

**Agenda**  
**Joint Executive & Finance Committee**  
**Wednesday, September 1, 2021 – 5:45 p.m.**  
**Small Conference Room, CCRPC Offices**  
**110 West Canal Street, Suite 202, Winooski, VT**



**Or Remotely:**

Join Zoom Meeting: <https://us02web.zoom.us/j/84682573795>

One tap mobile: +16468769923,,84682573795#

Dial in: +1 646 876 9923 Meeting ID: 846 8257 3795

1. Call to Order, Attendance
2. Changes to the Agenda, Members' Items (Action)
3. Approval of the July 7, 2021 Executive Committee Minutes\* (Action)
4. Financial Update
  - a. Journal Entries – April thru June 2021\* (Finance Committee Action)
  - b. FY21 Preliminary Results\* (Finance Committee Discussion)
5. Equity Training conversation with Creative Discourse (Discussion)
6. Act 250 & Section 248 Applications
  - a. A&C Realty, LLC; Essex; #4C1274-1 (Action)
  - b. Kana Solar Energy; Essex, VT; #21-2514-AN\* (Action)
  - c. Spear Street Solar; South Burlington, VT; #21-2523-AN \* (Action)
  - d. Richmond Substation; Richmond, VT; #21-2539-AN (Action)
  - e. Hinesburg Pond Solar; Hinesburg, VT –#21-2513-AN) (Action)
7. Committee member review/volunteers\* (Discussion)
8. Draft CCRPC Board Meeting Agenda\* (Discussion)
  - a. In-person?
9. Chair/Executive Director Report (Discussion)
  - a. Elected Body visits to review CCRPC Annual Reports
  - b. VPSP2 update
  - c. Senior Energy Project Manager hire update
10. Other Business (Discussion)
11. Executive Session (not anticipated to be needed) (Action)
12. Adjournment (Action)

\*Attachments

**NEXT MEETING – Executive Committee – Wed. October 6, 2021; 5:45 p.m.**

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. \*21 or [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org), no later than 3 business days prior to the meeting for which services are requested.*

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE COMMITTEE MEETING MINUTES  
DRAFT

DATE: Wednesday July 7, 2021  
TIME: 5:45 PM  
PLACE: CCRPC office and Remote Attendance via ZOOM Meeting  
PRESENT: Catherine McMains, Chair Chris Shaw, Vice-Chair  
Mike O'Brien, Immediate Past Chair Jacki Murphy, at large >5000  
ABSENT: Bard Hill, at large <5000 John Zicconi, Treasurer  
STAFF: Charlie Baker, Executive Director Regina Mahony, Planning Mgr.  
Eleni Churchill, Transportation Program Mgr. Forest Cohen, Senior Business Mgr.  
Emma Vaughn, Communications Mgr. Amy Irvin Witham, Business Office Mgr.

1. Call to Order, Attendance. The meeting was called to order at 5:49 PM by the Chair, Catherine McMains.

2. Changes to the Agenda, Members' Items.

- a. Regarding item 13: Charlie said there is no Executive Session for this evening.
- b. Regarding item 6d: Regina explained the preferred site request letter for the Town of Colchester did not arrive so this will be deferred.

3. Approval of the June 2, 2021, Executive Committee Meeting Minutes

MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE JUNE 2, 2021, EXECUTIVE COMMITTEE MEETING MINUTES, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

4. TIP Amendments

Eleni referred members to the TIP Amendment Memo document included with the packet. She said these are minor amendments and explained CCRPC Staff and TAC recommend the following requested changes to the FY21 year of the TIP:

- **Stormwater Retrofit for Four Locations in South Burlington, Project OT050, Amendment FY21-55.** Description of TIP Change: Add \$216,000 in Federal funds for the design of stormwater retrofit best management practices to implement VTrans Flow Restoration Plans. This project will address three locations on I-89 – at Exit 13, Exit 14 and north of Hinesburg Road – and one location on I-189 near Shelburne Road.
- **Stormwater Retrofit at VT289/VT15, Essex, Project OT049, Amendment FY21-56.** Description of TIP Change: Add \$48,600 in Federal funds for the design of stormwater retrofit best management practices to implement VTrans Flow Restoration Plans. This project will address a location near the VT 289/VT 15 intersection.
- **VT116/VT2A Intersection Improvements, St. George, Project HP134, Amendment FY21-57.** Description of TIP Change: Add \$65,000 in Federal Highway Safety Improvement Program (HSIP) funds for scoping for this intersection project. The FY20 TIP had \$100,00 for scoping but the funds were not needed in that year. \$20,000 was previously obligated and additional funds are needed to complete scoping.

CHRIS SHAW MADE A MOTION, SECONDED BY MIKE O'BRIEN, TO RECOMMEND BOARD APPROVAL FOR THE TIP AMENDMENTS. MOTION CARRIED UNANIMOUSLY.

5. Updating Bank Account Signers & Resolution

Forest Cohen referred members to the memo included with the packet. He explained the change in the Executive Committee officers necessitates an adjustment to our authorized account signers on the CCRPC bank accounts and approval of a resolution from our credit union. As Vice Chair, Chris Shaw will be added as an authorized signer. Mike O'Brien will be removed from the list as the Past Chair. Signers on the account are the CCRPC Executive Director and officers.

MIKE O'BRIEN MADE A MOTION, SECONDED BY JACKI MURPHY, TO AUTHORIZE UPDATES TO THE CCRPC BANK ACCOUNT SIGNERS. MOTION CARRIED UNANIMOUSLY.

6. Act 250 & Section 248 Applications

- a. BPLC, LLC; South Burlington; #4C0473-7A Regina referred members to the Act 250 application to be submitted to the District Coordinator included with the packet. She explained the project is described as the release of existing on-site mitigation for primary agricultural soils at 85 Meadowland Drive in South Burlington, VT. Impacts to agricultural soils could instead be mitigated off-site. We understand that the District Commission intends to narrow the scope of the hearing to 9B (primary agricultural soils) unless the scope is expanded at the hearing. The CCRPC finds the project to be consistent with and in conformance with the Planning Areas of the 2018 Chittenden County ECOS Plan. The comments are based on the limited information currently available and the CCRPC may have additional comments as the process continues.

Mike asked Regina about specifics on the project location and the mitigation of agricultural soils. Regina referred members to the map, reviewed the area and discussed the area and the plan in more detail. JACKI MURPHY MADE A MOTION, SECONDED BY MIKE O'BRIEN, TO APPROVE THE LETTER TO THE DISTRICT COORDINATOR, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

- b. SL Maple Solar I, LLC; Charlotte #21-2094-AN Regina referred members to the initial 45-day notice of a Section 248 Petition application letter to be submitted to Aegis Renewable Energy, Inc. and the map included with the packet. She reviewed the location and explained this project is in the very early stages. It is for a 150kW solar project on Carpenter Road in Charlotte, VT and meets the intent of the Energy Goal #17 of the 2018 ECOS Plan. The location meets two of the suitability policies of the 2018 ECOS Plan. Some constraints have been identified and the CCRPC is asking for further information before determining whether this project is in conformance with the Regional Plan as proposed. The following constraints may be impacted by the project.

- Class 1 and 2 wetlands
- Agricultural Soils and Hydric Soils
- Protected Lands
- Slopes Greater Than 15%
- Land in Active Agriculture
- Water Supply Protection

The comments are based on information currently available; CCRPC will review the full petition before making a final decision regarding the project's conformance with the ECOS Plan and both the suitability and constraints policies.

MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE LETTER TO AEGIS RENEWABLE ENERGY, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

- c. UVM Solar Research and Test Facility; Burlington; #21-2171-AN Regina referred members to the 45-day notice of application letter to be submitted to Encore Renewable Energy included with the packet. She noted that this is a very small project for a 50kW solar project on Intervale Road in Burlington VT. The project meets the intent of the Energy Goal #17, of the 2018 ECOS Plan and the location meets the suitability policies of the 2018 ECOS Plan. Our review indicates the following:

- State known constraints:
  - River Corridors
  - Rare, threatened and endangered species
  - Class 1 and Class 2 Wetlands
- State possible constraints:
  - Flood Hazard Area
  - Agricultural Soils
- Local possible constraint:
  - Mixed Use, Institutional, Core Campus, and Enterprise Zoning Districts

These comments are based on information currently available; we may have additional comments as the process continues. We understand the projected may change between the submittal of the advance notice and the final petition. CCRPC will review the project location again with each new submittal to confirm our findings.

CHRIS SHAW MADE A MOTION, SECONDED BY JACKI MURPHY, TO APPROVE THE LETTER TO ENCORE RENEWABLE ENERGY, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

- d. Town of Colchester, Preferred Site Request

Regina explained Aaron Frank, Colchester's Town Manager, requested a preferred site designation. We do not yet have all the necessary information to draft the letter. Jacki stated this project is located on property that was deeded to the Town by the Department of Defense, as it is a portion of Camp Johnson. She said the Town of Colchester is working with both the DOD and the Bureau of Land Management to obtain information needed to provide the letter to the CCRPC.

7. Legislative Priority check-in

Regina referred members to the Potential Policy Participation Topics handout included in the packet and provided an overview. She explained there were not many changes to the list. Regina discussed and highlighted the following with members:

- Clean Water Service Provider (CWSP): Regina said the rules are complete, now we will begin working to set up the actual process.
- Transportation Bill and associated projects: Regina explained the statewide Vermont Climate Council is figuring out what our role will be in this. The transportation climate

initiative is working to reduce carbon emissions from the fuel distributors. We will continue to monitor the Transportation Climate Initiative effort.

- ACT 250 Reform & Housing: Regina said we will continue to monitor this.
- Broadband Deployment: Regina said CCRPC will work with providers and towns on a plan to connect all areas.
- Comprehensive Energy Plan updates (VELCO): The CCRPC has posted a planner position for an Energy Coordinator. We will continue to monitor this.
- Cannabis taxation and regulation: Regina said the bill did not pass and has the same legislation as it did two years ago. There was, however, a board created at the state level that will set up framework and rules for this. We will continue to monitor.
- Project Specific TIF: This bill did not go anywhere; however, we will continue to monitor as it may be reintroduced.
- Equity Related Bills: We will continue our work on equity; we want to ensure equity is a focus within our work and within our towns and will monitor this at the State level.
- Increased Municipal self-governance: We will work with our municipalities when needed.
- Regional Dispatch: We will continue to monitor and look for opportunities to support this.
- State Budget Bill and the American Rescue Plan Act (ARPA): We will continue to monitor and collaborate with VLCT to assist towns with the funding distributions.

Regina stated we will also discuss this list at the July Board meeting and reminded everyone we revisit the list twice yearly.

#### 8. Equity Leadership Team Update

Charlie said the Equity Leadership team met this morning. Last week six board members attended an Equity Screening interview session. Chris Shaw said he attended and suggested these sessions be set up for more than one hour. Catherine agreed, more time may be needed, particularly if there are more than six people in attendance. Charlie asked if members 90 minutes would be sufficient? Emma explained Creative Discourse discussed scaling back the introductory period to fit within the one-hour timeframe. Chris agreed, minimizing the introductory portion of the meeting, and sending out reading material beforehand could be very helpful. Charlie said there will be a survey sent out to obtain feedback from the towns on their equity initiatives and to provide information as well as an update on the work being done by the CCRPC Equity Leadership team. The survey will be added to the July Board meeting. Charlie said there will also be an Equity Workshop held on Saturday, November 6. Emma created a Racial Equity page on the CCRPC website that includes notes from the Equity Leadership Team meetings. Mike suggested we ask Board Members to encourage their municipalities' participation in the survey at the July meeting.

#### 9. Committee Member review/volunteers

Charlie said this will be a discussion item at the July Board Meeting. We are updating the ECOS Plan over the next 18-24 months and need to assemble a Long Range Planning Committee; this will be an important committee to have members to volunteer for.

#### 10. Chair/Executive Director Report

##### a. FY22-25 Transportation Improvement Program

Charlie explained the FY22-25 TIP is an action item on the July Board Meeting agenda. Eleni stated there are a lot of big projects in 2023, we will need to wait and see what remains, since some of the big projects do change. Christine contacted Charlie to let him know every August

there is a possibility for additional funding; this year there will likely be enough funding to add projects to Chittenden County.

b. Public Meeting/Office Opening Updates

Charlie explained normal public meeting law is back in effect and there are no longer any exemptions. He stated we are preparing to hold hybrid meetings. Staff is still predominantly working remotely. Members asked how ready we are to hold hybrid meetings? Regina and Charlie explained they met with CCTV and discussed adding a mobile, portable recording device to use at our board meetings. Regina said we will work with CCTV and test run the equipment at our October Board meeting. If we feel it works well, it may be worthwhile to purchase. Charlie said in the meantime, we have basic equipment to hold hybrid meetings that we will test out at the July Board meeting. Jacki said Colchester has held a couple of hybrid meetings, however, they had a lot of technical issues right from the start and less than ideal sound quality. She warned it will be very important to iron out these details beforehand. Members agreed. Catherine mentioned the convenience of the remote meetings and feels this will be important to continue in the winter months when driving is difficult. Charlie and members agreed.

11. Draft CCRPC Board Meeting Agenda.

Charlie reviewed the July Board agenda with members. He thought this could be a good opportunity to ask CATMA to present on tele-working trends. Charlie confirmed the meeting calendar for FY22 was approved at the June Board meeting. He reminded members the FY22-25 TIP will be an action item; we need to hold the public hearing, approve the TIP and certify the planning process. Charlie explained we typically discuss Committee memberships at the July meeting then finalize the appointments in September. Mike asked if CATMA was still interested in sharing office space. Charlie said he has talked with Sandy and their lease is up in March. He will revisit the topic with her later this year. Charlie also said, with so many new projects on the horizon, we are not sure what our staffing needs will be. Chris Shaw asked to have a "big picture" discussion regarding all the projects the CCRPC is working on. Charlie said he will work on putting together a document to provide an overall picture. Mike suggested there be a breakdown to outline the percentage of transportation projects versus other projects, like land use. Catherine asked about Board member training opportunities. Charlie said he is planning to provide an orientation for the new Charlotte Board members, but he will open this up to everyone. Mike asked to add the "Policy Update" to the agenda.

12. Other Business: There was none.

13. Executive Session: There was none.

14. Adjournment: MIKE O'BRIEN MADE A MOTION, SECONDED BY CHRIS SHAW, TO ADJOURN THE MEETING AT 7:08 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Amy Irvin Witham

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
48922	04/01/2021	932 - General Administration	to record EPL and D&O insurance expe...	Prepaid Insurance		330.03
		932 - General Administration	to record EPL and D&O insurance expe...	Liability Insurance	330.03	
					330.03	330.03
48924	04/01/2021	932 - General Administration	Monthly HSA Expense	Prepaid Expense - HSA		4,950.00
		932 - General Administration	Monthly HSA Expense	HSA Deposits	4,950.00	
					4,950.00	4,950.00
48925	04/01/2021	932 - General Administration	Office furnitture for Intern Space Reno J...	Depreciation	101.86	
		932 - General Administration	Office furnitture for Intern Space Reno J...	A/D Furniture, Equipment		101.86
					101.86	101.86
48926	04/01/2021	931 - IT Administration	Place Creative - website hosting for July...	Equip & Software Maint...	100.00	
		931 - IT Administration	Place Creative - website hosting for July...	Prepaid Maintenance Ex...		100.00
					100.00	100.00
48931	04/02/2021	932 - General Administration	Payroll check date 4/2/21	Salaries	47,918.11	
		932 - General Administration	Quarterly HSA Deposits [April]	Prepaid Expense - HSA	15,525.00	
		932 - General Administration	Payroll check date 4/2/21	Payroll Expenses	102.00	
		932 - General Administration	Payroll check date 4/2/21	Payroll Tax Expense	3,516.41	
		932 - General Administration	Payroll check date 4/2/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 4/2/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 4/2/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 4/2/21	VMERS Defined Benefit...		3,312.41
		932 - General Administration	Payroll check date 4/2/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		592.30
		932 - General Administration	Payroll ACH 4/2/21	OCU Checking Account		61,727.96
					67,061.52	67,061.52
49038	04/16/2021	932 - General Administration	Payroll check date 4/16/21	Salaries	47,963.11	
		932 - General Administration	Payroll check date 4/16/21	Payroll Expenses	78.00	
		932 - General Administration	Payroll check date 4/16/21	Payroll Tax Expense	3,494.89	
		932 - General Administration	Payroll check date 4/16/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 4/16/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 4/16/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 4/16/21	VMERS Defined Benefit...		3,312.41
		932 - General Administration	Payroll check date 4/16/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		881.77
		932 - General Administration	Payroll ACH 4/16/21	OCU Checking Account		45,912.97
					51,536.00	51,536.00
49147	05/01/2021	932 - General Administration	to record EPL and D&O insurance expe...	Prepaid Insurance		330.03
		932 - General Administration	to record EPL and D&O insurance expe...	Liability Insurance	330.03	
					330.03	330.03

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
49161	04/30/2021	2321-Trans.Direct Costs 2321-Trans.Direct Costs	Caliper Corporation - Inv #17059 for per... Caliper Corporation - Inv #17059 for per...	Project - Equipment & S... Prepaid Maintenance Ex...	125.00	125.00
					125.00	125.00
49162	04/30/2021	932 - General Administration 932 - General Administration	Conference Room tables August 2019 ... Conference Room tables August 2019 ...	Depreciation A/D Furniture, Equipment	88.72	88.72
					88.72	88.72
49163	04/30/2021	932 - General Administration 932 - General Administration	\$2,000 down payment on Kia Niro May ... \$2,000 down payment on Kia Niro May ...	Prepaid Equipment - Ca... EV/CarShare	55.56	55.56
					55.56	55.56
49164	04/30/2021	932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration	Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Payroll check date 4/30/21 Newton & Charest Payroll ACH 4/30/21	Salaries Payroll Expenses Payroll Tax Expense Health Insurance Vision Plan United Way Payable VMERS Defined Benefit... Life Insurance/Disability Dependent Care Account OCU Checking Account	47,963.11 78.00 3,494.82	1,188.73 92.51 123.00 3,312.41 24.61 881.77 45,912.90
					51,535.93	51,535.93
49180	05/01/2021	932 - General Administration 932 - General Administration	Liberty Mutual Commercial Liability - Fe... Liberty Mutual Commercial Liability - Fe...	Prepaid Insurance Liability Insurance	572.67	572.67
					572.67	572.67
49181	05/01/2021	932 - General Administration 932 - General Administration	Monthly HSA Expense Monthly HSA Expense	Prepaid Expense - HSA HSA Deposits	4,950.00	4,950.00
					4,950.00	4,950.00
49182	05/01/2021	932 - General Administration 932 - General Administration	Office furnitture for Intern Space Reno J... Office furnitture for Intern Space Reno J...	Depreciation A/D Furniture, Equipment	101.86	101.86
					101.86	101.86
49183	05/01/2021	931 - IT Administration 931 - IT Administration	Place Creative - website hosting for July... Place Creative - website hosting for July...	Equip & Software Maint... Prepaid Maintenance Ex...	100.00	100.00
					100.00	100.00
49289	04/30/2021	932 - General Administration 211 - Municipal Plan Dev. Asst. 21329- SB Planning Tech Assi... 214 - State & Regional Issues	MN April MN 1 hr MN 12 hr MN 19 hr	Salaries Salaries Salaries Salaries	37.23 446.76 707.37	6,552.48



