vermont.gov/highway/Municipal-Highway-and-Stormwater-Mitigation-Program

The next TAC meeting is scheduled for Tuesday, October 5, 2021.

The meeting adjourned at 10:27 AM.

Respectfully submitted, Bryan Davis



CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: Tuesday, September 7, 2021

SCHEDULED TIME: 11 a.m. to 12:15 p.m.

PLACE: In-person at CCRPC office and ONLINE VIA ZOOM

DOCUMENTS: Minutes, documents, and presentations discussed accessible at: http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/

Committee Members in Attendance (all online unless otherwise noted)				
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:		
Buels Gore:	Huntington: Darlene Palola	Underhill: Brad Holden		
Burlington: James Sherrard	Jericho:	Westford:		
Charlotte:	Milton: David Allerton, Kirsten	Williston: Christine Dougherty		
	Jensen			
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert		
Essex: Annie Costandi, Co-Chair	Shelburne: Chris Robinson (at	VAOT: Jennifer Callahan		
	CCRPC offices)			
Essex Junction: Chelsea Mandigo	South Burlington: David Wheeler,	VANR:		
	Tom DiPietro			
Burlington Airport: Catie Calabrese	University of VT:	CCRPC Board: Don Meals, co-chair		
(EIV)				
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRCD:		
Other Attendees: DEC: Karen Bates, Christy Whitters Other: Amy Macrelis, Stone Environmental				
CCRPC Staff: Dan Albrecht (at CCRPC offices), Sai Sarepalli, Charlie Baker, Chris Dubin (11:20 a.m.)				

- **1.** <u>Call to Order.</u> With the consent of the co-chairs, it was agreed to have Dan Albrecht run the meeting since it was all online. The meeting was called to order by Dan Albrecht at 11:15 a.m.
- 2. Changes to the Agenda and public comments on items not on the agenda No changes.
- **3.** Review and action on draft minutes of June 1, 2021

 After a brief recap by Dan Albrecht, Chris Robinson made a motion, seconded by Darlene Palola to approve the minutes as drafted. MOTION PASSED with no abstentions.

4. 2021 Update to the Lamoille River Watershed Tactical Basin Plan

Danielle Owczarski of DEC gave the presentation. See docs at committee webpage, this DEC webpage and this DEC Story Map. Key dates in the final months getting the Plan over the finish line are: October 1st: draft Plan issued for public comment for 30 days. October 14th: public meeting in Hyde Park with virtual attendance at various satellite locations in other town offices or via individual log-in online. With regards to the Basin Report Card, more of those details will be published in 2022 as part of DEC's Annual Performance Report. Danielle then highlighted some key chapters and tables. With regards to Wetlands designations, there are two candidates for designation as Class I: "Towne Swamp" near I-89 and Streeter Brook and a swamp within the Milton Town Forest however DEC would look to the town governments to nominate/request such designations.

Dan Albrecht noted that once the draft Plan is released on October 1st, he will prepare some brief staff comments for the CWAC to review at its October 5th meeting and for the CCRPC Board meeting to adopt at its October 20th meeting. The CCRPC will also prepare a Regional Plan Conformance letter but this will likely be submitted in November which is okay with DEC..

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5. CWAC Volunteer to serve on Long Range Planning Committee

Dan noted that a volunteer is needed to assist this Committee with the ECOS Plan Update. Annie Constandi volunteered.

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6. Updates by staff

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CCRPC MRGP / REI data-tracking: Chris Dubin briefed the group. Remember that the intermediate requirement is that MRGP permitees (in our case the non-MS4 towns) must bring at least 15% of their noncompliant road segments into compliance by January 2023. Most of our towns have already met this target.

- 11 The CCRPC will continue to track municipal compliance and upload data on MRGP performance into the
- 12 State database but he stressed that CCRPC can only report what is known. CCRPC is up to date on grant-13 funded projects but we need more information on which road segment improvements have been completed
- 14 with municipal funds not just grant monies. Please visit our Road Erosion Inventory dashboard at
- 15 map.ccrpcvt.org/reidashboard

16 Clean Water Service Providers: start-up grant to CCRPC for Basin 5: Dan reported this grant to CCRPC

- 17 should start any day now.
- 18 DEC Project Development Block Grant: Dan noted that Addison County RPC will be applying on behalf of all
- 19 11 RPCs. Funds would be used for exploring/shepherding projects and bringing parties together towards
- 20 submitting grant applications. DEC issued this grant opportunity in part to fund this type of activity with a
- 21 separate pot of money rather than this work being done under the RPC's Tactical Basin Planning outreach
- 22 grant agreement.
- 23 Design Implementation Block Grants administered by Mount Ascutney Regional Commission, Watersheds
- 24 United Vermont and Natural Resources Conservation Council: Dan noted that MARC will be issuing an RFP
- 25 any day now. The grant app deadline for the WUV-administered grants ended 9/3. CCRPC applied for a Final
- 26 Design grant for design of a gravel wetland to treat runoff from Price Chopper / Market 32 and Champlain
- 27 Housing Trust property in Burlington.
- 28 VTRANS Municipal Highway and Stormwater Mitigation Program Grants: Dan noted that this opportunity
- 29 was recently announced. Grants are due in October. Learn more at:
- 30 https://vtrans.vermont.gov/highway/Municipal-Highway-and-Stormwater-Mitigation-Program
- 31 VTRANS Better Roads Grants: Dan noted these will likely be posted later this fall. See more at:
- 32 https://vtrans.vermont.gov/highway/better-roads
- 33 7. Updates by Members and Guests. None.

