

GIS and Planning Intern Needed – 2021 Fall Semester

The Chittenden County Regional Planning Commission (CCRPC) seeks a paid intern for a variety of GIS data update and maintenance projects, as well as planning tasks for the Chittenden County ECOS Plan update. CCRPC is one of the eleven Regional Planning Commissions in the state charged with land use and transportation planning.

Over the years, CCRPC has developed GIS data which aides in these planning efforts. Much of the developed data needs periodic updates. Some examples include commercial/industrial, bike & pedestrian, zoning and transportation data. More information about CCRPC is available at – <http://www.ccrpcvt.org/>

JOB DESCRIPTION:

- Update existing GIS data using various resources (such as imagery, internet searches, municipal documents) and ESRI ArcGIS tools
- Assist GIS staff with developing [ArcGIS Hub](#) sites for various projects
- Assist Planning staff with updating data and narrative portions of the Chittenden ECOS Regional Plan
- Research regional, state, and local plans as needed to update the ECOS Plan
- Write metadata for existing GIS data as well as updated data
- Create GIS maps
- Other related tasks as needed

COMPENSATION: Pay is \$15/hour with a flexible work schedule (up to 20 hours/week).

LOCATION: 110 West Canal Street, Suite 202, Winooski, Vermont. Working remotely is also an option.

DURATION: Fall semester

QUALIFICATIONS NEEDED:

- Experience with ESRI ArcGIS software (ArcMap or ArcGIS Pro) is required.
- Knowledge of planning concepts related to land use, transportation, economic development, and natural resources is desired.
- Experience working with Microsoft Excel and the Internet
- Coding experience desirable (JavaScript,JSON, HTML, CSS, Python)
- Strong technical and organizational skills
- Can work independently in an office environment

To apply, please *e-mail* cover letter and resume in one pdf or word document by **September 30, 2021** to Pam Brangan, pbrangan@ccrpcvt.org

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