**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
		222 - Climate Action Planning	MN April	Salaries	37.23	
		23620 (BSD) School Travel Pl...	MN April	Salaries	335.07	
		536 - RPP United Way 2021	MN 1 hr	Salaries	37.23	
		712-Data Dev. & Maintenance	MN April	Salaries	1,898.73	
		7331 - Comm. Outreach - non...	MN 12 hr	Salaries	446.76	
		911 - Commission & Exec. Co...	MN April	Salaries	74.46	
		922 - Staff meetings	MN April	Salaries	74.46	
		933 - PTO	MN April	Salaries	2,457.18	
					6,552.48	6,552.48
49290	04/30/2021	932 - General Administration	TN April	Salaries		6,156.48
		1311 - EDA CEDS Planning	TN 5.25 hrs	Salaries	183.65	
		1314 - EDA Develop CEDS	TN 4 hrs	Salaries	139.92	
		1316 - EDA Grant Admin	TN 18.75	Salaries	655.88	
		213 - Municipal Plan Impl. Asst.	TN 14.5 hrs	Salaries	507.21	
		21328 - Huntington Land Use ...	TN 2.25 hrs	Salaries	78.71	
		21329- SB Planning Tech Assi...	TN 7.25 hrs	Salaries	253.61	
		21332-Westford Water Waste...	TN 30.75	Salaries	1,075.64	
		21334 - Act 171 Forest Integrity	TN 4.25	Salaries	148.67	
		214 - State & Regional Issues	TN 9 hrs	Salaries	314.82	
		2312 - Act250/248 review Trans.	TN 1.75 hrs	Salaries	61.22	
		23434 Williston Intermodal Fa...	TN April	Salaries	271.10	
		23438 - Form-Based Code for ...	TN April	Salaries	1,477.91	
		712-Data Dev. & Maintenance	TN April	Salaries	244.86	
		922 - Staff meetings	TN April	Salaries	87.45	
		932 - General Administration	TN April	Salaries	139.92	
		933 - PTO	TN April	Salaries	515.91	
					6,156.48	6,156.48
49291	04/30/2021	932 - General Administration	AAIW April	Salaries		4,611.20
		911 - Commission & Exec. Co...	AAIW April	Salaries	471.60	
		913 - Financial budget and ac...	AAIW April	Salaries	2,921.30	
		922 - Staff meetings	AAIW April	Salaries	131.00	
		923 - Personnel administraction	AAIW April	Salaries	877.70	
		933 - PTO	AAIW April	Salaries	209.60	
					4,611.20	4,611.20
49292	04/30/2021	932 - General Administration	CB April	Salaries		9,856.00
		1313 - EDA Engagement	CB 1. hr	Salaries	56.00	
		213 - Municipal Plan Impl. Asst.	CB 7 hr	Salaries	392.00	
		214 - State & Regional Issues	CB 2 hr	Salaries	112.00	
		215 - Affordable housing	CB 1 hr	Salaries	56.00	
		222 - Climate Action Planning	CB April	Salaries	168.00	
		232 - Trans. policy plan. & TAC	CB April	Salaries	112.00	
		234 - TOD - Public Trans. Pla...	CB April	Salaries	336.00	
		239 - Air, Rail Ferry, Park and ...	CB April	Salaries	112.00	
		23134 - I-89 Needs Analysis P...	CB April	Salaries	1,568.00	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
		2319 - TIP	CB April	Salaries	280.00	
		316 - AHMP	CB 1 hr	Salaries	56.00	
		322 - Regional Stormwater pla...	CB 3 hr	Salaries	168.00	
		323 - Municipal Road Erosion ...	CB April	Salaries	56.00	
		7331 - Comm. Outreach - non...	CB 19 hr	Salaries	1,064.00	
		7332 - Comm. outreach - tran...	CB April	Salaries	336.00	
		741 - Regional or Shared Serv...	CB 2 hr	Salaries	112.00	
		811 - Title VI and Public Partic...	CB April	Salaries	672.00	
		911 - Commission & Exec. Co...	CB April	Salaries	448.00	
		912 - Work program dev. and ...	CB April	Salaries	280.00	
		913 - Financial budget and ac...	CB April	Salaries	448.00	
		922 - Staff meetings	CB April	Salaries	504.00	
		923 - Personnel administraation	CB April	Salaries	56.00	
		931 - IT Administration	CB April	Salaries	56.00	
		932 - General Administration	CB April	Salaries	224.00	
		933 - PTO	CB April	Salaries	2,184.00	
					<hr/>	
					9,856.00	9,856.00
49293	04/30/2021	932 - General Administration	DA April	Salaries		6,753.12
		1131 - 2018 Petroleum Agree...	DA 1.5 hrs	Salaries	57.56	
		1132 - 2018 Petroleum Comm...	DA .5 hr	Salaries	19.19	
		1133 - BF 2018 Petro site ass...	DA 2 hr	Salaries	76.74	
		1134 - BF 2018 Pet Site Reus...	DA .75	Salaries	28.78	
		1141 - 2018 Hazardouz Agree...	DA 1.25	Salaries	47.96	
		1142 - 2018 Hazardous Com...	DA .25	Salaries	9.59	
		1143 - 2018 hazardous Site A...	DA 5.5 hrs	Salaries	211.04	
		1144 - Brownfields - 2018 Haz...	DA 1.25 hrs	Salaries	47.96	
		21337 - Shelburne Zoning Ass...	DA 45 hrs	Salaries	1,726.65	
		214 - State & Regional Issues	DA .25	Salaries	9.59	
		231625 - Jericho Bolger Hill S...	DA April	Salaries	182.26	
		322 - Regional Stormwater pla...	DA 6 hrs	Salaries	230.22	
		3221 - RSEP	DA 16.5 hrs	Salaries	633.11	
		32251 - Outreach & Education	DA 1 hr	Salaries	38.37	
		32252 - Muni Planning Assista...	DA 2.75 hrs	Salaries	105.52	
		32254 - Administration	DA 10.25 hrs	Salaries	393.29	
		323 - Municipal Road Erosion ...	DA 10.5 hrs	Salaries	402.89	
		32322-ROW Cond inv for SW ...	DA April	Salaries	19.19	
		32325 - Williston Phos Ctrl Plan	DA April	Salaries	28.78	
		32335-Shelburne Phosphorus ...	DA April	Salaries	38.37	
		3210 - WQ Dev Direct to Lake...	DA 1.25 hr	Salaries	47.96	
		3211 - Project Scoping for 3+ ...	DA 1.25 hr	Salaries	47.96	
		3216 - NW Direct to Basin - Pr...	DA 2 hrs	Salaries	76.74	
		3331 - Design Imp Block Shel...	DA 1.75 hrs	Salaries	67.15	
		3332 - Design Imp Block Milto...	DA 1.25	Salaries	47.96	
		5212 - EMPG Local EMDs	DA 2.75	Salaries	105.52	
		7331 - Comm. Outreach - non...	DA .5	Salaries	19.19	
		922 - Staff meetings	DA April	Salaries	95.93	
		932 - General Administration	DA April	Salaries	191.85	

**Chittenden County RPC**  
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Trans #	Date	Name	Memo	Account	Debit	Credit
		933 - PTO	DA April	Salaries	1,745.80	
					6,753.12	6,753.12
49298	05/14/2021	932 - General Administration	Payroll check date 5/14/21	Salaries	48,034.51	
		932 - General Administration	Payroll check date 5/14/21	Payroll Expenses	80.00	
		932 - General Administration	Payroll check date 5/14/21	Payroll Tax Expense	3,500.66	
		932 - General Administration	Payroll check date 5/14/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 5/14/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 5/14/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 5/14/21	VMERS Defined Benefit...		3,312.41
		932 - General Administration	Payroll check date 5/14/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		881.77
		932 - General Administration	Payroll ACH 5/14/21	OCU Checking Account		45,992.14
					51,615.17	51,615.17
49333	04/30/2021	3211 - Project Scoping for 3+ ...	3 acre plus project scoping - invoice to ...	Accounts Receivable	510.17	
		3211 - Project Scoping for 3+ ...	3 acre plus project scoping - expenses ...	3 Plus Acre Parcel Scop...		188.94
		3211 - Project Scoping for 3+ ...	3 acre plus project scoping - expenses ...	Unbilled Receivable		321.23
					510.17	510.17
49364	04/30/2021	932 - General Administration	Josh Katz April [intern]	Salaries		622.50
		712-Data Dev.& Maintenance	Josh Katz April [intern]	Salaries	622.50	
					622.50	622.50
49365	04/30/2021	932 - General Administration	JC April	Salaries		6,380.00
		232 - Trans. policy plan. & TAC	JC April	Salaries	199.38	
		2323 - Trans Policy Planning	JC April	Salaries	145.00	
		23437 -Winooski Parking Inve...	JC April	Salaries	924.38	
		236 - Tech. Assistance - local	JC April	Salaries	1,069.38	
		23618 - N Williston Rd Traffic ...	JC April	Salaries	108.75	
		23620 (BSD) School Travel Pl...	JC April	Salaries	416.88	
		23134 - I-89 Needs Analysis P...	JC April	Salaries	1,105.63	
		23136 - Bridge St (Richmond) ...	JC April	Salaries	489.38	
		231621 - Col Ave Bike Lanes ...	JC April	Salaries	199.38	
		231626- SB Multi ste Intersect...	JC April	Salaries	72.50	
		2318 - Transportation model	JC April	Salaries	108.75	
		712-Data Dev.& Maintenance	JC April	Salaries	181.25	
		922 - Staff meetings	JC April	Salaries	271.88	
		933 - PTO	JC April	Salaries	1,087.46	
					6,380.00	6,380.00
49366	04/30/2021	932 - General Administration	BD April	Salaries		6,258.56
		222 - Climate Action Planning	BD April	Salaries	35.56	
		232 - Trans. policy plan. & TAC	BD April	Salaries	391.16	
		233 - TDM (staff)	BD April	Salaries	248.92	
		236 - Tech. Assistance - local	BD April	Salaries	586.74	

**Chittenden County RPC**  
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Trans #	Date	Name	Memo	Account	Debit	Credit
		23620 (BSD) School Travel Pl...	BD April	Salaries	35.56	
		237 - Bike-Ped planning - regi...	BD April	Salaries	1,137.92	
		2375 - Richmond Bike/Ped Ma...	BD April	Salaries	284.48	
		2378 - Pilot Mobility Audit Old ...	BD April	Salaries	35.56	
		2379 - CCRPC Bicycle Count ...	BD April	Salaries	266.70	
		23133 - No.&So. Winooski Ave.	BD April	Salaries	497.84	
		811 - Title VI and Public Partic...	BD April	Salaries	2,382.52	
		911 - Commission & Exec. Co...	BD April	Salaries	106.68	
		912 - Work program dev. and ...	BD April	Salaries	71.12	
		922 - Staff meetings	BD April	Salaries	177.80	
					6,258.56	6,258.56
49367	04/30/2021	932 - General Administration	MD April	Salaries		5,246.56
		222 - Climate Action Planning	MD April	Salaries	163.96	
		232 - Trans. policy plan. & TAC	MD April	Salaries	119.24	
		234 - TOD - Public Trans. Pla...	MD April	Salaries	1,207.31	
		23416 - Neighbor Rides	MD April	Salaries	238.48	
		23434 Williston Intermodal Fa...	MD April	Salaries	163.96	
		236 - Tech. Assistance - local	MD April	Salaries	1,296.74	
		23825 - River Rd/Pleas Valley ...	MD April	Salaries	432.25	
		239 - Air, Rail Ferry, Park and ...	MD April	Salaries	208.67	
		231624 - Jericho Riverside Vill...	MD April	Salaries	134.15	
		712-Data Dev.& Maintenance	MD April	Salaries	149.05	
		7332 - Comm. outreach - tran...	MD April	Salaries	59.62	
		811 - Title VI and Public Partic...	MD April	Salaries	29.81	
		911 - Commission & Exec. Co...	MD April	Salaries	44.72	
		912 - Work program dev. and ...	MD April	Salaries	59.62	
		922 - Staff meetings	MD April	Salaries	44.72	
		933 - PTO	MD April	Salaries	894.26	
					5,246.56	5,246.56
49368	04/30/2021	932 - General Administration	CD April	Salaries		5,584.48
		232 - Trans. policy plan. & TAC	CD April	Salaries	126.92	
		23437 -Winooski Parking Inve...	CD April	Salaries	126.92	
		236 - Tech. Assistance - local	CD April	Salaries	222.11	
		323 - Municipal Road Erosion ...	CD April	Salaries	1,285.07	
		32332 - Colchester Phase II S...	CD April	Salaries	79.33	
		332 - MR Grants-in-Aid Pilot	CD 1 hr	Salaries	31.73	
		3321 - GIA FY21 BMP	CD 5.5 Hrs	Salaries	174.52	
		3322 - GIA FY21 Equipment	CD 2 Hrs	Salaries	63.46	
		712-Data Dev.& Maintenance	CD April	Salaries	2,125.91	
		7332 - Comm. outreach - tran...	CD April	Salaries	158.65	
		912 - Work program dev. and ...	CD April	Salaries	111.06	
		922 - Staff meetings	CD April	Salaries	285.57	
		933 - PTO	CD April	Salaries	793.23	
					5,584.48	5,584.48

**Chittenden County RPC**  
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Trans #	Date	Name	Memo	Account	Debit	Credit
49369	04/30/2021	932 - General Administration	CF April	Salaries		7,110.40
		232 - Trans. policy plan. & TAC	CF April	Salaries	80.80	
		23438 - Form-Based Code for ...	CF April	Salaries	222.20	
		236 - Tech. Assistance - local	CF April	Salaries	161.60	
		231619 - Queen City Park Ro...	CF April	Salaries	282.80	
		231624 - Jericho Riverside Vill...	CF April	Salaries	80.80	
		231627 - Williston Route 2A C...	CF April	Salaries	202.00	
		2319 - TIP	CF April	Salaries	4,242.00	
		5211 - EMPG Local Planning	CF 11.5 Hours	Salaries	464.60	
		5212 - EMPG Local EMDs	CF 10 Hours	Salaries	404.00	
		5213 - EMPG Tech Assist & E...	CF 1 Hr	Salaries	40.40	
		524 - LEPC	CF 6 Hours	Salaries	242.40	
		5254 - EMPG-S Task 4	CF 3 Hours	Salaries	121.20	
		922 - Staff meetings	CF April	Salaries	80.80	
		933 - PTO	CF April	Salaries	484.80	
					7,110.40	7,110.40
49370	04/30/2021	932 - General Administration	SS April	Salaries		5,859.04
		21322-Bolton Valley CDBG	SS 5 Hours	Salaries	166.45	
		232 - Trans. policy plan. & TAC	SS April	Salaries	49.94	
		23434 Williston Intermodal Fa...	SS April	Salaries	33.29	
		23437 -Winooski Parking Inve...	SS April	Salaries	33.29	
		236 - Tech. Assistance - local	SS April	Salaries	1,631.21	
		23620 (BSD) School Travel Pl...	SS April	Salaries	133.16	
		23623 - Huntington Bridge Imp...	SS April	Salaries	382.84	
		2310- ITS & TSM	SS April	Salaries	382.84	
		23102 - Real Time Traffic Info	SS AID 8 Hours	Salaries	266.32	
		23134 - I-89 Needs Analysis P...	SS April	Salaries	66.65	
		23136 - Bridge St (Richmond) ...	SS April	Salaries	49.94	
		231626- SB Multi ste Intersect...	SS April	Salaries	466.06	
		231627 - Williston Route 2A C...	SS April	Salaries	83.23	
		2423 - Trans Mgmt Svcs - Un...	SS U-hill 19 Hours	Salaries	632.51	
		2425 - Trans Mgmt Svcs - She...	SS Shelburne 1.5 Hours	Salaries	49.94	
		323 - Municipal Road Erosion ...	SS April	Salaries	116.52	
		712-Data Dev.& Maintenance	SS April	Salaries	266.32	
		912 - Work program dev. and ...	SS April	Salaries	83.23	
		922 - Staff meetings	SS April	Salaries	166.45	
		932 - General Administration	SS April	Salaries	33.29	
		933 - PTO	SS April	Salaries	765.56	
					5,859.04	5,859.04
49373	04/30/2021	932 - General Administration	PB April	Salaries		7,110.40
		2374 - Close the Gaps in Regi...	PB April	Salaries	80.80	
		5212 - EMPG Local EMDs	PB 2.Hrs	Salaries	80.80	
		7112 - Online mappng improv...	PB April	Salaries	3,151.20	
		7114 -Watershed Resiliency ...	PB April	Salaries	141.40	
		712-Data Dev.& Maintenance	PB April	Salaries	2,060.40	
		713 - VOBCIT	PB April	Salaries	40.40	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		922 - Staff meetings	PB April	Salaries	141.40	
		931 - IT Administration	PB April	Salaries	363.60	
		933 - PTO	PB April	Salaries	1,050.40	
					7,110.40	7,110.40
49374	04/30/2021	932 - General Administration	EC April	Salaries		7,937.80
		232 - Trans. policy plan. & TAC	EC April	Salaries	161.53	
		2323 - Trans Policy Planning	EC April	Salaries	669.18	
		233 - TDM (staff)	EC April	Salaries	92.30	
		234 - TOD - Public Trans. Pla...	EC April	Salaries	230.75	
		23436-E&D ADA & Medcd Cal...	EC April	Salaries	46.15	
		236 - Tech. Assistance - local	EC April	Salaries	2,238.28	
		237 - Bike-Ped planning - regi...	EC April	Salaries	184.60	
		239 - Air, Rail Ferry, Park and ...	EC April	Salaries	253.83	
		2310- ITS & TSM	EC April	Salaries	115.38	
		2313 - Local Corridor Planning...	EC April	Salaries	23.08	
		23134 - I-89 Needs Analysis P...	EC April	Salaries	1,569.10	
		2316-Scoping (Local & Region...	EC April	Salaries	253.83	
		323 - Municipal Road Erosion ...	EC April	Salaries	299.98	
		512 - Transportation Safety	EC April	Salaries	46.15	
		712-Data Dev.& Maintenance	EC April	Salaries	69.23	
		7332 - Comm. outreach - tran...	EC April	Salaries	323.05	
		811 - Title VI and Public Partic...	EC April	Salaries	346.13	
		911 - Commission & Exec. Co...	EC April	Salaries	138.45	
		912 - Work program dev. and ...	EC April	Salaries	207.68	
		922 - Staff meetings	EC April	Salaries	184.60	
		933 - PTO	EC April	Salaries	484.52	
					7,937.80	7,937.80
49375	04/30/2021	932 - General Administration	FC April	Salaries		7,045.28
		911 - Commission & Exec. Co...	FC April	Salaries	120.09	
		912 - Work program dev. and ...	FC April	Salaries	160.12	
		913 - Financial budget and ac...	FC April	Salaries	5,884.41	
		922 - Staff meetings	FC April	Salaries	520.39	
		923 - Personnel administraation	FC April	Salaries	360.27	
		932 - General Administration	FC April	Salaries		
					7,045.28	7,045.28
49376	04/30/2021	932 - General Administration	RM April	Salaries		7,890.08
		1311 - EDA CEDS Planning	RM 10.5	Salaries	470.72	
		213 - Municipal Plan Impl. Asst.	RM 29.75	Salaries	1,333.69	
		21322-Bolton Valley CDBG	RM 1.5	Salaries	67.25	
		21327 - Essex Jct Vill Land D...	RM 17.75	Salaries	795.73	
		21336 - St. George Zoning As...	RM 8.25	Salaries	369.85	
		214 - State & Regional Issues	RM 20	Salaries	896.60	
		215 - Affordable housing	RM 5	Salaries	224.15	
		231 - Act250/248 review non-t...	RM .25	Salaries	11.21	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		23438 - Form-Based Code for ...	RM April	Salaries	851.77	
		236 - Tech. Assistance - local	RM April	Salaries	89.66	
		322 - Regional Stormwater pla...	RM .5	Salaries	22.42	
		3221 - RSEP	RM 2.25	Salaries	100.87	
		323 - Municipal Road Erosion ...	RM April	Salaries	22.42	
		5212 - EMPG Local EMDs	RM .5	Salaries	22.42	
		524 - LEPC	RM .5	Salaries	22.42	
		5252 - EMPG-S Task 2	RM .5	Salaries	22.42	
		721 - ECOS annual report - no...	RM .5	Salaries	22.42	
		7331 - Comm. Outreach - non...	RM 11	Salaries	493.13	
		7332 - Comm. outreach - tran...	RM April	Salaries	112.08	
		741 - Regional or Shared Serv...	RM 8.25	Salaries	369.85	
		811 - Title VI and Public Partic...	RM April	Salaries	201.74	
		911 - Commission & Exec. Co...	RM April	Salaries	190.53	
		912 - Work program dev. and ...	RM April	Salaries	100.87	
		913 - Financial budget and ac...	RM April	Salaries	44.83	
		921 - Staff Development	RM April	Salaries	100.87	
		922 - Staff meetings	RM April	Salaries	392.26	
		932 - General Administration	RM April	Salaries	44.83	
		933 - PTO	RM April	Salaries	493.07	
					<hr/>	
					7,890.08	7,890.08
49377	04/30/2021	932 - General Administration	EV April	Salaries		5,579.25
		511 - Traffic Alert Program	EV April	Salaries	96.75	
		712-Data Dev.& Maintenance	EV 1.5	Salaries	48.38	
		722 - ECOS annual report - tra...	EV April	Salaries	48.38	
		7331 - Comm. Outreach - non...	EV 49 hours	Salaries	1,580.25	
		7332 - Comm. outreach - tran...	EV April	Salaries	1,999.50	
		811 - Title VI and Public Partic...	EV April	Salaries	1,032.00	
		911 - Commission & Exec. Co...	EV April	Salaries	161.25	
		912 - Work program dev. and ...	EV April	Salaries	64.50	
		922 - Staff meetings	EV April	Salaries	64.50	
		933 - PTO	EV April	Salaries	483.74	
					<hr/>	
					5,579.25	5,579.25
49400	05/28/2021	932 - General Administration	Payroll check date 5/28/21	Salaries	48,360.91	
		932 - General Administration	Payroll check date 5/28/21	Payroll Expenses	80.00	
		932 - General Administration	Payroll check date 5/28/21	Payroll Tax Expense	3,526.88	
		932 - General Administration	Payroll check date 5/28/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 5/28/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 5/28/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 5/28/21	VMERS Defined Benefit...		3,312.41
		932 - General Administration	Payroll check date 5/28/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		881.77
		932 - General Administration	Payroll ACH 5/28/21	OCU Checking Account		46,344.76
					<hr/>	
					51,967.79	51,967.79