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35 **8. Adjournment**. The meeting adjourned at 11:54 p.m.

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Respectfully submitted, Dan Albrecht

DATE: **Tuesday, September 7, 2021**SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.

PLACE: In-person at CCRPC office and ONLINE via Zoom

DOCUMENTS: Minutes, documents and presentations discussed and a video recording accessible at:

http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/

Committee Members in Attendance (all attending online unless otherwise noted)		
Burlington: James Sherrard	Burlington Airport: Catie Calabrese,	Williston: Christine Dougherty
	Larry Lackey	
Colchester: Karen Adams	Milton: Dave Allerton, Kristen	Winooski: Ryan Lambert
	Jensen	
Essex: Annie Costandi, co-chair (in-person)	Shelburne: Chris Robinson (at	VAOT: Jennifer Callahan
	CCRPC office)	
Essex Junction: Chelsea Mandigo, (co-	South Burlington: Tom DiPietro,	Univ. of VT: Lani Ravin
chair)	Dave Wheeler	
DEC: Kristy Witters		
Other Attendees: Pluck: Dave Barron; WNRCD: Kristen Balschunat; Evan Fitzgerald		
CCRPC Staff: Dan Albrecht (at CCRPC office), Sai Sarepalli		

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1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:

The meeting was called to order at 12:25 p.m. by co-chair, Annie Costandi. No changes to the agenda nor public comments were made.

2. Review and action on draft minutes of July 6, 2021

After a brief recap by Dan Albrecht, Annie Costandi made a motion, seconded by James Sherrard to approve the minutes of July 7^{th t} as drafted. No further discussion. MOTION PASSED with no abstentions.

3. Update from municipalities participating in Adopt-a-Drain Program

Dan briefed the Committee. Chelsea summarized that we had received a proposed contract. The five participating towns had questions which we just received answers to. After discussion including input from Kristen Balschunat, there was consensus to have the contract start January 1st but GIS data transfer could take place before then.

4. WNRCD: update on Stream Team activities

Kristen provided an update on recent activities. She highlighted a 2-hour lesson to Winooski Middle School students. Regarding stream sampling data, Kristen said that DEC will take on crunching the data and preparing a formal report. Kristen said she would summarize DEC results after they produce the report. James Sherrard and Dave Allerton indicated that they would still like to see the raw data. Lastly, she indicated that WNRCD will help Town of Milton crew install their rain garden in front of the Milton Town Office.

5. Pluck: results of spring advertising campaign and tweaks to 2021/2022 Media plan

Dave recapped the online visits to rethinkrunoff.org first. There was a 20% drop in 2020 but have now caught back up. Video interactions from Google/YouTube were way up. More and more people are watching videos. Dave recapped the planned fall ad campaign which will cost about \$6,995 out of a total Fiscal Year ad budget of \$26,000. Concerns were raised by Christine Dougherty regarding advertising on WVMT AM Radio given its political content, some hosts she considered offensive and that some of these hosts were spreading information that it is outside of the mainstream. Dan noted that we have been advertising with WVMT for many years, their morning hosts are local and focus on local issues and he has been invited on a few times to these shows to talk about RSEP/Rethink Runoff. He did not that like all radio it is difficult to track efficacy. Dave noted that we used to advertise on even more stations in the past other than WVMT and VPR. It was agreed that Christine's concerns would be discussed at a future meeting.

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6. SW outfalls on private land with no access easement

Chris Dubin noted that they have worked with the MS4s to try and inventory all MRGP-linked outfalls but there are some that are inaccessible to inventory/assess. Kristy Witters confirmed that as of now those outfalls would default to Non-Compliant. As of now however, the permit allows a municipality to not be forced to condemn private land to access those un-assessed outfalls. Members noted eventually municipalities will want to try to access those outfalls if they have good phosphorus reduction potential. It was agreed that the best solution was to create a separate new data field perhaps called Inaccessible to Assessment so that it more clearly shows the reality rather than being automatically termed as non-compliant. In the meantime, Chris will create a report and sent it to Ryan and Pricer at DEC noting which outfalls are in this situation.