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Trans #	Date	Name	Memo	Account	Debit	Credit
49403	05/31/2021	2321-Trans.Direct Costs 2321-Trans.Direct Costs	Caliper Corporation - Inv #17059 for per... Caliper Corporation - Inv #17059 for per...	Project - Equipment & S... Prepaid Maintenance Ex...	125.00	125.00
					125.00	125.00
49404	05/31/2021	932 - General Administration 932 - General Administration	Conference Room tables August 2019 ... Conference Room tables August 2019 ...	Depreciation A/D Furniture, Equipment	88.72	88.72
					88.72	88.72
49405	05/31/2021	932 - General Administration 932 - General Administration	\$2,000 down payment on Kia Niro May ... \$2,000 down payment on Kia Niro May ...	Prepaid Equipment - Ca... EV/CarShare	55.56	55.56
					55.56	55.56
49407	06/01/2021	932 - General Administration 932 - General Administration	to record EPL and D&O insurance expe... to record EPL and D&O insurance expe...	Prepaid Insurance Liability Insurance	330.03	330.03
					330.03	330.03
49408	06/01/2021	932 - General Administration 932 - General Administration	Liberty Mutual Commercial Liability - Fe... Liberty Mutual Commercial Liability - Fe...	Prepaid Insurance Liability Insurance	572.67	572.67
					572.67	572.67
49409	06/01/2021	932 - General Administration 932 - General Administration	Monthly HSA Expense Monthly HSA Expense	Prepaid Expense - HSA HSA Deposits	4,950.00	4,950.00
					4,950.00	4,950.00
49410	06/01/2021	932 - General Administration 932 - General Administration	Office furnitture for Intern Space Reno J... Office furnitture for Intern Space Reno J...	Depreciation A/D Furniture, Equipment	101.86	101.86
					101.86	101.86
49411	06/01/2021	931 - IT Administration 931 - IT Administration	Place Creative - website hosting for July... Place Creative - website hosting for July...	Equip & Software Maint... Prepaid Maintenance Ex...	100.00	100.00
					100.00	100.00
49507	05/31/2021	932 - General Administration 1131 - 2018 Petroleum Agree... 1132 - 2018 Petroleum Comm... 1141 - 2018 Hazardouz Agree... 1142 - 2018 Hazardous Com... 1143 - 2018 hazardous Site A... 1144 - Brownfields - 2018 Haz... 213 - Municipal Plan Impl. Asst... 21337 - Shelburne Zoning Ass... 23619 -Reg Ash Tree Invent in... 231625 - Jericho Bolger Hill S... 322 - Regional Stormwater pla...	DA May DA 2.5 Hrs DA 1.75 Hrs DA 2 Hrs DA 3.75 Hrs DA 4.75 Hrs DA 1.5 Hrs DA .25 Hr DA 43 Hrs DA May DA May DA 4.75 Hrs	Salaries Salaries Salaries Salaries Salaries Salaries Salaries Salaries Salaries Salaries Salaries Salaries		6,446.16
					95.93	
					67.15	
					76.74	
					143.89	
					182.26	
					57.56	
					9.59	
					1,649.91	
					19.19	
					76.74	
					182.26	



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Trans #	Date	Name	Memo	Account	Debit	Credit
		3221 - RSEP	DA 11 Hrs	Salaries	422.07	
		32251 - Outreach & Education	DA 2.25 Hrs	Salaries	86.33	
		32252 - Muni Planning Assista...	DA 4 Hrs	Salaries	153.48	
		32253 - Basin Planning	DA .25	Salaries	9.59	
		32254 - Administration	DA 14.75 Hrs	Salaries	565.96	
		323 - Municipal Road Erosion ...	DA May	Salaries	441.26	
		32322-ROW Cond inv for SW ...	DA May	Salaries	9.59	
		32325 - Williston Phos Ctrl Plan	DA May	Salaries	19.19	
		32326 - Winooski Phos Ctrl Plan	DA May	Salaries	19.19	
		32334-Milton Phosphorus Con...	DA May	Salaries	19.19	
		32335-Shelburne Phosphorus ...	DA May	Salaries	19.19	
		3210 - WQ Dev Direct to Lake...	DA 2 Hrs	Salaries	76.74	
		3319-WQ Block Grant Jericho ...	DA 2 Hrs	Salaries	76.74	
		3332 - Design Imp Block Milto...	DA .25 Hr	Salaries	9.59	
		5212 - EMPG Local EMDs	DA 2 Hrs	Salaries	76.74	
		742 - AARPA	DA 1.5 Hrs	Salaries	57.56	
		811 - Title VI and Public Partic...	DA May	Salaries	19.19	
		922 - Staff meetings	DA May	Salaries	134.30	
		932 - General Administration	DA May	Salaries	201.44	
		933 - PTO	DA May	Salaries	1,160.69	
		934 - Holiday	DA May	Salaries	306.91	
					6,446.16	6,446.16
49508	05/31/2021	932 - General Administration	MN May	Salaries		6,254.64
		211 - Municipal Plan Dev. Asst.	MN 1 hr	Salaries	37.23	
		21329- SB Planning Tech Assi...	MN 53 hrs	Salaries	1,973.19	
		214 - State & Regional Issues	MN 15 Hrs	Salaries	558.45	
		222 - Climate Action Planning	MN May	Salaries	725.99	
		2221 - Property Trans Plan -R...	MN May	Salaries	37.23	
		23620 (BSD) School Travel Pl...	MN May	Salaries	223.38	
		536 - RPP United Way 2021	MN 5 hrs	Salaries	186.15	
		712-Data Dev.& Maintenance	MN May	Salaries	1,470.59	
		7331 - Comm. Outreach - non...	MN 3 hrs	Salaries	111.69	
		911 - Commission & Exec. Co...	MN May	Salaries	74.46	
		912 - Work program dev. and ...	MN May	Salaries	74.46	
		922 - Staff meetings	MN May	Salaries	223.38	
		923 - Personnel administraation	MN May	Salaries	18.62	
		931 - IT Administration	MN May	Salaries	37.23	
		932 - General Administration	MN May	Salaries	93.08	
		933 - PTO	MN May	Salaries	111.69	
		934 - Holiday	MN May	Salaries	297.82	
					6,254.64	6,254.64
49509	05/31/2021	932 - General Administration	TN MAY	Salaries		5,876.64
		1131 - 2018 Petroleum Agree...	TN 1.5 hrs	Salaries	52.47	
		1311 - EDA CEDS Planning	TN 7 Hrs	Salaries	244.86	
		1313 - EDA Engagement	TN 11 Hrs	Salaries	384.78	
		1314 - EDA Develop CEDS	TN 6.5 Hrs	Salaries	227.37	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		1316 - EDA Grant Admin	TN 1.5 Hrs	Salaries	52.47	
		213 - Municipal Plan Impl. Asst.	TN 7. Hrs	Salaries	244.86	
		21326 - Bolton Municipal Plan...	TN 5 Hrs	Salaries	174.90	
		21329- SB Planning Tech Assi...	TN 6.5 Hrs	Salaries	227.37	
		21332-Westford Water Waste...	TN 23.25	Salaries	813.29	
		21334 - Act 171 Forest Integrity	TN 17 Hrs	Salaries	594.66	
		214 - State & Regional Issues	TN 22.75 Hrs	Salaries	795.80	
		231 - Act250/248 review non-t...	TN 4 Hrs	Salaries	139.92	
		23438 - Form-Based Code for ...	TN MAY	Salaries	533.45	
		741 - Regional or Shared Serv...	TN MAY	Salaries	104.94	
		922 - Staff meetings	TN MAY	Salaries	166.16	
		932 - General Administration	TN MAY	Salaries	166.16	
		933 - PTO	TN MAY	Salaries	673.37	
		934 - Holiday	TN MAY	Salaries	279.81	
					5,876.64	5,876.64
49510	05/31/2021	932 - General Administration	AAIW May	Salaries		4,401.60
		911 - Commission & Exec. Co...	AAIW May	Salaries	393.00	
		913 - Financial budget and ac...	AAIW May	Salaries	2,489.00	
		922 - Staff meetings	AAIW May	Salaries	157.20	
		923 - Personnel administraction	AAIW May	Salaries	917.00	
		931 - IT Administration	AAIW May	Salaries	26.20	
		933 - PTO	AAIW May	Salaries	209.60	
		934 - Holiday	AAIW May	Salaries	209.60	
					4,401.60	4,401.60
49513	06/11/2021	932 - General Administration	Payroll check date 6/11/21	Salaries	49,069.66	
		932 - General Administration	Payroll check date 6/11/21	Payroll Expenses	84.00	
		932 - General Administration	Payroll check date 6/11/21	Payroll Tax Expense	3,583.99	
		932 - General Administration	Payroll check date 6/11/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 6/11/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 6/11/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 6/11/21	VMERS Defined Benefit...		3,312.41
		932 - General Administration	Payroll check date 6/11/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		881.77
		932 - General Administration	Payroll ACH 6/11/21	OCU Checking Account		47,114.62
					52,737.65	52,737.65
49529	05/31/2021	932 - General Administration	CB May	Salaries		9,408.00
		213 - Municipal Plan Impl. Asst.	CB 1. hr	Salaries	56.00	
		214 - State & Regional Issues	CB 5 hrs	Salaries	280.00	
		222 - Climate Action Planning	CB May	Salaries	56.00	
		2312 - Act250/248 review Trans.	CB May	Salaries	56.00	
		232 - Trans. policy plan. & TAC	CB May	Salaries	168.00	
		233 - TDM (staff)	CB May	Salaries	56.00	
		234 - TOD - Public Trans. Pla...	CB May	Salaries	392.00	
		239 - Air, Rail Ferry, Park and ...	CB May	Salaries	56.00	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		23134 - I-89 Needs Analysis P...	CB May	Salaries	1,792.00	
		2319 - TIP	CB May	Salaries	112.00	
		322 - Regional Stormwater pla...	CB 6 hrs	Salaries	336.00	
		7331 - Comm. Outreach - non...	CB 20 hrs	Salaries	1,120.00	
		7332 - Comm. outreach - tran...	CB May	Salaries	224.00	
		741 - Regional or Shared Serv...	CB 2 hrs	Salaries	112.00	
		742 - AARPA	CB 2 hrs	Salaries	112.00	
		811 - Title VI and Public Partic...	CB May	Salaries	616.00	
		812 - COVID 19 Impact on Ra...	CB 1 hr	Salaries	56.00	
		911 - Commission & Exec. Co...	CB May	Salaries	448.00	
		913 - Financial budget and ac...	CB May	Salaries	336.00	
		922 - Staff meetings	CB May	Salaries	448.00	
		923 - Personnel administraation	CB May	Salaries	56.00	
		931 - IT Administration	CB May	Salaries	112.00	
		932 - General Administration	CB May	Salaries	112.00	
		933 - PTO	CB May	Salaries	1,848.00	
		934 - Holiday	CB May	Salaries	448.00	
					9,408.00	9,408.00
49531	05/31/2021	932 - General Administration	JC May	Salaries		6,090.00
		232 - Trans. policy plan. & TAC	JC May	Salaries	326.25	
		23437 -Winooski Parking Inve...	JC May	Salaries	36.25	
		236 - Tech. Assistance - local	JC May	Salaries	1,395.63	
		23618 - N Williston Rd Traffic ...	JC May	Salaries	163.13	
		23620 (BSD) School Travel Pl...	JC May	Salaries	217.50	
		2377 - Shelburne Bicycling an...	JC May	Salaries	54.38	
		23134 - I-89 Needs Analysis P...	JC May	Salaries	616.25	
		23136 - Bridge St (Richmond) ...	JC May	Salaries	398.75	
		2316-Scoping (Local & Region...	JC May	Salaries	507.50	
		231621 - Col Ave Bike Lanes ...	JC May	Salaries	543.75	
		231626- SB Multi ste Intersect...	JC May	Salaries	471.25	
		2318 - Transportation model	JC May	Salaries	580.00	
		912 - Work program dev. and ...	JC May	Salaries	126.88	
		922 - Staff meetings	JC May	Salaries	217.50	
		933 - PTO	JC May	Salaries	145.00	
		934 - Holiday	JC May	Salaries	289.98	
					6,090.00	6,090.00
49532	05/31/2021	932 - General Administration	BD May	Salaries		5,974.08
		222 - Climate Action Planning	BD May	Salaries	106.68	
		2221 - Property Trans Plan -R...	BD May	Salaries	142.24	
		232 - Trans. policy plan. & TAC	BD May	Salaries	426.72	
		236 - Tech. Assistance - local	BD May	Salaries	248.92	
		23620 (BSD) School Travel Pl...	BD May	Salaries	17.78	
		237 - Bike-Ped planning - regi...	BD May	Salaries	1,689.10	
		2375 - Richmond Bike/Ped Ma...	BD May	Salaries	995.68	
		2377 - Shelburne Bicycling an...	BD May	Salaries	35.56	
		2378 - Pilot Mobility Audit Old ...	BD May	Salaries	106.68	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		23133 - No.&So. Winooski Ave.	BD May	Salaries	71.12	
		231622 - Tanglewood Dr. SW ...	BD May	Salaries	284.48	
		811 - Title VI and Public Partic...	BD May	Salaries	1,173.48	
		911 - Commission & Exec. Co...	BD May	Salaries	35.56	
		912 - Work program dev. and ...	BD May	Salaries	71.12	
		922 - Staff meetings	BD May	Salaries	177.80	
		933 - PTO	BD May	Salaries	106.68	
		934 - Holiday	BD May	Salaries	284.48	
					<hr/>	
					5,974.08	5,974.08
49533	05/31/2021	932 - General Administration	MD May	Salaries		5,008.08
		222 - Climate Action Planning	MD May	Salaries	238.48	
		232 - Trans. policy plan. & TAC	MD May	Salaries	59.62	
		234 - TOD - Public Trans. Pla...	MD May	Salaries	1,401.07	
		236 - Tech. Assistance - local	MD May	Salaries	1,490.50	
		237 - Bike-Ped planning - regi...	MD May	Salaries	44.72	
		2375 - Richmond Bike/Ped Ma...	MD May	Salaries	298.10	
		239 - Air, Rail Ferry, Park and ...	MD May	Salaries	313.01	
		231621 - Col Ave Bike Lanes ...	MD May	Salaries	89.43	
		231624 - Jericho Riverside Vill...	MD May	Salaries	104.34	
		712-Data Dev.& Maintenance	MD May	Salaries	104.34	
		7332 - Comm. outreach - tran...	MD May	Salaries	298.10	
		922 - Staff meetings	MD May	Salaries	119.24	
		933 - PTO	MD May	Salaries	208.67	
		934 - Holiday	MD May	Salaries	238.46	
					<hr/>	
					5,008.08	5,008.08
49534	05/31/2021	932 - General Administration	CD May	Salaries		5,330.64
		236 - Tech. Assistance - local	CD May	Salaries	31.73	
		323 - Municipal Road Erosion ...	CD May	Salaries	1,031.23	
		32323 - Essex SW CCTV Insp...	CD May	Salaries	31.73	
		32324 -Essex Jct Stormwater ...	CD May	Salaries	31.73	
		32332 - Colchester Phase II S...	CD May	Salaries	31.73	
		32333 - Huntington MRGP Im...	CD May	Salaries	111.06	
		3321 - GIA FY21 BMP	CD 20.50 hrs	Salaries	650.47	
		3322 - GIA FY21 Equipment	CD .5 hrs	Salaries	15.87	
		712-Data Dev.& Maintenance	CD May	Salaries	2,030.72	
		912 - Work program dev. and ...	CD May	Salaries	95.19	
		922 - Staff meetings	CD May	Salaries	126.92	
		933 - PTO	CD May	Salaries	888.44	
		934 - Holiday	CD May	Salaries	253.82	
					<hr/>	
					5,330.64	5,330.64
49535	05/31/2021	932 - General Administration	CF May	Salaries		6,787.20
		232 - Trans. policy plan. & TAC	CF May	Salaries	282.80	
		236 - Tech. Assistance - local	CF May	Salaries	484.80	
		231619 - Queen City Park Ro...	CF May	Salaries	80.80	

**Chittenden County RPC**  
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Trans #	Date	Name	Memo	Account	Debit	Credit
		231624 - Jericho Riverside Vill...	CF May	Salaries	121.20	
		2319 - TIP	CF May	Salaries	3,999.60	
		5211 - EMPG Local Planning	CF 1 hr	Salaries	40.40	
		524 - LEPC	CF 2 hrs	Salaries	80.80	
		922 - Staff meetings	CF May	Salaries	161.60	
		933 - PTO	CF May	Salaries	1,212.00	
		934 - Holiday	CF May	Salaries	323.20	
					6,787.20	6,787.20
49536	05/31/2021	932 - General Administration	SS May	Salaries		5,592.72
		21322-Bolton Valley CDBG	SS 6 Hrs	Salaries	199.74	
		232 - Trans. policy plan. & TAC	SS May	Salaries	49.94	
		236 - Tech. Assistance - local	SS May	Salaries	1,547.99	
		23620 (BSD) School Travel Pl...	SS May	Salaries	33.29	
		23623 - Huntington Bridge Imp...	SS May	Salaries	749.03	
		2310- ITS & TSM	SS May	Salaries	199.74	
		23102 - Real Time Traffic Info	SS May	Salaries	233.03	
		23134 - I-89 Needs Analysis P...	SS May	Salaries	83.23	
		23136 - Bridge St (Richmond) ...	SS May	Salaries	49.94	
		231626- SB Multi ste Intersect...	SS May	Salaries	615.87	
		2423 - Trans Mgmt Svcs - Un...	SS 9 hrs	Salaries	299.61	
		2425 - Trans Mgmt Svcs - She...	SS 3.5 hrs	Salaries	116.52	
		323 - Municipal Road Erosion ...	SS May	Salaries	199.74	
		712-Data Dev.& Maintenance	SS May	Salaries	183.10	
		912 - Work program dev. and ...	SS May	Salaries	66.58	
		922 - Staff meetings	SS May	Salaries	199.74	
		933 - PTO	SS May	Salaries	499.35	
		934 - Holiday	SS May	Salaries	266.28	
					5,592.72	5,592.72
49537	05/31/2021	932 - General Administration	Josh Katz May [intern]	Salaries		300.00
		712-Data Dev.& Maintenance	Josh Katz May [intern]	Salaries	300.00	
					300.00	300.00
49538	05/31/2021	932 - General Administration	Taylor Dorn May	Salaries		922.50
		511 - Traffic Alert Program	Taylor Dorn May	Salaries	922.50	
					922.50	922.50
49555	04/30/2021	21322-Bolton Valley CDBG	Bolton CDBG - expenses for Apr 2021	Deferred Grants - Bolto...	633.73	
		21322-Bolton Valley CDBG	Bolton CDBG - expenses for Apr 2021	Bolton CDBG		633.73
					633.73	633.73
49558	04/30/2021	3216 - NW Direct to Basin - Pr...	Apr CCRPC expenses Year 2	Direct to Lake/Lamoille		188.94
		3216 - NW Direct to Basin - Pr...	Apr CCRPC expenses Year 2	Deferred Grants - Direct...	188.94	

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Trans #	Date	Name	Memo	Account	Debit	Credit
					188.94	188.94
49559	04/30/2021	3210 - WQ Dev Direct to Lake...	Apr CCRPC expenses Year 1	Direct to Lake/Lamoille		118.09
		3210 - WQ Dev Direct to Lake...	Apr CCRPC expenses Year 1	Deferred Grants- Direct ...	118.09	
					118.09	118.09
49561	04/30/2021	1311 - EDA CEDS Planning	EDA - Apr	Deferred Grants - EDA	3,189.70	
		1311 - EDA CEDS Planning	EDA - Apr	EDA Grant Revenue		3,189.70
		1311 - EDA CEDS Planning	EDA - Apr	Project Income-ACCD		837.70
		1311 - EDA CEDS Planning	EDA - Apr	Deferred Income-ACCD	837.70	
					4,027.40	4,027.40
49563	04/30/2021	5211 - EMPG Local Planning	EMPG - Apr	Deferred Grants - EMPG	2,715.16	
		5211 - EMPG Local Planning	EMPG - Apr	Emergency Mgt Plannin...		2,715.16
					2,715.16	2,715.16
49564	04/30/2021	5251 - EMPG-S Task 1	EMPG - S Apr	Deferred Grants - EMP...	350.72	
		5251 - EMPG-S Task 1	EMPG - S Apr	EMPG - Supplemental		350.72
					350.72	350.72
49566	04/30/2021	332 - MR Grants-in-Aid Pilot	Grants in Aid - Apr	Deferred Grant Rev - GIA	655.78	
		332 - MR Grants-in-Aid Pilot	Grants in Aid - Apr	Grants in Aid Pilot		655.78
					655.78	655.78
49568	04/30/2021	3319-WQ Block Grant Jericho ...	Jericho SW Improvements April	Deferred Grant - Jericho...	5,373.00	
		3319-WQ Block Grant Jericho ...	Jericho SW Improvements April	Jericho Center Circle S...		5,373.00
					5,373.00	5,373.00
49569	04/30/2021	536 - RPP United Way 2021	United Way RPP Apr	Deferred Grant - U Way ...	101.41	
		536 - RPP United Way 2021	United Way RPP Apr	United Way RPP		101.41
					101.41	101.41
49576	04/30/2021	524 - LEPC	LEPC - Apr	Deferred Grants - LEPC	645.16	
		524 - LEPC	LEPC - Apr	LEPC/LEPC		645.16
					645.16	645.16
49577	04/30/2021	3332 - Design Imp Block Milto...	DIBG - Milton Allen Drive - Apr	Deferred Grant - Milton ...	165.32	
		3332 - Design Imp Block Milto...	DIBG - Milton Allen Drive - Apr	DIBG - Milton Allen Drive		165.32
		3332 - Design Imp Block Milto...	Fitzgerald - April	Deferred Grant - Milton ...	904.95	
		3332 - Design Imp Block Milto...	Fitzgerald - April	DIBG - Milton Allen Drive		904.95
					1,070.27	1,070.27
49578	04/30/2021	3331 - Design Imp Block Shel...	DIBG - Shelburne Boulder Hill - Apr	Deferred Grant - Shel B...	165.32	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		3331 - Design Imp Block Shel...	DIBG - Shelburne Boulder Hill - Apr	DIBG Shelburne Boulde...		165.32
					165.32	165.32
49588	04/30/2021	32251 - Outreach & Education	Water Quality subs - April	Deferred Grants - WQ B...	944.00	
		32251 - Outreach & Education	Water Quality subs - April	ANR - Water Quality		944.00
		32251 - Outreach & Education	CCRPC staff costs - April	Deferred Grants - WQ B...	1,322.58	
		32251 - Outreach & Education	CCRPC staff costs - April	ANR - Water Quality		1,322.58
					2,266.58	2,266.58
49589	05/31/2021	932 - General Administration	Emma May	Salaries		5,418.00
		511 - Traffic Alert Program	Emma May	Salaries	32.25	
		7331 - Comm. Outreach - non...	Emma 27 Hours	Salaries	870.75	
		7332 - Comm. outreach - tran...	Emma May	Salaries	2,580.00	
		811 - Title VI and Public Partic...	Emma May	Salaries	1,161.00	
		911 - Commission & Exec. Co...	Emma May	Salaries	161.25	
		922 - Staff meetings	Emma May	Salaries	129.00	
		933 - PTO	Emma May	Salaries	225.75	
		934 - Holiday	Emma May	Salaries	258.00	
					5,418.00	5,418.00
49590	05/31/2021	932 - General Administration	RM May	Salaries		7,531.44
		1131 - 2018 Petroleum Agree...	RM 4 Hrs	Salaries	179.32	
		211 - Municipal Plan Dev. Asst.	RM 2.5	Salaries	112.08	
		213 - Municipal Plan Impl. Asst.	RM 18	Salaries	806.94	
		21322-Bolton Valley CDBG	RM .5	Salaries	22.42	
		21327 - Essex Jct Vill Land D...	RM 8.5	Salaries	381.06	
		21336 - St. George Zoning As...	RM 6.75	Salaries	302.60	
		214 - State & Regional Issues	RM 33 hrs	Salaries	1,479.39	
		215 - Affordable housing	RM 2.25 Hrs	Salaries	100.87	
		231 - Act250/248 review non-t...	RM 1.5 hrs	Salaries	67.25	
		23438 - Form-Based Code for ...	RM May	Salaries	403.47	
		322 - Regional Stormwater pla...	RM 1.75	Salaries	78.45	
		323 - Municipal Road Erosion ...	RM May	Salaries	22.42	
		5212 - EMPG Local EMDs	RM 1 hr	Salaries	44.83	
		724 - ECO Plan Update	RM 1 hr	Salaries	44.83	
		7331 - Comm. Outreach - non...	RM 5.25	Salaries	235.36	
		741 - Regional or Shared Serv...	RM 1 hr	Salaries	44.83	
		742 - AARPA	RM 2.75 hrs	Salaries	123.28	
		811 - Title VI and Public Partic...	RM 3.25	Salaries	145.70	
		911 - Commission & Exec. Co...	RM May	Salaries	145.70	
		912 - Work program dev. and ...	RM May	Salaries	33.62	
		922 - Staff meetings	RM May	Salaries	560.38	
		923 - Personnel administraation	RM May	Salaries	67.25	
		932 - General Administration	RM May	Salaries	156.91	
		933 - PTO	RM May	Salaries	1,613.88	
		934 - Holiday	RM May	Salaries	358.60	

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Trans #	Date	Name	Memo	Account	Debit	Credit
					7,531.44	7,531.44
49592	05/31/2021	932 - General Administration	FC May	Salaries		6,725.04
		911 - Commission & Exec. Co...	FC May	Salaries	140.11	
		913 - Financial budget and ac...	FC May	Salaries	3,822.87	
		922 - Staff meetings	FC May	Salaries	360.27	
		923 - Personnel administraction	FC May	Salaries	400.30	
		933 - PTO	FC May	Salaries	1,681.26	
		934 - Holiday	FC May	Salaries	320.23	
					6,725.04	6,725.04
49593	05/31/2021	932 - General Administration	PB May	Salaries		6,787.20
		21334 - Act 171 Forest Integrity	PB 10 hrs	Salaries	404.00	
		23618 - N Williston Rd Traffic ...	PB May	Salaries	40.40	
		23619 -Reg Ash Tree Invent in...	PB May	Salaries	40.40	
		23623 - Huntington Bridge Imp...	PB May	Salaries	363.60	
		2374 - Close the Gaps in Regi...	PB May	Salaries	40.40	
		7112 - Online mappng improv...	PB May	Salaries	1,292.80	
		7113 - Municipal Tech Hosting	PB 1.5 Hrs	Salaries	60.60	
		7114 -Watershed Resiliency ...	PB May	Salaries	262.60	
		712-Data Dev. & Maintenance	PB May	Salaries	2,403.80	
		742 - AARPA	PB 1.5 Hrs	Salaries	60.60	
		922 - Staff meetings	PB May	Salaries	202.00	
		931 - IT Administration	PB May	Salaries	323.20	
		933 - PTO	PB May	Salaries	969.60	
		934 - Holiday	PB May	Salaries	323.20	
					6,787.20	6,787.20
49594	05/31/2021	932 - General Administration	EC May	Salaries		7,753.20
		232 - Trans. policy plan. & TAC	EC May	Salaries	184.60	
		2323 - Trans Policy Planning	EC May	Salaries	415.35	
		233 - TDM (staff)	EC May	Salaries	23.08	
		234 - TOD - Public Trans. Pla...	EC May	Salaries	69.23	
		236 - Tech. Assistance - local	EC May	Salaries	1,615.25	
		23618 - N Williston Rd Traffic ...	EC May	Salaries	46.15	
		237 - Bike-Ped planning - regi...	EC May	Salaries	253.83	
		239 - Air, Rail Ferry, Park and ...	EC May	Salaries	415.35	
		2310- ITS & TSM	EC May	Salaries	207.68	
		2313 - Local Corridor Planning...	EC May	Salaries	207.68	
		23134 - I-89 Needs Analysis P...	EC May	Salaries	1,546.03	
		2316-Scoping (Local & Region...	EC May	Salaries	346.13	
		323 - Municipal Road Erosion ...	EC May	Salaries	115.38	
		512 - Transportation Safety	EC May	Salaries	46.15	
		7332 - Comm. outreach - tran...	EC May	Salaries	92.30	
		811 - Title VI and Public Partic...	EC May	Salaries	230.75	
		911 - Commission & Exec. Co...	EC May	Salaries	161.53	
		912 - Work program dev. and ...	EC May	Salaries	23.08	
		922 - Staff meetings	EC May	Salaries	184.60	



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Trans #	Date	Name	Memo	Account	Debit	Credit
		923 - Personnel administraaion	EC May	Salaries	46.15	
		932 - General Administration	EC May	Salaries	92.30	
		933 - PTO	EC May	Salaries	1,061.45	
		934 - Holiday	EC May	Salaries	369.15	
					7,753.20	7,753.20
49596	04/30/2021	932 - General Administration	to adjust accrued PTO for April	Accrued Vacation Paya...		114.56
		932 - General Administration	to adjust accrued PTO for April	Salaries	114.56	
					114.56	114.56
49597	04/30/2021	932 - General Administration	adjust accrued salary for April	Accrued Salaries	43,086.10	
		932 - General Administration	adjust accrued salary for April	Salaries		43,086.10
					43,086.10	43,086.10
49600	04/01/2021	931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Prepaid Maintenance Ex...		554.17
		931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Equip & Software Maint...	554.17	
					554.17	554.17
49601	04/01/2021	932 - General Administration	Travelers WC policy - 7/1/20 to 7/1/21	Prepaid Insurance		248.17
		932 - General Administration	to record monthly workers comp insuran...	Workers Comp	248.17	
					248.17	248.17
49602	04/01/2021	932 - General Administration	to record server depr. - 5 yr ending 10/21	Depreciation	297.08	
		932 - General Administration	to record server depr. - 5 yr ending 10/21	A/D Furniture, Equipment		297.08
					297.08	297.08
49610	04/30/2021	932 - General Administration	to record ACCD income against April ex...	Deferred Income-ACCD	23,844.40	
		932 - General Administration	to record ACCD income against April ex...	Project Income-ACCD		23,844.40
		932 - General Administration	to record ACCD match income against ...	Deferred Income-ACCD	8,238.81	
		932 - General Administration	to record ACCD match income against ...	Project Income-ACCD		8,238.81
					32,083.21	32,083.21
49655	04/30/2021	932 - General Administration	to record local match for Apr from rev. a...	Deferred Income-Comm...	15,931.77	
		932 - General Administration	to record local match for Apr from rev. a...	Match - community dues		15,931.77
		932 - General Administration	to record in-kind match Apr per rev. alloc	1121 - unbilled inkind	1,054.40	
		932 - General Administration	to record in-kind match Apr per rev. alloc	Match - In-Kind		1,054.40
					16,986.17	16,986.17
49656	04/30/2021	932 - General Administration	to match ineligible expenses for Apr	Deferred Income-Comm...	967.79	
		932 - General Administration	to match ineligible expenses for Apr	Project Income-Local		967.79
					967.79	967.79
49670	05/01/2021	932 - General Administration	Travelers WC policy - 7/1/20 to 7/1/21	Prepaid Insurance		248.17

**Chittenden County RPC**  
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Trans #	Date	Name	Memo	Account	Debit	Credit
		932 - General Administration	to record monthly workers comp insuran...	Workers Comp	248.17	
					248.17	248.17
49671	06/01/2021	932 - General Administration	Travelers WC policy - 7/1/20 to 7/1/21	Prepaid Insurance		248.17
		932 - General Administration	to record monthly workers comp insuran...	Workers Comp	248.17	
					248.17	248.17
49708	06/25/2021	932 - General Administration	Payroll check date 6/25/21	Salaries	52,028.41	
		932 - General Administration	Payroll check date 6/25/21	Payroll Expenses	86.00	
		932 - General Administration	Payroll check date 6/25/21	Payroll Tax Expense	4,360.49	
		932 - General Administration	Payroll check date 6/25/21	Health Insurance Opt-out	6,837.09	
		932 - General Administration	Payroll check date 6/25/21	Health Insurance		1,188.73
		932 - General Administration	Payroll check date 6/25/21	Vision Plan		92.51
		932 - General Administration	Payroll check date 6/25/21	United Way Payable		123.00
		932 - General Administration	Payroll check date 6/25/21	VMERS Defined Benefit...		3,783.73
		932 - General Administration	Payroll check date 6/25/21	Life Insurance/Disability		24.61
		932 - General Administration	Newton & Charest	Dependent Care Account		681.77
		932 - General Administration	Payroll ACH 6/25/21	OCU Checking Account		57,417.64
					63,311.99	63,311.99
49712	06/30/2021	932 - General Administration	Conference Room tables August 2019 ...	Depreciation	88.72	
		932 - General Administration	Conference Room tables August 2019 ...	A/D Furniture, Equipment		88.72
					88.72	88.72
49713	06/30/2021	932 - General Administration	\$2,000 down payment on Kia Niro May ...	Prepaid Equipment - Ca...		55.56
		932 - General Administration	\$2,000 down payment on Kia Niro May ...	EV/CarShare	55.56	
					55.56	55.56
49715	05/01/2021	931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Prepaid Maintenance Ex...		554.17
		931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Equip & Software Maint...	554.17	
					554.17	554.17
49716	06/01/2021	931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Prepaid Maintenance Ex...		554.17
		931 - IT Administration	ESRI - ARC GIS August 2020 - August ...	Equip & Software Maint...	554.17	
					554.17	554.17
49727	04/30/2021	931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Prepaid Maintenance Ex...		152.33
		931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Equip & Software Maint...	152.33	
					152.33	152.33
49728	05/31/2021	931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Prepaid Maintenance Ex...		152.33
		931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Equip & Software Maint...	152.33	

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Trans #	Date	Name	Memo	Account	Debit	Credit
					152.33	152.33
49729	06/30/2021	931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Prepaid Maintenance Ex...		152.33
		931 - IT Administration	2 Adobe Creative licenses - \$1828.00 - ...	Equip & Software Maint...	152.33	
					152.33	152.33
49742	05/31/2021	932 - General Administration	May EV	EV/CarShare		95.76
		932 - General Administration	May EV	EV/CarShare	10.08	
		712-Data Dev.& Maintenance	May EV	Project - Mileage	18.48	
		2321-Trans.Direct Costs	May EV	Project - Mileage	67.20	
					95.76	95.76
49821	06/30/2021	932 - General Administration	DA June	Salaries		6,753.12
		1131 - 2018 Petroleum Agree...	DA 4.5 hrs	Salaries	172.67	
		1132 - 2018 Petroleum Comm...	DA 1. hr	Salaries	38.37	
		1134 - BF 2018 Pet Site Reus...	DA .75	Salaries	28.78	
		1141 - 2018 Hazardouz Agree...	DA 4.5 hrs	Salaries	172.67	
		1142 - 2018 Hazardous Com...	DA 3.5 hrs	Salaries	134.30	
		1143 - 2018 hazardous Site A...	DA .25	Salaries	9.59	
		1144 - Brownfields - 2018 Haz...	DA .25	Salaries	9.59	
		121 - Byway Coordination & TA	DA June	Salaries	153.48	
		213 - Municipal Plan Impl. Asst.	DA .25	Salaries	9.59	
		23619 -Reg Ash Tree Invent in...	DA June	Salaries	76.74	
		231625 - Jericho Bolger Hill S...	DA June	Salaries	124.70	
		316 - AHMP	DA 3 hrs	Salaries	115.11	
		322 - Regional Stormwater pla...	DA 1.25 hrs	Salaries	47.96	
		3221 - RSEP	DA 11.5 hrs	Salaries	441.26	
		32251 - Outreach & Education	DA 1.25 hrs	Salaries	47.96	
		32252 - Muni Planning Assista...	DA 5.75 hrs	Salaries	220.63	
		32253 - Basin Planning	DA 4.25	Salaries	163.07	
		32254 - Administration	DA 9 hrs	Salaries	345.33	
		323 - Municipal Road Erosion ...	DA 12.75 hrs	Salaries	489.22	
		32322-ROW Cond inv for SW ...	DA June	Salaries	95.93	
		32325 - Williston Phos Ctrl Plan	DA June	Salaries	9.59	
		3210 - WQ Dev Direct to Lake...	DA 6.5 hrs	Salaries	249.41	
		32161 - NW Direct to Basin - ...	DA 2.25 hrs	Salaries	86.33	
		3319-WQ Block Grant Jericho ...	DA 12 hrs	Salaries	460.44	
		3331 - Design Imp Block Shel...	DA 2 hrs	Salaries	76.74	
		3332 - Design Imp Block Milto...	DA .5 hrs	Salaries	19.19	
		5212 - EMPG Local EMDs	DA 5.5 hrs	Salaries	211.04	
		5213 - EMPG Tech Assist & E...	DA 1.75 hrs	Salaries	67.15	
		5214 - Task 4	DA 1.25	Salaries	47.96	
		742 - AARPA	DA .25 hrs	Salaries	9.59	
		912 - Work program dev. and ...	DA June	Salaries	9.59	
		914 - Grant writing & Researc...	DA June	Salaries	143.89	
		922 - Staff meetings	DA June	Salaries	95.93	
		923 - Personnel administraation	DA June	Salaries	9.59	
		932 - General Administration	DA June	Salaries	134.30	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		933 - PTO	DA June	Salaries	2,225.43	
					6,753.12	6,753.12
49822	06/30/2021	932 - General Administration	MN June	Salaries		6,552.48
		21321-Nat Res Land Dev Regs	MN 4 hrs	Salaries	148.92	
		21329- SB Planning Tech Assi...	MN 14 hrs	Salaries	521.22	
		214 - State & Regional Issues	MN 37 hrs	Salaries	1,377.51	
		215 - Affordable housing	MN 4 hrs	Salaries	148.92	
		222 - Climate Action Planning	MN June	Salaries	37.23	
		2221 - Property Trans Plan -R...	MN June	Salaries	37.23	
		23620 (BSD) School Travel Pl...	MN June	Salaries	223.38	
		2378 - Pilot Mobility Audit Old ...	MN June	Salaries	1,693.97	
		712-Data Dev. & Maintenance	MN June	Salaries	1,303.05	
		7331 - Comm. Outreach - non...	MN 8 hrs	Salaries	297.84	
		912 - Work program dev. and ...	MN June	Salaries	37.23	
		922 - Staff meetings	MN June	Salaries	37.23	
		923 - Personnel administraction	MN June	Salaries	130.31	
		932 - General Administration	MN June	Salaries	37.23	
		933 - PTO	MN June	Salaries	521.21	
					6,552.48	6,552.48
49823	06/30/2021	932 - General Administration	TN June	Salaries		6,156.48
		1311 - EDA CEDS Planning	TN 2.5 hrs	Salaries	87.45	
		1313 - EDA Engagement	TN 26.5 hrs	Salaries	926.97	
		1316 - EDA Grant Admin	TN 1 hr	Salaries	34.98	
		211 - Municipal Plan Dev. Asst.	TN 4.75 hrs	Salaries	166.16	
		213 - Municipal Plan Impl. Asst.	TN 23.5 hrs	Salaries	822.03	
		21326 - Bolton Municipal Plan...	TN 15.5 hrs	Salaries	542.19	
		21328 - Huntington Land Use ...	TN 1 hrs	Salaries	34.98	
		21329- SB Planning Tech Assi...	TN .5 hr	Salaries	17.49	
		21332-Westford Water Waste...	TN 17.75 hrs	Salaries	620.90	
		21334 - Act 171 Forest Integrity	TN 1.5 hrs	Salaries	52.47	
		214 - State & Regional Issues	TN 29.25 hrs	Salaries	1,023.17	
		231 - Act250/248 review non-t...	TN 6.25 hrs	Salaries	218.63	
		23438 - Form-Based Code for ...	TN 25.5 hrs	Salaries	891.99	
		922 - Staff meetings	TN June	Salaries	139.92	
		932 - General Administration	TN June	Salaries	174.90	
		933 - PTO	TN June	Salaries	402.25	
					6,156.48	6,156.48
49824	06/30/2021	932 - General Administration	AAIW June	Salaries		4,611.20
		911 - Commission & Exec. Co...	AAIW June	Salaries	419.20	
		913 - Financial budget and ac...	AAIW June	Salaries	1,467.20	
		922 - Staff meetings	AAIW June	Salaries	104.80	
		923 - Personnel administraction	AAIW June	Salaries	1,048.00	
		933 - PTO	AAIW June	Salaries	1,572.00	