7. Request from CT watershed group to use Rethink Runoff design scheme

Annie Costandi recapped the request which is essentially, because they love our design and there was no need to reinvent the wheel, was to use our name, logo, fonts, website navigation, etc. After our considerable discussion among members and from Dave Barron, there was a general consensus that (a) we could share ideas and text content but that we could not share the logo nor the name Rethink Runoff as these were essentially our brand that we had built over time and that (b) Dan will reach out to them and find out more on what their plans are, what their budget is, etc.

9. Items for October 5th meeting agenda

Follow up on CT watershed group request Follow up on Adopt-a-Drain contract.

10. Adjournment The meeting was adjourned at 1:40 p.m.

Respectfully submitted, Dan Albrecht

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION PLANNING ADVISORY COMMITTEE - MINUTES

Wednesday, June 9, 2021 DATE: 2:30 p.m. to 4:00 p.m. TIME:

PLACE: Virtual Meeting via Zoom with link as published on the agenda

Members Present:

Joss Besse, Bolton (leave at 3:30pm)

Paul Conner, So. Burlington Darren Schibler, Essex

Katherine Sonnick, Jericho

Melinda Scott, Williston

Robin Pierce, Essex Junction

Alex Weinhagen, Hinesburg

Sarah Hadd, Colchester (leave at 3:45pm)

Eric Vorwald, Winooski

Zachary Maia, Colchester

Owiso Makuku, Essex

Meagan Tuttle, Burlington Virginia Clarke, Richmond

Regina Mahony, Planning Program Manager

Melanie Needle, Senior Planner Taylor Newton, Senior Planner Charlie Baker, Executive Director

Other:

Christian Matthews, Underhill Planning Commission

member

1. Welcome and Introductions

Joss Besse called the meeting to order at 2:36 p.m.

2. Approval of May 12, 2021 Minutes

Paul Conner made a motion, seconded by Katherine Sonnick, to approve the May 12, 2021 minutes. No further discussion. MOTION PASSED.

3. Town of Underhill Plan Update

Joss Besse stated that this Plan was previously reviewed by the PAC last April 2020. Joss Besse asked Taylor Newton to provide information on this agenda item. Taylor Newton stated that the required edits that the PAC requested last April have been incorporated into the latest draft of the Plan (future land uses compatible with neighbors, educational and vocational training goal, and a strategy that more clearly promotes energy efficient buildings). Regina Mahony described Underhill's process over the last year and added that the additional revisions are in the attached memo. Regina Mahony stated that the changes don't impact consistency with the goals and elements so staff recommends that the recommendation for approval that the PAC made last spring still stand. Planning Commission member Christian Matthews reiterated that the memo covers what has been changed and the process they've been following. The draft Plan can be found here.

Paul Conner stated that since no action is needed on this plan, he asked CCRPC staff to consider requesting stronger policy statements for promotion of energy efficient buildings in the future, rather than simply reiterating what Town's are required to do (promote use of building energy standards).

4. FY22 Funding & Programming

Regina Mahony stated that there are several funded programs coming to the CCRPC in FY22 and we'd like to gauge interest from the PAC on these programs. These include ARPA project prioritization, housing bylaw modernization and energy implementation.

Regina Mahony stated that RPC's have some funding to assist municipalities in project list development and prioritization for American Rescue Plan Act (ARPA). Regina added that VLCT is leading this effort, and much of the guidance is still being worked out. Regina asked members if their communities have started having these conversations (acknowledging that this might not be on the planner's plates) and if there is any clear path for how CCRPC can help? Members responded that for the most part this work has not been tasked to them. But some communities have begun talking about it: Jericho has thought about broadband and water infrastructure; and

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Burlington plans to have a public process later in the summer to get feedback on it. There was a suggestion for CCRPC to provide the municipalities with information on how much money each municipality is getting and clarity on what the state's funds can be used for as it would be advantageous for the towns to access those funds. Regina Mahony added that CCRPC will be pulling together broadband coverage options for Chittenden County and will hold a meeting to try to decide what path to take. Regina Mahony added that the amount of funding is still not 100% clear because there is an issue with the county funding. Charlie Baker clarified that currently the Treasury believes that Vermont does have a "general purpose government" in the side judges. They've made exceptions for other New England states, but have yet to do so for Vermont. The state delegation is making the case that the side judges really aren't a "general purpose government". The amount of funds coming to the municipalities will depend on how this is decided. Of the eligible activities the side judges could use it for revenue shortfall (at 4%).