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Trans #	Date	Name	Memo	Account	Debit	Credit
					4,611.20	4,611.20
49825	06/30/2021	932 - General Administration	PB June	Salaries		7,110.40
		121 - Byway Coordination & TA	PB June	Salaries	323.20	
		23619 -Reg Ash Tree Invent in...	PB June	Salaries	161.60	
		5212 - EMPG Local EMDs	PB 1.5 hrs	Salaries	60.60	
		7112 - Online mappng improv...	PB June	Salaries	404.00	
		7114 -Watershed Resiliency ...	PB June	Salaries	40.40	
		712-Data Dev.& Maintenance	PB June	Salaries	3,333.00	
		713 - VOBCIT	PB June	Salaries	262.60	
		922 - Staff meetings	PB June	Salaries	161.60	
		931 - IT Administration	PB June	Salaries	808.00	
		933 - PTO	PB June	Salaries	1,555.40	
					7,110.40	7,110.40
49826	06/30/2021	932 - General Administration	FC June	Salaries		7,045.28
		812 - COVID 19 Impact on Ra...	FC 2. hrs	Salaries	80.06	
		911 - Commission & Exec. Co...	FC June	Salaries	40.03	
		913 - Financial budget and ac...	FC June	Salaries	5,884.41	
		922 - Staff meetings	FC June	Salaries	340.26	
		923 - Personnel adminstraation	FC June	Salaries	580.44	
		933 - PTO	FC June	Salaries	120.08	
					7,045.28	7,045.28
49827	06/30/2021	932 - General Administration	EC June	Salaries		8,122.40
		232 - Trans. policy plan. & TAC	EC June	Salaries	184.60	
		2323 - Trans Policy Planning	EC June	Salaries	530.73	
		233 - TDM (staff)	EC June	Salaries	92.30	
		234 - TOD - Public Trans. Pla...	EC June	Salaries	184.60	
		236 - Tech. Assistance - local	EC June	Salaries	2,307.50	
		237 - Bike-Ped planning - regi...	EC June	Salaries	92.30	
		239 - Air, Rail Ferry, Park and ...	EC June	Salaries	576.88	
		2310- ITS & TSM	EC June	Salaries	138.45	
		2313 - Local Corridor Planning...	EC June	Salaries	46.15	
		23134 - I-89 Needs Analysis P...	EC June	Salaries	923.00	
		2316-Scoping (Local & Region...	EC June	Salaries	369.20	
		231619 - Queen City Park Ro...	EC June	Salaries	92.30	
		323 - Municipal Road Erosion ...	EC June	Salaries	161.53	
		512 - Transportation Safety	EC June	Salaries	253.83	
		712-Data Dev.& Maintenance	EC June	Salaries	46.15	
		7332 - Comm. outreach - tran...	EC June	Salaries	369.20	
		811 - Title VI and Public Partic...	EC June	Salaries	161.53	
		911 - Commission & Exec. Co...	EC June	Salaries	207.68	
		912 - Work program dev. and ...	EC June	Salaries	115.38	
		922 - Staff meetings	EC June	Salaries	230.75	
		933 - PTO	EC June	Salaries	1,038.34	

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Trans #	Date	Name	Memo	Account	Debit	Credit
					8,122.40	8,122.40
49828	06/30/2021	932 - General Administration	Emma June	Salaries		5,676.00
		7331 - Comm. Outreach - non...	Emma 34 hrs	Salaries	1,096.50	
		7332 - Comm. outreach - tran...	Emma June	Salaries	1,806.00	
		741 - Regional or Shared Serv...	Emma 3 hrs	Salaries	96.75	
		811 - Title VI and Public Partic...	Emma June	Salaries	1,128.75	
		911 - Commission & Exec. Co...	Emma June	Salaries	96.75	
		912 - Work program dev. and ...	Emma June	Salaries	64.50	
		922 - Staff meetings	Emma June	Salaries	64.50	
		923 - Personnel administraation	Emma June	Salaries	32.25	
		933 - PTO	Emma June	Salaries	1,290.00	
					5,676.00	5,676.00
49829	06/30/2021	932 - General Administration	RM June	Salaries		7,890.08
		1311 - EDA CEDS Planning	RM 1.75	Salaries	78.45	
		1312 - EDA Reg Econ Profile	RM 2.25	Salaries	100.87	
		1313 - EDA Engagement	RM 6.75	Salaries	302.60	
		211 - Municipal Plan Dev. Asst.	RM 4.75	Salaries	212.94	
		213 - Municipal Plan Impl. Asst.	RM 18.25	Salaries	818.15	
		21327 - Essex Jct Vill Land D...	RM 7.25	Salaries	325.02	
		21336 - St. George Zoning As...	RM 9.25	Salaries	414.68	
		214 - State & Regional Issues	RM 29 hrs	Salaries	1,300.07	
		215 - Affordable housing	RM 15.5	Salaries	694.87	
		231 - Act250/248 review non-t...	RM 2.5	Salaries	112.08	
		233 - TDM (staff)	RM June	Salaries	44.83	
		23438 - Form-Based Code for ...	RM June	Salaries	89.66	
		322 - Regional Stormwater pla...	RM 1.5	Salaries	67.25	
		323 - Municipal Road Erosion ...	RM June	Salaries	22.42	
		5212 - EMPG Local EMDs	RM 2	Salaries	89.66	
		5252 - EMPG-S Task 2	RM .5	Salaries	22.42	
		7331 - Comm. Outreach - non...	RM 11.75	Salaries	526.75	
		741 - Regional or Shared Serv...	RM 5.25	Salaries	235.36	
		742 - AARPA	RM 6	Salaries	268.98	
		811 - Title VI and Public Partic...	RM June	Salaries	100.87	
		911 - Commission & Exec. Co...	RM June	Salaries	112.08	
		912 - Work program dev. and ...	RM June	Salaries	448.30	
		922 - Staff meetings	RM June	Salaries	448.30	
		923 - Personnel administraation	RM June	Salaries	313.81	
		932 - General Administration	RM June	Salaries	112.08	
		933 - PTO	RM June	Salaries	627.58	
					7,890.08	7,890.08
49872	06/30/2021	932 - General Administration	CB June	Salaries		9,856.00
		1313 - EDA Engagement	CB 4 hours	Salaries	224.00	
		213 - Municipal Plan Impl. Asst.	CB 3 hours	Salaries	168.00	
		214 - State & Regional Issues	CB 1 hr	Salaries	56.00	
		215 - Affordable housing	CB 2 hours	Salaries	112.00	

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Trans #	Date	Name	Memo	Account	Debit	Credit
		222 - Climate Action Planning	CB June	Salaries	168.00	
		234 - TOD - Public Trans. Pla...	CB June	Salaries	224.00	
		239 - Air, Rail Ferry, Park and ...	CB June	Salaries	224.00	
		23134 - I-89 Needs Analysis P...	CB June	Salaries	448.00	
		322 - Regional Stormwater pla...	CB 5 hours	Salaries	280.00	
		323 - Municipal Road Erosion ...	CB June	Salaries	56.00	
		712-Data Dev.& Maintenance	CB June	Salaries	224.00	
		7331 - Comm. Outreach - non...	CB 22 hours	Salaries	1,232.00	
		7332 - Comm. outreach - tran...	CB June	Salaries	280.00	
		742 - AARPA	CB 1 hr	Salaries	56.00	
		811 - Title VI and Public Partic...	CB June	Salaries	784.00	
		911 - Commission & Exec. Co...	CB June	Salaries	336.00	
		913 - Financial budget and ac...	CB June	Salaries	504.00	
		922 - Staff meetings	CB June	Salaries	504.00	
		923 - Personnel administraation	CB June	Salaries	784.00	
		931 - IT Administration	CB June	Salaries	168.00	
		932 - General Administration	CB June	Salaries	280.00	
		232 - Trans. policy plan. & TAC	CB June	Salaries	168.00	
		933 - PTO	CB June	Salaries	2,576.00	
					9,856.00	9,856.00
49886	06/30/2021	932 - General Administration	Cameron Howe June [intern]	Salaries		2,493.75
		23619 -Reg Ash Tree Invent in...	Cameron Howe June [intern]	Salaries	217.50	
		332 - MR Grants-in-Aid Pilot	Cameron Howe June [intern]	Salaries	90.00	
		712-Data Dev.& Maintenance	Cameron Howe June [intern]	Salaries	2,186.25	
					2,493.75	2,493.75
49887	06/30/2021	932 - General Administration	Samantha Berry June [intern]	Salaries		1,560.00
		3321 - GIA FY21 BMP	Samantha 11.5 hours	Salaries	172.50	
		712-Data Dev.& Maintenance	Samantha Berry June [intern]	Salaries	1,387.50	
					1,560.00	1,560.00
49888	06/30/2021	932 - General Administration	Harry Schukei June [intern]	Salaries		2,535.00
		23619 -Reg Ash Tree Invent in...	Harry Schukei June [intern]	Salaries	247.50	
		323 - Municipal Road Erosion ...	Harry Schukei June [intern]	Salaries	45.00	
		712-Data Dev.& Maintenance	Harry Schukei June [intern]	Salaries	2,242.50	
					2,535.00	2,535.00
49889	06/30/2021	932 - General Administration	Nate Brangan June [intern]	Salaries		2,512.50
		23619 -Reg Ash Tree Invent in...	Nate Brangan June [intern]	Salaries	637.50	
		323 - Municipal Road Erosion ...	Nate Brangan June [intern]	Salaries	45.00	
		712-Data Dev.& Maintenance	Nate Brangan June [intern]	Salaries	1,830.00	
					2,512.50	2,512.50
49890	06/30/2021	932 - General Administration	Taylor Dorn June [traffic alert]	Salaries		959.40

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Trans #	Date	Name	Memo	Account	Debit	Credit
		511 - Traffic Alert Program	Taylor Dorn June [traffic alert]	Salaries	959.40	
					959.40	959.40
49891	06/30/2021	932 - General Administration	JC June	Salaries		6,380.00
		232 - Trans. policy plan. & TAC	JC June	Salaries	72.50	
		2323 - Trans Policy Planning	JC June	Salaries	72.50	
		23437 -Winooski Parking Inve...	JC June	Salaries	36.25	
		236 - Tech. Assistance - local	JC June	Salaries	1,613.13	
		23620 (BSD) School Travel Pl...	JC June	Salaries	126.88	
		2377 - Shelburne Bicycling an...	JC June	Salaries	163.13	
		2310- ITS & TSM	JC June	Salaries	36.25	
		23134 - I-89 Needs Analysis P...	JC June	Salaries	126.88	
		23136 - Bridge St (Richmond) ...	JC June	Salaries	706.88	
		231621 - Col Ave Bike Lanes ...	JC June	Salaries	1,033.13	
		231626- SB Multi ste Intersect...	JC June	Salaries	326.25	
		2318 - Transportation model	JC June	Salaries	290.00	
		512 - Transportation Safety	JC June	Salaries	145.00	
		712-Data Dev.& Maintenance	JC June	Salaries	36.25	
		912 - Work program dev. and ...	JC June	Salaries	36.25	
		922 - Staff meetings	JC June	Salaries	181.25	
		933 - PTO	JC June	Salaries	1,377.47	
					6,380.00	6,380.00
49892	06/30/2021	932 - General Administration	CD June	Salaries		5,584.48
		2367 - Update to SB Trans Im...	CD June	Salaries	63.46	
		323 - Municipal Road Erosion ...	CD June	Salaries	698.06	
		32323 - Essex SW CCTV Insp...	CD June	Salaries	15.87	
		32324 -Essex Jct Stormwater ...	CD June	Salaries	15.87	
		3321 - GIA FY21 BMP	CD 12 hours	Salaries	380.76	
		3322 - GIA FY21 Equipment	CD 1.5 hours	Salaries	47.60	
		712-Data Dev.& Maintenance	CD June	Salaries	3,760.01	
		912 - Work program dev. and ...	CD June	Salaries	95.19	
		922 - Staff meetings	CD June	Salaries	95.19	
		933 - PTO	CD June	Salaries	412.47	
					5,584.48	5,584.48
49893	06/30/2021	932 - General Administration	CF June	Salaries		7,110.40
		232 - Trans. policy plan. & TAC	CF June	Salaries	121.20	
		236 - Tech. Assistance - local	CF June	Salaries	161.60	
		231619 - Queen City Park Ro...	CF June	Salaries	767.60	
		231624 - Jericho Riverside Vill...	CF June	Salaries	727.20	
		2319 - TIP	CF June	Salaries	2,262.40	
		5211 - EMPG Local Planning	CF 9 Hours	Salaries	363.60	
		5212 - EMPG Local EMDs	CF 4 Hours	Salaries	161.60	
		5213 - EMPG Tech Assist & E...	CF 13 Hours	Salaries	525.20	
		524 - LEPC	CF 17 Hours	Salaries	686.80	
		5252 - EMPG-S Task 2	CF 1 Hour	Salaries	40.40	



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Trans #	Date	Name	Memo	Account	Debit	Credit
		922 - Staff meetings	CF June	Salaries	161.60	
		933 - PTO	CF June	Salaries	404.00	
		231627 - Williston Route 2A C...	CF June	Salaries	727.20	
					7,110.40	7,110.40
49899	06/30/2021	932 - General Administration	BD June	Salaries		6,258.56
		232 - Trans. policy plan. & TAC	BD June	Salaries	142.24	
		233 - TDM (staff)	BD June	Salaries	213.36	
		236 - Tech. Assistance - local	BD June	Salaries	462.28	
		237 - Bike-Ped planning - regi...	BD June	Salaries	640.08	
		2375 - Richmond Bike/Ped Ma...	BD June	Salaries	462.28	
		2378 - Pilot Mobility Audit Old ...	BD June	Salaries	71.12	
		23133 - No.&So. Winooski Ave.	BD June	Salaries	142.24	
		231622 - Tanglewood Dr. SW ...	BD June	Salaries	35.56	
		811 - Title VI and Public Partic...	BD June	Salaries	604.52	
		912 - Work program dev. and ...	BD June	Salaries	71.12	
		922 - Staff meetings	BD June	Salaries	106.68	
		933 - PTO	BD June	Salaries	3,307.08	
					6,258.56	6,258.56
49900	06/30/2021	932 - General Administration	MD June	Salaries		5,246.56
		222 - Climate Action Planning	MD June	Salaries	74.53	
		232 - Trans. policy plan. & TAC	MD June	Salaries	44.72	
		234 - TOD - Public Trans. Pla...	MD June	Salaries	1,505.41	
		236 - Tech. Assistance - local	MD June	Salaries	819.80	
		2375 - Richmond Bike/Ped Ma...	MD June	Salaries	298.10	
		239 - Air, Rail Ferry, Park and ...	MD June	Salaries	238.48	
		231624 - Jericho Riverside Vill...	MD June	Salaries	253.39	
		323 - Municipal Road Erosion ...	MD June	Salaries	14.91	
		712-Data Dev.& Maintenance	MD June	Salaries	387.53	
		7332 - Comm. outreach - tran...	MD June	Salaries	1,147.69	
		912 - Work program dev. and ...	MD June	Salaries	29.81	
		922 - Staff meetings	MD June	Salaries	59.62	
		933 - PTO	MD June	Salaries	372.57	
					5,246.56	5,246.56
49901	06/30/2021	932 - General Administration	SS June	Salaries		5,859.04
		21322-Bolton Valley CDBG	SS 1 hour	Salaries	33.29	
		232 - Trans. policy plan. & TAC	SS June	Salaries	49.94	
		236 - Tech. Assistance - local	SS June	Salaries	1,597.92	
		23620 (BSD) School Travel Pl...	SS June	Salaries	66.58	
		23623 - Huntington Bridge Imp...	SS June	Salaries	815.61	
		2310- ITS & TSM	SS June	Salaries	233.03	
		23102 - Real Time Traffic Info	SS 5 Hours - Real Time Traffic	Salaries	166.45	
		231626- SB Multi ste Intersect...	SS June	Salaries	832.25	
		231627 - Williston Route 2A C...	SS June	Salaries	166.45	
		2423 - Trans Mgmt Svcs - Un...	SS 7 Hours	Salaries	233.03	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
		2425 - Trans Mgmt Svcs - She...	SS 9 Hours	Salaries	299.61	
		323 - Municipal Road Erosion ...	SS June	Salaries	233.03	
		512 - Transportation Safety	SS June	Salaries	199.74	
		712-Data Dev.& Maintenance	SS June	Salaries	332.90	
		912 - Work program dev. and ...	SS June	Salaries	66.58	
		921 - Staff Development	SS June	Salaries	33.29	
		922 - Staff meetings	SS June	Salaries	166.45	
		931 - IT Administration	SS June	Salaries	16.65	
		932 - General Administration	SS June	Salaries	16.65	
		933 - PTO	SS June	Salaries	299.59	
					5,859.04	5,859.04
49907	05/31/2021	932 - General Administration	to adjust accrued PTO for May	Accrued Vacation Paya...		198.05
		932 - General Administration	to adjust accrued PTO for May	Salaries	198.05	
					198.05	198.05
49908	06/30/2021	932 - General Administration	to adjust accrued PTO for June	Accrued Vacation Paya...	5,286.62	
		932 - General Administration	to adjust accrued PTO for June	Salaries		5,286.62
					5,286.62	5,286.62
49911	05/31/2021	932 - General Administration	to record local match from rev. alloc	Deferred Income-Comm...	14,282.73	
		932 - General Administration	to record local match from rev. alloc	Match - community dues		14,282.73
		932 - General Administration	to record in-kind match per rev. alloc	1121 - unbilled inkind	1,066.23	
		932 - General Administration	to record in-kind match per rev. alloc	Match - In-Kind		1,066.23
					15,348.96	15,348.96
49914	05/31/2021	21322-Bolton Valley CDBG	Bolton CDBG - expenses for May 2021	Deferred Grants - Bolto...	614.20	
		21322-Bolton Valley CDBG	Bolton CDBG - expenses for May 2021	Bolton CDBG		614.20
					614.20	614.20
49915	05/31/2021	812 - COVID 19 Impact on Ra...	CCRPC staff costs	Deferred Grant Income -...	141.42	
		812 - COVID 19 Impact on Ra...	CCRPC staff costs	COVID 19 Racial Health...		141.42
					141.42	141.42
49916	05/31/2021	3319-WQ Block Grant Jericho ...	Jericho SW Improvements May	Deferred Grant - Jericho...	188.94	
		3319-WQ Block Grant Jericho ...	Jericho SW Improvements May	Jericho Center Circle S...		188.94
					188.94	188.94
49917	05/31/2021	3332 - Design Imp Block Milto...	DIBG - Milton Allen Drive - May	Deferred Grant - Milton ...	673.27	
		3332 - Design Imp Block Milto...	DIBG - Milton Allen Drive - May	DIBG - Milton Allen Drive		673.27
					673.27	673.27
49918	05/31/2021	3210 - WQ Dev Direct to Lake...	May CCRPC expenses Year 1	Direct to Lake/Lamoille		188.94

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
		3210 - WQ Dev Direct to Lake...	May CCRPC expenses Year 1	Deferred Grants- Direct ...	188.94	
					188.94	188.94
49919	05/31/2021	1311 - EDA CEDS Planning	EDA - May	Deferred Grants - EDA	1,988.98	
		1311 - EDA CEDS Planning	EDA - May	EDA Grant Revenue		1,988.98
		1311 - EDA CEDS Planning	EDA - May	Project Income-ACCD		522.36
		1311 - EDA CEDS Planning	EDA - May	Deferred Income-ACCD	522.36	
					2,511.34	2,511.34
49920	05/31/2021	5211 - EMPG Local Planning	EMGP - May	Deferred Grants - EMPG	399.59	
		5211 - EMPG Local Planning	EMPG - May	Emergency Mgt Plannin...		399.59
					399.59	399.59
49921	05/31/2021	332 - MR Grants-in-Aid Pilot	Grants in Aid - May	Deferred Grant Rev - GIA	1,620.15	
		332 - MR Grants-in-Aid Pilot	Grants in Aid - May	Grants in Aid Pilot		1,620.15
					1,620.15	1,620.15
49922	05/31/2021	524 - LEPC	LEPC - May	Deferred Grants - LEPC	196.30	
		524 - LEPC	LEPC - May	LEPC/LEPC		196.30
					196.30	196.30
49923	05/31/2021	536 - RPP United Way 2021	United Way RPP May	Deferred Grant - U Way ...	507.05	
		536 - RPP United Way 2021	United Way RPP May	United Way RPP		507.05
					507.05	507.05
49924	05/31/2021	32251 - Outreach & Education	Water Quality subs May	Deferred Grants - WQ B...	2,007.49	
		32251 - Outreach & Education	Water Quality subs May	ANR - Water Quality		2,007.49
		32251 - Outreach & Education	CCRPC staff costs May	Deferred Grants - WQ B...	1,340.24	
		32251 - Outreach & Education	CCRPC staff costs May	ANR - Water Quality		1,340.24
					3,347.73	3,347.73
49925	05/31/2021	932 - General Administration	to record ACCD income against May ex...	Deferred Income-ACCD	20,582.42	
		932 - General Administration	to record ACCD income against May ex...	Project Income-ACCD		20,582.42
		932 - General Administration	to record ACCD match income against ...	Deferred Income-ACCD	10,040.82	
		932 - General Administration	to record ACCD match income against ...	Project Income-ACCD		10,040.82
					30,623.24	30,623.24
49929	05/01/2021	932 - General Administration	to record server depr. - 5 yr ending 10/21	Depreciation	297.08	
		932 - General Administration	to record server depr. - 5 yr ending 10/21	A/D Furniture, Equipment		297.08
					297.08	297.08
49931	05/31/2021	932 - General Administration	adjust accrued salary for May	Accrued Salaries		5,424.54
		932 - General Administration	adjust accrued salary for May	Salaries	5,424.54	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
					5,424.54	5,424.54
49942	04/01/2021	932 - General Administration	Liberty Mutual Commercial Liability - Fe...	Prepaid Insurance		572.67
		932 - General Administration	Liberty Mutual Commercial Liability - Fe...	Liability Insurance	572.67	
					572.67	572.67
49987	06/30/2021	932 - General Administration	remaining balance of ACCD funds	Project Income-ACCD		16,199.36
		932 - General Administration	remaining balance of ACCD funds	Deferred Income-ACCD	16,199.36	
		932 - General Administration	match for Act 174 grant	Project Income-ACCD		3,115.81
		932 - General Administration	match for Act 174 grant	Deferred Income-ACCD	3,115.81	
					19,315.17	19,315.17
49993	06/30/2021	332 - MR Grants-in-Aid Pilot	Apr-Jun invoice to Northwest	Deferred Grant Rev - GIA		3,827.93
		332 - MR Grants-in-Aid Pilot	Apr-Jun invoice to Northwest	Accounts Receivable	3,827.93	
					3,827.93	3,827.93
49994	06/30/2021	332 - MR Grants-in-Aid Pilot	Grants in Aid - June	Deferred Grant Rev - GIA	1,552.00	
		332 - MR Grants-in-Aid Pilot	Grants in Aid - June	Grants in Aid Pilot		1,552.00
					1,552.00	1,552.00
49995	06/30/2021	932 - General Administration	June EV	EV/CarShare		237.44
		712-Data Dev.& Maintenance	June EV	EV/CarShare	237.44	
					237.44	237.44
49997	06/30/2021	3319-WQ Block Grant Jericho ...	Jericho SW Improvements June	Deferred Grant - Jericho...	1,133.64	
		3319-WQ Block Grant Jericho ...	Jericho SW Improvements June	Jericho Center Circle S...		1,133.64
		3319-WQ Block Grant Jericho ...	consultant costs June	Deferred Grant - Jericho...	5,819.50	
		3319-WQ Block Grant Jericho ...	consultant costs June	Jericho Center Circle S...		5,819.50
					6,953.14	6,953.14
49998	06/30/2021	3319-WQ Block Grant Jericho ...	Jericho SW Improvements June Invoice	Deferred Grant - Jericho...		11,633.08
		3319-WQ Block Grant Jericho ...	Jericho SW Improvements June Invoice	Accounts Receivable	11,633.08	
		3319-WQ Block Grant Jericho ...	Jericho SW Improvements June Invoice	Jericho Center Circle S...	1,000.00	
		3319-WQ Block Grant Jericho ...	Town of Jericho match for Jan - June 2...	Deferred Grant - Jericho...		1,000.00
					12,633.08	12,633.08
50000	06/30/2021	524 - LEPC	LEPC - June	Deferred Grants - LEPC	1,668.55	
		524 - LEPC	LEPC - June	LEPC/LEPC		1,668.55
					1,668.55	1,668.55
50001	06/30/2021	524 - LEPC	Apr-Jun Quarterly Invoice (final)	Deferred Grants - LEPC		2,510.01
		524 - LEPC	Apr-Jun Quarterly Invoice (final)	Accounts Receivable	2,510.01	
					2,510.01	2,510.01

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
50002	06/30/2021	5251 - EMPG-S Task 1 5251 - EMPG-S Task 1	EMPG - S June EMPG - S June	Deferred Grants - EMP... EMPG - Supplemental	154.52	154.52
					154.52	154.52
50003	06/30/2021	5251 - EMPG-S Task 1 5251 - EMPG-S Task 1	invoice to VEM for Apr-Jun invoice to VEM for Apr-Jun	Deferred Grants - EMP... Accounts Receivable	505.14	505.14
					505.14	505.14
50007	06/30/2021	3332 - Design Imp Block Milto... 3332 - Design Imp Block Milto... 3332 - Design Imp Block Milto... 3332 - Design Imp Block Milto...	DIBG - Milton Allen Drive - June DIBG - Milton Allen Drive - June Fitzgerald - June Fitzgerald - June	Deferred Grant - Milton ... DIBG - Milton Allen Drive Deferred Grant - Milton ... DIBG - Milton Allen Drive	47.24  586.25	47.24  586.25
					633.49	633.49
50008	06/30/2021	3332 - Design Imp Block Milto... 3332 - Design Imp Block Milto...	March - June Invoice to MARC March - June Invoice to MARC	Deferred Grant - Milton ... Accounts Receivable	1,471.90	1,471.90
					1,471.90	1,471.90
50011	06/30/2021	3331 - Design Imp Block Shel... 3331 - Design Imp Block Shel...	DIBG - Shelburne Boulder Hill - June DIBG - Shelburne Boulder Hill - June	Deferred Grant - Shel B... DIBG Shelburne Boulde...	188.94	188.94
					188.94	188.94
50012	06/30/2021	3331 - Design Imp Block Shel... 3331 - Design Imp Block Shel...	March - June invoice to Marc March - June invoice to Marc	Deferred Grant - Shel B... Accounts Receivable	519.59	519.59
					519.59	519.59
50017	06/30/2021	5211 - EMPG Local Planning 5211 - EMPG Local Planning	EMGP - June EMPG - June	Deferred Grants - EMPG Emergency Mgt Plannin...	3,722.93	3,722.93
					3,722.93	3,722.93
50018	06/30/2021	5211 - EMPG Local Planning 5211 - EMPG Local Planning	Apr-Jun EMPG Invoice Apr-Jun EMPG Invoice	Deferred Grants - EMPG Accounts Receivable	6,837.68	6,837.68
					6,837.68	6,837.68
50108	06/30/2021	3210 - WQ Dev Direct to Lake... 3210 - WQ Dev Direct to Lake...	June CCRPC expenses Year 1 June CCRPC expenses Year 1	Direct to Lake/Lamoille Deferred Grants- Direct ...	614.06	614.06
					614.06	614.06
50110	06/30/2021	3216 - NW Direct to Basin - Pr... 3216 - NW Direct to Basin - Pr...	June CCRPC expenses Year 2 June CCRPC expenses Year 2	Direct to Lake/Lamoille Deferred Grants - Direct...	212.56	212.56
					212.56	212.56
50111	06/30/2021	3216 - NW Direct to Basin - Pr...	Jan - June for Year 2 - invoice to North...	Accounts Receivable	991.94	

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
		3216 - NW Direct to Basin - Pr...	Jan - June for Year 2 - invoice to North...	Deferred Grants - Direct...		991.94
					991.94	991.94
50118	06/30/2021	21322-Bolton Valley CDBG 21322-Bolton Valley CDBG	Bolton CDBG - expenses for June 2021 Bolton CDBG - expenses for June 2021	Deferred Grants - Bolto... Bolton CDBG	92.99	92.99
					92.99	92.99
50119	06/30/2021	21322-Bolton Valley CDBG 21322-Bolton Valley CDBG	Apr - Jun invoice to Bolton Apr - Jun invoice to Bolton	Deferred Grants - Bolto... Accounts Receivable	1,340.92	1,340.92
					1,340.92	1,340.92
50204	06/30/2021	32251 - Outreach & Education 32251 - Outreach & Education 32251 - Outreach & Education 32251 - Outreach & Education	Water Quality subs June Water Quality subs June CCRPC staff costs June CCRPC staff costs June	Deferred Grants - WQ B... ANR - Water Quality Deferred Grants - WQ B... ANR - Water Quality	68,123.34 1,913.02	68,123.34 1,913.02
					70,036.36	70,036.36
50206	06/30/2021	1311 - EDA CEDS Planning 1311 - EDA CEDS Planning 1311 - EDA CEDS Planning 1311 - EDA CEDS Planning	EDA - June EDA - June EDA - June subgrantees EDA - June subgrantees	Deferred Grants - EDA EDA Grant Revenue Deferred Grants - EDA EDA Grant Revenue	3,700.99 32,875.30	3,700.99 32,875.30
					36,576.29	36,576.29
50207	06/30/2021	1311 - EDA CEDS Planning 1311 - EDA CEDS Planning	EDA requisition for Apr-Jun EDA requisition for Apr-Jun	Deferred Grants - EDA Accounts Receivable	41,756.27	41,756.27
					41,756.27	41,756.27
50270	06/30/2021	932 - General Administration 932 - General Administration	adjust accrued salary for June adjust accrued salary for June	Accrued Salaries Salaries	13,172.75	13,172.75
					13,172.75	13,172.75
50271	06/30/2021	932 - General Administration 932 - General Administration 932 - General Administration 932 - General Administration	to record local match from rev. alloc Jun... to record local match from rev. alloc Ju... to record in-kind match per rev. alloc Ju... to record in-kind match per rev. alloc Ju...	Deferred Income-Comm... Match - community dues 1121 - unbilled inkind Match - In-Kind	21,339.08 478.44	21,339.08 478.44
					21,817.52	21,817.52
50272	06/30/2021	932 - General Administration 932 - General Administration	to recognize remaining dues as revenue to recognize remaining dues as revenue	Deferred Income-Comm... Project Income-Local	56,886.34	56,886.34
					56,886.34	56,886.34
50277	06/30/2021	932 - General Administration 932 - General Administration	to record local match from rev. alloc Jun... to record local match from rev. alloc Ju...	Deferred Income-Comm... Match - community dues	62.40	62.40

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08/26/21

**Chittenden County RPC**  
**Quarterly Journal Entries**  
 April through June 2021

Trans #	Date	Name	Memo	Account	Debit	Credit
					62.40	62.40
50281	06/01/2021	932 - General Administration	to record server depr. - 5 yr ending 10/21	Depreciation	297.08	
		932 - General Administration	to record server depr. - 5 yr ending 10/21	A/D Furniture, Equipment		297.08
					297.08	297.08
<b>TOTAL</b>					<b>1,223,519.29</b>	<b>1,223,519.29</b>



To: Joint Finance & Executive Committee

From: Forest Cohen, CCRPC Senior Business Manager

Cc: Charlie Baker, CCRPC Executive Director  
Amy Irvin Witham, Business Office Manager

Date: August 26, 2021

Re: FY21 Financial Brief - July 2020 through June 2021

Contained below you will find a summary of draft financial information for July 2020 through June 2021, the FY21 Year-end Financial Report (before the audit).

### **Through June 2021**

#### **Balance Sheet June 30, 2021**

- Cash in Checking (Operating) - **\$62,800**
- Cash in Money Market (Reserve) - **\$104,520**
- Current Assets over Current Liabilities: **\$638,416**
- Deferred Income Communities - Match: **\$0** – the balance is recognized as revenue at year-end

Note the % change in Checking/Savings compared to last year and the % change in Accounts Receivable. There was an invoice that got held up in the VTrans business office. Fortunately, we were able to manage through it with funds from the Money Market account.

#### **Statement of Revenues & Expenses through June 30, 2021-**

- FY21 Year to Date Surplus/Deficit (unaudited): **\$94,790**
- Operations Revenue as a % of Budget at 100% of the Budget year: **99%**
- Operations Expenses as a % of Budget at 100% of the Budget year: **95.2%**

### **Income Statement through June 2021**

We did request, and received, a reduced indirect rate reimbursement for January through June to reduce over-collection. An over-collection results in a penalty two years later, and we would like to avoid a potential penalty in a future, as well as reduce the “swinging” from largely negative to positive, as we’ve discussed here before. However, we still ended the year with a surplus of around \$95,000. We will know how much we over-collected once an indirect cost analysis is conducted, which will be within the next two months.



On the expense side, some of the expenses that relate to meeting in person and travel were very low because of an entire fiscal year worked under COVID protocols. I'm referring to Conferences, Program Workshops, and Mileage. On the other side, we incurred some increased janitorial costs due to more comprehensive cleaning and more expensive cleaning supplies due to COVID protocols/concerns. Overall, we did operate with less overhead cost than we might in a "normal" year.

**Cash Flow through June 2021**

We experienced a lower than comfortable cash balance situation in June. We were at about half of projected and recent year experience figures at the end of that month. We are back to "normal" levels now. We were able to navigate a roughly month delay in getting one of our invoices paid by VTrans because we had cash in Reserve. I'm pleased to report that we were able to return \$50,000 more in August than we had taken out in June to cover this temporary shortfall.

9:47 AM

08/26/21

Accrual Basis

# Chittenden County RPC

## Balance Sheet Prev Year Comparison

As of June 30, 2021

	Jun 30, 21	Jun 30, 20	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
OCU Savings Account	5.02	5.00	0.02	0.4%
OCU Money Market Account	104,520.38	202,573.59	-98,053.21	-48.4%
OCU Checking Account	62,800.38	92,103.58	-29,303.20	-31.8%
Petty Cash	250.00	250.00	0.00	0.0%
North Country Savings	51.15	51.11	0.04	0.1%
Total Checking/Savings	167,626.93	294,983.28	-127,356.35	-43.2%
Accounts Receivable				
Accounts Receivable	1,330,726.71	940,318.03	390,408.68	41.5%
Total Accounts Receivable	1,330,726.71	940,318.03	390,408.68	41.5%
Other Current Assets				
Prepaid Equipment - Car Lease	-111.28	555.44	-666.72	-120.0%
1121 - unbilled inkind	11,970.07	0.00	11,970.07	100.0%
Prepaid Project Expense	0.00	495.00	-495.00	-100.0%
Unbilled Receivable	0.00	28,995.37	-28,995.37	-100.0%
Total Other Current Assets	11,858.79	30,045.81	-18,187.02	-60.5%
Total Current Assets	1,510,212.43	1,265,347.12	244,865.31	19.4%
Other Assets				
Deferred Outflows-Pensions	243,077.00	243,077.00	0.00	0.0%
Security Deposit	8,075.61	8,075.61	0.00	0.0%
Furniture, Equipment				
A/D Furniture, Equipment	-34,595.80	-28,743.88	-5,851.92	-20.4%
Furniture, Equipment - Other	42,436.97	42,436.97	0.00	0.0%
Total Furniture, Equipment	7,841.17	13,693.09	-5,851.92	-42.7%
Prepaid Insurance	8,942.68	2,408.08	6,534.60	271.4%
Prepaid Expense - HSA	5,400.00	1,350.00	4,050.00	300.0%
Prepaid Maintenance Expense	300.89	1,675.89	-1,375.00	-82.1%
Allowance for A/R	-2,000.00	-2,000.00	0.00	0.0%
Total Other Assets	271,637.35	268,279.67	3,357.68	1.3%
<b>TOTAL ASSETS</b>	<b>1,781,849.78</b>	<b>1,533,626.79</b>	<b>248,222.99</b>	<b>16.2%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	642,451.13	608,318.18	34,132.95	5.6%