Regina Mahony stated that there is \$650,000 for bylaw modernization work specifically for smart growth housing. ACCD has asked the RPC's their thoughts on whether this funding should go through the Municipal Planning Grant process or should it be allocated to the RPCs for direct work with the towns. Regina Mahony asked the members if they have housing bylaw work ready to go for FY22, and if they prefer how the funding should be distributed. The upside to distributing the funds to the RPCs is that it can be used more quickly than the MPG process (though there is an issue of staff capacity at CCRPC). There was a question about if the funding goes through the RPC's if that means CCRPC staff would do it or consultants. Charlie Baker stated that the idea would be to use the MPG process if you want to use a consultant. There was quite a bit of discussion about completeness of the work in FY22 (adoption would be nearly impossible), what specific tasks can be included (at this point CCRPC staff thinks it is specific to housing bylaw work), and whether a match would be required (all municipal budgets for FY22 are fixed at this point so they can't add anything in to cover match). Overall, the feedback included: the sooner the funding can become available the better; the more time the funding can be used the better (or at least not require adoption within the timeframe); and the more flexible on tasks the better. Few members expressed tasks that would be a good fit (potentially Essex and RPC assistance would be best); more members expressed current workplans do not include this work directly but if it were flexible, they might have some projects that would fit (Hinesburg, Winooski). CCRPC will get some questions answered and provide feedback to ACCD. This will be decided in the next few weeks because it will either be added to RPC FY22 contracts or not.

Lastly, Regina Mahony stated that the RPCs are getting funding to assist municipalities with **implementation of** their energy plans. CCRPC anticipates getting \$129,000 for this work. The intent is for this to be year 1 or three years of funding, but only the first year is committed. CCRPC is planning to hire a staff person for this work, however we want to make sure that we have enough demand. Regina Mahony asked members if they have projects that could benefit from this staff person. There was as discussion that most energy committees do not have staff, so providing staff support would be helpful (Essex, Jericho, Williston). However, it was discussed that we will not be very successful in moving the needle on energy if we only staff committees and don't have any real deliverables to show. Other ideas included: address transportation issues that really can't be done at the local level; work on community net metering projects; grant writing to access \$1 million in state funds for climate and energy; scoping projects; etc. Regina Mahony suggested that CCRPC will put out a minor solicitation to the Towns (Managers, Planners, Energy Committee Chairs) for real action-oriented projects. This would help us figure out how to ensure we do tangible work and to distribute the work equitably. At the same time CCRPC will start advertising for the position.

5. Members Items Open Forum

Regina Mahony asked if any members had any items to discuss with each other.

Members congratulated Sarah Hadd on her move to Town Manager of Fairfax.

Meagan Tuttle told folks to save the date for the VPA Executive Committee. It will be on Friday, July 16th – in person with potential for a social event.

6. Regional Act 250/Section 248 Projects on the Horizon.

Regina Mahony asked the PAC to email Regina and Taylor any Act 250/Section 248 updates.

Paul Conner asked Meagan Tuttle to update the group on a 9 to 10 story building approved in Burlington. Meagan Tuttle said that the project is next to People's Bank on Pine Street, and was able to take advantage of the reduced parking requirements. It may not go to Act 250 due to the number of inclusionary housing units in the project.

Regina Mahony asked Meagan Tuttle about the status of the City's proposed short-term rental regulations. Meagan reported that they will move to City Council after the City Council is done with the budget process.

7. Other Business

- a. CCRPC is working with three other regions (Addison, Rutland and Central VT) on a combined Comprehensive Economic Development Strategy (CEDS) currently called the West Central Vermont CEDS. While Chittenden County already has a CEDS this will help us update that component of the ECOS Plan (in 2023); and set us up for the possibility of becoming an Economic Development District, which could provide a more consistent amount of EDA funding in the region. You should have received an invitation for the first public engagement event on June 17th. We hope you can join us.
- **b.** State Comprehensive Energy Plan Chittenden County input meeting. Save the Date June 28th 6 to 8pm.

9. Adjourn

Meeting adjourned at 3:45pm.

Respectfully submitted, Regina Mahony

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION PLANNING ADVISORY COMMITTEE - MINUTES

DATE: Wednesday, September 8, 2021

TIME: 2:30 p.m. to 4:00 p.m.

PLACE: Virtual Meeting via Zoom with link as published on the agenda and in Main Conference Room at

CCRPC (no one attended in person)

Members Present:

Katherine Sonnick, Jericho Regina Mahony, Planning Program Manager

Eric Vorwald, Winooski Melanie Needle, Senior Planner Owiso Makuku, Essex Taylor Newton, Senior Planner

Ravi Venkataraman, Richmond Jason Charest, Senior Transportation Engineer

David White, Burlington

Larry Lewack, Charlotte

Cymone Haiju, Milton Ken Belliveau, Shelburne Matt Boulanger, Williston

Other:

Staff:

1. Welcome and Introductions

Regina Mahony called the meeting to order at 2:35 p.m.

2. Approval of June 9, 2021 Minutes

<u>Eric Vorwald</u> made a motion, seconded by <u>Katherine Sonnick</u>, to approve the June 9, 2021 minutes. No further discussion. MOTION PASSED. Ravi Venkataraman, Ken Belliveau, Larry Lewack, David White and Cymone Haiju abstained.

3. 2020 Housing Data

Melanie provided an overview of the 2020 housing data numbers, and the five-year average numbers in relation to the ECOS future Planning Areas. Melanie also presented data from the first five years of the Building Homes Together campaign on the <u>DRAFT dashboard</u>.

Regina explained that the Building Homes Together team is thinking through the next campaign. Champlain Housing Trust, EverNorth and CCRPC have been reflecting on the fact that while we met the total housing targets on the first five years of the campaign, many of the metrics are not improved: vacancy rate, home ownership inventory, cost burdened households, homelessness, etc. Given that, the campaign is considering a higher total construction target and a higher percentage affordable (potentially 1,000 homes per year and 25% affordable). We will be presenting the new targets and campaign goals at the Housing Convening on Thursday, September 30th at 6pm, focus group meetings in October, and the Vermont Development Conference in early November. After that feedback the campaign will be formally announced. Regina asked the PAC if they have any feedback to share now:

- 1. Ken Belliveau asked if we've ever built over a 1,000 units in a year? Regina and Melanie stated that we built over 1,000 units in 2016. Regina also mentioned that we were only averaging 420 units before the campaign but averaged 731 for the last five years.
- 2. David White suggested that we do a retrospective on the previous five years of the campaign and what worked to make a difference? Regina stated that the housing bond clearly made a difference; while the affordable housing goal wasn't met we wouldn't have even come as far as we did without that. Regina stated that this is a good segue into the municipal tools list that we'll be reporting along with the data results. If there are any of these municipal tools that the Town's felt like made a big difference please let us know. Regina indicated that she has heard from about half of the Town's on this housing tools list. She'll follow up with this question and the list again for more input.
- 3. Jason Charest suggested that Building More Homes Together may be a good name for round 2 of the campaign.

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4. ECOS Plan Update

Regina explained that it is time for CCRPC to update the ECOS Plan. We update this every five years because of the Metropolitan Transportation Plan, and the Comprehensive Economic Development Strategy. It has also been 10 years since the original ECOS Plan and a lot of the regional plan pieces really can use an update at this point. Also, we will be working with a new state Comprehensive Energy Plan and Climate Council actions. Regina asked the PAC if there is a volunteer to serve on the Long Range Planning Committee to assist with the 2023 ECOS Plan Update? Representatives from the CWAC, TAC & PAC would benefit the process, expected from Sept/Oct 2021 to March/April 2023. The biggest committee engagement is anticipated to be in 2022.

Eric Vorwald might be interested; Regina Mahony will get back in touch with him when she knows when the LRPC will be meeting.

5. Broadband in Chittenden County

Regina shared the broadband map that Pam Brangan has been working on for our region: https://tinyurl.com/CCRPCbroadband. The map has a lot of data on it. When first opened the map shows the approximately 2,000 households in the unserved, and underserved categories. These are small residential neighborhoods all throughout the County. CCRPC has been talking with the Department of Public Service, Christine Hallquist and Rob Fish of the Vermont Community Broadband Board, and the service providers in the region to try to get a sense of how best to serve these households. There are going to be different solutions for each small neighborhood pocket. It still seems clear that there is no reason to set up a Communications Union District in Chittenden County; because the small providers themselves can apply for the state funds that the Vermont Community Broadband Board will be responsible for. Municipalities can support those efforts. Regina added that there are no funds available to the bigger service providers - Comcast and Consolidated; and there are currently no funds available to upgrade those with 25/3 service to 100/100. Municipal ARPA funds can be used for broadband, however those municipalities with water and sewer infrastructure that serves the majority of the residents in Town may have a hard time justifying broadband projects that serve a very small percentage of households.

6. Members Items Open Forum

Eric Vorwald asked the PAC members how hybrid meetings are going?

Williston – using an owl for regular meetings, and CCTV for DRB meetings. There have actually been more tech issues with the CCTV system so far.

Charlotte – they have a system with speakers that look like hockey pucks. Not working great because they are not picking up all the sound. May have to switch to asking folks to come up to a microphone up front.

Shelburne – have owl cameras. Media factory broadcasts all the DRB meetings. People are heard in DRB meetings. 50 people in the room for a meeting last week.

Richmond – community TV set-up and working really well.

Jericho – MMTC – mounted the cameras on the wall; audience speaking has been rectified with a better microphone. Essex – have hybrid that is working well and very few people are attending in person.

Any issue with people being heard and could that be used as a due process complaint? Members replied that it seems to not be a problem with the use of the chat feature in addition to raising a hand when someone on the virtual platform wants to talk.