9:47 AM

08/26/21

Accrual Basis

**Chittenden County RPC**  
**Balance Sheet Prev Year Comparison**  
**As of June 30, 2021**

	Jun 30, 21	Jun 30, 20	\$ Change	% Change
Total Accounts Payable	642,451.13	608,318.18	34,132.95	5.6%
Other Current Liabilities	199,344.85	80,059.78	119,285.07	149.0%
Total Current Liabilities	841,795.98	688,377.96	153,418.02	22.3%
Long Term Liabilities				
Deferred Inflows-Pensions	77,834.00	77,834.00	0.00	0.0%
Net Pension Liability	664,314.00	664,314.00	0.00	0.0%
Total Long Term Liabilities	742,148.00	742,148.00	0.00	0.0%
Total Liabilities	1,583,943.98	1,430,525.96	153,418.02	10.7%
Equity				
R/E Appro, Equipment	6,972.35	6,972.35	0.00	0.0%
Retained Earnings	96,128.48	178,998.87	-82,870.39	-46.3%
Net Income	94,804.97	-82,870.39	177,675.36	214.4%
Total Equity	197,905.80	103,100.83	94,804.97	92.0%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,781,849.78</b>	<b>1,533,626.79</b>	<b>248,222.99</b>	<b>16.2%</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	Revenue over Expenses Against Budget		Mid-Year Adjusted																	1
2	Program Revenue		FY21		July	August	September	October	November	December	January	February	March	April	May	June		To Date	% of Budget	2
3	Municipal - Regional																		91.7%	3
4	Regional Planning Grant - ACCD		\$384,273		\$28,592	\$28,876	\$35,026	\$34,654	\$32,136	\$34,083	\$34,471	\$34,744	\$38,520	\$32,590	\$31,026	\$19,315		\$384,033	99.9%	4
5	direct		\$8,000		\$121	\$833		\$161				\$17		\$331	\$120			\$1,583	19.8%	5
6	Local/Town Dues (exclusive of MPO match)		\$14,646		\$833	\$586		\$964		\$320	\$5,370			\$968		\$56,886		\$65,927	450.1%	6
7	GIS Revenue		\$1,000			\$95						\$0		\$120		\$210		\$425	42.5%	7
8	Interest		\$400		\$140	\$134	\$130	\$164	\$168	\$195	\$196	\$176	\$196	\$190	\$196	\$86		\$1,971	492.8%	8
9	Other Revenue		\$500											\$1,000				\$1,000	200.0%	9
10	Municipal Assistance		\$66,650		\$1,975	\$1,838	\$6,344	\$2,477	\$3,700	\$8,069	\$5,863	\$7,388	\$7,257	\$5,230	\$6,888	\$3,367		\$60,396	90.6%	10
11	direct		\$0							\$43	\$70							\$113		11
12	EDA Planning Grant - West Central VT CEDS		\$13,558					\$1,071	\$1,426	\$993	\$1,218	\$950	\$2,138	\$3,190	\$1,989	\$3,701		\$16,676	123.0%	12
13	direct		\$227,700							\$7,358			\$39,467			\$32,875		\$79,700	35.0%	13
14	Bolton CDBG		\$15,787		\$1,763	\$517	\$829	\$2,064	\$2,068	\$481	\$113	\$561	\$642	\$634	\$614	\$93		\$10,379	65.7%	14
15	direct		\$0															\$0		15
16	Transportation																			16
17	MPO Transportation Funding - FHWA, FTA, VTrans		\$1,410,282		\$126,428	\$113,831	\$110,741	\$112,889	\$105,101	\$93,445	\$109,745	\$113,687	\$136,458	\$125,324	\$115,120	\$128,355		\$1,391,124	98.6%	17
18	Municipal Dues		\$156,698		\$14,048	\$12,648	\$12,283	\$12,543	\$11,678	\$10,383	\$12,194	\$12,611	\$15,077	\$13,914	\$12,791	\$14,255		\$154,425	98.5%	18
19	Dues for Regionally Matched Consultants & Direct Costs		\$79,056		\$2,081	\$2,126	\$2,140	\$150	\$4,394	\$529	\$11,675	\$1,233	\$4,436	\$3,072	\$2,558	\$7,625		\$42,019	53.2%	19
20	MPO - Municipality Matched Consultants & Direct Costs		\$2,504,891		\$42,700	\$47,752	\$140,723	\$119,945	\$234,948	\$126,467	\$241,900	\$119,338	\$242,163	\$165,604	\$131,821	\$406,387		\$2,019,748	80.6%	20
21	Trans Prog Mgmt Services		\$18,753		\$188	\$0	\$141	\$706	\$188	\$1,364	\$1,255	\$511	\$1,069	\$1,767	\$1,302	\$1,488		\$9,979	53.2%	21
22	direct		\$0															\$0		22
23	MTI - Greenride Bikeshare		\$2,959																0.0%	23
24	direct		\$0												\$50,000			\$50,000		24
25	Real Time Traffic - AID - FHWA		\$9,377		\$1,364	\$1,458	\$1,458	\$1,411	\$470	\$1,129	\$744	\$465	\$930	\$744	\$651	\$465		\$11,289	120.4%	25
26	direct		\$40,000											\$10,360				\$10,360	25.9%	26
27	Total - MPO		\$4,222,016		\$186,809	\$177,815	\$267,486	\$247,644	\$356,779	\$233,317	\$377,513	\$247,845	\$400,133	\$320,785	\$314,243	\$558,575		\$3,688,944	87.4%	27
28	Natural Resources																			28
29	Brownfields 2018 Petroleum		\$ 4,094		\$547	\$234	\$495	\$547	\$365	\$208	\$525	\$249	\$157	\$249	\$554	\$328		\$4,458	108.9%	29
30	direct		\$10,000		\$3,325		\$674	\$9,843	\$2,572	\$3,601			\$3,522		\$1,049	\$663		\$25,249	252.5%	30
31	Brownfields 2018 Hazardous		\$ -							\$0	\$591	\$420	\$433	\$433	\$630	\$446		\$2,953		31
32	direct		\$0		\$4,894	\$4,925	\$2,280			\$927		\$1,683		\$1,989	\$450	\$6,995		\$24,143		32
33	RSEP/MS-4 Lead Agency Services		\$ 4,763		\$297	\$936	\$72	\$370	\$322	\$262	\$638	\$638	\$2,480	\$1,812	\$1,559	\$472		\$9,858	207.0%	33
34	direct		\$0									\$360						\$360		34
35	Q Proj Development: Direct-to-Lake & Lamoille Basins - ANR		\$ 2,858		\$48	\$119	\$1,049	\$72	\$72	\$1,525	\$2,220	\$307	\$71	\$307	\$189			\$5,979	209.2%	35
36	Project Scoping for 3+ Acre Parcels - WCA/ANR		\$ 476											\$189		\$827		\$1,016	213.4%	36
37	direct		\$0															\$0		37
38	Water Quality Project Development & Implementation Grants		\$ 7,049		\$1,215	\$911	\$238	\$667	\$982	\$1,653	\$571		\$378	\$331	\$862	\$869		\$8,677	123.1%	38
39	direct		\$25,888							\$15,542				\$6,276		\$6,406		\$28,224	109.0%	39
40	604b Water Quality - ANR		\$ 3,636		\$667	\$2,588				\$215		\$94						\$3,564	98.0%	40
41	Water Quality - Tactical Basin Planning - ANR		\$ 29,616		\$2,194	\$1,573	\$1,908	\$3,553	\$2,700	\$2,884	\$1,630	\$1,016	\$1,323	\$1,323	\$1,340	\$1,913		\$23,357	78.9%	41
42	direct		\$220,384		\$1,192	\$1,563	\$38,789	\$1,207	\$795	\$36,162	\$736	\$662	\$43,894	\$944	\$2,007	\$68,123		\$196,074	89.0%	42
43	Clean Water Service Provider start-up		\$ 3,522															\$0	0.0%	43
44	direct		\$20,000															\$0	0.0%	44
45	Vermont Municipal Clean Streets Phosphorus Credit Project		\$ 667		\$597													\$597	89.5%	45
46	direct		\$0															\$0		46
47	Grants in Aid Program - NRPC		\$ 10,191		\$1,183	\$901	\$811	\$3,373	\$78	\$272	\$309	\$77	\$772	\$656	\$1,620	\$1,552		\$11,604	113.9%	47
48	direct		\$0		\$40	\$75												\$115		48
49	Energy Plan Implementation - BRC		\$ 8,277		\$1,119	\$3,531	\$2,281	\$1,345										\$8,276	100.0%	49
50	direct		\$0															\$0		50
51	Emergency Management/Health																			51
52	Emer Mgmt Perf Grant - Chittenden - VEM		\$ 68,768		\$5,301	\$3,734	\$82	\$2,229	\$3,308	\$1,961	\$1,488	\$1,793	\$4,721	\$2,715	\$400	\$3,723		\$31,455	45.7%	52
53	direct		\$0															\$0		53
54	Emer Mgmt Perf Grant Supplemental - Chittenden - VEM		\$ 4,220				\$1,944	\$1,387	\$1,288	\$1,387	\$393	\$393	\$393	\$351		\$155		\$7,691	182.3%	54
55	direct		\$0															\$0		55
56	Local Emergency Plng Committee Administration		\$ 7,072				\$906	\$1,090		\$510	\$196	\$294	\$294	\$645	\$196	\$1,669		\$5,800	82.0%	56
57	direct		\$0															\$0		57
58	All Hazards Mitigation Plan Update - pending		\$ 5,752													\$283		\$283	4.9%	58
59	direct		\$0															\$0		59
60	Local Government Expense Reimbursement Grants		\$ 10,922				\$7,320	\$1,857	\$793	\$1,090								\$11,060	101.3%	60
61	direct		\$0															\$0		61
62	Regional Prevention Partnership - VDH		\$ 7,258		\$1,716	\$1,180	\$4,277											\$7,173	98.8%	62
63	direct		\$53,392		\$2,697	\$5,042	\$22,532											\$30,271	56.7%	63
64	Prevention Center of Excellence		\$ 3,000								\$203	\$355	\$862	\$101	\$507			\$2,028	67.6%	64
65	direct		\$0																	65
66	COVID-19 Impact on Racial Health Disparities - VDH		\$ 1,204							\$1,600					\$141			\$1,741	144.6%	66
67	direct		\$78,796							\$78,400								\$78,400	99.5%	67
68	DEMHS MOU - DPS		\$ -															\$0		68
69	direct		\$0															\$0		69
70																				70
71	Subtotal - Operations Support		\$2,278,228		\$190,215	\$175,690	\$188,335	\$185,433	\$166,843	\$164,029	\$179,933	\$176,729	\$214,171	\$194,783	\$178,575	\$240,458		\$2,255,194	99.0%	71
72	Subtotal - Direct Project Revenue		\$3,268,107		\$57,050	\$62,316	\$207,138	\$131,306	\$242,709	\$269,029	\$254,381	\$123,293	\$333,482	\$188,576	\$188,005	\$529,074		\$2,586,359	79.1%	72
73																				73
74	Total Revenue		\$5,546,335		\$247,265	\$238,006	\$395,473	\$316,739	\$409,552	\$433,058	\$434,314	\$300,022	\$547,653	\$383,359	\$366,580	\$769,532		\$4,841,553		74

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
71	Subtotal - Operations Support		\$2,278,228		\$190,215	\$175,690	\$188,335	\$185,433	\$166,843	\$164,029	\$179,933	\$176,729	\$214,171	\$194,783	\$178,575	\$240,458		\$2,255,194	99.0%	71
72	Subtotal - Direct Project Revenue		\$3,268,107		\$57,050	\$62,316	\$207,138	\$131,306	\$242,709	\$269,029	\$254,381	\$123,293	\$333,482	\$188,576	\$188,005	\$529,074		\$2,586,359	79.1%	72
73																				73
74	Total Revenue		\$5,546,335		\$247,265	\$238,006	\$395,473	\$316,739	\$409,552	\$433,058	\$434,314	\$300,022	\$547,653	\$383,359	\$366,580	\$769,532		\$4,841,553		74
75																				75
76	Expenses		Mid-Year Adjusted		July	August	September	October	November	December	January	February	March	April	May	June		To Date	% of Budget	76
77			FY21															91.7%		77
78	Direct Project Expenses		\$3,268,107		\$57,051	\$64,043	\$206,270	\$138,126	\$243,883	\$263,939	\$254,608	\$123,321	\$330,032	\$192,027	\$189,294	\$527,393		\$2,589,987	79.3%	78
79	Personnel																			79
80	Salaries		\$ 1,320,694		\$114,876	\$102,110	\$102,530	\$109,944	\$106,161	\$97,065	\$127,091	\$102,102	\$121,257	\$100,873	\$102,018	\$108,984		\$1,295,011	98.1%	80
81	Benefits		\$ 547,535		\$39,699	\$41,697	\$48,972	\$48,483	\$41,475	\$48,671	\$43,231	\$40,496	\$48,003	\$47,602	\$40,067	\$49,800		\$538,196	98.3%	81
82	Worker's Comp Insurance		\$ 4,000		\$248	\$248	\$248	-\$43	\$248	\$248	\$248	\$248	\$248	\$248	\$248	\$248		\$2,685	67.1%	82
83	Recruitment		\$ 2,000		\$0													\$0	0.0%	83
84	Education/Partnerhsips																			84
85	Conference & Training/Conference Travel		\$ 30,000		\$84	\$657	\$70	\$394		\$30	\$656	\$225	\$150	\$390	\$637	\$2,069		\$5,362	17.9%	85
86	Dues		\$ 12,000		\$1,706	\$580	\$500	\$1,435	\$518	\$485	\$2,307		\$250	\$636		\$1,445		\$9,862	82.2%	86
87	Program Workshops/Meetings		\$ 13,000		\$0		\$43			\$500						\$17		\$560	4.3%	87
88	Mileage		\$ 2,000		\$0			\$28		\$0					\$21			\$49	2.5%	88
89	Electric Vehicles/CarShare		\$ 2,000		-\$351	\$147	\$154	\$125	\$211	\$853	\$314	\$386	\$393	\$408	\$10	\$96		\$2,746	137.3%	89
90	Communications/PR		\$ 19,000		\$5,980	\$95	\$2,167	\$645	\$480	\$95	\$645	\$1,155	\$480	\$535	\$480	\$425		\$13,182	69.4%	90
91	Publications		\$ 800		\$0			\$245			\$119							\$364	45.5%	91
92	Office & General Operations																			92
93	Rent		\$ 149,318		\$12,157	\$12,157	\$12,157	\$12,157	\$12,157	\$12,157	\$12,157	\$12,157	\$14,267	\$12,502	\$12,676	\$12,676		\$149,377	100.0%	93
94	Audit/Accounting		\$ 26,000		\$2,438		\$10,434	\$8,136	\$4,174									\$25,182	96.9%	94
95	Copier		\$ 13,000		\$414	\$367	\$497	\$477	\$391	\$335	\$843	\$151	\$437	\$391	\$414	\$646		\$5,363	41.3%	95
96	Equipment & Software Maint		\$ 30,960		\$1,745	\$3,114	\$1,999	\$2,383	\$1,999	\$1,999	\$2,129	\$2,137	\$2,970	\$1,999	\$2,749	\$5,149		\$30,372	98.1%	96
97	Depreciation		\$ 5,856		\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$488	\$488		\$5,856	100.0%	97
98	Supplies		\$ 5,000		\$159	\$169	\$423	\$430	\$115	\$77	\$23	\$214	\$591	\$193	\$32	\$54		\$2,480	49.6%	98
99	Telephone/Internet		\$ 16,000		\$1,214	\$1,324	\$1,269	\$1,270	\$1,270	\$1,270	\$1,282	\$1,282	\$1,646	\$1,286	\$1,304	\$1,368		\$15,785	98.7%	99
100	Postage		\$ 1,500		\$0	\$135			\$331	-\$87	\$12	\$654			\$146			\$1,191	79.4%	100
101	Equipment Purchase		\$ 17,000		\$4,737	-\$330			\$33	\$2,415			\$1,145			\$9,705		\$17,705	104.1%	101
102	Utilities		\$ 6,000		\$327	\$491	\$393	\$356	\$277	\$352	\$577	\$610	\$518	\$479	\$417	\$425		\$5,222	87.0%	102
103	Ineligible		\$ 10,000		\$833	\$586		\$964		\$320	\$6,233	-\$129		\$968		\$13		\$9,788	97.9%	103
104	Insurance - General Liability		\$ 12,000		\$805	\$805	\$805	\$805	\$830	\$805	\$805	\$933	\$933	\$903	\$903	\$903		\$10,235	85.3%	104
105	Janitor		\$ 5,000		\$470	\$705	\$235	\$705	\$470	\$470	\$705	\$470	\$470	\$470	\$236	\$705		\$6,111	122.2%	105
106	Payroll Processing		\$ 3,000		\$200	\$176	\$164	\$282	\$172	\$328	\$182	\$156	\$156	\$258	\$160	\$170		\$2,404	80.1%	106
107	Legal		\$ 5,000		\$0				\$40	\$300								\$340	6.8%	107
108	Internal Consultants		\$ 5,000		\$0													\$0	0.0%	108
109	Miscellaneous/Bank Charges		\$ -		\$323	\$5,370	-\$5,298	\$35	\$104	\$35	\$35	\$35	\$124	\$35	\$35	\$35		\$868		109
110	Software Purchase		\$ 2,000		\$0									\$480				\$480	24.0%	110
111			\$ -																	111
112	Operations Support Expenses		\$ 2,265,663		\$188,552	\$ 171,091	\$ 178,250	\$ 189,744	\$ 171,944	\$ 169,211	\$ 200,082	\$ 163,770	\$ 194,526	\$171,144	\$ 163,041	\$ 195,421		\$2,156,776	95.2%	112
113	Direct Project Expenses		\$ 3,268,107		\$57,051	\$ 64,043	\$ 206,270	\$ 138,126	\$ 243,883	\$ 263,939	\$ 254,608	\$ 123,321	\$ 330,032	\$ 192,027	\$ 189,294	\$ 527,393		\$ 2,589,987	79.3%	113
114																				114
115	TOTAL EXPENSES		\$ 5,533,770		\$245,601	\$ 235,134	\$ 384,520	\$ 327,870	\$ 415,827	\$ 433,150	\$ 454,690	\$ 287,091	\$ 524,558	\$ 363,171	\$ 352,335	\$ 722,814		\$ 4,746,763		115
116																				116
117	Surplus/(Deficit)		\$12,565		\$1,664	\$2,872	\$10,953	(\$11,131)	(\$6,275)	(\$92)	(\$20,376)	\$12,931	\$23,095	\$20,188	\$14,245	\$46,718		\$94,790	FY21	117
118	FY21 Approved Indirect Rate - 81.5%																			118
119	Previous Indirect Rates		Fiscal Year - Budget															To Date Shown	Year End	119
120	Approved Indirect Rate - 80%, Actual Rate 77.35%		FY20 - \$8,548		(\$2,569)	\$12,182	(\$32,334)	\$34,331	(\$36,945)	(\$44,187)	\$8,036	\$9,388	\$27,163	\$45,464	\$3,874	\$9,398		\$33,801	\$33,801	120
121																				121
122	Approved Rate - 68.12%, Actual Rate 76.67%		FY19 - (\$100,623)		(\$35,645)	(\$469)	\$884	\$7,122	(\$22,071)	(\$30,892)	(\$9,749)	(\$5,376)	(\$3,366)	\$2,570	\$0	\$38,745		(\$58,247)	(\$58,247)	122
123																				123
124	Approved Rate 67.42%, Actual Rate 71.88%		FY18 - (\$98,135)		(\$26,270)	\$10,036	(\$18,355)	\$7,590	(\$59)	(\$26,238)	\$5,594	\$10,538	(\$7,778)	(\$5,813)	\$12,019	\$23,816		(\$14,920)	(\$14,920)	124

CCRPC Cash Flow/Targets FY21			Period Ending June 30, 2021 - with July info added				Prepared	8/26/2021							
			July	August	September	October	November	December	January	February	March	April	May	June	July
O P E R A T I O N G	Opportunities Credit Union - Checking		\$104,512	\$308,573	\$436,246	\$335,759	\$381,238	\$257,369	\$313,086	\$180,710	\$289,573	\$189,287	\$310,841	\$151,909	\$106,485
	Credits		\$542,366	\$364,195	\$517,809	\$397,897	\$250,860	\$260,666	\$399,255	\$317,444	\$464,413	\$462,402	\$131,953	\$624,606	\$507,041
	Debits		(\$338,305)	(\$236,522)	(\$618,296)	(\$352,418)	(\$374,729)	(\$204,949)	(\$531,631)	(\$208,581)	(\$564,698)	(\$340,848)	(\$290,885)	(\$670,030)	(\$303,282)
	Outstanding Checks/Activity		(\$33,748)	(\$350,234)	(\$25,112)	(\$23,422)	(\$12,653)	(\$141,574)	(\$50,824)	(\$235,314)	(\$108,772)	(\$107,979)	(\$43,986)	(\$43,684)	(\$32,688)
	Bank Balance at the end of the month		\$308,573	\$436,246	\$335,759	\$381,238	\$257,369	\$313,086	\$180,710	\$289,573	\$189,287	\$310,841	\$151,909	\$106,485	\$310,244
	Register Balance at end of month		\$274,825	\$86,012	\$310,647	\$357,816	\$244,716	\$171,512	\$129,886	\$54,259	\$80,515	\$202,862	\$107,923	\$62,801	\$277,556
R E S E R V E	Opportunities Credit Union - Money Market		\$202,574	\$172,712	\$172,844	\$172,972	\$213,133	\$253,298	\$253,491	\$253,685	\$253,860	\$254,054	\$254,242	\$254,436	\$104,521
	Credit		\$138	\$132	\$128	\$40,161	\$40,165	\$193	\$194	\$175	\$194	\$188	\$194	\$84	\$80
	Debit		(\$30,000)											(\$150,000)	
	MM Balance at end of month		\$172,712	\$172,844	\$172,972	\$213,133	\$253,298	\$253,491	\$253,685	\$253,860	\$254,054	\$254,242	\$254,436	\$104,521	\$104,602
Reserve Balance			\$172,712	\$172,844	\$172,972	\$213,133	\$253,298	\$253,491	\$253,685	\$253,860	\$254,054	\$254,242	\$254,436	\$104,521	\$104,602
Total			\$447,537	\$258,856	\$483,619	\$570,949	\$498,014	\$425,003	\$383,571	\$308,119	\$334,569	\$457,104	\$362,359	\$167,322	\$382,158
Cash Position - 7/1/2020 - \$\$261,431															
Projection						\$518,731	\$518,861	\$518,991	\$519,121	\$300,348	\$300,478	\$300,608	\$300,738	\$300,869	
Total net cash position - FY20			\$303,007	\$407,887	\$319,615	\$370,457	\$218,868	\$379,137	\$367,673	\$346,575	\$569,099	\$239,322	\$248,444	\$294,677	
Total net cash position - FY19			\$413,898	\$741,001	\$668,932	\$780,464	\$527,265	\$519,862	\$569,615	\$482,383	\$429,125	\$454,743	\$369,540	\$305,765	
Local Dues Fund Balance - \$250,400 @ 7/1/20			\$234,223	\$219,416	\$205,833	\$192,302	\$177,398	\$166,622	\$140,612	\$127,559	\$109,470	\$92,571	\$78,288	\$0	

Date	8/25/2021	Bank account balances today		
Accounts receivable	\$353,432	Checking	\$350,674	
Accounts payable	\$79,788	Money Market	\$304,600	\$200k moved into MM from Checking on 8/11
Net Asset/Liability	\$273,644		\$655,274	



August 16, 2021

Rachel Lomonaco  
District Coordinator  
111 West Street  
Essex Junction, VT 05452

RE: A&C Realty, LLC; Essex; #4C1274-1

Dear Ms. Lomonaco,

The Chittenden County Regional Planning Commission's (CCRPC) Staff and Executive Committee have reviewed this Act 250 application for a project described as (1) 150,000 cy of bedrock removal, processing, and shipment of material off-site; and (2) the construction of two additional 20,000 sf commercial buildings with associated site improvements. The proposed project is located at 123 Old Colchester Road in Essex, Vermont. The Town of Essex Planning Commission has approved the project.

**CCRPC offers the following comments on the proposed project:**

The proposed project is located within the Enterprise Planning Area as defined in the Chittenden County Regional Plan, entitled the *2018 Chittenden County ECOS Plan*. CCRPC finds the proposed project to be consistent with the Planning Areas for the following reasons:

1. The Enterprise Planning Area is identified in the Plan as an area planned for growth, and therefore the proposed project helps implement Strategy #2 of the Plan, which calls for 80% of new development in the areas planned for growth.
2. The proposed project is served by municipal water and sewer.
3. The proposed land uses are consistent with the local regulations, as evidenced by the Town of Essex's approval of the project.

Therefore, CCRPC finds the proposed project to be in conformance with the Planning Areas of the *2018 Chittenden County ECOS Plan*.

The Traffic Evaluation dated November 30, 2020, and associated supporting documents, assembled by O'Leary-Burke Civil Associates was reviewed. CCRPC agrees with the summary and conclusions documented and has no concerns with regard to traffic impacts.

Due to the detailed level of development review in most Chittenden County municipalities, and the environmental permit reviews at the Vermont Department of Environmental Conservation, CCRPC focuses its Act 250 reviews on the type of proposed land use and the Planning Areas section of the *2018 Chittenden County ECOS Plan*. The CCRPC also focuses its review on transportation-related issues, where appropriate, in accordance with the Metropolitan Transportation Plan, which is within the *2018 Chittenden County ECOS Plan*.