Ravi Venkataraman asked the PAC if any other Towns have thought about the future evolution of gas stations and how we transition vehicle fueling for the future? For example has anyone thought about limiting the number of gas pumps on site, and including requirements for electric charging instead (especially the DC Fast charger), and potentially alternative fuels? Trying to be rationale/reasonable. They've received a proposal for redevelopment of an existing gas station. Taylor suggested keeping it simple – just limit the number of gasoline pumps. Consider putting a DC charger in a municipal lot to serve as an example. Ken added that it doesn't seem clear from the research so far that folks will go to traditional gas stations to charge up. Eric suggested that the simplify the use rather than complicating it; call if a fueling station and let the market dictate what they are going to sell. Regina added that she

 doesn't believe municipalities have the authority to dictate which fuel is sold. Taylor also suggested that municipalities should just exempt EV charging from permitting. Ravi explained that this question has mostly come up at the interstate exchange as people will likely need the infrastructure there. Melanie suggested that Ravi work with Dave Roberts at Drive Electric Vermont. CCRPC has a contract with them to work with towns on planning for EV charging – this conversation seems like a perfect fit for Dave to help with.

7. Regional Act 250/Section 248 Projects on the Horizon.

Regina Mahony asked the PAC to email Regina and Taylor any Act 250/Section 248 updates.

8. Other Business

- a. Town of Hinesburg Energy Plan has been adopted at the local level and will be brought to the CCRPC Board for approval on 9/15/2021. Regina added that Underhill's plan is up for potential adoption at the Selectboard tomorrow night (9/9) so that may also go to the Board next week as well.
- b. CCRPC has hired Ann Janda as the Energy Project Manager to assist municipalities with energy implementation activities. Stay tuned for outreach from her. Regina stated that we have a full project list from Williston from the Energy Plan; Regina asked the other municipalities to send their implementation spreadsheets from their municipal plans so Ann can have a complete list of projects/actions.
- c. CCRPC has prepared survey questions for public input on spending ARPA funds. If anyone is interested in this please let Regina know.
- d. CCRPC is working with three other regions (Addison, Rutland and Central VT) on a combined Comprehensive Economic Development Strategy (CEDS) currently called the <u>West Central Vermont CEDS</u>. While Chittenden County already has a CEDS this will help us update that component of the ECOS Plan (in 2023); and set us up for the possibility of becoming an <u>Economic Development District</u>, which could provide a more consistent amount of EDA funding in the region. Let us know if you'd like us to do a local presentation on this effort.
- e. State-wide webinar with GMP on electric vehicles September 21.
- **f.** CCRPC/Drive Elective Vermont is offering electric vehicle planning and implementation assistance this fiscal year. Please let Melanie know ASAP if you are interested in working with DEV on a project. Richmond may be interested as discussed earlier in the agenda.
- **g.** For your information see the attached email for the list of the FFY22 Congressionally Designated Spending Requests.

9. Adjourn

Meeting adjourned at 3:50pm.

Respectfully submitted, Regina Mahony

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Brownfields Advisory Committee Mee

Meeting Summary

Monday, August 23, 2021 Scheduled Time: 11:00 a.m. – 12:30 p.m.

Held via Zoom: Various documents referenced below are available for download at:

http://www.ccrpcvt.org/our-work/economic-development/brownfields/#advisory-committee

In Attendance				
Committee Members:				
Curt Carter, GBIC, Chair	Heather Carrington, City of Winooski			
Matt Vaughan, LCBP				
Guests:				
Frank Von Turkovich, FVT 600 Spear Street	Angela Emerson, LE Environmental			
Sarah Bartlett, DEC	Liz Curry, Common Land Solutions			
Janice Ohlsson, East Calais Community Trust	Brian Pine, Burlington CEDO			
Steve Shaw, Weston & Sampson	Gail Henderson-King, White & Burke Associates			
Kurt Muller, VHB				
EPA Brownfields Staff	Staff:			
Christine Beling	Dan Albrecht, Senior Planner			
	Taylor Newton, Senior Planner			

1. Call to Order, Introductions and Changes to the Agenda

The meeting was called to order at 11:05 p.m. by Chair Curt Carter.

2. Public comments on items not on the Agenda

No comments

3. Review and action on 5/11/2021 meeting summary

Deferred until next meeting

4. Action on Site Nominations/Assistance Requests

a. SOUTH BURLINGTON: 600 Spear FVT 600 Spear Street

REQUEST: \$4,445, Supplemental Sampling, LE Environmental., Hazardous Substances assessment funds

Frank Von Turkovich briefed the Committee. The project will have 32 apartment units within 8 buildings as well as a 500 KW solar field on its eastern half near the Interstate. The project was approved under Interim Zoning by the City Council as is currently under consideration by the Development Review Board (DRB).

Angela Emerson of LE Environmental indicated that DEC would like additional groundwater monitoring to

better understand the level of impacts of naphthalene and select metals on site.

As Dan Albrecht is a member of the City's DRB, Taylor Newton prepared the staff recommendation for this project which read in part as follows: "As previously evaluated, this project scores high due to its location and high number of housing units and adheres to our Program's Guiding Principles. The scope of work proposed in the attached LE Environmental proposal is supported by DEC and will aid appropriate development of the property. Staff recommends fully funding the project using available EPA funds and forthcoming funds from the Vermont Agency of Commerce and Community Development." Taylor noted there is only about \$2,800 available in current EPA grant funds for Hazardous Substances projects. Additionally, CCRPC is in the midst of reviewing proposals from several firms, including LE Environmental, for certification as a Brownfields firm for CCRPC beyond 9/30/21. The current Master Agreement with LE Environmental and the other five firms expire 9/30/21.

Motion made by Heather Carrington, second by Matt Vaughan to support the project with an initial authorization of \$900 to prepare the SSQAPP by 9/30/21. Motion carried unanimously.

b. <u>BURLINGTON: Burlington City Arts, 405 Pine Street</u>
<u>REQUEST: \$450 – Community Relations Plan, LE Environmental, Hazardous Substances assessment funds</u>

Sarah Bartlett noted that these days such CRP are typically rolled into preparation of the CAP. Completion of this CRP is required for BCA to try and access new grant funds for cleanup. Angela Emerson noted that the work will only take a day or two.

The staff recommendation read, in part, as follows: "As previously evaluated, the project scores high due to its location, economic impact and community services. Work by LEE on the CAP came in approximately \$830 under budget. Staff recommends approval of this \$450 cost as a successful application to EPA will aid cleanup. Funds allocated from prior \$ unspent."

Motion made by Matt Vaughan, second by Heather Carrington to support the request for \$450. Motion carried unanimously.

c. <u>EAST CALAIS</u>: <u>East Calais General Store</u>, <u>East Calais Community Trust</u>, <u>4520 VT Route 14</u> REQUEST: \$2,500 – Updated Phase I ESA, Weston & Sampson, Petroleum funds

Liz Curry briefed the Committee. The Community Trust has secured funding from sixteen different sources to facilitate continued operation of the General Store which is a great and needed community asset. HUD requires an updated Phase I ESA to be prepared.

Steve Shaw noted that the work can be performed quickly. The project does not yet have an eligibility determination for Petroleum funds from DEC.

The staff recommendation read, in part, as follows: "The attached evaluation shows a high score for the project due to its village location, proximity to infrastructure, economic and social importance and the retention of three apartments. Staff recommends that the project be funded. Weston & Sampson is one of our previously selected consultants and the work can be done rapidly. Adequate funds from our EPA Petroleum assessment funding pool remain."

Motion made by Curt Carter, second by Heather Carrington to support the request for \$2,500 in Petroleum assessment funds subject to a positive Petroleum Eligibility determination from DEC. Motion carried unanimously.

d. <u>BURLINGTON: City of Burlington / Intervale, 99 Intervale Avenue</u>
<u>REQUEST: over \$10k, Data Gap Analysis, Consultant-t.b.d., Hazardous Substances assessment funds</u>

Gail Henderson-King described the project. When eventually complete, the project will result in a 40,000 SF fulfillment center to function as a community food hub for distribution to underserved populations in northwest Vermont. The project will facilitate merging three existing programs into one location. Brian Pine noted that VTRANS is already funding some needed sidewalk improvements adjacent to the property.

Sarah Bartlett noted that a Data Gap Analysis is needed to examine the variety of previous studies and compare those results to existing standards as well as identify if new investigations are required prior to development.

The staff recommendation, read in part, as follows: Although the project score is relatively low as it lacks discrete housing, intensive commercial or open space / recreation, the overall community benefit should be significant. At this time, the CCRPC lacks sufficient EPA funds to support the project. That being said, staff recommends that the Committee support assisting the project with our pending ACCD funding and assign it to one of our soon-to-be established engineering firms selected via our recently issued RFQ.

The following questions/concerns were noted:

- -Steve Shaw indicated that the proposed price of over \$10k seems high based upon his experience.
- -Matt Vaughan indicated he is supportive of the project goals but has concerns about the creation of more impervious surface.
- -Heather Carrington indicated she would like to have more information before deciding to allocate funds.
- -Dan Albrecht indicated that in order to better evaluate the project's economic impact it would be helpful to understand how many new employees would be based in the proposed building as well as understanding who pays the farms.
- -In response to a query from Dan, Sarah Bartlett indicated that DEC only has 18 staff for the entire state and hundreds of sites to deal with and therefore DEC cannot prepare the requested Analysis.

Discussion concluded with a recommendation from the Committee to Ms. King to come back with their request and provide additional detail on the project and the requested support.

5. Updates

None.