These comments are based on information currently available; we may have additional comments as the process continues. Please feel free to contact me should you have any

questions.

Sincerely,

A handwritten signature in blue ink that reads "Charlie L. Baker". The signature is written in a cursive, flowing style.

Charlie Baker  
Executive Director

Cc: CCRPC Board  
Certificate of Service



## **CERTIFICATE OF SERVICE**

I hereby certify on this 16<sup>th</sup> of August 2021, a copy of the foregoing letter concerning Act 250 Land Use Permit Application 4C0174-6,4C0368-3, was sent by U.S. mail, postage prepaid to the following individuals without email addresses and by email to the individuals with email addresses listed

A & C Realty, LLC  
c/o Al Senecal and Brian Bertsch  
31 Commerce Avenue  
South Burlington, VT 05403  
[asenecal@omegavt.com](mailto:asenecal@omegavt.com);  
[bbertsch@omegavt.com](mailto:bbertsch@omegavt.com)

Shawn Cunningham/Bryan  
Currier  
O'Leary-Burke Civil Associates  
13 Corporate Drive  
Essex Junction, VT 05452  
[scunningham@olearyburke.com](mailto:scunningham@olearyburke.com);  
[bcurrier@olearyburke.com](mailto:bcurrier@olearyburke.com)

Susan McNamara-Hill, Town  
Clerk  
Chair, Selectboard/Chair,  
Planning Commission  
Town of Essex  
81 Main Street  
Essex Junction, VT 05452  
[smcnamarahill@essex.org](mailto:smcnamarahill@essex.org)

Agency of Natural Resources  
1 National Life Drive, Davis 2  
Montpelier, VT 05602-3901  
[ANR.Act250@vermont.gov](mailto:ANR.Act250@vermont.gov)

Dept. of Public Service  
112 State Street, Drawer 20  
Montpelier, VT 05620-2601  
[barry.murphy@vermont.gov](mailto:barry.murphy@vermont.gov);  
[PSD.VTDPS@vermont.gov](mailto:PSD.VTDPS@vermont.gov)

Rachel Lomonoco  
District Coordinator  
111 West Street  
Essex Junction, VT 05452  
[Rachel.lomonaco@vermont.gov](mailto:Rachel.lomonaco@vermont.gov)  
[NRB.Act250Essex@vermont.gov](mailto:NRB.Act250Essex@vermont.gov)

VTrans Policy, Planning &  
Research Bureau  
Barre City Place  
219 N. Main Street  
Barre, VT 05641  
[AOT.Act250@vermont.gov](mailto:AOT.Act250@vermont.gov)

Agency of Agriculture, Food &  
Markets  
116 State Street, Drawer 20  
Montpelier, VT 05620-2901  
[AGR.Act250@vermont.gov](mailto:AGR.Act250@vermont.gov)

Division for Historic Preservation  
National Life Building, Drawer 20  
Montpelier, VT 05620  
[scott.dillon@vermont.gov](mailto:scott.dillon@vermont.gov);  
[james.duggan@vermont.gov](mailto:james.duggan@vermont.gov)  
[ACCD.ProjectReview@vermont.gov](mailto:ACCD.ProjectReview@vermont.gov)  
ov

### **FOR YOUR INFORMATION**

District #4 Environmental  
Commission  
Parker Riehle, Vice Chair  
Kate Purcell/Pam Loranger  
111 West Street  
Essex Junction, VT 05452

Department of Libraries  
109 State Street  
Montpelier, VT 05609-0601  
[linda.bullard@vermont.gov](mailto:linda.bullard@vermont.gov)

Natural Resources Conservation  
Service  
68 Catamount Park, Ste. B  
Middlebury, VT 05753  
[marybeth.whitten@vt.usda.gov](mailto:marybeth.whitten@vt.usda.gov)

Winooski NRCD Office  
617 Comstock Road, Suite 1  
Berlin, VT 05602  
[info@winooskinrcd.org](mailto:info@winooskinrcd.org)

Ethan Tapper, County  
Forester/FPR  
John Gobeille/Toni Mikula,  
ANR/Dept. of Fish & Wildlife  
111 West Street  
Essex Junction, VT 05452  
[ethan.tapper@vermont.gov](mailto:ethan.tapper@vermont.gov)  
[john.gobeille@vermont.gov](mailto:john.gobeille@vermont.gov);  
[toni.mikula@vermont.gov](mailto:toni.mikula@vermont.gov)

Seven Days Classified Ad  
Section  
255 South Champlain Street, PO  
Box 1164  
Burlington, VT 05402  
[classifieds@sevendaysvt.com](mailto:classifieds@sevendaysvt.com)

Green Mountain Power  
Corporation  
163 Acorn Lane  
Colchester, VT 05446  
[kim.jones@greenmountainpower.com](mailto:kim.jones@greenmountainpower.com)

Vermont Gas Systems  
PO Box 467  
Burlington, VT 05402  
[efficiency@vermontgas.com](mailto:efficiency@vermontgas.com)

Efficiency Vermont  
128 Lakeside Ave., Suite 401  
Burlington, VT 05401  
[pics@veic.org](mailto:pics@veic.org)

Champlain Water District  
403 Queen City Park Road  
South Burlington, VT 05403  
[mike.barsotti@champlainwater.org](mailto:mike.barsotti@champlainwater.org)

Dated at Winooski, Vermont, this 16 day of August, 2021.

August 16, 2021

Mac Roche  
Commercial Project Assistant  
Suncommon  
442 US Route 2  
Waterbury, VT 05676  
[Mac.roche@suncommon.com](mailto:Mac.roche@suncommon.com)

RE: Advance Notice of Petition for Kana Solar Energy LLC's Proposed 62.64 kW Project in Essex, VT – 1 Kana Lane (Case #21-2514-AN)

Dear Mr. Roche,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 62.64 kW net-metering solar project located at 1 Kana Lane in Essex, VT. CCRPC has reviewed this project's conformance with CCRPC's *2018 Chittenden County ECOS Plan*, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

#### ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the *2018 ECOS Plan*: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective, and the Plan's constraint policies help determine whether projects respect the natural environment:

#### Suitability Policies

The *2018 ECOS Plan* recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is located on previously impacted area (parking lot).
- The project is located outside of any state designated centers or historic districts.
- The project is located within Chittenden County's areas planned for growth while allowing for infill development.

CCRPC finds that the location of this project meets the suitability policies of the *2018 ECOS Plan*.

### Constraints Policies

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e).

Our review indicates that two state possible constraints may be impacted by the project:

- Agricultural Soils and Hydric Soils – The proposed project appears to be located on statewide importance agricultural soils and hydric soils. CCRPC requests that impacts to the statewide importance agricultural soils and hydric soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,



Charlie Baker  
Executive Director

cc: CCRPC Board  
Evan Teich, Unified Manager, Town of Essex

August 16, 2021

T. Alex Bravakis  
Solar Consultant to Spear Street Solar Farm  
2 Spring Street  
Montpelier, VT 05602  
[Alex@novusenergydev.com](mailto:Alex@novusenergydev.com)

RE: Advance Notice of Petition for Spear Street Solar, LLC's Proposed 500kW Project in South Burlington, VT – 600 Spear Street (Case #21-2523-AN)

Dear Mr. Bravakis,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 500kW solar project located at 600 Spear Street in South Burlington, VT. The project is a group net-metering facility.

CCRPC has reviewed this project's conformance with CCRPC's *2018 Chittenden County ECOS Plan*, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

#### ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the *2018 ECOS Plan*: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective and the Plan's constraint policies help determine whether projects respect the natural environment:

#### Suitability Policies

The *2018 ECOS Plan* recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is located on previously impacted area (brownfield).
- The project is located outside of any state designated centers or historic districts.
- The project is located within in Chittenden County's areas planned for growth while allowing for infill development.

CCRPC finds that the location of this project meets the suitability policies of the *2018 ECOS Plan*.

Constraints Policies

The *2018 ECOS Plan* states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that a state known constraint, and local known constraint, related to wetlands may be impacted by the project:

- Class 2 Wetland and buffer: Part of the proposed facility is located in close proximity to a Class 2 wetland and buffer. CCRPC requests that the full petition confirm that no new infrastructure will be located within the wetland or buffer; unless approval is received from the Vermont Agency of Natural Resources.

Our review also indicates that one state possible constraint may be impacted by the project:

- Agricultural Soils– The proposed project appears to be located on prime agricultural soils. CCRPC requests that impacts to the prime agricultural soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,



Charlie Baker  
Executive Director

cc: CCRPC Board  
Jesse Baker, City Manager, City of South Burlington

August 16, 2021

Rebecca Towne  
Chief Executive Officer  
Vermont Electric Coop  
42 Wescom Road  
Johnson, VT 05656-9579

RE: Advance Notice of Petition for Upgrades to the Richmond Substation at 254 Governor Peck Highway in Richmond, VT (Case #21-2539-AN)

Dear Ms. Towne:

Chittenden County Regional Planning Commission has received the 45-day notice of a Section 248 Petition filed with the Vermont Public Utility Commission for the substation at 254 Governor Peck Highway in Richmond, VT. The project is an upgrade of an existing substation. CCRPC has reviewed this project for conformance with CCRPC's *2018 Chittenden County ECOS Plan*, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

#### ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the *2018 ECOS Plan*: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this substation will increase efficiency and allow for future installations of distributed renewable energy generation.

#### Constraints

The 2018 ECOS Plan states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). The 2018 ECOS Plan also states that energy facilities on "existing structures and parking lots" meet the constraint policies of the plan. This project replaces existing infrastructure without expanding the existing impervious surface within the substation yard. Therefore, the project complies with the plan's constraint policies.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the final application is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, reading "Charlie Z. Baker". The signature is written in a cursive, flowing style.

Charlie Baker  
Executive Director

cc: CCRPC Board  
Josh Arneson, Town Manager

August 16, 2021

Josh Leckey  
DRM PLLC  
199 Main Street  
Burlington, VT 05408

RE: Advance Notice of Petition for Hinesburg Pond Solar's Proposed 50kW Project in Hinesburg, VT –  
190 Pond Road (Case #21-2513-AN)

Dear Mr. Leckey,

Chittenden County Regional Planning Commission (CCRPC) has received the 45-day notice of a Section 248 Petition to be filed with the Vermont Public Utility Commission for a 50kW solar project located at 190 Pond Road in Hinesburg, VT. CCRPC has also received a request to designate the location of the proposed facility as a "preferred site." The Community Alliance Church has commissioned this project and will receive a majority of the net-metering benefits associated with the project. The notice states that the applicant is "working with other members of the Hinesburg community to allocate the net metering credits associated with the Project's output."

CCRPC has reviewed this project's conformance with CCRPC's *2018 Chittenden County ECOS Plan*, which gained a Determination of Energy Compliance from the Vermont Department of Public Service on August 9, 2018.

#### ECOS Energy Goal

CCRPC finds that this project meets the intent of the Energy Goal (Goal #17) of the *2018 ECOS Plan*: "Move Chittenden County's energy system toward a cleaner, more efficient and renewable system that benefits health, economic development, and the local/global climate by working towards the State's Comprehensive Energy Plan goals."

Strategy 2, Action 4b of the ECOS Plan states "CCRPC supports the generation of new renewable energy in the County to meet the Vermont Comprehensive Energy Plan's goals of using 90% renewable energy by 2050, in a manner that is cost effective and respects the natural environment." Development of this solar facility helps implement this action.

The Plan's suitability policies help determine whether projects are cost effective, and the Plan's constraint policies help determine whether projects respect the natural environment:

#### Suitability Policies

The *2018 ECOS Plan* recommends the location of renewable energy generation facilities in appropriate locations, as defined by the policies in Strategy 2, Action 4b. The project as proposed meets the following suitability policies:

- The project is located proximate to existing distribution and transmission infrastructure with adequate capacity.
- The project is outside of any state designated centers or historic districts.



CCRPC finds that the location of this project meets the suitability policies of the *2018 ECOS Plan*.

#### Constraints Policies

The *2018 ECOS Plan* states that development should be located to avoid state and local known constraints that have been field verified, and to minimize impacts to state and local possible constraints that have been field verified (Strategy 3, Action 1.f and Strategy 4, Action 1.f and Action 2.e). Our review indicates that a state known constraint may be impacted by the project:

- River Corridor: Part of the proposed facility is possibly located within a River Corridor along the Patrick Brook. CCRPC requests that the full petition confirm that no new infrastructure will be located within the River Corridor; unless approval is received from the Vermont Agency of Natural Resources.

Our review also indicates that two state possible constraints may be impacted by the project:

- Agricultural Soils and Hydric Soils – The proposed project appears to be located on statewide importance agricultural soils and hydric soils. CCRPC requests that impacts to the statewide importance agricultural soils and hydric soils be minimized in accordance with the recommendations of the Vermont Agency of Agriculture, Food, and Markets.

The project meets the suitability policies and the constraints policies provided the applicant works with the appropriate Vermont state agencies to mitigate impacts to the above cited constraints. Therefore, CCRPC identifies the proposed project site as a “preferred site” for net-metering.

These comments are based on information currently available; we may have additional comments as the process continues. We understand that the project may change between the advance notice and the final application. CCRPC will review the project location again after the full petition is submitted to confirm our initial findings above.

Please feel free to contact me with any questions.

Sincerely,



Charlie Baker  
Executive Director

cc: CCRPC Board  
Todd Odit, Town Manager, Town of Hinesburg



## **Chittenden County Regional Planning Commission Executive Committee**

**September 1, 2021**

### **Agenda Item 6: Discussion Item**

#### **FY2022 Regional Board Member & Committee Appointments**

Regional Board Member Appointments per the Bylaws: Article IV.C. "... Regional Board members shall be appointed by the Chittenden County Regional Planning Commission for a term of two years for even numbered fiscal years at the June meeting..."

**Agriculture** – Tom Eaton, **Socio-Economic-Housing**: **Justin Dextradeur**, Jesse Bridges (alt.),  
**Industrial/Business**: Tim Baechle, Whitney Coombs (alt.), **Conservation/Environmental**: Don Meals,  
Miles Waite (alt.).

Committee Appointments per the Bylaws: Article VII.B. "The Chair shall ... with concurrence of the Chittenden County Regional Planning Commission, establish and appoint committees and their members." Article XI: "All Chittenden County Regional Planning Commission Board members are encouraged to participate in a minimum of at least one standing committee. The Chair may appoint ad hoc committees for a specific purpose with the approval of the Chittenden County Regional Planning Commission. Committees should include subject matter experts as needed to provide advice to the Chittenden County Regional Planning Commission Board."

**Finance Committee** (Secretary/Treasurer, Vice Chair and 1 other board member): John Zicconi, Shelburne (Chair); Chris Shaw, So. Burlington; and Jeff Carr, Essex

**Board Development Committee** (past Chair and up to 4 other board members): Mike O'Brien, Winooski (Chair); Dan Kerin, Essex Junction; Catherine McMains, Jericho; Jeff Carr, Essex; \_\_\_\_\_

**Unified Planning Work Program Committee** (3-5 board members Chris Shaw, So. Burlington (Chair); John Zicconi, Shelburne; Michael Bissonette, Hinesburg; Jacqueline Murphy, Colchester; \_\_\_\_\_.

**Transportation Advisory Committee** (1 board member): Barbara Elliott, Huntington

**TAC Interest Group Reps**: Elderly - Bob Henneberger; Bike/Ped - Allegra Williams; Rail - Mary Anne Michaels; Environmental - Richard Watts; Disabled - \_\_\_\_\_; Business – Sam Andersen

**Planning Advisory Committee** (1 board member): Wayne Howe, Jericho

**Long Range Planning Committee** (3-6 board members, one of them to be Chair of the LRPC): Max Schindler, Burlington; Abby Bleything, Winooski; Tracey Delphia, Essex; Andy Watts, Williston; \_\_\_\_\_.

**Clean Water Advisory Committee**: (1 board member) Don Meals,; and Tom Eaton as alternate

**ad hoc Brownfields Advisory Committee**: Curt Carter, GBIC (Chair); Matt Vaughn, LCBP (Vice Chair); vacant, Burlington CEDO; Heather Carrington; City of Winooski; Dr. Pablo Bose, UVM; vacant; VT Dept of Health; Brett Long, VT Dept of Economic Development (ex officio); Patricia Coppolino, VT DEC (ex officio); Marcel Beaudin, AIA Emeritus; Justin Dextradeur, Socio/Econ/Housing seat, CCRPC Board

**ad hoc All Hazards Mitigation Plan Update Committee**: Chris Shaw, So. Burlington.

**Equity Leadership Team**: Mike O'Brien, Winooski; Jacqueline Murphy, Colchester; Elaine Haney, Essex Jct.; Justin Rabidoux, South Burlington; Emma Vaughn, staff; and Bryan Davis, staff.

For questions, contact Charlie Baker, 735-3500 or [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org).

# REGULAR MEETING AGENDA

Wednesday, September 15, 2021 - **6:00 p.m.**  
Large Conference Room, CCRPC Offices  
110 West Canal Street, Suite 202, Winooski, VT



## Or by Remote Attendance:

Join Zoom Meeting: <https://us02web.zoom.us/j/83199631154>

One tap mobile: +16468769923,,83199631154#

Dial in: +1 646 876 9923 Meeting ID: 831 9963 1154

## CONSENT AGENDA –

C.1 Minor TIP Amendment – Attached\*

## DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda (Action; 1 minute)
2. Public Comment Period on Items NOT on the Agenda (Discussion; 5 minutes)
3. Action on Consent Agenda\* (MPO Action, if needed; 1 minute)
4. Approve Minutes of July 21, 2021, Meeting\* (Action; 1 minute)
5. Equity Training, Creative Discourse (Discussion; 90 minutes)
6. Committee member appointments\* (Action; 10 minutes)
7. Hinesburg Energy Plan\* (Municipal Action; 5 minutes)
8. Underhill Town Plan?\* (Municipal Action; 5 minutes)
9. Building Homes Together report
10. Chair/Executive Director Report (Discussion; 5 minutes)
  - a. Elected Body visits to review CCRPC Annual Reports
  - b. VPSP2 update
  - c. Senior Energy Project Manager hire update
11. Committee/Liaison Activities & Reports \* (Information, 2 minutes)
  - a. Executive Committee ([draft minutes](#) July 7, 2021)\*
    - i. Act 250 Sec 248 letters
  - b. MS-4 Sub-Committee ([draft minutes](#) July 6, 2021)\*
  - c. Planning Advisory Committee ([draft minutes](#) June 9, 2021)\*
  - d. [Equity Leadership Team](#) (notes July 7, 2021)\*
12. Future Agenda Topics (Discussion; 5 minutes)
13. Members' Items, Other Business (Information, 5 minutes)
14. Adjourn

The July 21, 2021 Chittenden County RPC streams LIVE on YouTube at:

[https://www.youtube.com/playlist?list=PLIjLFn4BZd2O0l4hJU\\_nJ9q0l3PdQR0Pp](https://www.youtube.com/playlist?list=PLIjLFn4BZd2O0l4hJU_nJ9q0l3PdQR0Pp). The meeting will air Sunday, July 25, 2021 at 1 p.m. and is available on the web at: <https://www.cctv.org/watch-tv/series/chittenden-county-regional-planning-commission>.

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. \*21 or [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org), no later than 3 business days prior to the meeting for which services are requested.*

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- Clean Water Advisory Committee - Tuesday, August 3, 2021, 11am – *may be cancelled*
- CWAC MS4 Subcommittee - Tuesday, August 3, 2021, ~12:30pm – *may be cancelled*
- Executive Committee – Wednesday, August 4, 2021, 5:45pm
- Transportation Advisory Committee – Tuesday, September 7, 2021, 9am
- Clean Water Advisory Committee - Tuesday, September 7, 2021, 11am
- CWAC MS4 Subcommittee - Tuesday, September 7, 2021, ~12:30pm
- Executive Committee – Wednesday, September 1, 2021, 5:45pm
- Planning Advisory Committee – TBD, 2:30pm
- Regional Emergency Management Committee – TBD
- Hazard Mitigation Committee - TBD
- CCRPC Board Meeting - Wednesday, September 15, 2021, 6:00pm

Tentative future Board agenda items:

October 20, 2021 Annual Celebration (in-person at HULA, Lakeside Ave, Burlington?)	<i>Board training prior to the Board meeting</i> ECOS Plan Schedule Municipal Dues Equity Summit (11/6/2021) Telework Trends and Programming – CATMA? 2020 Census results?
November 17, 2021	Legislative Breakfast topics FY21 Audit Equity Summit de-brief
December TBD	Legislative Breakfast