6. The meeting adjourned at 12:15 p.m.

Respectfully submitted by Dan Albrecht

CCRPC Equity Leadership Team July 7, 2021

Watch this video about Redlining

Discussion – legacy of wealth for whites, which largely is from home ownership

- Can CCRPC work with regular banks to change their lending/down payment policies?
- Charlie is involved with Opportunities Credit Union to help ensure underwriting is more fair
- He sees CCRPC role as working with municipalities to update their zoning rather than with banks
- Example of one neighborhood who didn't want new connection to other neighborhood because "they don't want those people to walk through our neighborhood."
- Layers of legal system/appeal process is onerous and developers usually choose to scale back projects rather than fight locals.
- Discussion of modern day covenants and "keeping people out"

Equity Audit

- Reminder about role of this group
- Update on focus groups staff, Board, partners
- Feedback about survey:
 - o Reminder that audience is CCRPC board, staff, and some partners
 - o Generally took about 7-10 min to complete
 - Discussion of suggested changes, how to articulate why this work is important to communities.
 - o The audit will be used to raise awareness over time and can be revisited
 - Should we ask demographic questions? Could use other questions as proxy for income level, but also could ask directly. We're not looking for representative sample so some demographic questions may not be needed.
- Make plan for fielding the survey (CCRPC staff role and Equity Leadership Team role)
 - Need email list for who to send survey to
 - All SB/council members, plus Department heads, HR directors...?
 - Next Board meeting is July 21 so survey can go out before then
 - Message should come from CCRPC with follow up from individual Board members
 - We will send individual messages rather than one list with BCC so Board members will know who to follow up with
 - Charlie will ask all board members at their next meeting to reach out to respective muni staff, etc.
 - Set response rate goal when we have list ready (18 towns)
- Think about location for Nov event O'Brien Comm Center, AALV space, maybe Expo Center

Next meeting August 10, 1-3 pm

Check shared doc for meeting notes, etc. https://www.ccrpcvt.org/racial-equity/

CCRPC Equity Leadership Team Tuesday, August 10 | 1:00 pm - 3:00 pm

https://docs.google.com/document/d/18RciMku0d4jAx3HfG4NohdWEDTFkPttXugRzu-p-e-U/edit

Meeting Goals

- Build the team's capacity for equity work
- Update on equity audit focus groups & survey
- Gather feedback about proposed staff and board learning sessions
- Gather feedback about November 6 summit

Agenda

1. Welcome & Meeting Overview 1:00 pm

2. Equity Audit Update

1:05 pm

- 1. Update on focus groups & survey
- 2. Update on staff led municipal interviews
- 3. Share a few preliminary themes
 - 1. Recommend learning session for staff and board

Jacki said her sense is that some people in her town didn't really feel like the survey is really anonymous

3. Reflect on Equity Leadership Team Learning 1:35 pm

a. Session review

i.Cycle of Socialization & Liberation

ii.Danger of A Single Story - Bias

iii. History of Inequities

iv.Impacts of Redlining

b. Discussion questions

.What stands out?

i.What has been useful?

ii. What, if anything has shifted in the way you do your work or interact with others as the result of this learning?

c. We recommend holding a workshop with staff and board in the fall

.Which of these learning sessions/topics could be most useful?

i.Is there anything important missing?

ii.Half day versus full day? In person, virtual or hybrid?

iii.Set date?

4. Moving the Work Forward 2:10 pm

- a. Nov 6 Summit
- b. Staff and Board Learning Opportunities

5. Next Steps & Closing Reflection

2:50 pm

a. Takeaways from meeting

Adjourn

3:00 pm

To do:

- 1. Emma/Bryan schedule municipal interviews now for September decide how to cooperate scheduling
- 2. Use a Friday call with Sue/Nadia to review interview protocol for municipal interviews
- 3. Charlie to make another push to take survey 41 responses total

Goal to hear from 100% of towns; 50% response rate of being sent to 300 people

Nadia says one theme they've heard is that marginalized and/or underrepresented people aren't participating in project meetings, so we need to work to address that – if those people's voices aren't being heard, then our systemic planning will continue.

? CB suggests taking 30 min at series of fall Board meetings to discuss equity internally (rather than day event summit focused on external partners)

Use Sept 1 Exec Cttee meeting to preview Nov summit, and two board meeting trainings.

Could ask staff to join the Board meetings to the training happens at the same time

Summit:

- Emma don't want to lose momentum but what does large indoor event look like in the fall?
- BD goals? Internal/external networking? Relationship building across groups? Make it fun not just "planner's conference?"
- Nadia Nov summit planning from CD:
 - See slides below

CB – incorporate Title VI and other federal requirements, which could help address those who think "why is this important."

CB – what about angle of Vermont economy and highest rate of pop growth in recent years/past 20 years.

And share these kinds of angles before the event so people are aware of the broader context CD and Emma/Bryan to further timing, then better frame the topics (?) for next meeting Sept 15 is next mtg for Equity Leadership Team

November 6 Summit Proposed Agenda 2-3 hours | Virtual Set context Why planning matters (the bad - Redlining/examples of planning having a positive impact on underrepresented groups) Opening Discussion Surface issues/experiences Equity Audit Theme Presentation Readiness of leaders How people are currently connecting/or not with equity work Suggestion of Equity Work Groups Based on Audit Themes Small Group Dialogue re Audit Themes and possibility of creating Equity Committee